

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790

Board of Trustees Meeting

March 11, 2016

7:00 AM

Agenda

1. Call to Order

Note: The public is requested to address an Agenda Item when the Board considers it.

2. Pledge of Allegiance and Silent Roll Call

3. Opportunity for Public Comment on Non-Agenda Items

The public is requested to provide a name/address and limit comment (s) to 5 minutes.

4. Consent Calendar *

All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.

A. List of Claims for February 2016*

B. Budget Status Report for February 2016*

C. Minutes of Board of Trustees Meeting February 2016*

D. Surveillance and Vector Report will be available at the meeting.

E. Operations Report will be available at the meeting.

F. Education Program *

G. January 2016 Monthly Treasurer Report / District Working Balance Report for March 2016 *

5. Legislative Report *

(District Manager) (Discussion)

6. District Administration

(District Manager) (Verbal Report) (No Action Required)

7. Disease Surveillance

(Scientific Program Manager) (Verbal Report) (No Action Required)

8. Trustee Reports

(Verbal Report) (No Action Required)

9. New Business

Opportunity for Trustees to request future agenda items
(Verbal)

10. Adjournment

*indicates written report

CERTIFICATE OF POSTING

I, Esther Elliott, Clerk of the Board of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury and the laws of the State of California that this agenda was posted pursuant to the Government Code commencing with Section 54950 this March 4, 2016, more than 72 hours prior to the meeting and is available on the District's website: www.sgvmosquito.org.

The public may view and inspect supporting documents for each item on this agenda (except confidential information allowed by State law) in the front lobby of the District's Administration Building. For further information regarding agenda items, please contact us at (626) 814-9466 or via email at district@sgvmosquito.org.

If you need special assistance to participate in this meeting please contact us 48 hours prior to the meeting so staff can make reasonable arrangements (28 CFR 34, 102, 104 ADA TITLE II).



Esther Elliott
Clerk of the Board, San Gabriel Valley MVCD

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2016**

Payroll February 11, 2016

Account	Description	Amount
6210	Salaries, Operations Manager	\$4,242.40
6210	Salaries, District Manager	\$5,346.40
6210	Salaries, Office Manager	\$3,468.00
6210	Salaries, Sci Program Manager	\$4,052.00
6210	Salaries, PIO	\$2,941.60
6212	Salaries, Admin Assistant	\$1,971.20
6212	Salaries, Exec Asst /Clerk of the Board	\$2,751.20
6230	Salaries, Vector Control Specialist II	\$2,631.20
6230	Salaries, Vector Control Specialist I	\$1,542.54
6230	Salaries, Vector Control Specialist II	\$1,647.20
6230	Salaries, Vector Control Specialist I	\$1,647.20
6230	Salaries, Vector Control Specialist I	\$2,110.40
6230	Salaries, Vector Control Specialist I	\$2,417.04
6212	Salaries, Vector Control Specialist II	\$3,059.20
6212	Salaries, Mechanic	\$1,750.40
6230	Salaries, Vector Control Specialist I	\$1,027.50
6230	Salaries, Ops Asst	\$3,526.40
6212	Salaries, Ops Coordinator	\$1,189.47
6230	Salaries, Vector Control Specialist II	\$1,268.00
6230	Salaries, Bldg & Grounds Maint	\$1,818.06
6212	Salaries, Vector Control Specialist I	\$2,940.00
6212	Salaries, Ed Specialist	\$3,054.72
6212	Salaries, Sr Vector Ecologist	\$2,887.50
6212	Salaries, Vector Ecologist	\$2,322.40
6230	Salaries, Asst Vector Ecologist	\$1,442.40
6230	Salaries, Data Analyst	\$900.00
6230	Part-time Salaries, Ex Help CSS	\$1,200.00
	Part-time Salaries, Ex Help VC Tech	\$1,080.00
	Part-time Salaries, Ex Help VC Tech	
	Bilingual compensation	
	Car allowance, Manager	\$500.00
6051	Car allowance, Sci Prog Mgr	\$300.00
6070	Employee Cash-out	\$3,489.12
6219	Salaries, Holiday	\$409.28
6220	Salaries, Sick Pay	\$1,330.28
6218	Salaries, Vacation	\$1,522.01
6216	Salaries, Overtime	
6140	Employer Medicare	\$1,030.88
6240	Employer Social Security	
	Big Fish Payroll	\$136.70
	Total Payroll February 11, 2016	\$74,952.70

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2016**

Accounts Payable Check#	February 11, 2016	Payee	Description	Amount
EFT	6070	Allied Administrators	Dental insurance premiums	\$1,907.56
EFT	6310	Board of Equalization	Taxes on items purchased out of state	\$853.00
EFT	6200	CalPERS	Unfunded accrued liability	\$5,299.00
EFT		Nationwide Retirement	Employee liability	
EFT	6200	PERS	Employer contribution	\$5,300.32
	2100		Employee benefit	
13601	6232	Angela Brisco	Per diem MVCAC ann mtg	\$160.00
13602	6332	Aramark Uniform Service	Uniforms	\$793.80
13602	6040		Mats and towels	\$268.66
13602	6302		Safety supplies	\$62.40
13603	6040	Athens Services	Refuse pick up	\$171.08
13604	6343	Azusa Light & Water	Water bill	\$108.04
13605	6232	Ben Waswa	Per diem MVCAC ann mtg	\$160.00
13606	6073	Canon	Copier leases	\$1,388.93
13607	6232	Carol Anne Hagele	Per diem MVCAC ann mtg	\$160.00
13608	6262	Chevron	Gasoline	\$1,835.07
13609	6040	Contractors Carpet Center	Carpeting	\$7,022.10
13610	6270	Copies & Ink	Business cards	\$91.02
13611	6340	Edison	Electricity	\$1,702.56
13612	6007	Enterprise	Vehicle lease	\$3,642.16
13613	6070	Flex Account Admin	Flex account payment	\$958.34
13614	6232	Gimena Ruedas	Per diem MVCAC ann mtg	\$160.00
13615	6232	Harold Bissner III	Per diem MVCAC ann mtg	\$256.00
13616	6232	Henry Morgan	Per diem MVCAC ann mtg	\$256.00
13617	6232	Ignacio Urena	Per diem MVCAC ann mtg	\$160.00
13618	6232	Jason Farned	Per diem MVCAC ann mtg	\$160.00
13619	6130	Jenkins & Hugin	Legal fees	\$857.50
13620	6232	J Wakoli Wekesa	Per diem MVCAC ann mtg	\$160.00
13621	6232	Kenn Fujioka	Per diem MVCAC ann mtg	\$160.00
13622	6232	Kim Nelson	Per diem MVCAC ann mtg	\$160.00
13623	6232	Marco Gaytan	Per diem MVCAC ann mtg	\$160.00
13624	6232	Marta Tanaka	Per diem MVCAC ann mtg	\$160.00
13625	6040	Nico Wilson	Per diem MVCAC ann mtg	\$160.00
13626	6040	Office and Ergonomic Solutions Inc	Bldg maintenance-electrical work	\$20,796.00
13627	6232	Pablo Cabretra	Building modification	\$8,219.65
13628	6250	Praxair	Per diem MVCAC ann mtg	\$160.00
13629	6170	Ready Fresh	Dry ice	\$11.06
13630	6310	SCI	Drinking water	\$148.19
13631	6270	Staples Credit	Assessment administration	\$6,600.00
13632	6232	Steve Gallegos	Office supplies	\$556.85
			Per diem MVCAC ann mtg	\$160.00

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2016**

13633	6315	Telepacific Communications	Internet charges	\$899.00
13633	6320		Office phones	\$827.71
13634	6040	The Ahltech Co	Bldg maint-doors	\$602.77
13635	6250	Thermal Combustion Innovators	Biowaste disposal	\$91.20
13636	6262	US Bank-Alba	Chevron-gas	\$36.00
13636	6232		Prometrics-HR training	\$50.00
13636	6232		Southwest-transport-HR training	\$187.47
13636	6270		Staples-office supplies	\$48.48
13636	6040		Office and Ergonomic Solutions-furniture	\$7,472.00
13636	6250	US Bank-Brisco	San Dimas Grain-feed	\$79.92
13636	6232		Registration MVCAC ann mtg-2	\$570.00
13636	6250		Sears-lab supplies	-\$26.63
13636	6170		Food 4 Less-vending supplies (reimbursable)	\$44.21
13636	6232		Hyatt-lodging MVCAC ann mtg	\$323.20
13636	6232		MVCAC-registration ann mtg (4)	\$1,080.00
13636	6270	US Bank-Cook	Office Depot-office supplies	\$394.79
13636	6270	US Bank-Deacon	Amazon.com-office supplies	\$118.61
13636	6270		Franklin Covey Products-office supplies	\$34.82
13636	6270		Costco.com-office equipment	\$119.88
13636	6332		Aramark Uniform Service-uniforms	\$619.20
13636	6302		Aramark Uniform Service-safety supplies	\$129.55
13636	6332		Aramark Uniform Service-towels and mats	\$213.36
13636	6150		Paypal-SOVE membership	\$500.00
13636	6030	US Bank-Elliott	Smart n Final-Board room supplies	\$21.15
13636	6010		Terryberry-awards	\$175.80
13636	6232		Hyatt-lodging MVCAC ann mtg	\$323.20
13636	6232		MVCAC-registration ann mtg (2)	\$640.00
13636	6232		Southwest Air-MVCAC ann mtg travel (2)	\$382.81
13636	6232		CAPIO-registration ann mtg	\$425.00
13636	6290	US Bank-Farned	Constant Contact-subscription	\$40.00
13636	6300		Facebook-advertisement	\$155.86
13636	6290		Google-ad fee	\$104.72
13636	6290		Network Solutions-subscription	\$1.99
13636	6232		Hyatt-lodging MVCAC ann mtg	\$161.60
13636	6232		American Air-travel AMCA ann mtg	\$494.70
13636	6232		Registration MVCAC ann mtg-2	\$540.00
13636	6232		Registration-AMCA ann mtg	\$350.00
13636	6290		Creative Cloud-subscription	\$49.99
13636	6232		Resort at Squaw Creek-lodging CAPIO conf	\$155.00
13636	6232		Southwest Air-travel MVCAC ann mtg	\$189.45
13636	6232		Code 42 subscription	\$29.96
13636	6036	US Bank-Fujioka	Registration MVCAC ann mtg	\$270.00
13636	6232		American Air-travel AMCA ann mtg	\$439.20
13636	6232		Registration-AMCA ann mtg	\$350.00
13636	6232		Hyatt-lodging MVCAC ann mtg	\$323.20
13636	6185		USPS-postage	\$9.53

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2016**

13636	6232	US Bank-Hagele	Registration MVCAC ann mtg	\$270.00
13636	6232		Hyatt-lodging MVCAC ann mtg (2)	\$646.40
13636	6232	US Bank-Nelson	Registration MVCAC ann mtg	\$300.00
13636	6185		USPS-postage	\$19.25
13636	6232	US Bank-Niffenegger	Hyatt-lodging MVCAC ann mtg	\$323.20
13636	6040		Home Depot-bldg maint supplies	\$110.97
13636	6260		TireZone-tires	\$198.00
13636	6260		Eastwood-auto equipment	\$78.94
13636	6270		Amazon.com-office supplies	\$23.96
13636	6260		New Pig-anti-spill mats	\$62.80
13636	6040		Barneys Locksmith-keys	\$86.68
13636	6260		Barneys Locksmith-keys	\$12.86
13636	6260		IATN.net-subscription	\$19.00
13636	6260		Identifix-subscription	\$159.00
13636	6170		Smart n Find-vending supplies (reimbursable)	\$77.68
13636	6185	US Bank-Tanaka	USPS-postage	\$59.68
13636	6283		Univar-pesticides	\$706.32
13636	6232		Registration MVCAC ann mtg	\$270.00
13636	6232		Registration-AMCA ann mtg	\$350.00
13636	6232		American Air-travel AMCA ann mtg	\$476.70
13636	6283		Clarke-pesticides	\$1,348.39
13636	6232		Hyatt-lodging MVCAC ann mtg	\$161.60
13636	6283		Safety Glass-pesticides	\$266.03
13636	6232	US Bank-Wekesa	Registration MVCAC ann mtg	\$270.00
13636	6232		Registration-AMCA ann mtg	\$350.00
13636	6232		United Air-travel AMCA ann mtg	\$358.70
13636	6232		Southwest Air-travel MVCAC ann mtg	\$143.48
13636	6232		Hyatt-lodging MVCAC ann mtg	\$161.60
13636	6250		Lowes-error (to be reimbursed)	\$60.37
13637	6040	Office and Ergonomic Solutions Inc	Building modification	\$7,472.00
			Total Accounts Payable February 11, 2016	\$106,077.60

Payroll February 25, 2016

Account	Description	Amount
6210	Salaries, Operations Manager	\$4,242.40
6210	Salaries, District Manager	\$5,346.40
6210	Salaries, Office Manager	\$3,468.00
6210	Salaries, Sci Program Manager	\$4,052.00
6210	Salaries, PIO	\$2,941.60
6212	Salaries, Admin Assistant	\$1,971.20
6212	Salaries, Exec Asst /Clerk of the Board	\$2,476.08
6230	Salaries, Vector Control Specialist II	\$2,368.08
6230	Salaries, Vector Control Specialist I	\$1,050.24
6230	Salaries, Vector Control Specialist II	\$1,317.76
6230	Salaries, Vector Control Specialist I	\$1,482.48

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2016**

6230	Salaries, Vector Control Specialist I	\$1,899.36
6212	Salaries, Vector Control Specialist II	\$2,148.48
6212	Salaries, Mechanic	\$2,753.28
6230	Salaries, Vector Control Specialist I	\$875.20
6230	Salaries, Ops Asst	\$1,027.50
6212	Salaries, Ops Coordinator	\$2,115.84
6230	Salaries, Vector Control Specialist II	\$1,637.12
6230	Salaries, Bldg & Grounds Maint	\$1,141.20
6212	Salaries, Vector Control Specialist I	\$1,667.52
6212	Salaries, Ed Specialist	\$2,646.00
6212	Salaries, Sr Vector Ecologist	\$3,436.56
6212	Salaries, Vector Ecologist	\$2,400.00
6230	Salaries, Asst Vector Ecologist	\$2,090.16
6230	Salaries, Data Analyst	\$1,298.16
6230	Part-time Salaries, Ex Help CSS	\$900.00
6230	Part-time Salaries, Ex Help VC Tech	\$960.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
	Bilingual compensation	
6051	Car allowance, Manager	
6051	Car allowance, Sci Prog Mgr	
6070	Employee Cash-out	
6219	Salaries, Holiday	\$3,489.12
6220	Salaries, Sick Pay	\$4,626.56
6218	Salaries, Vacation	\$4,100.56
6216	Salaries, Overtime	\$2,798.18
6140	Employer Medicare	\$1,029.12
6240	Employer Social Security	\$113.70
	Big Fish Payroll	\$76,949.86

Total Payroll February 25, 2016

Accounts Payable Check#	February 25, 2016	Payee	Description	Amount
EFT	6070	AFLAC	Supplemental insurance	\$522.50
EFT	6070	CAIPERS	Medical insurance premiums	\$7,295.33
EFT	6072		Retired employee	\$125.00
EFT	-----		Employee liability	-----
EFT	6200	Nationwide Retirement	Insurance premiums	\$5,300.32
13638	6070	PERS	Trustee reimbursement	\$2,212.56
13639	6030	American Fidelity	Trustee reimbursement	\$100.00
13640	6030	Andre Quintero	Trustee reimbursement	\$100.00
13641	6030	Bill Alarcon	Trustee reimbursement	\$100.00
13642	6030	Charles Myers	Trustee reimbursement	\$100.00
13643	6030	Corey Calaycay	Trustee reimbursement	\$100.00
13644	6030	Cynthia Sternquist	Trustee reimbursement	\$100.00
13644	6030	Dan Holloway	Trustee reimbursement	\$200.00
13645	6030	Dan Kirby	Trustee reimbursement	\$100.00
13646	6030	Elliott Rothman	Trustee reimbursement	\$100.00

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2016**

13647	6030	Jamie Bissner III	Trustee reimbursement	\$100.00
13648	6030	Henry Morgan	Trustee reimbursement	\$100.00
13648	6030		Board Secretary compensation	\$49.50
13649	6040	J&J Janitorial	Janitor service	\$1,211.00
13650	6030	Janice Nelson	Trustee reimbursement	\$100.00
13651	6232	Jason Farned	Travel reimbursement	\$43.42
13652	6030	Jeff Templeman	Trustee reimbursement	\$100.00
13653	6030	Joseph Leon	Trustee reimbursement	\$100.00
13654	6030	Joe Rocha	Trustee reimbursement	\$100.00
13655	6030	Juli Costanzo	Trustee reimbursement	\$100.00
13656	6030	Manuel Garcia	Trustee reimbursement	\$100.00
13657	6030	Margaret Finlay	Trustee reimbursement	\$100.00
13658	6030	Mary Su	Trustee reimbursement	\$100.00
13659	6070	Medical Eye Service	Vision insurance premium	\$245.45
13660	6030	Mike Spence	Trustee reimbursement	\$100.00
13661	6040	Nico Wilson	Bldg maintenance-electrical work	\$1,350.00
13662	6030	Richard Barakat	Trustee reimbursement	\$100.00
13663	6030	Robert Neher	Trustee reimbursement	\$100.00
13664	6030	Roger Chandler	Trustee reimbursement	\$100.00
13665	6030	Stephen Sham	Trustee reimbursement	\$100.00
13666	6341	The Gas Co	Natural gas bill	\$210.44
13667	6312	Verizon Wireless	Field communications	\$1,744.92
		Total Accounts Payable February 25, 2016		\$22,710.44
		Total Payroll		\$151,902.56
		Total Accounts Payable		\$128,788.04
		TOTAL LIABILITIES		\$280,690.60
		Trust Warrant 649		\$280,690.60

Comparative YTD Actual to Full Year Budget
Current Period 67% of Year Completed
February 29, 2016

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
PERSONNEL EXPENSES					
Salaries, Exempt	40,100.80	337,196.72	530,000.00	192,803.28	63.62
Salaries - Non Exempt	80,806.25	650,670.60	1,288,680.00	638,009.40	50.49
Salaries - Overtime	0.00	0.00	1,500.00	1,500.00	0.00
Salaries - Vacation	4,320.19	42,241.95	75,000.00	32,758.05	56.32
Salaries-Holiday	5,035.84	56,012.32	55,000.00	(1,012.32)	101.84
Salaries, Sick Pay	2,488.92	31,886.81	48,000.00	16,113.19	66.43
Salaries, Part-time - XH	6,120.00	129,944.89	160,000.00	30,055.11	81.22
Retirement, Employee	0.00	2,636.17	0.00	(2,636.17)	0.00
Management Car Allowance	800.00	5,600.00	9,600.00	4,000.00	58.33
Cafeteria Benefit	19,469.08	164,103.59	260,000.00	95,896.41	63.12
Hlth Benefits, Ret Emps	125.00	2,492.52	5,520.00	3,027.48	45.15
Medicare	2,060.00	18,610.78	32,000.00	13,389.22	58.16
Retirement - Employer	15,899.64	141,712.43	232,875.00	91,162.57	60.85
Social Security	0.00	2,564.76	7,500.00	4,935.24	34.20
Post Retirement Benefits	0.00	0.00	50,000.00	50,000.00	0.00
TOTAL PERSONNEL EXPENSES	177,225.72	1,585,673.54	2,755,675.00	1,170,001.46	57.54
OPERATING EXPENSES					
Awards	175.80	825.80	1,500.00	674.20	55.05
Bank Charges	380.75-	1,722.45	9,800.00	8,077.55	17.58
Board expenses	2,470.65	17,823.49	29,200.00	11,376.51	61.04
Computer Hardware	0.00	28,313.22	20,000.00	(8,313.22)	141.57
Computer Software	29.96	6,609.72	11,000.00	4,390.28	60.09
Building maintenance	54,996.27	100,370.20	39,500.00	(60,870.20)	254.10
Maintenance, equipment	0.00	3,702.06	8,900.00	5,197.94	41.60
Maintenance, grounds	0.00	719.18	4,000.00	3,280.82	17.98
Computers ,Maintenance	0.00	24,392.97	35,000.00	10,607.03	69.69
Lease Equipment	1,388.93	11,715.55	38,000.00	26,284.45	30.83
Fees & Assessments	0.00	2,385.57	3,800.00	1,414.43	62.78
Hiring expenses	0.00	1,144.63	5,000.00	3,855.37	22.89
VCJPA General Fund	0.00	10,619.00	9,842.00	(777.00)	107.89
Insurance, liability	0.00	52,125.00	52,125.00	0.00	100.00
Workers Comp Insurance	0.00	69,983.00	95,488.00	25,505.00	73.29

Comparative YTD Actual to Full Year Budget
Current Period 67% of Year Completed
February 29, 2016

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
Other Insurance	0.00	776.34	2,000.00	1,223.66	38.82
Insurance, property	0.00	2,664.00	2,914.00	250.00	91.42 One time fee
Insurance, unemployment	3,246.91	14,398.91	28,000.00	13,601.09	51.42
Legal	869.50	7,924.36	10,000.00	2,075.64	79.24 Publishing budget
Memberships	500.00	8,690.00	20,000.00	11,310.00	43.45
Miscellaneous expenses	270.08	1,579.93	3,000.00	1,420.07	52.66
Postage	88.46	1,864.55	3,500.00	1,635.45	53.27
Prof. Services, Auditor	0.00	12,412.50	16,000.00	3,587.50	77.58 One time fee
Professional Services	0.00	2,600.00	5,000.00	2,400.00	52.00
Research	0.00	0.00	8,000.00	8,000.00	0.00
Seminars and meetings	13,971.93	24,237.82	35,000.00	10,762.18	69.25
Tuition Reimbursement	0.00	3,748.89	6,000.00	2,251.11	62.48
Supplies, laboratory	215.92	35,557.32	35,000.00	(557.32)	101.59 Traps
Supplies, mechanical	530.60	10,966.87	30,000.00	19,033.13	36.56
Supplies, gasoline	1,871.07	28,094.06	55,000.00	26,905.94	51.08
Supplies, office	1,388.41	9,796.85	17,000.00	7,203.15	57.63
Supplies, operations	0.00	3,052.99	18,000.00	14,947.01	16.96
Supplies, pesticides	2,320.74	11,620.65	80,000.00	68,379.35	14.53
Supplies, public informat	352.56	19,132.42	35,000.00	15,867.58	54.66
Supplies, reference	0.00	1,093.79	2,000.00	906.21	54.69
Supplies, safety	191.95	6,606.98	10,000.00	3,393.02	66.07
Surveillance, Aerial	0.00	0.00	15,000.00	15,000.00	0.00
Tax Collection	7,453.00	98,162.48	100,000.00	1,837.52	98.16 One time fee
Communications, field	1,744.92	12,638.89	26,000.00	13,361.11	48.61
Telephone, Internet	899.00	7,192.00	10,000.00	2,808.00	71.92 Increase in fees
Telephone , Office	827.71	8,511.73	8,500.00	(11.73)	100.14 New equipment
Training , CEU's	0.00	4,270.00	4,500.00	230.00	94.89 Annual renewal
Uniforms and clothing	1,413.00	9,669.36	10,000.00	330.64	96.69 Uniforms for seasonals
Utilities, Electric	1,702.56	26,712.92	39,000.00	12,287.08	68.49
Utilities, Natural Gas	210.44	1,490.58	3,200.00	1,709.42	46.58
Utilities, Water	108.04	912.62	2,000.00	1,087.38	45.63
Automobile Lease	3,642.16	35,561.02	32,000.00	(3,561.02)	111.13 \$8k payment from previous fly
TOTAL OPERATING EXPENSES	102,499.82	744,392.67	1,034,769.00	290,376.33	71.94
TOTAL EXPENSES	279,725.54	2,330,066.21	3,790,444.00	1,460,377.79	61.47

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 67% of Year Completed
February 29, 2016

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
RESERVES					
Reserve, Unallocated Gene	0.00	0.00	100,000.00	100,000.00	0.00
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00
Reserve, Capital & Asset	0.00	0.00	365,020.00	365,020.00	0.00
TOTAL RESERVES	0.00	0.00	1,791,220.00	1,791,220.00	0.00

**San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
February 12, 2016
7:00 AM**

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Joseph Rocha (Azusa)
- 3 Roger Chandler (Arcadia)
- 4 Rick Barakat (Bradbury)
- 5 Henry Morgan (Covina)
- 6 Corey Calaycay (Claremont)
- 7 Harold Bissner (Co. of LA)
- 8 Margaret Finlay (Duarte)
- 9 Andre Quintero (El Monte)
- 10 Charles Myers (Glendora)
- 11 Manuel Garcia (Irwindale)
- 12 Dan Holloway (La Puente)
- 13 Robert Neher (La Verne)
- 14 Dan Kirby (Monrovia)
- 15 Joseph Leon (Monterey Park)
- 16 Elliott Rothman (Pomona)
- 17 Bill Alarcon (Rosemead)
- 18 Jeffrey Templeman (San Dimas)
- 19 Juli Costanzo (San Gabriel)
- 20 Janice Nelson (Sierra Madre)
- 21 Cynthia Sternquist (Temple City)
- 22 Mary Su (Walnut)
- 23 Mike Spence (West Covina)

Trustees Absent

- 1 Vacant (Industry)

Staff Attending

- Kenn Fujioka
- Rose Alba
- Esther Elliott
- Jason Farned
- Carol Anne Hagele
- Ramona Deacon
- Marta Tanaka

Guest

- Mike Jenkins,
District Legal Counsel

1. Call to Order

President Jamie Bissner called the meeting to order at 7:00 am

2. Pledge of Allegiance and Silent Roll Call

President Bissner led the Pledge of Allegiance.

3. Opportunity for Public Comment on Non-Agenda Items

None

**4. The Board will meet in Closed Session: Anticipation of Litigation:
Government Code section 54956.9(d)(2) and (e)(5)**

(Mike Jenkins District Legal Counsel)

At 7:02 AM President Bissner convened the Board's closed session.
General Counsel Mike Jenkins attended.

At 7:47 pm President Bissner adjourned the closed session and reconvened the Board meeting. He reported no action.

President Bissner asked Mike Jenkins how we move forward on the Abatement issues. Mike stated that the principal goal is abatement which is more important than collecting the money. The penalty of \$1000 is an incentive for the property owners to clean up the problem. Also, collecting the penalty portion of abatement costs would be decided by the courts.

5. **Consent Calendar**

President Bissner welcomed Trustee Chuck Myers who was reappointed by the city of Glendora for a four year term.

Correction to minutes:

Trustee Nelson asked that Page 5 of the January 2016 meeting minutes be amended to state her appreciation of the District's full page ad published in the Pasadena Star News.

A motion by Trustee Chandler to amend Item 5C of the *Consent Calendar on the January 2016 Board Meeting Minutes* was seconded and unanimously approved.

A motion by Trustee by Trustee Calaycay to approve the Consent Calendar as amended was seconded and unanimously approved.

- A. **List of Claims for January 2016**
- B. **Budget Status Report for January 2016**
- C. **Minutes of Board of Trustees Meeting January 2016**
- D. **Surveillance and Vector Report**
- E. **Abatement Report**
- F. **Education Program**
- G. **December 2015 Monthly Treasurer Report / District Working Balance for February 2016**

6. **Form 700 Packets Distributed**

District Manager Fujioka pointed out that the 2015-2016 Form 700 packets were distributed and reminded Trustees that an original signature is required on the cover page. He asked Trustees to return the completed forms before the April 1st deadline to Board Clerk Esther Elliott.

7. **Board Committees**

President Bissner pointed out that there are two vacancies available on the Board Committees and asked interested Trustees to contact him before the March meeting.

Trustee Myers asked to be placed back on the Policy Committee.

8. Discussion of Assembly Bill 1632

As requested by the Board at the February meeting, District Manager Kenn Fujioka attached a copy of Assembly Bill 1362 for discussion.

If passed the bill would enable a vector control district to determine the size of its board through their County's city selection committee.

The MVCAC opposes AB 1362.

Kenn explained that the original language in the bill did not affect this district so we did not reach out to local legislators, but would now do so.

A motion by Trustee Morgan to oppose AB 1362 was seconded and unanimously approved.

Trustee Calaycay proposed that he and Trustee Sternquist, who are currently on the Board's Legislative Committee, meet to discuss AB 1362.

9. District Administration

- A. District Manager Fujioka reported he and staff attended the AMCA Annual Meeting in Savannah Georgia. When the program was developed Zika virus was not originally on it. He is now on a sub-committee that will convey to the Center of Disease Control what resources are needed by vector control agencies to address Zika virus, invasive *Aedes*, and other emerging diseases.
- B. The week of February 22, 2016 the District will have carpet installed and furniture delivered.
- C. Paul Novak of LAFCO and Kenn will attend the next Baldwin Park city council meeting as members of the public on February 17, 2016. They will be deciding whether to conduct a survey of the residents to gauge support for joining the District.
- D. Trustee Bissner and Morgan and District staff will attend the MVCAC Annual meeting on February 29 to March 2, 2016. The program was completed in December and did not include the Zika virus. Beginning the first of February Kenn will email weekly items of note regarding Zika virus and will continue to do so until the situation becomes less dynamic.

10. Disease Surveillance

Reporting for Scientific Program Manager Wakoli Wekesa, Kenn commented that they are worried about the warm weather continuing. Warm nights encourage *Aedes* and *Culex* to become active and West Nile virus to replicate. Kenn hoped locally transmitted chikungunya, dengue,

and Zika virus, combined with an epidemic of and West Nile virus will not occur. He anticipates the upcoming “season” will be very hectic.

11. Trustee Reports

Trustee Su asked if a District staff member could attend the city of Walnut’s upcoming city council meeting.

12. New Business

None

President Bissner announced that the Personnel Committee would meet immediately after the Board adjourned.

13. Adjournment

No motion. The meeting was adjourned at 8:05 am.

Status of Education Program
February 2016

Website

Our site had 4,700 visits in February and 2,419 unique visitors. This is an 89% increase over the same time period last year in unique visits.

Social Media

See attached report

Local Government Outreach

This month we presented vector control updates at the offices of:

- Congresswoman Grace Napolitano
- Senator Ed Hernandez
- Senator Carol Liu
- Senator Bob Huff
- Assemblyman Freddie Rodriguez
- Supervisor Hilda Solis

City Council Presentations:

- West Covina City Council
- Duarte City Council

We also presented mosquito awareness and best practices at free rain barrel events in Monrovia and La Puente educating over 1,000 residents from all over SGV how to safely collect, store and use rain water collection devices.

Outreach Activities

We continued to present mosquito awareness and best practices at free rain barrel events – this month in Monrovia and La Puente. We were pleased to meet the manufacturer, Richard Fielding of UpCycle Products, who refurbishes pickle barrels and supplies them to EcoTech for distribution. He is eager to work with us to produce the best mosquito-proof rain barrel possible. Last year, this company produced 22,000 rain barrels.

We have also successfully reached out to Duarte Neighborhood Watch program coordinator, Aida Torres. Aida works for the Los Angeles Sheriffs' Temple Substation and handles the Duarte programs. She was extremely responsive to our request for collaboration and is coordinating a series of meetings with watch groups in those areas of Duarte most severely impacted by invasive *Aedes* mosquitoes. The meetings will take place in both March and April at neighborhood elementary schools.

Outreach Activities in February 2016		
	# Reached	City/Region
Literature, Fairs and Presentations		
St Thomas More 4 th Grade Career Day	21	Alhambra
ACDC Zika Virus Ppt to Public Health Nurses	50	El Monte
West Covina City Council Meeting	22	West Covina
Upper San Gabriel MWD Rain Barrel Give Away	400	Monrovia
Literature Distribution Eco Tech Services (Lit. Only)	450	All Areas
Literature Distribution Public Works (Lit. Only)	450	Monrovia
USGMWD Rain Barrel Giveaway	400	La Puente
Update Ed Hernandez's Office (update)	N/A	West Covina
Update Grace Napolitano's Office (update)	N/A	El Monte
Update Freddie Rodriguez's Office (update)	N/A	Chino
Sen. Carol Liu's Office (update)	N/A	Glendale
Duarte City Council Meeting	12	Duarte
Sen. Bob Huff's Office (update)	N/A	Walnut
Sup. Hilda Solis' Office (update)	N/A	El Monte
Assemblyman Ian Calderon's Office (update)	N/A	City of Industry
Gladstone Elementary 3 Kindergarten classes	78	San Dimas
Total # Reached For February		
Total Outreach	1883	
Total Social Media Reach	46,400	

Upcoming Events for March:

28 Feb-2 Mar	MVCAC Annual Meeting	Sacramento
5 Mar	7 th Annual SGV Youth Summit "Be the Change"	Rosemead
9 Mar	Neighborhood Watch (Mosquito Awareness)	Duarte
11 Mar	SGVMVCD Board Meeting (7:00 AM)	West Covina
12 Mar	L.A. County Env. Ed. Fair (Arboretum)	Arcadia
13 Mar	Begin Daylight Savings Time (Spring Forward)	All Areas
15 Mar	KTLA Special Report at Fairplex (GLACVCD)	Pomona
18-19 Mar	L.A. County Science Fair (w. GLACVCD)	Pasadena
19 Mar	San Dimas Family Festival	San Dimas
22-23 Mar	Live Continuing Education Event	Riverside
24 Mar	San Dimas Local TV Interview	San Dimas
30 Mar	Neighborhood Watch (Mosquito Awareness)	Duarte



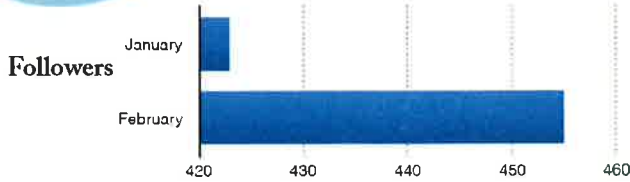
Twitter Report: February 2016

87 Tweets

Campaigns used: #SGVmosquito, #DUMPandDRAIN, & #OutWithAedes



32 new Followers (Total 455)



Impressions

Tweets earned 34.4K impressions over this 29 day period. During this 29 day period, 1.2K average impressions per day.



Tweets by Day Feb. 1-29

Engagement

Total Number Retweets



146 with an average of 5 per day

Total Number Likes



108 with an average of 4 per day

Total Number Link Clicks



124 with an average of 4 per day

Top 5 Tweets

Tweet	Content	Impressions	Engagement
Mapping out how we monitor the storm drains in our underground program. #OutInTheField	#OutInTheField live tweet	1,308	32
We hope the public can take action & help prevent mosquitoes near their home & eliminate stagnant water. #ZikaUpdate	LA public health live tweet	1,225	18
Eliminate mosquito sources near your home. Via @HealthyFla #DUMPandDRAIN	Florida Public Health video	1,192	105
Aedes mosquitoes are present in LA county and prevention and eliminate potential breeding sites is key. #ZikaUpdate	LA public health live tweet	1,039	18
Prevent the "Mosquito Bowl" from taking place in your yard. #WinterScrubDown #SuperBowl	Superbowl graphic	954	35



Facebook Report: February 2016

31 post

Campaigns used: #SGVmosquito, #DUMPandDRAIN, & #OutWithAedes



41 new page Likes (Total 3,579)

Page Likes



Reach

Post reached 12K over this 29 day period. During this 29 day period, 413 HUNDRED average reaches per day.



Engagement

An average of



12 Likes per post

An average of



1 Comments per post

An average of



3 Shares per post

Top Paid Post

Post	Content	Reach	Engagement
NO PAID POST FOR THIS TIME PERIOD			

Top 3 Organic Post

Post	Content	Reach	Engagement
A Zika virus outbreak in Southern California is minimal and our focus remains on mosquito prevention. We urge residents to take action and eliminate standing water to prevent mosquito breeding sources. #OutWithAedes via San Gabriel Valley Tribune READ → http://goo.gl/s9F90U	SGV tribune article	2,264	55
Aedes aegypti are vectors of Zika virus, dengue fever, chikungunya and yellow fever. So should there be an effort to get rid of Aedes aegypti for good? Weigh in on the conversation. Via NPR READ → http://goo.gl/KMgT7N	NPR article	1,088	40
What's the big difference when it comes to Culex and Aedes mosquitoes? Why it matters. #SGVmosquito	SGV Aedes v Culex graphic	861	46

Treasurer's Report-January 2016
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for January 2016.

The Total of All Funds Balance is \$4,425,235.63

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

Margaret Finlay, Board Treasurer

A signed copy of this report will be available at the meeting on March 11, 2016.

March 11, 2016

Item 4G

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: March 1, 2016 District Working Fund Balance

February 1, 2016 balance:	\$4,435,235.63
February 1-29, 2016 expenditures:	\$280,690.60
February 1, 2016 Working Fund Balance:	\$4,154,545.03

Respectfully Submitted:



**Kenn Fujioka
District Manager**

**San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 7, FY 2016 received on February 20 2016)**

Item 4G

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.37%	\$1,326,443.80			LAIF Statement (Jan 2016)	\$1,326,443.80

Maturity Date: Perpetual
Interest rate as of Dec 31 2015

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.77%	\$2,496,127.65	interest trust warrant 647 assessment	\$1,682.41 (\$314,183.39) \$378,156.87	ND 24 Per 7 ND 24 Per 7 ND 24 Per 7	\$2,561,783.54

Maturity Date: Perpetual
Interest rate as of Jan 31 2016

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Eco Lab Account	\$5,438.23	Debit	(\$2,643.23)	CB Statement Jan 2016	\$2,795.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-Jan 2016 Trust Warrant 647 Sweep US Bank-rebate American Fidelity	(\$526,370.16) \$314,183.39 \$210,861.50 \$674.37 \$650.90	CB Statement Jan 2016	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$262,029.81	Deb Activity-Jan 2016 Deposit	(\$210,861.50) \$293,044.98	CB Statement Jan 2016	\$344,213.29

Total Beginning Balance	\$4,290,039.49			Total End Balance	\$4,435,235.63
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San Gabriel Valley Mosquito and Vector Control District District Manager's Report

Date: March 11, 2016 **Item 5**
Meeting of: San Gabriel Valley Mosquito and Vector Control District Board
of Trustees
Subject Legislative Report
Reference: attached

Background

AB 1362

At your last meeting this Board voted to oppose AB 1362, which would allow mosquito and vector control districts with a jurisdiction in a single county to use that county's city selection committee to determine the size and composition of its board.

The MVCAC discussed the bill several times with the office of the sponsor Assembly Member Rich Gordon (24th District, San Mateo and Santa Clara Counties). The bill will not be heard in committee again until June, and at this point they are considering narrowing the focus of the bill to just the San Mateo County Vector Control District.

We will keep you informed of future developments.

SB 1246 (attached)

California Senator Janet Nguyen (34th District, Orange County) on February 18 introduced SB 1246. The Bill requires "At least seven days before administering pesticides by aircraft or unmanned aerial vehicle over a residential area, a pest control operator or pest control business shall notify affected governmental agencies, school districts, chambers of commerce or similar entities, California State Assembly Members, California State Senators, United States Congressmen, and United States Senators."

Further, the Bill would require agencies to notify the above agencies/individuals or face criminal charges, and contains specific requirements of a notice.

The Bill has not yet been heard by any Senate committee, but the MVCAC has already sent a letter to the Senator's office "strongly opposing" it.

Several examples of reasons for opposing this Bill are:

1. Aerial applications over residential areas are emergency measures based on risk which is derived scientifically. A seven day delay subjects the application to unpredictable environmental conditions, i.e., weather.
2. A seven-day delay will increase the risk of disease because the conditions that predispose infection already exist. This will be exacerbated because mosquitoes can develop from egg to adult in five days.
3. The delay will cause a disease to disburse further, increasing the area where and the amount of pesticides must be applied.
4. The Cooperative Agreement between the California Department of Health Services and the vector control agencies allows for reasonable applications of pesticides to control vectors and protect public health.
5. The California Code of Regulations exempts vector control agencies from noticing requirements but most agencies do it anyway.
6. Numerous studies have shown that adulticides applied from air to control mosquitoes do not adversely affect humans.
7. The risk of disease from an infection with West Nile virus is far greater than an adverse reaction from pesticides used to control mosquitoes.

Manager's Recommendation

Oppose SB 1246.

Alternatives

Do not oppose SB 1246

Respectfully submitted,



**Kenn Fujioka
District Manager**

Introduced by Senator NguyenFebruary 18, 2016

An act to add Section 12978.5 to the Food and Agricultural Code, and to add Section 2056 to the Health and Safety Code, relating to pesticides.

LEGISLATIVE COUNSEL'S DIGEST

SB 1246, as introduced, Nguyen. Pesticides: aerial spraying: notice from aerial pesticide sprayers and mosquito and vector control districts.

Existing law regulates the use of pesticides and the business of pest control, and requires a person who operates a pest control business to be licensed by the Director of Pesticide Regulation and registered by the county agricultural commissioner. Existing law also requires a pest control aircraft pilot to be registered with the Department of Pesticide Regulation. A violation of those provisions is a misdemeanor.

Existing law separately provides for the formation of mosquito abatement and vector control districts, and prescribes the powers, functions, and duties of those districts.

This bill would require pest control operators, pest control businesses, and mosquito abatement and vector control districts, at least 7 days before administering pesticides by aircraft or unmanned aerial vehicle over a residential area, to notify various people and entities, including, but not limited to, affected governmental agencies, school districts, and chambers of commerce. The bill would specify the information required to be included in the notice. By imposing additional duties on local governmental agencies and because a violation of the bill's provisions relating to pest control operators and pest control businesses would be a crime, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that with regard to certain mandates no reimbursement is required by this act for a specified reason.

With regard to any other mandates, this bill would provide that, if the Commission on State Mandates determines that the bill contains costs so mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

Vote: majority. Appropriation: no. Fiscal committee: yes.
 State-mandated local program: yes.

The people of the State of California do enact as follows:

- 1 SECTION 1. Section 12978.5 is added to the Food and
- 2 Agricultural Code, to read:
- 3 12978.5. At least seven days before administering pesticides
- 4 by aircraft or unmanned aerial vehicle over a residential area, a
- 5 pest control operator or pest control business shall notify affected
- 6 governmental agencies, school districts, chambers of commerce
- 7 or similar entities, California State Assembly Members, California
- 8 State Senators, United States Congressmen, and United States
- 9 Senators. The notice shall include all of the following:
- 10 (a) The date and time that the spraying will occur.
- 11 (b) The precise areas in which pesticides will be administered.
- 12 (c) The type of pesticides being sprayed, identified by brand
- 13 name or common chemical name.
- 14 (d) The amount of pesticide to be administered.
- 15 (e) Any precautions associated with the pesticide that are printed
- 16 on the pesticide product’s label or that are included in applicable
- 17 laws or regulations related to the protection of persons during the
- 18 application.
- 19 SEC. 2. Section 2056 is added to the Health and Safety Code,
- 20 to read:
- 21 2056. At least seven days before administering pesticides by
- 22 aircraft or unmanned aerial vehicle over a residential area, a district
- 23 shall notify affected governmental agencies, school districts,
- 24 chambers of commerce or similar entities, California State
- 25 Assembly Members, California State Senators, United States

1 Congressmen, and United States Senators. The notice shall include
2 all of the following:

- 3 (a) The date and time that the spraying will occur.
- 4 (b) The precise areas in which pesticides will be administered.
- 5 (c) The type of pesticides being sprayed, identified by brand
6 name or common chemical name.
- 7 (d) The amount of pesticide to be administered.
- 8 (e) Any precautions associated with the pesticide that are printed
9 on the pesticide product's label or that are included in applicable
10 laws or regulations related to the protection of persons during the
11 application.

12 SEC. 3. No reimbursement is required by this act pursuant to
13 Section 6 of Article XIII B of the California Constitution for certain
14 costs that may be incurred by a local agency or school district
15 because, in that regard, this act creates a new crime or infraction,
16 eliminates a crime or infraction, or changes the penalty for a crime
17 or infraction, within the meaning of Section 17556 of the
18 Government Code, or changes the definition of a crime within the
19 meaning of Section 6 of Article XIII B of the California
20 Constitution.

21 However, if the Commission on State Mandates determines that
22 this act contains other costs mandated by the state, reimbursement
23 to local agencies and school districts for those costs shall be made
24 pursuant to Part 7 (commencing with Section 17500) of Division
25 4 of Title 2 of the Government Code.