



San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
January 14, 2022 – 7:00 a.m.
1145 N. Azusa Canyon Road, West Covina, CA 91790

HOW TO OBSERVE THE MEETING:

Computer: Watch the live streaming of the meeting from a computer by navigating to:
<https://www.youtube.com/c/sgvmosquito>

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to district@sgvmosquito.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 5:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to district@sgvmosquito.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

1. **Call to Order**

1.1 Pledge of Allegiance

1.2 Announcement of Returning/Reappointed Trustees and Oath of Office

- Richard Barakat – Bradbury
- Corey Calacay – Claremont
- Jerry Velasco – El Monte
- Charlie Klinakis – La Puente (*pending consideration of appointment by City Council on 1/11/22*)
- Jamie Bissner – Los Angeles County
- Joseph Leon – Monterey Park
- Rachel Janbek – Pasadena
- Sandra Armenta – Rosemead
- Robert Joe – South Pasadena

1.3 Roll Call

2. **Consider RESOLUTION No. 22-01 – RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING JANUARY 14th AND RUNNING UNTIL FEBRUARY 13th PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS. (EXHIBIT 2A)**

(Board President, Becky Shevlin) (Approve/Deny)

- **Call for Public Comment**
- **Board Action Required:** If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve Resolution No. 22-01.
- **Alternate Board Action:** If after discussion by members of this item, the Board may choose to deny approval of Resolution No. 22-01.

3. **Order of Business**

Review and prioritization of Agenda items including, if necessary, identification of any emergency items arising after posting of the Agenda and requiring action prior to next regular meeting.

4. **Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no

dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

5. **Election of 2022-2024 Nominated Officers of President, Vice President/President Elect, Secretary/Treasurer for the Board of Trustees**
(Committee Chair, Richard Barakat) (Approve/Deny)

Election Procedure:

- ⇒ To conduct the election, the Nominations Committee Chair takes control of the meeting.
- ⇒ The Chair presents the prospective nominees and accepts nominations from the floor.
- ⇒ The Board then votes for the following: President, Vice-President/President Elect, and Secretary/Treasurer.
- ⇒ At the conclusion of the election process, the Chair turns over control of the meeting to the new President.

2022-2024 SLATE OF NOMINATED OFFICERS

- President: Becky Shevlin
- Vice President/President Elect: John Capoccia
- Secretary/Treasurer: Lloyd Johnson

○ **Call for Public Comment**

- **Board Action Required:** If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve the election of 2022-2024 Nominated Officers of President, Vice President/President Elect, Secretary/Treasurer for the Board of Trustees.

- **Alternate Board Action:** If after discussion by members of this item, the Board may choose not to approve the election of 2022-2024 Nominated Officers of President, Vice President/President Elect, Secretary/Treasurer for the Board of Trustees.

6. **Consent Calendar**

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.

- 6.1 List of Claims for the month of December 2021
- 6.2 Budget Status Report for December 2021
- 6.3 Minutes of Board of Trustees Meeting December 2021
- 6.4 Operations Report December 2021
- 6.5 Surveillance Report December 2021
- 6.6 Communications Report December 2021

6.7 November 2021 Monthly Treasurer Report / District Working Balance for January 2022

7. **Presentation:** none

8. **Closed Session: Public Employment**

(Board President, Becky Shevlin) (Committee Chair, Richard Barakat)

Government Code Section 54957(b)

Title of Position: Interim District Manager

- **Board Action Required:** Following the closed session discussion by members of this item, the appropriate action is to report any required information and to take action on any recommendation made in closed session.

9. **Consider Approval of Midyear Budget Adjustments for Fiscal Year 2021-2022**

(EXHIBIT 9A) (Secretary-Treasurer, Lloyd Johnson) (Approve/Deny)

Late Communication Item Pending Recommendation from Finance and Audit Committee Meeting

- **Call for Public Comment**
- **Board Action Required:** If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve the Midyear Budget Adjustments for Fiscal Year 2021-2022.
- **Alternate Board Action:** If after discussion by members of this item, the Board may choose to deny approval of the Midyear Budget Adjustments for Fiscal Year 2021-2022.

10. **Consider Approval of CalPERS Other Post-Employment Benefits (OPEB) and**

Pension Unfunded Actuarial Liabilities (UAL) Contributions (EXHIBIT 10A, 10B, 10C) (Manager's Report) (Secretary-Treasurer, Lloyd Johnson) (Approve/Deny)

Late Communication Item Pending Recommendation from Finance and Audit Committee Meeting

- **Call for Public Comment**
- **Board Action Required:** If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve CalPERS Other Post-Employment Benefits (OPEB) and Pension Unfunded Actuarial Liabilities (UAL) Contributions.
- **Alternate Board Action:** If after discussion by members of this item, the Board may choose to deny approval of CalPERS Other Post-Employment Benefits (OPEB) and Pension Unfunded Actuarial Liabilities (UAL) Contributions.

11. Consideration of LAFCO Request to Nominate Candidates to Serve as Special District Representative and Alternate (EXHIBIT 11A)
(Board President, Becky Shevlin) (Discussion)

12. District Administration

12.1 Covid Update

12.2 Reminder of Upcoming Annual Form 700 Filing

12.3 District Personnel Update

13. Committee Reports

13.1 Finance and Audit Committee

13.2 Personnel and Policy Committee

14. Trustee Report

14.1 Trustee Committee Assignments – Interest form due January 21, 2022

14.2 Request for Updated Trustee Contact Information

15. New Business

16. Adjournment

CERTIFICATE OF POSTING

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.



Cecilia Contreras, Clerk of the Board
San Gabriel Valley Mosquito and Vector Control District

Notice to the Public

It is the intention of the San Gabriel Valley Mosquito and Vector Control District (District) to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the Clerk of the Board at (626) 814-9466. Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

THIS PAGE INTENTIONALLY LEFT BLANK

RESOLUTION NO. 22-01

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING JANUARY 14th AND RUNNING UNTIL FEBRUARY 13th PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS.

WHEREAS, the San Gabriel Valley Mosquito and Vector Control District (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Trustees and committees; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s legislative bodies conduct business; and

WHEREAS, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

WHEREAS, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

WHEREAS, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the legislative body of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

WHEREAS, the Centers for Disease Prevention and Control, in its publication “How to Protect Yourself & Others” updated August 13, 2021, have recommended social distancing practices, including staying 6 feet away from others and avoiding crowds and poorly ventilated spaces in order to protect individuals and others from COVID-19; and

WHEREAS, the County of Los Angeles Department of Public Health Order of the Health Officer issued September 17, 2021 (the “County Order”) includes a finding that the existing community transmission of COVID-19 in Los Angeles County remains high and continues to present a high risk of infection and harm to the health of those who are not and cannot be vaccinated against COVID-19 especially when there is an absence of capacity limits and physical distancing requirements for both indoor and outdoor settings. The County Order further finds that COVID-19 infection remains a significant health hazard to all residents; and

WHEREAS, the District’s Board of Trustees does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those who are not and cannot be vaccinated, and that COVID-19 infection remains a significant health hazard to all residents, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California and, further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

WHEREAS, as a consequence of the declared state of emergency and the local emergency, the Board of Trustees of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e) and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District’s legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

WHEREAS, the District will continue its practice of live streaming its meeting via the Zoom software platform which allows members of the public to observe and participate in the meeting via video or call-in options, and will continue to offer members of the public an opportunity to make oral comments during the meeting and/or submit written comments before the meeting.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

Section 2. Proclamation of Local Emergency. The Board of Trustees of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, there remains evidence of sustained and high community transmission rates of COVID-19 resulting in high risks of infection and harm to the health of those who are not and cannot be vaccinated against COVID-19 especially when there is an absence of capacity limits and physical distancing requirements for both indoor and outdoor settings, and COVID-19 infection remains a significant health hazard to all residents of the District.

Section 3. Ratification of Governor’s Proclamation of a State of Emergency. The District’s Board of Trustees hereby ratifies the Governor of the State of California’s Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District’s Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) February 13, 2022, or such time that the District’s Board of Trustees adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED, ADOPTED and APPROVED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District this 14th day of January 2022, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Becky Shevlin
President, Board of Trustees

ATTEST:

Lloyd Johnson
Secretary-Treasurer, Board of Trustees

APPROVED AS TO FORM:

Kelly M. Alhadeff-Black
District Counsel

THIS PAGE INTENTIONALLY LEFT BLANK

SAN GABRIEL VALLEY MVCD

Claims List
December 9, 2021

Num	Date	Name	Item	Original Amount
EFT	12/09/2021	AMERICAN FIDELITY AKA FLEX ACCOUNT ADN	6070 FLEX PREMIUMS (Flex Premiums)	313.65
			6070 FLEX PREMIUMS (Flex Premiums)	166.65
6018353			6070 FLEX PREMIUMS (Flex Premiums)	262.50
			6070 FLEX PREMIUMS (Flex Premiums)	150.00
				<u>892.80</u>
EFT	12/09/2021	AMERICAN FIDELITY ASSURANCE	6070 Premiums, life - Cafeter (Voluntary Insurance F	114.08
			6070 Premiums, life - Cafeter (Voluntary Insurance F	132.80
D392069			6070 Premiums, life - Cafeter (Voluntary Insurance F	1,414.38
			6070 Premiums, life - Cafeter (Voluntary Insurance F	206.32
			6070 Premiums, life - Cafeter (Voluntary Insurance F	54.95
				<u>1,922.53</u>
EFT	12/09/2021	FIDELITY SECURITY LIFE INSURANCE CO.	6070 Vision Premiums (Vision Premiums)	12.30
			6070 Vision Premiums (Vision Premiums)	10.95
165060089			6070 Vision Premiums (Vision Premiums)	261.70
			6070 Vision Premiums (Vision Premiums)	72.56
			6070 Vision Premiums (Vision Premiums)	57.67
				<u>415.18</u>
EFT	12/09/2021	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	139.84
				<u>139.84</u>
PR of 12/9/2021				
EFT	12/09/2021	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	1,047.73
			6200 RETIREMENT - CLASSIC (Employer Contribu	940.29
PR of 12/9/2021			6200 RETIREMENT - CLASSIC (Employer Contribu	1,770.53
			6200 RETIREMENT - CLASSIC (Employer Contribu	384.24
			6201 RETIREMENT - PEPRA (Employer Contributic	180.88
			6201 RETIREMENT - PEPRA (Employer Contributic	3,122.54
			6201 RETIREMENT - PEPRA (Employer Contributic	1,415.18
			6201 RETIREMENT - PEPRA (Employer Contributic	971.82
				<u>971.82</u>

SAN GABRIEL VALLEY MVCD
Claims List
December 9, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
				9,833.21
18493	12/09/2021	AJG ACCOUNTING & BOOKKEEPING SRVCS, IN 6187 AUDITOR (For professional services rendered		202.50
				202.50
2619				
18494	12/09/2021	ALLEN WU	6030 BOARD EXPENSES	100.00
				100.00
BM of 12/10/21				
18495	12/09/2021	ARAMARK UNIFORM SERVICES INC.	6332 Uniforms (Uniforms)	373.81
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	148.38
588000323623			6332 Uniforms (Uniforms)	185.33
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	148.38
				855.90
18496	12/09/2021	ATHENS SERVICES	6040 Building Maintenance	262.60
				262.60
11382197				
18497	12/09/2021	BECKY A. SHEVLIN	6030 BOARD EXPENSES	100.00
				100.00
BM of 12/10/21				
18498	12/09/2021	CATHERINE MARCUCCI	6030 BOARD EXPENSES	100.00
				100.00
BM of 12/10/21				
18499	12/09/2021	CELL BUSINESS EQUIPMENT	6073 EQUIPMENT CANON (Canon Graphics Equip	1,637.22
				1,637.22

SAN GABRIEL VALLEY MVCD
Claims List
December 9, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
5017750404				
18500	12/09/2021	CHARLIE KLINAKIS	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
Bm of 12/10/21				
18501	12/09/2021	COREY CALAYCAY	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
Bm of 12/10/21				
18502	12/09/2021	DENISE MENCHACA	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
BM of 12/10/21				
18503	12/09/2021	ELYSE RASMUSSEN	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
BM of 12/10/21				
18504	12/09/2021	ENVIRONMENT CONTROL	6040 Building Maintenance	<u>1,299.00</u>
				1,299.00
11598-411				
18505	12/09/2021	ENVIRONMENTAL SYSTEMS (esri)	6036 COMPUTER SOFTWARE	<u>1,056.99</u>
				1,056.99
26044046				
18506	12/09/2021	FLEET SOLUTIONS CENTER	6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	858.92
4092,4035,3935			6260 SUPPLIES, MECHANICAL	<u>808.76</u>
				1,747.63

SAN GABRIEL VALLEY MVCD

Claims List

December 9, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18507	12/09/2021	HAROLD J. BISSNER III	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 12/10/21				
18508	12/09/2021	HENRY M. MORGAN	6030 BOARD EXPENSES	<u>100.00</u> 100.00
Bm of 12/10/21				
18509	12/09/2021	JACKIE DOORNIK	6030 BOARD EXPENSES	<u>100.00</u> 100.00
Bm of 12/10/21				
18510	12/09/2021	JERRY VELASCO	6030 BOARD EXPENSES	<u>100.00</u> 100.00
Bm of 12/10/21				
18511	12/09/2021	JOHN CAPOCCIA	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 12/10/21				
18512	12/09/2021	JOSEPH LEON	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 12/10/21				
18513	12/09/2021	LLOYD JOHNSON	6030 BOARD EXPENSES	<u>149.50</u> 149.50
BM of 12/10/21				
18514	12/09/2021	LOGMEIN COMMUNICATIONS, INC.	6320 Office phones (Office phones)	<u>1,228.03</u> 1,228.03

INV7100829584

SAN GABRIEL VALLEY MVCD

Claims List

December 9, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18515	12/09/2021	MANUEL GARCIA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 12/10/21				
18516	12/09/2021	MARGARET E. FINLAY	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 12/10/21				
18517	12/09/2021	NIGRO & NIGRO PC	6187 AUDITOR (For professional services rendered	5,975.00
				<u>5,975.00</u>
15555				
18518	12/09/2021	RICHARD BARAKAT	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 12/10/21				
18519	12/09/2021	ROBERT GONZALES	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 12/10/21				
18520	12/09/2021	ROBERT S. JOE	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 12/10/21				
18521	12/09/2021	RYAN A. VIENNA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 12/10/21				
18522	12/09/2021	SANDRA ARMENTA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 12/10/21				

SAN GABRIEL VALLEY MVCD

Claims List

December 9, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18523	12/09/2021	SOUTHERN CALIFORNIA EDISON	6340 UTILITIES - ELECTRIC	1,930.92
				<u>1,930.92</u>
700251011287				
18524	12/09/2021	SSD SYSTEMS INC/MC NEILL SECURITY SYST	6040 Monit & Maint (Monitoring & Maintenance)	1,837.38
				<u>1,837.38</u>
R00336762				
18525	12/09/2021	STATE BOARD OF EQUALIZATION	6075 FEES & ASSESSMENTS	1,500.00
				<u>1,500.00</u>
Tax Area Sec Mic:59				
18526	12/09/2021	STEPHEN SHAM	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 12/10/21				
18527	12/09/2021	STREAMLINE	6037 WEBSITE AND EMAIL SERVICE	200.00
				<u>200.00</u>
OEAF3F59-0013				
18528	12/09/2021	SYNTECH GROUP INC.	6046 PROFESSIONAL SERVICES - IT	525.00
				<u>525.00</u>
SVC-A21468				
18529	12/09/2021	TIM SANDOVAL	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 12/10/21				
18530	12/09/2021	ULINE	6250 LABORATORY SUPPLIES	73.69
				<u>73.69</u>
141870854				

SAN GABRIEL VALLEY MVCD

Claims List
December 9, 2021

Num	Date	Name	Item	Original Amount
18531	12/09/2021	US BANK	6080 Hiring Expenses	83.95
			6270 OFFICE SUPPLIES	222.28
Alba			6270 OFFICE SUPPLIES	174.09
			6232 SEMINARS AND MEETINGS	783.00
			6035 COMPUTER HARDWARE	513.56
			6035 COMPUTER HARDWARE	535.46
			6035 COMPUTER HARDWARE	510.88
			6035 COMPUTER HARDWARE	108.41
			6035 COMPUTER HARDWARE	86.51
			6232 Per Diem (Per Diem)	207.96
			6232 Travel Expenses (Travel Expenses)	207.96
Bishop			6232 Per Diem (Per Diem)	88.17
			6232 Travel Expenses (Travel Expenses)	31.50
			6290 Supplies, Public Informati	26.23
Luna-Corona			6232 Travel Expenses (Travel Expenses)	31.50
			6232 Travel Expenses (Travel Expenses)	928.36
			6232 Travel Expenses (Travel Expenses)	921.36
			6290 Supplies, Public Informati	3.27
			6036 COMPUTER SOFTWARE	14.99
			6232 Travel Expenses (Travel Expenses)	30.00
Dever			6232 Travel Expenses (Travel Expenses)	18.00
			6036 COMPUTER SOFTWARE	287.50
			6036 COMPUTER SOFTWARE	175.00
			6036 COMPUTER SOFTWARE	372.00
			6036 COMPUTER SOFTWARE	166.00
			6333 BRANDED CLOTHING	40.09
			6232 Travel Expenses (Travel Expenses)	10.00
Doyle			6232 Travel Expenses (Travel Expenses)	18.00
			6333 BRANDED CLOTHING	45.22
			6333 BRANDED CLOTHING	56.43
			6232 SEMINARS AND MEETINGS	20.00
			6232 SEMINARS AND MEETINGS	20.00
			6232 SEMINARS AND MEETINGS	20.00

SAN GABRIEL VALLEY MVCD

Claims List
December 9, 2021

Num	Date	Name	Item	Original Amount
			6232 SEMINARS AND MEETINGS	20.00
			6232 SEMINARS AND MEETINGS	20.00
			6036 COMPUTER SOFTWARE	14.99
			6333 BRANDED CLOTHING	35.00
			6232 REGISTRATION - SEMINARS (REGISTRATI	975.00
			6232 REGISTRATION - SEMINARS (REGISTRATI	325.00
Farned			6232 Travel Expenses (Travel Expenses)	247.96
			6232 REGISTRATION - SEMINARS (REGISTRATI	325.00
			6232 Travel Expenses (Travel Expenses)	90.00
			6232 Travel Expenses (Travel Expenses)	157.96
Gaytan			6250 LABORATORY SUPPLIES	970.83
			6333 BRANDED CLOTHING	147.78
Goldmann			6250 LABORATORY SUPPLIES	208.02
			6232 SEMINARS AND MEETINGS	100.00
			6232 SEMINARS AND MEETINGS	1,240.00
Gutierrez			6232 SEMINARS AND MEETINGS	921.36
			6280 SUPPLIES, OPERATIONS	450.40
hagele			6280 SUPPLIES, OPERATIONS	43.79
Holguin			6280 SUPPLIES, OPERATIONS	121.55
			6036 COMPUTER SOFTWARE	229.00
			6232 SEMINARS AND MEETINGS	227.95
			6280 SUPPLIES, OPERATIONS	202.70
			6250 LABORATORY SUPPLIES	10.58
			6232 REGISTRATION - SEMINARS (REGISTRATI	325.00
Nelson			6250 LABORATORY SUPPLIES	7.47
			6250 LABORATORY SUPPLIES	3.49
			6232 REGISTRATION - SEMINARS (REGISTRATI	325.00
			6250 LABORATORY SUPPLIES	6.74
			6003 ADVERTISING	298.22
			6037 WEBSITE AND EMAIL SERVICE	24.97
Sun			6003 ADVERTISING	25.00
			6036 COMPUTER SOFTWARE	275.00
			6037 WEBSITE AND EMAIL SERVICE	21.17

SAN GABRIEL VALLEY MVCD

Claims List

December 9, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6232 SEMINARS AND MEETINGS	20.00
			6232 SEMINARS AND MEETINGS	20.00
			6232 SEMINARS AND MEETINGS	20.00
			6037 WEBSITE AND EMAIL SERVICE	4.99
			6188 MEDIA PRODUCTION	58.03
			6040 Building Maintenance	8.71
			6170 MISCELLANEOUS EXPENSES	55.74
Van der heyden			6170 MISCELLANEOUS EXPENSES	5.49
			6042 EQUIPMENT MAINTENANCE	17.62
			6170 MISCELLANEOUS EXPENSES	7.18
			6044 MAINTENANCE, GROUNDS	28.65
			6170 MISCELLANEOUS EXPENSES	50.91
				<u>15,451.93</u>
18532		WEX/CHEVRON	6252 Fuel for Trucks (Fuel for Trucks)	4,093.13
				<u>4,093.13</u>
76518489				
18533		LOGMEIN COMMUNICATIONS, INC.	6320 Office phones (Office phones)	208.37
				<u>208.37</u>
INV7100779109				
18534		SSD SYSTEMS INC/MC NEILL SECURITY SYSTI	6042 EQUIPMENT MAINTENANCE	54.55
				<u>54.55</u>
S-01061798				
		Accounts Payable for December 9, 2021		55,692.90

SAN GABRIEL VALLEY MVCD

Claims List

December 23, 2021

Num	Date	Name	Item	Original Amount
EFT 100000016651610	12/23/2021	CAL PERS	6070 Med premiums - Cafeteria (Medical premiums)	719.78
			6070 Med premiums - Cafeteria (Medical premiums)	4,805.90
			6070 Med premiums - Cafeteria (Medical premiums)	3,435.06
			6070 Med premiums - Cafeteria (Medical premiums)	1,864.84
			6070 Med premiums - Cafeteria (Medical premiums)	745.00
			6070 ADMIN FEE (Admin fee)	44.67
				<u>11,615.25</u>
EFT 1585384	12/23/2021	LINCOLN FINANCIAL GROUP	6065 GROUP TERM LIFE	393.96
			6070 Premiums, life - Cafeter (Voluntary Insurance F	531.50
				<u>925.46</u>
EFT PR of 12/23/2021	12/23/2021	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	<u>139.84</u> 139.84
EFT E/H Payroll PR of 12/23/2021	12/23/2021	PERS	6201 RETIREMENT - PEPRA (Employer Contributic	1,058.42
			6200 RETIREMENT - CLASSIC (Employer Contribu	1,047.73
			6200 RETIREMENT - CLASSIC (Employer Contribu	940.29
			6200 RETIREMENT - CLASSIC (Employer Contribu	1,770.53
			6200 RETIREMENT - CLASSIC (Employer Contribu	384.24
			6201 RETIREMENT - PEPRA (Employer Contributic	180.88
			6201 RETIREMENT - PEPRA (Employer Contributic	3,127.94
			6201 RETIREMENT - PEPRA (Employer Contributic	1,415.18
			6201 RETIREMENT - PEPRA (Employer Contributic	981.24
				<u>10,906.45</u>
EFT 1085590-10001	12/23/2021	PRINCIPAL DENTAL	6070 Dental premiums - Cafeter	180.92
			6070 Dental premiums - Cafeter	324.48
			6070 Dental premiums - Cafeter	1,557.61
			6070 Dental premiums - Cafeter	407.30
			6070 Dental premiums - Cafeter	<u>369.94</u>

SAN GABRIEL VALLEY MVCD

Claims List

December 23, 2021

Num	Date	Name	Item	Original Amount
				2,840.25
EFT	12/23/2021	TEXAS LIFE INSURANCE COMPANY	6070 Premiums, life - Cafeter (Voluntary Insurance F	100.00
			6070 Premiums, life - Cafeter (Voluntary Insurance F	42.25
SM09BT20211219001				142.25
18541	12/23/2021	AMAZON.COM	6270 OFFICE SUPPLIES	75.30
			6250 LABORATORY SUPPLIES	48.32
Acct ending 5999			6250 LABORATORY SUPPLIES	9.68
			6280 SUPPLIES, OPERATIONS	36.73
			6280 SUPPLIES, OPERATIONS	6.48
			6280 SUPPLIES, OPERATIONS	25.13
				201.64
18542	12/23/2021	AZUSA LIGHT & WATER	6343 Meter # 89661864	78.64
			6343 Meter # 45169724 (Account # 303-0191.300 0	48.21
03-0191-300				126.85
18543	12/23/2021	BECKER BOARDS SMALL, L.L.C.	6003 ADVERTISING	2,000.00
			6003 ADVERTISING	2,000.00
4-10852			6003 ADVERTISING	1,000.00
				5,000.00
18544	12/23/2021	CYPRESS HEATING & AIR CONDITIONING	6040 Building Maintenance	82.50
				82.50
19420884				
18545	12/23/2021	DEPARTMENT OF THE TREASURY	6140 (MEDICARE)	300.29
				300.29
Notice CP160				
18546	12/23/2021	FLEET SOLUTIONS CENTER	6260 SUPPLIES, MECHANICAL	105.09

SAN GABRIEL VALLEY MVCD

Claims List

December 23, 2021

Num	Date	Name	Item	Original Amount
4108,4115,4110,4117			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	99.31
			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	105.09
			6260 SUPPLIES, MECHANICAL	105.09
			6260 SUPPLIES, MECHANICAL	99.62
			6260 SUPPLIES, MECHANICAL	105.22
				<u>779.32</u>
18547	12/23/2021	HOME DEPOT	6040 Building Maintenance	13.15
Acct ending 4710			6250 LABORATORY SUPPLIES	13.21
			6270 OFFICE SUPPLIES	48.43
			6040 Building Maintenance	10.97
			6042 EQUIPMENT MAINTENANCE	46.14
			6250 LABORATORY SUPPLIES	37.46
			6250 LABORATORY SUPPLIES	3.54
18548	12/23/2021	KENN K. FUJIOKA	6072 EMPLOYEE BENEFITES (Retired Employee)	316.94
				<u>316.94</u>
Premium Reimburse				
18549	12/23/2021	MARTA TANAKA	6072 EMPLOYEE BENEFITES (Retired Employee)	856.08
				<u>856.08</u>
Premium Reimburse				
18550	12/23/2021	MARY ANGELA BRISCO	6072 EMPLOYEE BENEFITES (Retired Employee)	526.84
				<u>526.84</u>
Premium Reimburse				

SAN GABRIEL VALLEY MVCD

Claims List

December 23, 2021

Num	Date	Name	Item	Original Amount
18551	12/23/2021	MIKE NIFFENEGGER	6072 EMPLOYEE BENEFITES (Retired Employee)	<u>618.23</u>
				618.23
		Premium Reimburse		
18552	12/23/2021	RAMONA DEACON	6072 EMPLOYEE BENEFITES (Retired Employee)	<u>618.23</u>
				618.23
		Premium Reimburse		
18553	12/23/2021	READYREFRESH BY NESTLE	6170 MISCELLANEOUS EXPENSES	129.90
			6170 MISCELLANEOUS EXPENSES	7.49
				<u>137.39</u>
11K0024588535				
18554	12/23/2021	RESCUE ROOTER/ARS	6040 Building Maintenance	585.00
			6040 Building Maintenance	495.00
				<u>1,080.00</u>
8103-331009				
18555	12/23/2021	SOCALGAS	6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618	179.82
			6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618	35.21
				<u>215.03</u>
057-518-2100-9				
18556	12/23/2021	STAPLES CREDIT PLAN	6270 OFFICE SUPPLIES	114.27
			6270 OFFICE SUPPLIES	127.11
				<u>241.38</u>
Acct ending 9187				
18557	12/23/2021	SYNTECH GROUP INC.	6046 PROFESSIONAL SERVICES - IT	775.00
			6046 PROFESSIONAL SERVICES - IT	690.00
			6046 PROFESSIONAL SERVICES - IT	465.00
			8000 CAPITAL OUTLAY (Capital Outlay)	15,000.00
				<u>16,930.00</u>
SVC-A21492				

SAN GABRIEL VALLEY MVCD

Claims List

December 23, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
SVC-A21516				
18558	12/23/2021	TIRE ZONE	6260 SUPPLIES, MECHANICAL	835.88
			6260 SUPPLIES, MECHANICAL	352.27
64916, 64910				<u>1,188.15</u>
18559	12/23/2021	TPx COMMUNICATIONS	6315 Monthly Internet Charges (Monthly Internet Che	1,570.04
				<u>1,570.04</u>
150936188-0				
18560	12/23/2021	ULINE	6260 LABORATORY SUPPLIES	77.74
				<u>77.74</u>
141948464				
18561	12/23/2021	VERIZON WIRELESS	6312 Monthly District Field Ph (Monthly District Field	485.70
			6312 Monthly District Field Ph (Monthly District Field	325.06
9894719629			6312 Monthly District Field Ph (Monthly District Field	1,293.70
			6312 Monthly District Field Ph (Monthly District Field	2,634.79
				<u>4,739.25</u>
		Accounts Payable for December 23, 2021		62,348.30
		Total Accounts Payables for December 2021		118,041.20
		Total Payroll for December 2021		271,557.44
		see attached		
		Total Claims for December 2021		389,598.64

**San Gabriel Valley MVCD
Payroll for December 2021**

Department	December 9, 221	December 10, 2021 Vac-Sick Cash Out	December 17, 2021 Term	December 23, 2021	TOTAL
EXECUTIVE	9,629.91	6,992.00	-	9,679.91	26,301.82
ADMINISTRATION	11,025.52	8,752.80	-	11,175.52	30,953.84
OPERATIONS	57,555.33	6,119.70	-	58,776.05	122,451.08
SURVEILLANCE	18,598.84	2,400.40	8,230.49	13,683.84	42,913.57
COMMUNICATIONS	16,335.34	-	-	18,123.23	34,458.57
SEASONAL WORKERS	-	-	-	-	-
Gross Payroll	113,144.94	24,264.90	8,230.49	111,438.55	257,078.88
Employer Taxes	1,852.08	351.85	119.84	1,832.31	4,156.08
Car Allowance	500.00	-	-	-	500.00
Employee Benefit-Med	4,829.20	-	34.04	4,959.24	9,822.48
TOTAL PAYROLL	120,326.22	24,616.75	8,384.37	118,230.10	271,557.44

THIS PAGE INTENTIONALLY LEFT BLANK

SGVMVCD
 Comparative YTD Actual to Full Year Budget
 Current Period 50% of Year Completed
 December 31, 2021

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
PERSONNEL EXPENSES						
Salaries, Exempt	60,174.78	347,148.63	681,100.00	333,951.37	50.97	
Salaries - Non Exempt	133,453.58	945,763.27	2,288,011.00	1,342,247.73	41.34	
Salaries - Overtime	43.08	12,990.33	20,500.00	7,509.67	63.37	Saturday work
Salaries - Vacation	32,505.31	89,028.51	118,435.00	29,406.49	75.17	Resignation & YE pay out
Salaries-Holiday	18,885.55	48,666.38	132,061.00	83,394.62	36.85	
Salaries, Sick Pay	12,016.58	62,221.59	113,165.00	50,943.41	54.98	Retirement pay out @ 1/2 rate
Salaries, Part-time - XH	0.00	100,440.00	225,915.00	125,475.00	44.46	
Management Car Allowance	500.00	3,000.00	6,000.00	3,000.00	50.00	
Cafeteria Benefit	28,182.24	195,812.70	435,200.00	239,387.30	44.99	
Hlth Benefits, Ret Emps	2,936.32	20,474.93	35,000.00	14,525.07	58.50	Additional retiree
Employer, 457 Contribution	279.68	1,815.16	3,636.00	1,820.84	49.92	
Medicare	4,126.21	24,167.16	54,165.00	29,997.84	44.62	
Retirement - Classic	8,285.58	52,922.36	118,822.00	65,899.64	44.54	
Retirement - Pepra	11,893.88	75,825.67	172,210.00	96,384.33	44.03	
Retirement - Classic-Unfunded Liability	0.00	172,234.00	172,300.00	66.00	99.96	One time expense
Retirement - Pepra-Unfunded Liability	0.00	8,714.00	8,720.00	6.00	99.93	One time expense
Social Security	0.00	4,538.59	12,030.00	7,491.41	37.73	Seasonal expense
Group Term Life Ins	393.96	2,672.00	4,800.00	2,128.00	55.67	
Tuition Reimbursement	0.00	0.00	8,000.00	8,000.00	0.00	
Insurance, unemployment	330.16	1,746.70	26,000.00	24,253.30	6.72	
Post Retirement Benefits	0.00	0.00	200,000.00	200,000.00	0.00	
TOTAL PERSONNEL EXPENSES	314,006.91	2,170,181.98	4,836,070.00	2,665,888.02	44.87	
OPERATING EXPENSES						
Event Participation Fees	0.00	85.00	4,000.00	3,915.00	2.13	
Arbovirus Testing Supplies	0.00	12,310.65	26,000.00	13,689.35	47.35	
Branded Clothing	324.52	1,133.99	10,100.00	8,966.01	11.23	
Boots	0.00	350.00	5,500.00	5,150.00	6.36	
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	0.00	384.95	2,000.00	1,615.05	19.25	
Awards	0.00	1,126.26	3,000.00	1,873.74	37.54	
Advertising	5,323.22	13,794.62	30,000.00	16,205.38	45.98	

SGVMVCD
 Comparative YTD Actual to Full Year Budget
 Current Period 50% of Year Completed
 December 31, 2021

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Bank Charges	1,397.57	8,630.57	19,000.00	10,369.43	45.42	
Board expenses	2,249.50	14,297.50	38,000.00	23,702.50	37.63	
Computer Hardware	1,754.82	4,043.88	56,000.00	51,956.12	7.22	
Computer Software	2,591.47	20,959.55	59,000.00	38,040.45	35.52	
Website/Email Service	251.13	1,410.70	7,000.00	5,589.30	20.15	
Facility maintenance	4,891.07	27,825.46	50,000.00	22,174.54	55.65	Electrical work
Maintenance, equipment	118.31	997.64	3,000.00	2,002.36	33.25	
Maintenance, grounds	28.65	476.85	2,000.00	1,523.15	23.84	
Lease Equipment	1,637.22	10,002.18	21,000.00	10,997.82	47.63	
Fees & Assessments	1,500.00	3,859.55	4,300.00	440.45	89.76	LA County Fire Permit
Hiring expenses	83.95	906.25	4,600.00	3,693.75	19.70	
VCJPA General Fund	0.00	5,391.00	7,530.00	2,139.00	71.59	One time expense
Insurance, liability	0.00	107,156.00	89,000.00	(18,156.00)	120.40	One time expense
Workers Comp Insurance	0.00	147,041.00	147,400.00	359.00	99.76	One time expense
Automobile Insurance	0.00	2,607.00	2,700.00	93.00	96.56	One time expense
Other Insurance	0.00	1,745.94	4,850.00	3,104.06	36.00	
Insurance, property	0.00	7,795.00	7,220.00	(575.00)	107.96	One time expense
Legal	0.00	21,656.20	70,000.00	48,343.80	30.94	
Memberships	0.00	20,387.00	35,500.00	15,113.00	57.43	SHRM, CalChamber
Miscellaneous expenses	256.71	1,455.72	3,500.00	2,044.28	41.59	
Postage	0.00	3,553.40	11,800.00	8,246.60	30.11	
Accounting Services, Auditor	6,177.50	13,122.50	24,000.00	10,877.50	54.68	Audit Services
Professional Services , Other	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Services-IT	2,455.00	13,364.66	50,000.00	36,635.34	26.73	
Printing & Reproduction	0.00	4,430.28	20,000.00	15,569.72	22.15	
Reference	0.00	0.00	800.00	800.00	0.00	
Seminars and meetings	8,696.04	15,647.84	48,600.00	32,952.16	32.20	
Supplies, Surveillance	1,460.72	7,841.63	15,000.00	7,158.37	52.28	
Supplies, Vehicle Maintenance	3,715.10	24,619.59	60,000.00	35,380.41	41.03	
Supplies, Gasoline	4,093.13	42,291.87	70,000.00	27,708.13	60.42	Price increase
Supplies, Office	761.48	4,980.35	13,100.00	8,119.65	38.02	
Supplies, Mosquito Fish	0.00	138.00	5,000.00	4,862.00	2.76	
Supplies, Operations	853.30	2,904.29	15,000.00	12,095.71	19.36	
Supplies, Pesticides	0.00	112,759.94	140,000.00	27,240.06	80.54	Supply for season

SGVMVCD
 Comparative YTD Actual to Full Year Budget
 Current Period 50% of Year Completed
 December 31, 2021

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Supplies, Communications	29.50	5,419.49	10,000.00	4,580.51	54.19	Projects
Supplies, Education Program	0.00	13,838.85	18,000.00	4,161.15	76.88	Projects
Supplies, Safety	-179.33	1,923.60	25,000.00	23,076.40	7.69	
Supplies, Media Production	58.03	4,558.92	6,000.00	1,441.08	75.98	Projects
Benefit Assesment Admin Cost	0.00	12,090.32	116,000.00	103,909.68	10.42	
Communications, field	4,739.25	27,629.05	42,000.00	14,370.95	65.78	Additional seasonals
Telephone, Internet	1,570.04	7,697.33	14,000.00	6,302.67	54.98	
Telephone , Office	1,436.40	8,360.54	13,000.00	4,639.46	64.31	Increase in plan fees
Training , CEU's	0.00	5,034.00	6,000.00	966.00	83.90	Certification renewals
Uniforms and clothing	559.14	6,484.32	12,000.00	5,515.68	54.04	
Utilities, Electric	1,930.92	19,921.83	28,000.00	8,078.17	71.15	Rate and usage increase
Utilities, Natural Gas	215.03	1,094.20	3,300.00	2,205.80	33.16	
Utilities, Water	126.85	1,165.86	2,200.00	1,034.14	52.99	Rate increase
Surveillance, Aerial	0.00	0.00	25,500.00	25,500.00	0.00	
TOTAL OPERATING EXPENSES	61,106.24	798,703.12	1,510,500.00	711,796.88	52.88	
TOTAL EXPENSES	375,113.15	2,968,885.10	6,346,570.00	3,377,684.90	46.78	
CAPITAL OUTLAY EXPENSES						
Capital Outlay	15,000.00	202,620.10	430,000.00	227,379.90	47.12	Cloud Migration
TOTAL CAPITAL EXPENSES	15,000.00	202,620.10	430,000.00	227,379.90	47.12	
RESERVES						
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00	
Reserve, Capital Projects	0.00	0.00	459,929.00	459,929.00	0.00	
Reserve, Pension Liability	0.00	0.00	200,258.00	200,258.00	0.00	
Reserve, Building/Facilities	0.00	0.00	224,761.00	224,761.00	0.00	
Reserve, Vehicle Replacement	0.00	0.00	105,761.00	105,761.00	0.00	
TOTAL RESERVES	0.00	0.00	2,316,909.00	2,316,909.00	0.00	

THIS PAGE INTENTIONALLY LEFT BLANK



**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
December 10, 2021**

TRUSTEES PRESENT

Stephen Sham (Alhambra)
Robert Gonzales (Azusa)
Richard Barakat (Bradbury)
Corey Calaycay (Claremont)
Henry Morgan (Covina)
Margaret Finlay (Duarte)
Jerry Velasco (El Monte)
Jackie Doornik (Glendora)
Catherine Marcucci (Industry)
Manuel Garcia (Irwindale)
Charlie Klinakis (La Puente)
Elyse Rasmussen (La Verne)
Jamie Bissner (Los Angeles Co.)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Rachel Janbek (Pasadena)
Tim Sandoval (Pomona)
Sandra Armenta (Rosemead)
Ryan Vienna (San Dimas)
Denise Menchaca (San Gabriel)
John Capoccia (Sierra Madre) *Arrived at 7:35am*
Robert Joe (So. Pasadena)
Allen Wu (Walnut)
Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Cynthia Sternquist (Temple City)

STAFF PRESENT

Jared Dever
Rose Alba
Jason Farned
Melissa Doyle
Levy Sun
Evelyn Gutierrez
Cecilia Contreras

GUESTS PRESENT

Representatives, Kelly Black (Legal counsel)

1. Call to Order

Board President Becky Shevlin called the meeting to order at 7:00 a.m. Trustee Robert Gonzales led the Pledge of Allegiance. Clerk of the Board Cecilia Contreras took Roll Call

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consider RESOLUTION No. 21-05 – RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE

**PERIOD COMMENCING DECEMBER 10th AND RUNNING UNTIL JANUARY 9TH
PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS. (EXHIBIT 3A)**

President Shevlin provided background on Resolution 21-05 for the continuance of the teleconference of public meetings.

Motion by Trustee Tim Calaycay, seconded by Trustee Sandoval, and carried by the following vote to approve Resolution 21-05.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Joe, Wu, Johnson
 NOES: None
 ABSTAIN: None
 ABSENT: Capoccia, Sternquist

4. Consent Calendar

Motion by Trustee Henry Morgan, seconded by Trustee Robert Gonzales, and carried by the following vote to approve Items 4.1-4.7 of the Consent Calendar.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Joe, Wu, Johnson
 NOES: None
 ABSTAIN: None
 ABSENT: Capoccia, Sternquist

5. Presentation

none

6. Presentation of Candidates for the 2022 Executive Offices of President, Vice President/President Elect, Secretary/Treasurer for The Board of Trustees

District Manager Dever stated the Nominations Committee convened and discussed candidates for Executive Offices. The consensus of the committee was to recommend Becky Shevlin for President, John Capoccia for Vice President/President Elect, and Lloyd Johnson for Secretary/Treasurer to the Board of Trustees.

7. Closed Session: Public Employment

Government Code Section 54957(b)
 Title of Position: Interim District Manager

Members of the Board of Trustees, District Counsel, District Manager, and Director of Administrative Services entered closed session to discuss the public employee position of Interim District Manager. At the conclusion of the closed session President Shevlin requested District Counsel Black to report any required public disclosure of action(s) taken. District Counsel Black reported that after discussion, the board's consensus was to entertain a motion to select Jason Farned as Interim District Manager to serve for a period of no more than one year commencing February 2, 2022. District Counsel Black also noted that the board had

directed staff to prepare an employment of contract for consideration at the January 2022 Board of Trustees meeting.

Motion by Trustee Doornik, seconded by Trustee Lloyd Johnson, and carried by the following vote to approve selection of Jason Farned as Interim District Manager.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Capoccia, Joe, Wu, Johnson
 NOES: None
 ABSTAIN: None
 ABSENT: Sternquist

8. Consider Final Annual Audit for Fiscal Year Concluding June 30, 2021

District Auditor, Paul Kaymark of Nigro & Nigro, PC provided a presentation regarding the Final Annual Audit for Fiscal Year Concluding June 30, 2021.

Motion by Trustee Johnson, seconded by Trustee Henry Morgan, and carried by the following vote to approve the Final Annual Audit for Fiscal Year Concluding June 30, 2021.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Joe, Wu, Johnson
 NOES: None
 ABSTAIN: None
 ABSENT: Capoccia, Sternquist

9. Consider Personnel and Policy Handbook Revision Request for Proposal (RFP) Candidate Selection and Contract

District Manager Dever stated that this item would be deferred for a future meeting date.

10. Trustee Service Pin Presentation

Trustee Roger Chandler was recognized for 20 years of service and Trustee Cynthia Sternquist was recognized for 10 years of service.

11. District Administration

11.1 Committee Meeting Notifications: Finance and Audit Committee

District Manager Dever asked that members of the Finance and Audit Committee watch for a scheduling request to convene the committee.

11.2 Trustee Term of Office Expiring

District Manager Dever reminded the Board of Terms of Office expiring for the cities of El Monte and La Puente and indicated that staff is working with those cities to receive updates on Trustee appointments.

11.3 Update on Azusa Annexation

District Manager Dever stated that the annexation of 77 acres in the City of Azusa that were previously left out of District jurisdiction was completed. He thanked Trustee

Margaret Finlay for her assistance and support with LAFCO in addressing jurisdictional gaps of mosquito agencies throughout Los Angeles County.

12. Committee Reports

12.1 Personnel and Policy Committee

No additional committee agenda items to report.

12.2 Public Information Committee

Trustee Velasco provided an update on the district's outreach and educational activities including information on the Strategic Warning and Repetitive Messaging (SWARM) Strategy, the Journey of the Germ, a new digital advertising opportunity through Hulu, and the second year of Operation Mosquito G.R.I.D.

12.3 Finance and Audit Committee

No additional committee agenda items to report.

13. Trustee Reports

Trustee Ryan Vienna indicated he is pending reassignment of work duties which would affect his ability to serve as a Board of Trustees member. He stated he would provide further details regarding his possible departure once he has confirmation of specifics involving his work schedule.

President Shevlin thanked the Board for their confidence in recommending her as President for the Board of Trustees.

14. New Business

None

15. Adjournment

The meeting was adjourned at 8:04 a.m.

THIS PAGE INTENTIONALLY LEFT BLANK

Operations Department
Disease Weeks 48 – 52 | November 28 – December 31

Zone Specialists:

Zone	Specialist	Cities
1	Dane Miletich	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halili	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Marc Mitchell	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

Chemical Usage:**December 2021**

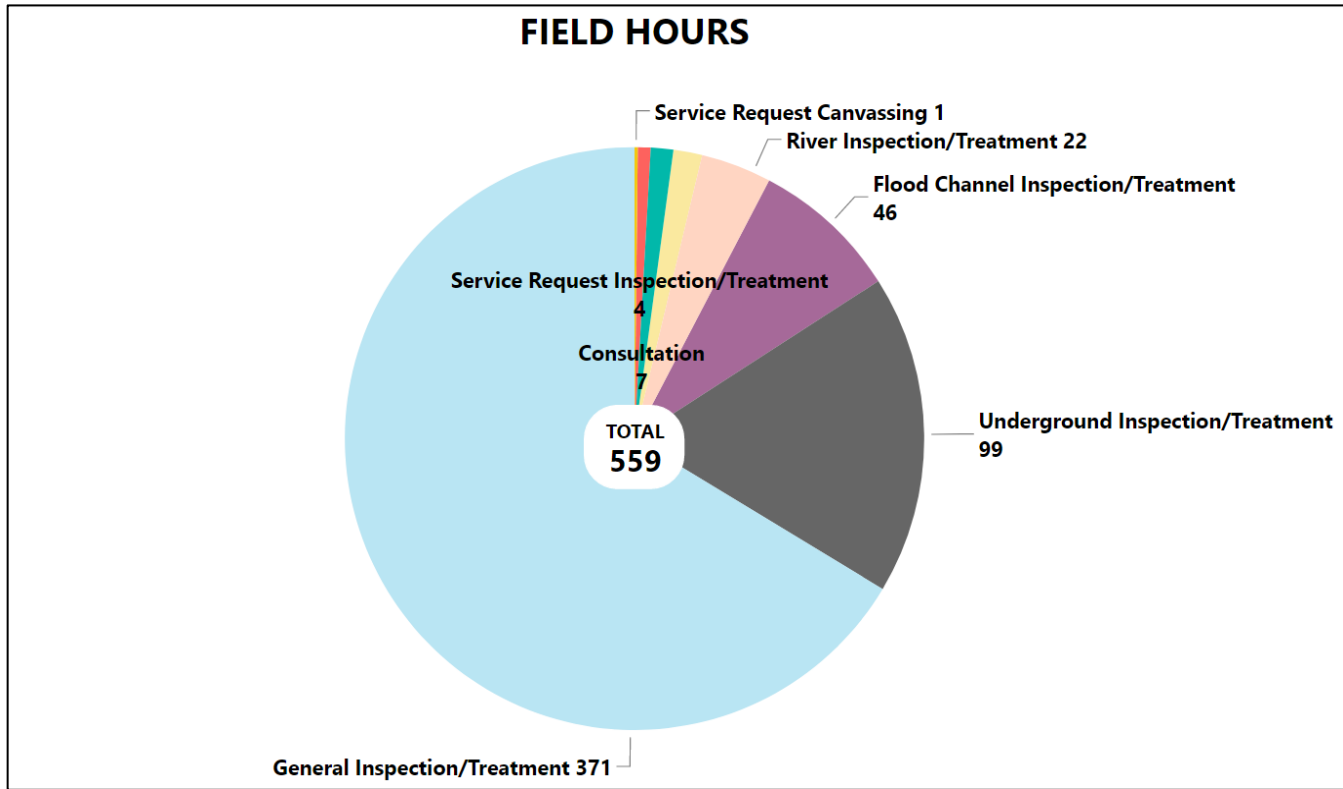
Larvicides/Pupicides					
Method of Action	Target	Amount		Area Treated	
Larvicide Oils (Surface Film)					
Suffocation	Mosquitoes	0.78	gal.	7385	sq.ft.
Insect Growth Regulators (IGR's)					
Inhibits metamorphosis	Mosquitoes	10.03	lbs.	4017	sq.ft.
Bacterials					
Ingestion, toxicant	Mosquitoes	0.39	gal.	199583	sq.ft.
Ingestion, toxicant	Mosquitoes	20.35	lbs.	407440	sq.ft.
Ingestion, toxicant	Black flies	1.06	gal.	293	m ³
Biologicals					
Mosquito fish	Mosquitoes	24	ea.	61	sq.ft.

Field Statistics:

1,398 - 8.21 %
2020
SITES VISITED

17 + 26.09 %
2020
SERVICE REQUESTS

6 0 %
2020
CONSULTATIONS



THIS PAGE INTENTIONALLY LEFT BLANK

Surveillance Department

Disease Weeks [48-52] [November 28- January 1]

Insect Surveillance Activities

Weekly mosquito surveillance is conducted based on weather conditions on an as needed basis. Due to the warmer temperatures experienced during weeks 48 and 49, weekly mosquito sampling was conducted. A map of the locations sampled in week 48 and 49 is presented below.

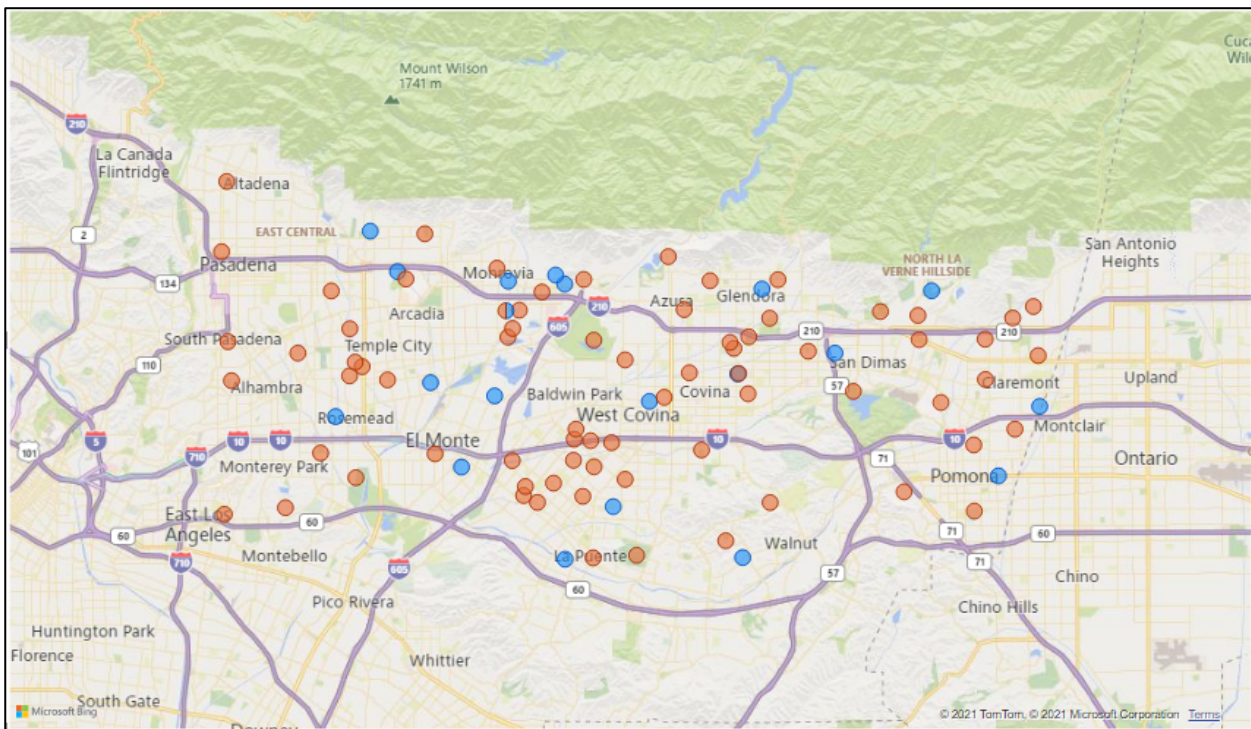


Figure 1. Sampling Locations. Orange indicates traps targeting *Culex* mosquitoes, and blue indicates traps targeting *Aedes* species.

Mosquito Activity

Mosquito activity during 2021 was normal in comparison to the overall activity observed since 2018.

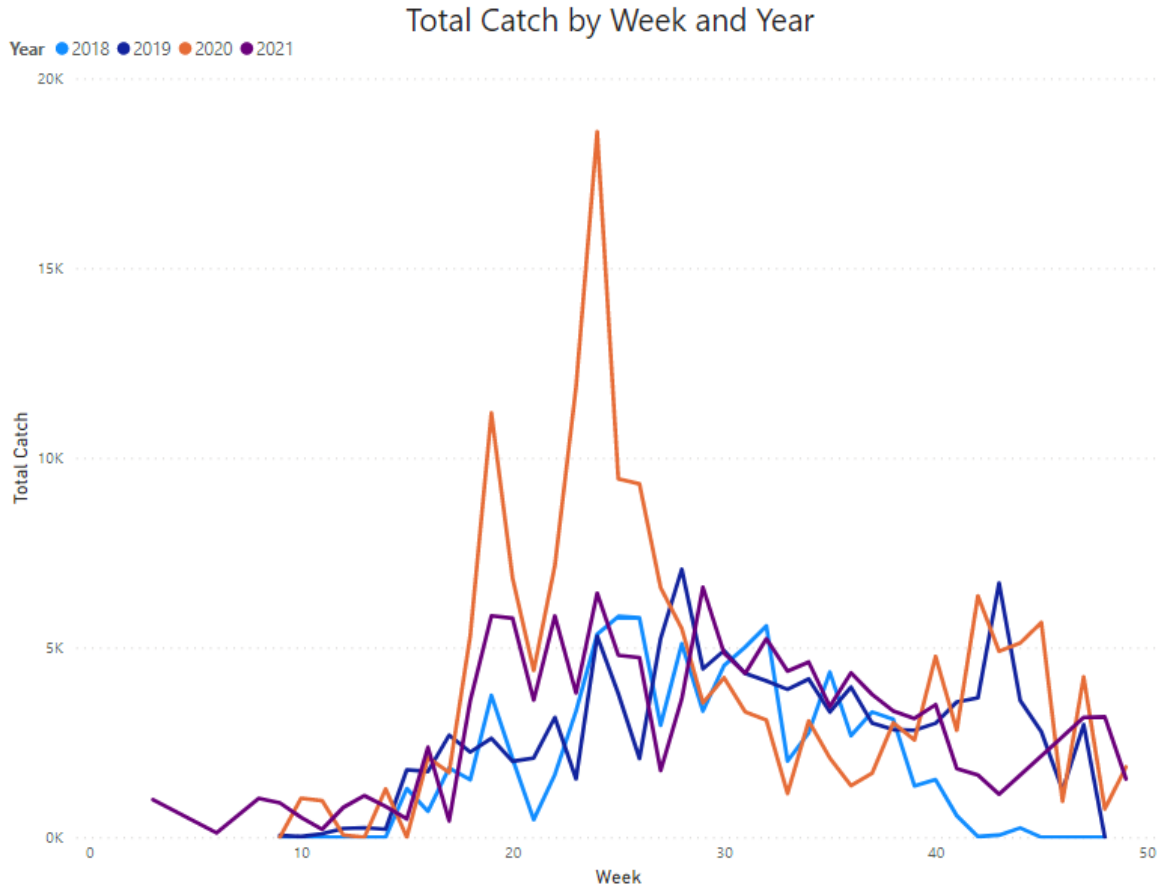


Figure 2. Mosquito Activity from 2018 to 2021 by week.

Arbovirus Activity in California

Overall, California is observing low WNV activity in 2021 in comparison to 2020.

2020 & 2021 YTD West Nile Virus Comparisons		
	2020	2021
# Human Cases	170	106
# Positive Dead Birds/# Tested	338 / 1524	209 / 1686
# Positive Mosquito Samples/ # Tested	2,627 / 39,845	2,260 / 37,890

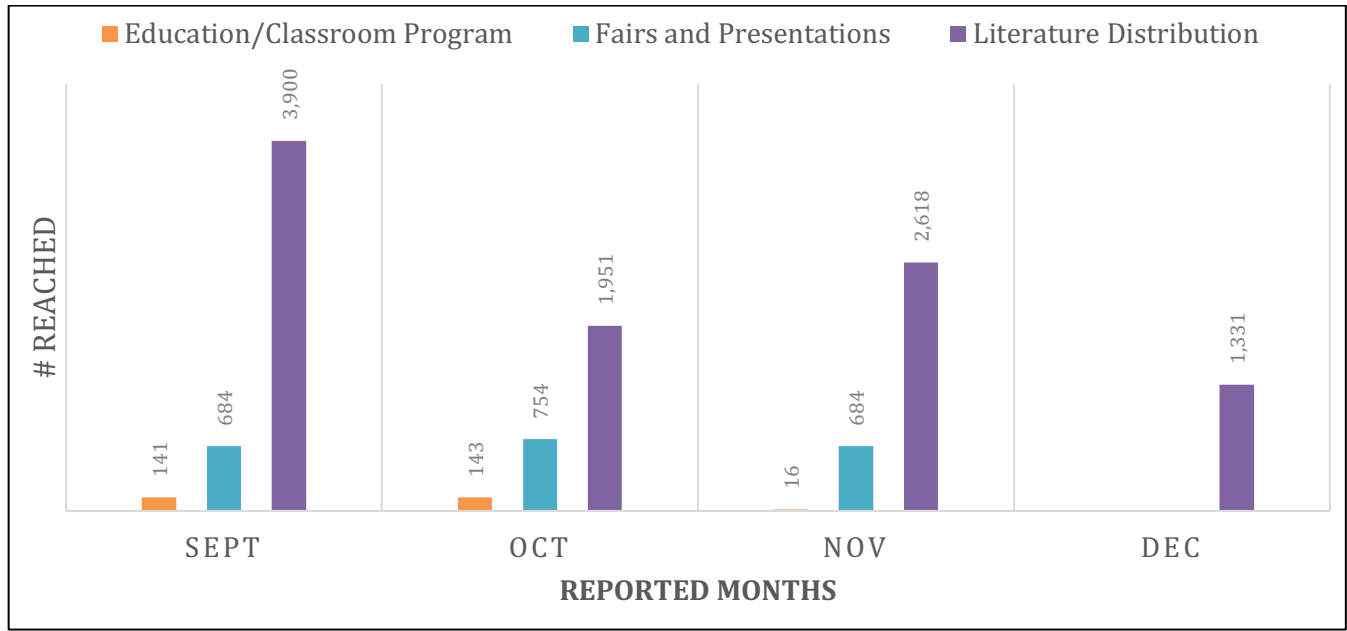
Department News

Melissa Doyle, Director of Scientific Programs, resigned from the District on December 17, 2021. She accepted a position with the Albuquerque Police Department in their forensics lab where she will be working as a Forensic Evidence Coordinator and will be closer to family and friends.

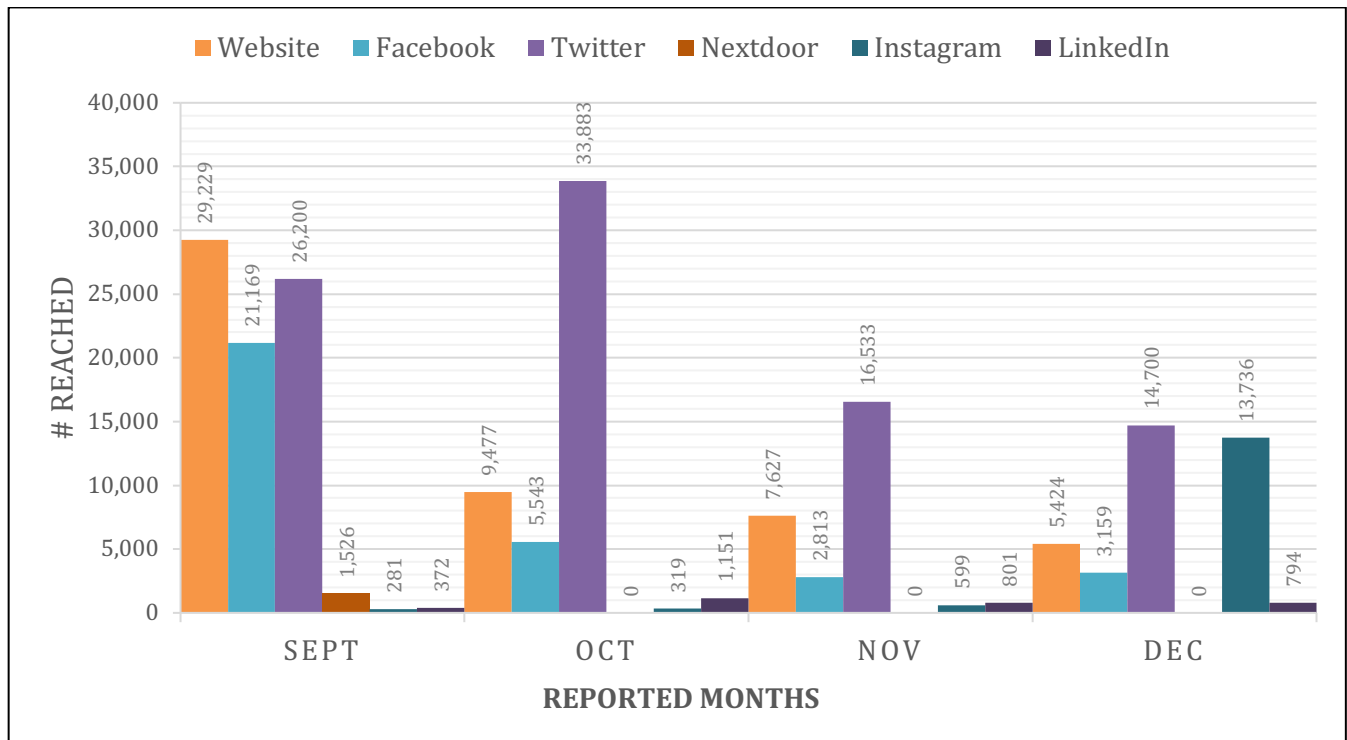
THIS PAGE INTENTIONALLY LEFT BLANK

Communications Department
 Disease Weeks [48-52] | [Nov 28 – Jan 1]

Outreach Activities:



Digital Activities:



EcoHealth Vector Education Program

New Developments

1. Partnerships
 - a. Met with Dr. Hueling Lee to discuss the State Seal of Civic Engagement
 - b. Met with a local girl scout to support her Gold Award project on mosquitoes and vector-borne disease
2. Research and development
 - a. Met with Surveillance to discuss the use of Power BI and expansion of behavior change data collection
 - b. Outlined content for an updated EcoHealth promotional flyer
3. Digital
 - a. Updated Vectoreducation.org to include a Public Health Teacher of the Year page and Teacher Resource page
 - b. Published an EcoHealth e-blast newsletter for December with an open rate of 21.1%.
4. Journey of the Germ
 - a. Drafted the MCVAC Agency Spotlight article featuring Journey of the Germ
 - b. Submitted a Zoom recording of the Journey of the Germ presentation to the Entomological Society of America

Projects in Progress

1. Planning Operation Mosquito G.R.I.D. Train the Trainer program for local teachers
2. Delivered certificates to teachers and students participating in our citizen science programs

General Outreach

1. Advertising
 - a. Promotion of “Journey of the Germ”
2. Social Media
 - a. Created social media content for December national holidays and started on January content
 - b. Updated Facebook settings to align with new platform protocols
3. Creation of blog posts:
 - i. Short Bites Monthly (December)
 - ii. Short Bites Monthly E-blast
 - iii. December Ecohealth Newsletter E-Blast
 - iv. Bite Back Tour webpage
4. Bite Back Program
 - a. Finalized Bite Prevention kit design and repellent wipe flyer design
 - b. Started updating Streamline and Eventbrite to reflect the 2022 schedule and details of the Bite Back Tour
 - c. Started brainstorming for a Spring blog post series for Bite Back Champions on Mailchimp
5. Video Projects
 - a. Los Repelentes Music Video
 - b. Last Summer Song and Lyric Video
 - i. Converted lyrics from a holiday song to an *Aedes* themed song
 - c. Mosquito colony photography and videography

6. Administrative

- a. Updated Marketing Calendar board on Monday.com for 2022-2023
- b. Prepared ideas for fine tuning and upscaling automation services for Ecohealth, the Bite Back Tour, and marketing calendars
- c. Imported Constant Contacts into Mailchimp audience (created tags for different groups)
- d. Imported new Educator contacts into Mailchimp audience (created tags for different groups)
- e. Created segment and draft automated email for an “abandoned cart” concept for educators who click around our website
- f. Used e-blast data to modify the “look and feel” of Bite Back Program content and Ecohealth Newsletter content

7. Events/Webinars/trainings

- a. (11/30/21) Helping English-Learners Through Improved Parent Outreach: Strategies That Work
- b. (12/2/21) Webinar: Microsoft US Public Sector Summit
- c. (12/7/21) NPS IPM Training Series: Arthropod “Bites” (Biting and Stinging Insects Envenomation)
- d. (12/9/21) Communications Strategic Planning Meeting
- e. (12/13/21) SGVM Microsoft 365 Training
- f. (12/13/21) NPS IPM Training Series: Delusional Infestation or All Those Little Friends You Never Knew You Had

THIS PAGE INTENTIONALLY LEFT BLANK

**Treasurer's Report – November 2021
San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for November 2021.

The Total of All Funds Balance is \$3,522,750.34

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

A handwritten signature in blue ink, reading "Sheryl K. Johnson". The signature is written in a cursive style with a horizontal line underneath the name.

Authorized Board of Trustee Member

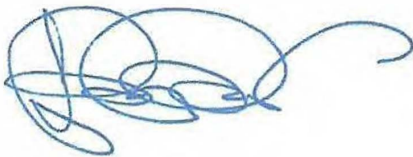
January 14, 2022

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: January 1, 2022 District Working Fund Balance

January 1, 2022 balance:	\$1,205,841.34
December 1 – December 31, 2021 expenditures:	\$ 389,598.64
January 1, 2022 Working Fund Balance:	\$ 816,242.70

Respectfully Submitted:



**Jared Dever
District Manager**

**San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 5, FY 2021-2022 received on December 1, 2021**

Item 6.7 - 3 of 3

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.20%	\$1,027,898.08	Interest Withdrawal	\$0.00	LAIF Statement (November 2021)	\$1,027,898.08

Maturity Date: Perpetual
Interest rate as of November 2021

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.40%	\$1,713,895.20	Interest Red MSTR 21-22 1st Pd Re Comm Fnl 20-21 Pd Trust Warrant #714	\$1,424.10 \$39,603.63 \$0.90 (\$390,848.77)	ND 24 Per 5 ND 24 Per 5 ND 24 Per 5 ND 24 Per 5 ND 24 Per 5	\$1,364,075.06

Maturity Date: Perpetual
Interest rate as of October 2021

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
VCJPA Contingency Fund	1.46%	\$135,388.00	Interest Admin Fees	\$0.00 \$0.00	VCJPA Statement (Nov 2021)	\$135,388.00

Maturity Date: Perpetual
Interest rate as of June 2021

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-Nov 2021 Sweep Trust Warrant #714	(\$748,462.98) \$357,614.21 \$390,848.77	CB Statement November 2021	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$777,034.36	Deb Activity-Nov 2021 Deposit	(\$357,614.21) \$375,969.05	CB Statement November 2021	\$795,389.20

Total Beginning Balance	\$3,854,215.64			Total End Balance	\$3,522,750.34
--------------------------------	-----------------------	--	--	--------------------------	-----------------------

THIS PAGE INTENTIONALLY LEFT BLANK

San Gabriel Valley Mosquito and Vector Control District
District Manager's Report

Date: January 14, 2022

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Consider CalPERS Other Post-Employment Benefits (OPEB) and Pension Unfunded Actuarial Liabilities (UAL) Contributions**

Exhibit(s): EXHIBIT 10A, 10B, 10C

Background

Members of the Board of Trustees and the Finance and Audit Committee have requested that staff explore options to help mitigate the negative financial impacts of uncertain pension and Other Post Employee Benefits (OPEB) debt obligations. Staff have compiled the following information to help inform a current funding decision and establish a methodology for future annual contributions.

CalPERS Pension - Unfunded Accrual Liability (UAL):

Annual contributions to our CalPERS pension UAL are budgeted each fiscal year in Fund 6202 – Classic Unfunded Liability, and Fund 6203 – PEPRA Unfunded Liability (**EXHIBIT 10A**). On June 11, 2021, the Board of Trustees approved FY2021/22 Annual Budget inclusive of funding for Classic and PEPRA UAL in the amounts of \$172,300 and \$8,720 respectively. Below is a financial summary of both retirement class contributions, their UAL, and calculated interest on the projected debt.

- **CalPERS Classic Members:**
 - Formula - 2@55 – Single Highest Year
 - Employees: 11 active, 10 retirees
 - 17.25% Benefit Cost:
 - 10.88% employer rate
 - 6.91% employee rate
 - UAL: \$2,130,570
 - Annual Contribution: \$178,160
 - \$143,011 - 7% interest
 - \$35,149 principle
 - At the current annual payment schedule and projected investment return rate, UAL will theoretically be paid off in 2044. (accrued interest: \$1,687,682)

- **CalPERS PEPRA Members:**
 - Formula - 2@62 – Average of Last 36 months
 - Employees: 23 active, 0 retirees
 - 14.34% Benefit Cost:
 - 7.59% employer rate
 - 6.75% employee rate
 - UAL: \$83,232
 - Annual Contribution: \$9,014
 - \$630.98 - 7% interest
 - \$8,383 principle
 - At the current annual payment schedule and projected investment return rate, UAL will theoretically be paid off in 2040. (accrued interest: \$40,717)

Other Post Employee Benefits (OPEB) Actuarial Determined Contribution (ADC) - 115 Trust:

The District has established a OPEB 115 Trust, and made considerable contributions to the fund in previous years. Those prepayment contributions have kept our Unfunded Actuarial Accrued Liability (UUAL) low, which in turn has required only modest annual contributions to maintain the fund for many years. However, recent dramatic increases in health care premiums and a larger employee base have increased the GASB 75 actuarial recommended annual contribution amount to \$182,575. On June 11, 2021, the Board of Trustees approved FY2021/22 Annual Budget authorized the transfer of monies from Designated Reserve Fund 3160 – Pension Liability to Executive Department Fund 8000 - Capital Outlay (**EXHIBIT 10B**). Staff recommends the allocation of \$182,575 from Executive Department Fund 8000 - Capital Outlay (**EXHIBIT 10C**) to fund the 2021 Actuarial Determined Contribution in full.

Summary of GASB 75 Actuarial Report (6/30/21):

- Total OPEB Liability: \$1,433,684
- Plan Funding Net Position: \$854,991 (65% funded)
- Unfunded Actuarial Accrued Liability (UAAL): \$567,979
- Amortization of UAAL: \$30,079
- Normal Cost: \$141,353
- Interest: \$11,143
- 2021 Actuarial Determined Contribution: \$182,575

Payment Recommendations for FY 2021/22:

- 2021 Pension Classic Contribution: \$178,160 (budgeted)
- 2021 Pension PEPRAs Contribution: \$9,014 (budgeted)
- **OPEB 115 Trust 2021 Contribution: \$182,575**
(From Designated Reserves 3160 Pension Liability/Executive Department Fund 8000 - Capital Outlay)

Managers Recommendation:

The District Manager recommends allocating \$182,575 from Executive Department Fund 8000 - Capital Outlay to fund the OPEB 115 Trust 2021 Actuarial Determined Contribution in full.

Board Action Options:

- Board Action Required: If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve the Other Post-Employment Benefits (OPEB) 115 Trust Contribution in the amount of \$182,575.
- Alternative Board Action: If after discussion by members of this item, the Board may choose to deny the approval of Other Post-Employment Benefits (OPEB) 115 Trust Contribution in the amount of \$182,575.

Submitted by:



Jared Dever
District Manager

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

FY 21-22 BUDGET

NON-DEPARTMENTAL					
Account Classification	2018 - 2019 Actual	2019 - 2020 Actual	2020 - 2021 Adopted Budget	2020 - 2021 Estimated Actual	2021 - 2022 Proposed Budget
Revenue					
4010 · Assessments	4,576,291.00	5,187,311.00	5,042,451.00	5,350,250.00	5,491,434.00
4015 · Delinquent Assessments	13,738.00	9,708.00	13,000.00	9,810.00	20,000.00
4050 · Interest, LA County	48,327.00	53,795.00	42,000.00	15,000.00	26,000.00
4060 · Interest Income, LAIF	33,099.00	28,250.00	31,000.00	9,075.00	25,000.00
4070 · Interest Income, Citizens Sweep	529.00	1,039.00	700.00	666.00	700.00
4075 · Interest Income, VCJPA	4,535.00	1,500.00	4,300.00	3,950.00	4,300.00
4030 · Grants	0.00	6,247.00	0.00	0.00	0.00
Total Revenue	4,676,519.00	5,287,850.00	5,133,451.00	5,388,751.00	5,567,434.00

Account Classification	2018 - 2019 Actual	2018 - 2019 Actual	2020 - 2021 Proposed Budget	2020 - 2021 Estimated Actual	2021 - 2022 Proposed Budget
SALARIES & BENEFITS					
Salaries					
6122 · Unemployment	21,057.00	17,146.00	25,000.00	25,000.00	26,000.00
6234 · Tuition Reimbursement	2,000.00	0.00	4,000.00	1,500.00	8,000.00
6200 · Retirement Classic	200,225.00	127,772.00	111,800.00	0.00	0.00
6201 · Retirement PEPR	78,243.00	19,560.00	148,150.00	0.00	0.00
6202 · Classic Unfunded Liability	0.00	0.00	151,439.00	146,125.00	172,300.00
6203 · PEPR Unfunded Liability	0.00	0.00	8,342.00	8,342.00	8,720.00
6065 · Group Term Life	3,759.00	4,394.00	4,300.00	4,478.00	4,800.00
6072 · Health Benefits - Retired EE	13,731.00	23,251.00	26,000.00	22,100.00	35,000.00
6074 · Post Retirement Benefits	50,000.00	50,000.00	50,000.00	0.00	200,000.00
Total SALARIES & BENEFITS	369,015.00	242,123.00	529,031.00	207,545.00	454,820.00

ORGANIZATIONAL EXPENDITURES					
6010 · Awards	3,144.00	1,557.00	3,000.00	2,100.00	3,000.00
6020 · Bank Charges	10,071.00	12,582.00	19,000.00	17,500.00	19,000.00
6035 · Computer Hardware	20,660.00	51,651.00	25,000.00	6,000.00	25,000.00
6036 · Computer Software-Licenses	22,396.00	16,213.00	40,000.00	10,000.00	35,000.00
6312 · Communications, Field	29,197.00	37,244.00	42,000.00	47,600.00	42,000.00
6315 · Telephone, Internet	11,827.00	11,980.00	14,000.00	12,500.00	14,000.00
6320 · Telephone, Office	12,026.00	12,898.00	15,500.00	10,600.00	13,000.00
6090 · Auto Insurance	1,648.00	1,700.00	2,257.00	2,257.00	2,700.00
6100 · Liability Insurance	63,019.00	79,388.00	79,056.00	84,115.00	89,000.00
6110 · Workers Comp Insurance	110,842.00	109,884.00	114,890.00	114,515.00	147,400.00
6120 · Property Insurance	3,196.00	2,589.00	6,423.00	6,143.00	7,220.00
6085 · VCJPA General Fund	8,348.00	10,005.00	9,248.00	7,517.00	7,530.00

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
FY 21/22 BUDGET

DESIGNATED RESERVES					
Account Classification	2018 - 2019 Actual	2019 - 2020 Actual	2020 - 2021 Adopted Budget	2020 - 2021 Estimated Actual	2021 - 2022 Proposed Budget
3100 · Public Health Emergency	1,326,200.00	1,326,200.00	1,326,200.00	1,326,200.00	1,326,200.00
Transfers In	0.00	0.00	0.00	0.00	0.00
Transfers Out	0.00	0.00	0.00	0.00	0.00
Revenue & Transfers In Total	0.00	0.00	0.00	0.00	0.00
Expense & Transfer Out Total	0.00	0.00	0.00	0.00	0.00
Net (Use of) Addition to Reserves	0.00	0.00	0.00	0.00	0.00
3125 · Capital Projects	612,923.00	469,923.00	958,008.00	958,008.00	728,008.00
Transfers In	0.00	488,085.00	0.00	0.00	0.00
Transfers Out	(143,000.00)	0.00	0.00	(230,000.00)	(100,000.00)
Revenue & Transfers In Total	0.00	958,008.00	0.00	0.00	0.00
Expense & Transfer Out Total	(143,000.00)	0.00	0.00	(230,000.00)	(100,000.00)
Net (Use of) Addition to Reserves	(143,000.00)	488,085.00	0.00	728,008.00	628,008.00
3160 · Pension Liability	200,258.00	200,258.00	200,258.00	200,258.00	200,258.00
Transfers In	0.00	0.00	0.00	0.00	0.00
Transfers Out	0.00	0.00	0.00	0.00	(200,000.00)
Revenue & Transfers In Total	0.00	0.00	0.00	0.00	0.00
Expense & Transfer Out Total	0.00	0.00	0.00	0.00	(200,000.00)
Net (Use of) Addition to Reserves	0.00	0.00	0.00	0.00	258.00
3165 · Building/Facilities	0.00	100,000.00	100,000.00	100,000.00	224,761.00
Transfers In	100,000.00	49,000.00	224,761.00	224,761.00	0.00
Transfers Out	0.00	0.00	(100,000.00)	(100,000.00)	(30,000.00)
Revenue & Transfers In Total	100,000.00	149,000.00	324,761.00	324,761.00	0.00
Expense & Transfer Out Total	0.00	0.00	(100,000.00)	(100,000.00)	(30,000.00)
Net (Use of) Addition to Reserves	0.00	0.00	\$224,761.00	224,761.00	\$194,761.00
3170 · Vehicle Replacement	0.00	43,760.00	43,760.00	43,760.00	105,761.00
Transfers In	251,423.28	0.00	105,761.00	105,761.00	0.00
Transfers Out	(120,000.00)	0.00	(43,760.00)	(43,760.00)	(105,761.00)
Revenue & Transfers In Total	251,423.28	0.00	149,521.00	149,521.00	0.00
Expense & Transfer Out Total	(120,000.00)	0.00	(43,760.00)	(43,760.00)	(105,761.00)
Net (Use of) Addition to Reserves	131,423.28	0.00	105,761.00	105,761.00	0.00
Total Reserves	<u>2,227,804.28</u>	<u>2,189,141.00</u>	<u>2,958,748.00</u>	<u>2,584,988.00</u>	<u>2,149,227.00</u>

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

FY 21-22 BUDGET

EXECUTIVE DEPARTMENT					
Account Classification	2018 - 2019 Actual	2019 - 2020 Actual	2020 - 2021 Adopted Budget	2020 - 2021 Estimated Actual	2021 - 2022 Proposed Budget
SALARIES & BENEFITS					
Salaries					
6210 · Salaries - Exempt	135,906.00	155,929.00	160,500.00	156,000.00	181,800.00
6212 · Salaries - Non Exempt	0.00	0.00	68,000.00	54,000.00	74,846.00
6218 · Salaries - Vacation	6,509.00	4,516.00	2,994.00	11,812.00	13,785.00
6219 · Salaries - Holiday	6,632.00	0.00	3,892.00	3,700.00	4,286.00
6220 · Salaries - Sick Pay	520.00	0.00	2,994.00	6,000.00	5,050.00
6140 · Medicare	2,249.00	2,456.00	3,400.00	3,437.00	3,985.00
6070 · Cafeteria Benefit	9,600.00	9,559.00	19,200.00	11,600.00	22,800.00
6066 · District 457 Contribtuion	0.00	0.00	3,150.00	3,131.00	3,636.00
6200 · Retirement - Classic	13,851.00	14,312.00	25,855.00	23,727.00	29,107.00
6051 · Management Car Allowance	6,000.00	5,850.00	6,000.00	6,000.00	6,000.00
Total SALARIES & BENEFITS	181,267.00	192,622.00	295,985.00	279,407.00	345,295.00
ORGANIZATIONAL EXPENDITURES					
6030 · Board Expenses	28,816.00	27,064.00	35,000.00	33,500.00	35,000.00
6030 · Trustee Travel	0.00	0.00	3,000.00	0.00	3,000.00
6033 · Branded Clothing	0.00	228.00	0.00	400.00	500.00
6232 · Seminars and Meetings	7,777.00	11,092.00	8,200.00	3,500.00	8,200.00
Total ORGANIZATIONAL EXPENDITURES	36,593.00	38,384.00	46,200.00	37,400.00	46,700.00
CAPITAL OUTLAY AND RESTRICTED					
8000 · Capital Outlay - General	143,000.00	17,932.00	100,000.00	64,000.00	330,000.00
Total CAPITAL OUTLAY AND RESTRICTED	143,000.00	17,932.00	100,000.00	64,000.00	330,000.00
NET EXPENDITURES	360,860.00	248,938.00	442,185.00	380,807.00	721,995.00

THIS PAGE INTENTIONALLY LEFT BLANK



MEMORANDUM

To: Los Angeles County Independent Special Districts

From: William F. Kruse, Special Counsel

Date: December 6, 2021

Subject: Nomination of Candidates for Special District Voting Member and Special District Alternate Member

As you know, since 1994 special districts in Los Angeles County have been represented by two voting members and one alternate member of the Local Agency Formation Commission. On May 2, 2022, the four-year terms for Special District Voting Member Jerry Gladbach and Special District Alternate Voting Member Mel Matthews will conclude. On behalf of the special districts of Los Angeles County, LAFCO has appointed us to assist in conducting the elections to fill these vacancies.

By law, independent special district seats on LAFCO are filled by the Special District Selection Committee. That Committee is made up of the presiding officers of each independent special district in Los Angeles County.

In order to expedite the process of electing the voting member and the alternate member, I have included a form to be used to nominate candidates for consideration for each of the positions. After nominations are received, each district will receive a complete package of nominee resumes, together with a ballot for consideration by the presiding officer of your board. Voting will be conducted by mailed ballot.

Nominations for the Committee's consideration are welcome. Please provide as much relevant information about the candidates as reasonably possible. Any biographical information and/or candidate statement should be **limited to one page**. Please remember that, to be eligible, the nominee must be an elected official or appointed to your board for a fixed term. Nominations must be received in the office of Lagerlof, LLP, **ATTN: WILLIAM F. KRUSE**, no later than **5:00 p.m. on February 18, 2022**.

Please feel free to contact me directly with any questions.
 Voice: (626) 793-9400
 Fax: (626) 793-5900

G:\LAFCO 2022\WFK Memo to LAFCO Special Districts re 2022 Nominations.docx