

**San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790**

**Board of Trustees Meeting
July 13, 2018 at 7:00 AM**

Agenda

- 1. Call to Order**
(Board President Corey Calaycay)
- 2. Pledge of Allegiance and Silent Roll Call**
- 3. Opportunity for Public Comment on Non-Agenda Items**
*(Individual Public Comments may be limited to a 3-minute or less time limit)
During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.*
- 4. Consent Calendar**
All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.
 - A. List of Claims for the month of June***
 - B. Budget Status Report for June ***
 - C. Minutes of Board of Trustees Meeting June ***
 - D. Operations Report***
 - E. Surveillance Report***
 - F. Communications Report***
 - G. May 2018 Monthly Treasurer Report / District Working Balance for July 2018***
- 5. Presentation: Disease Surveillance Trapping**
(Scientific Programs Manager Melissa Doyle)
- 6. District's Administration**
(District Manager)
 - A. "The Threat Beneath Our Feet" Training Event Review**

- 7. **Informational Reports**
(Verbal Report)
- 8. **Trustee Reports**
(Verbal Report)
- 9. **New Business**
Opportunity for Trustees to request future agenda items
(Verbal Report)
- 11. **The Ad Hoc Selection Committee will meet immediately after the Board Adjourns**
- 10. **Adjournment**

Ad Hoc Selection Committee


Cruz Baca
Richard Barakat
Corey Calaycay, Board President
Becky Shevlin, Board Vice President
Jared Dever, District Manager

Rachel Janbek
Tim Sandoval
Jerry Velasco

CERTIFICATE OF POSTING

“This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.”

“Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.”



 Esther Elliott, Clerk of the Board,
 San Gabriel Valley MVCD, Board of Trustees

SAN GABRIEL VALLEY MVCD

Claims List

June 14 - 15, 2018

Num	Date	Name	Item	Original Amount
PR of 6/14/18	06/14/2018	PERS	6200 Employer Cont - CLASSIC (Employer Contribu	466.96
			6200 Employer Cont - CLASSIC (Employer Contribu	861.52
			6200 Employer Cont - CLASSIC (Employer Contribu	1,731.02
			6200 Employer Cont - CLASSIC (Employer Contribu	275.30
			6200 Employer Cont - CLASSIC (Employer Contribu	112.33
			6200 Employer Cont - PEPRA (Employer Contributi	86.39
			6200 Employer Cont - PEPRA (Employer Contributi	1,953.43
			6200 Employer Cont - PEPRA (Employer Contributi	633.90
			6200 Employer Cont - PEPRA (Employer Contributi	326.52
			6200 Employer Cont - PEPRA (Employer Contributi	78.19
			<u>6,525.56</u>	
SM09BT20180613001	06/14/2018	TEXAS LIFE INSURANCE COMPANY	6070 Cafeteria Benefit	29.62
			6070 Cafeteria Benefit	27.30
				<u>56.92</u>
EFT 972224	06/14/2018	AFLAC	6070 Vision Premiums (Vision Premiums)	12.84
			6070 Vision Premiums (Vision Premiums)	129.66
				<u>142.50</u>
EFT 2010631	06/14/2018	AMERICAN FIDELITY AKA FLEX ACCOUNT ADM	6070 Premiums, life - Cafeter (Premiums, life insura	649.98
			6070 Premiums, life - Cafeter (Premiums, life insura	191.66
			6070 Premiums, life - Cafeter (Premiums, life insura	108.33
			6070 Premiums, life - Cafeter (Premiums, life insura	83.33
				<u>1,033.30</u>
EFT 100000015313724	06/14/2018	CALPERS CERBT	6200 Employer Cont - CLASSIC (Employer Contribu	7,306.61
			6200 Employer Cont - CLASSIC (Employer Contribu	15.68
				<u>7,322.29</u>
EFT	06/14/2018	LINCOLN FINANCIAL GROUP	6065 GROUP TERM LIFE/EMPLR (Premiums, Grou	356.70
			2150 SHORT TERM DISABILITY (Premiums, Short	725.75

SAN GABRIEL VALLEY MVCD

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June 14 - 15, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
SGVMVCD-BL-1585384			2160 LONG TERM DISABILITY (Premiums, Long T	524.01
			2170 VOLUNTARY LIFE INS (Premiums, Voluntary	299.88
				<u>1,906.34</u>
15508	06/14/2018	ARAMARK UNIFORM SERVICES INC.	6332 Uniforms (Uniforms)	835.71
792287099			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	247.55
				<u>1,083.26</u>
15509	06/14/2018	ATHENS SERVICES	6040 Refuse Disposal (Refuse Disposal)	193.59
5163470				<u>193.59</u>
15510	06/14/2018	AZUSA LIGHT & WATER	6343 Meter # 99172930 (Meter # 99172930 Service	81.67
99172930, 45169724			6343 Meter # 45169724 (Meter # 45169724 Service	45.43
				<u>127.10</u>
15511	06/14/2018	BARNEYS LOCKSMITH SERVICE	6280 SUPPLIES, OPERATIONS	165.71
37108				<u>165.71</u>
15512	06/14/2018	BECKER BOARDS SMALL, L.L.C.	6290 Supplies, Public Informati	2,000.00
4-4350				<u>2,000.00</u>
15513	06/14/2018	BENLO COMPANY	6280 SUPPLIES, OPERATIONS	33.78
872846, 872848			6280 SUPPLIES, OPERATIONS	21.85
				<u>55.63</u>
15514	06/14/2018	BILL'S LIFT SERVICE, INC.	6260 SUPPLIES, MECHANICAL	500.80
36960				<u>500.80</u>
15515	06/14/2018	CANON FINANCIAL SERVICES, INC.	6073 EQUIPMENT CANON (Canon Graphics Equip	14,091.79
1-680627-1				<u>14,091.79</u>

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June 14 - 15, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15516	06/14/2018	CHEVRON	6262 Fuel for Trucks (Fuel for Trucks)	5,412.52
53362285				5,412.52
15517	06/14/2018	ENTERPRISE	6007 - AUTOMOBILE LEASE	6,148.86
2603	06/06/2018			6,148.86
15518	06/14/2018	GREEN'S AUTO TECH	6260 SUPPLIES, MECHANICAL	671.13
47830				671.13
15519	06/14/2018	HOME DEPOT	6044 MAINTENANCE, GROUNDS	50.75
41090968			6260 SUPPLIES, MECHANICAL	15.66
			6260 SUPPLIES, MECHANICAL	13.08
			6260 SUPPLIES, MECHANICAL	46.21
			6040 Building Maintenance	21.88
			6260 SUPPLIES, MECHANICAL	4.36
			6040 Building Maintenance	7.75
			6280 SUPPLIES, OPERATIONS	8.63
			6280 SUPPLIES, OPERATIONS	161.73
			6260 SUPPLIES, MECHANICAL	24.05
				354.10
15520	06/14/2018	INDUSTRIAL MAGNETICS, INC.	6280 SUPPLIES, OPERATIONS	540.00
AAAQ33434			6280 SUPPLIES, OPERATIONS	2,031.00
			6280 SUPPLIES, OPERATIONS	315.00
				2,886.00
15521	06/14/2018	IRWINDALE INDUSTRIAL CLINIC	6080 Hiring Expenses	440.00
4438-792791				440.00

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June 14 - 15, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15522	06/14/2018	J & J JANITORIAL SERVICES, INC.	6040 Building Maintenance	1,296.00
				<u>1,296.00</u>
4595				
15523	06/14/2018	LANDMARKCREATIONS.COM	6290 Supplies, Public Informati	3,286.00
				<u>3,286.00</u>
221376 final pay				
15524	06/14/2018	LIGHTBORNE & RIVERWICK, LLC	6280 SUPPLIES, OPERATIONS	479.40
			6280 SUPPLIES, OPERATIONS	45.54
				<u>524.94</u>
1005				
15525	06/14/2018	MAACO	6260 SUPPLIES, MECHANICAL	1,023.15
				<u>1,023.15</u>
9306-1				
15526	06/14/2018	MCFADDEN-DALE INDUSTRIAL HARDWARE	6260 SUPPLIES, MECHANICAL	333.61
			6280 SUPPLIES, OPERATIONS	41.33
				<u>374.94</u>
1879572				
15527	06/14/2018	MEGA DISTRIBUTION	6260 SUPPLIES, MECHANICAL	1,566.21
			6260 SUPPLIES, MECHANICAL	148.79
				<u>1,715.00</u>
Arrow Board				
15528	06/14/2018	OFFICE DEPOT	6270 OFFICE SUPPLIES	322.13
				<u>322.13</u>
143615666				
15529	06/14/2018	PBP RECORDINGS, LLC	6290 Supplies, Public Informati	600.00
				<u>600.00</u>
Audio Recording				
15530	06/14/2018	PRAXAIR DISTRIBUTION	6250 LABORATORY SUPPLIES	162.57
				<u>162.57</u>

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
				162.57
8313155				
15531	06/14/2018	RED WING SHOE STORE	6302 Supplies, Safety	137.95
			6302 Supplies, Safety	137.95
26095			6302 Supplies, Safety	162.59
				<u>438.49</u>
15532	06/14/2018	SAN GABRIEL VALLEY NEWSPAPER GROUP	6290 Supplies, Public Informati	1,850.00
				<u>1,850.00</u>
0000387396				
15533	06/14/2018	SOCALGAS	6341 Utilities (Meter # 10313904 Acc # 057 518 210	101.28
			6341 Utilities (Meter # 10313904 Acc # 057 518 210	34.89
05751821009				<u>136.17</u>
15534	06/14/2018	SOUTHERN CALIFORNIA EDISON	6340 Electricity (Electricity for period)	2,176.73
				<u>2,176.73</u>
2-03-760-7223				
15535	06/14/2018	SPRAYER DEPOT	6280 SUPPLIES, OPERATIONS	319.72
				<u>319.72</u>
SO330694				
15536	06/14/2018	SSD SYSTEMS INC/MC NEILL SECURITY SYSTE	6040 Building Maintenance	1,618.14
				<u>1,618.14</u>
1337870-A				
15537	06/14/2018	STAPLES CREDIT PLAN	6270 OFFICE SUPPLIES	186.14
			6270 OFFICE SUPPLIES	43.55
6035517820299187	06/01/2018			<u>229.69</u>

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15538	06/14/2018	STREAMLINE	6036 COMPUTER SOFTWARE	200.00
				<u>200.00</u>
97481				
15539	06/14/2018	THERMAL COMBUSTION INNOVATORS	6250 LABORATORY SUPPLIES	94.99
			6250 LABORATORY SUPPLIES	94.99
193078, 192822				<u>189.98</u>
15540	06/14/2018	TPx COMMUNICATIONS	6315 Monthly Internet Charges (Monthly Internet Ch	951.46
			6320 Office phones (Office phones)	955.15
104419275-0				<u>1,906.61</u>
15541	06/14/2018	TRUCPARCO	6280 SUPPLIES, OPERATIONS	5.49
44601			6280 SUPPLIES, OPERATIONS	231.00
			6280 SUPPLIES, OPERATIONS	449.51
			6280 SUPPLIES, OPERATIONS	77.14
			6280 SUPPLIES, OPERATIONS	1.00
			6280 SUPPLIES, OPERATIONS	125.00
				<u>889.14</u>
15542	06/14/2018	UNITED AIR CONDITIONING & MECHANICAL	6040 Building Maintenance	798.85
			6040 Building Maintenance	40.00
3000-23			6040 Building Maintenance	510.00
			6040 Building Maintenance	61.91
				<u>1,410.76</u>
15543	06/14/2018	UNIVAR	6302 Supplies, Safety	67.60
			6302 Supplies, Safety	11.63
LA643571			6302 Supplies, Safety	6.42
				<u>85.65</u>

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June 14 - 15, 2018

Num	Date	Name	Item	Original Amount
15544	06/14/2018	VERIZON WIRELESS	6312 Monthly District Field Ph (Monthly District Field	797.51
			6312 Monthly District Field Ph (Monthly District Field	1,245.20
72560380-00001				<u>2,042.71</u>
15545	06/14/2018	WELLS FARGO VENDOR FIN SERV	6073 EQUIPMENT WELLS FARGO (Wells Fargo E	1,500.15
68440013				<u>1,500.15</u>
15546	06/14/2018	WINDOWASHERS, LLC.	6046 COMPUTER MAINTENANCE (Contract Supp	2,600.00
1004				<u>2,600.00</u>
15547	06/14/2018	WINDOWASHERS, LLC.	6046 COMPUTER MAINTENANCE (Contract Supp	600.00
1008				<u>600.00</u>
Total Accounts Payable for June 14, 2018				78,616.07

SAN GABRIEL VALLEY MVCD

Claims List

June 28, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	06/28/2018	PERS	6200 Employer Cont - CLASSIC (Employer Contribu	478.67
			6200 Employer Cont - CLASSIC (Employer Contribu	861.52
PR of 6/28/18	06/28/2018		6200 Employer Cont - CLASSIC (Employer Contribu	1,731.02
			6200 Employer Cont - CLASSIC (Employer Contribu	275.30
			6200 Employer Cont - CLASSIC (Employer Contribu	112.33
			6200 Employer Cont - PEPRA (Employer Contributi	86.39
			6200 Employer Cont - PEPRA (Employer Contributi	1,953.43
			6200 Employer Cont - PEPRA (Employer Contributi	409.64
			6200 Employer Cont - PEPRA (Employer Contributi	326.52
			6200 Employer Cont - PEPRA (Employer Contributi	78.19
				<u>6,313.01</u>
15548	06/28/2018	AMAZON.COM	6260 SUPPLIES, MECHANICAL	961.93
			6290 Supplies, Public Informati	81.28
6045787810575999			6270 OFFICE SUPPLIES	66.43
			6250 LABORATORY SUPPLIES	179.86
			6312 Monthly District Field Ph (Monthly District Fielc	49.45
			6270 OFFICE SUPPLIES	105.08
			6302 Supplies, Safety	143.88
			6260 SUPPLIES, MECHANICAL	961.93
				<u>2,549.84</u>
15549	06/28/2018	AMCA	6250 LABORATORY SUPPLIES	450.00
Publication				<u>450.00</u>
15550	06/28/2018	ARAMARK UNIFORM SERVICES INC.	6332 Uniforms (Uniforms)	780.98
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	198.04
792287099				<u>979.02</u>

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Claims List
June 28, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15551	06/28/2018	BILL'S LIFT SERVICE, INC.	6260 SUPPLIES, MECHANICAL	329.09
36873				<u>329.09</u>
15552	06/28/2018	CDW GOVERNMENT INC	6035 COMPUTER HARDWARE	37.47
NBX5869				<u>37.47</u>
15553	06/28/2018	CHARLES MYERS	6030 BOARD EXPENSES	100.00
BM of 6/15/18				<u>100.00</u>
15554	06/28/2018	COPIES & INK	6250 LABORATORY SUPPLIES	596.15
			6250 LABORATORY SUPPLIES	596.15
35532			6250 LABORATORY SUPPLIES	65.34
			6250 LABORATORY SUPPLIES	113.27
				<u>1,370.91</u>
15555	06/28/2018	COREY CALAYCAY	6030 BOARD EXPENSES	100.00
BM of 6/15/18				<u>100.00</u>
15556	06/28/2018	CRUZ BACA	6030 BOARD EXPENSES	100.00
BM of 6/15/18				<u>100.00</u>
15557	06/28/2018	CYNTHIA STERNQUIST	6030 BOARD EXPENSES	100.00
BM of 6/15/18				<u>100.00</u>
15558	06/28/2018	DAN HOLLOWAY	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

SAN GABRIEL VALLEY MVCD

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June 28, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
BM of 6/15/18				
15559	06/28/2018	EMMETT G. BADAR	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 6/15/18				
15560	06/28/2018	HAROLD J. BISSNER III	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 6/15/18				
15561	06/28/2018	HENRY M. MORGAN	6030 BOARD EXPENSES	<u>149.50</u> 149.50
BM of 6/15/18				
15562	06/28/2018	HOME DEPOT	6250 LABORATORY SUPPLIES	<u>12.99</u> 12.99
2022449				
15563	06/28/2018	JERRY VELASCO	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 6/15/18				
15564	06/28/2018	JOHN CAPOCCIA	6030 BOARD EXPENSES	<u>100.00</u> 100.00
15565	06/28/2018	JOSEPH ROCHA	6030 BOARD EXPENSES	<u>100.00</u> 100.00
15566	06/28/2018	JULI COSTANZO	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 6/15/18				

SAN GABRIEL VALLEY MVCD

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June 28, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15567	06/28/2018	KING OF SOUNDS	6280 SUPPLIES, OPERATIONS	660.00
Replace Ck #15497				660.00
15568	06/28/2018	LAND'S END BUSINESS OUTFITTERS	6332 Uniforms (Uniforms)	123.61
485119				123.61
15569	06/28/2018	LOZANO SMITH, LLP	6130 Profess Serv rendered (Professional Services	2,458.08
003336				2,458.08
15570	06/28/2018	MARCO GAYTAN	6234 TUITION REIMBURSEMENT	173.64
Tuition Reimburse				173.64
15571	06/28/2018	MARGARET E. FINLAY	6030 BOARD EXPENSES	100.00
BM of 6/15/18				100.00
15572	06/28/2018	MARY W. SU	6030 BOARD EXPENSES	100.00
BM of 6/15/18				100.00
15573	06/28/2018	MIKE SPENCE	6030 BOARD EXPENSES	100.00
BM of 6/15/18				100.00
15574	06/28/2018	PENTAIR	6250 LABORATORY SUPPLIES	6,663.00
IZ979837			6250 LABORATORY SUPPLIES	632.99
				7,295.99

SAN GABRIEL VALLEY MVCD
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June 28, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15575	06/28/2018	READYREFRESH BY NESTLE	6170 Arrowhead Water (Arrowhead Water)	268.05
				<u>268.05</u>
0024588535				
15576	06/28/2018	RED WING SHOE STORE	6302 Supplies, Safety	137.95
			6302 Supplies, Safety	175.00
				<u>312.95</u>
15577	06/28/2018	RICHARD BARAKAT	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 6/15/18				
15578	06/28/2018	ROBERT NEHER	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 6/15/18				
15579	06/28/2018	ROGER CHANDLER	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 6/15/18				
15580	06/28/2018	SAN GABRIEL VALLEY NEWSPAPER GROUP	6130 Profess Serv rendered (Professional Services	646.00
				<u>646.00</u>
5034538				
15581	06/28/2018	SANDRA ARMENTA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 6/15/18				
15582	06/28/2018	STAPLES CREDIT PLAN	6290 Supplies, Public Informati	47.27
				<u>47.27</u>
96536				

SAN GABRIEL VALLEY MVCD
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June 28, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15583	06/28/2018	TOTALFUNDS BY HASLER	6185 POSTAGE	500.00
				<u>500.00</u>
011D10656791				
15584	06/28/2018	UNITED AIR CONDITIONING & MECHANICAL	6040 Building Maintenance	40.00
			6040 Building Maintenance	170.00
3000-24				<u>210.00</u>
15585	06/28/2018	UNITED STATES PLASTIC CORP.	6280 SUPPLIES, OPERATIONS	34.50
			6280 SUPPLIES, OPERATIONS	277.47
54738456			6280 SUPPLIES, OPERATIONS	43.00
			6280 SUPPLIES, OPERATIONS	11.70
			6280 SUPPLIES, OPERATIONS	8.60
			6280 SUPPLIES, OPERATIONS	26.40
			6280 SUPPLIES, OPERATIONS	16.20
			6280 SUPPLIES, OPERATIONS	26.80
			6280 SUPPLIES, OPERATIONS	11.60
			6280 SUPPLIES, OPERATIONS	153.60
			6280 SUPPLIES, OPERATIONS	426.55
			6280 SUPPLIES, OPERATIONS	41.00
				<u>1,077.42</u>
15586	06/28/2018	US BANK	6232 SEMINARS AND MEETINGS	7.88
			6080 Hiring Expenses	169.90
Alba			6232 SEMINARS AND MEETINGS	995.00
			6232 SEMINARS AND MEETINGS	191.61
			6232 SEMINARS AND MEETINGS	11.17
			6232 SEMINARS AND MEETINGS	349.00
			6080 Hiring Expenses	165.30
			6080 Hiring Expenses	84.95
			6030 BOARD EXPENSES	35.97

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Claims List

June 28, 2018

Num	Date	Name	Item	Original Amount
			6280 SUPPLIES, OPERATIONS	16.30
			6030 BOARD EXPENSES	118.68
Deacon			6270 OFFICE SUPPLIES	58.92
			6035 COMPUTER HARDWARE	86.19
			6035 COMPUTER HARDWARE	2,138.68
Dever			6035 COMPUTER HARDWARE	86.49
			6036 COMPUTER SOFTWARE	29.97
			6250 LABORATORY SUPPLIES	121.65
			6250 LABORATORY SUPPLIES	6.77
Doyle			6250 LABORATORY SUPPLIES	4.37
			6250 LABORATORY SUPPLIES	21.88
			6250 LABORATORY SUPPLIES	32.83
			6250 LABORATORY SUPPLIES	25.19
			6030 BOARD EXPENSES	29.67
			6185 POSTAGE	16.50
Elliott			6030 BOARD EXPENSES	54.43
			6280 SUPPLIES, OPERATIONS	15.00
			6280 SUPPLIES, OPERATIONS	15.63
Farned			6280 SUPPLIES, OPERATIONS	15.13
			6280 SUPPLIES, OPERATIONS	15.07
			6280 SUPPLIES, OPERATIONS	15.03
			6280 SUPPLIES, OPERATIONS	15.02
			6280 SUPPLIES, OPERATIONS	15.02
			6280 SUPPLIES, OPERATIONS	15.17
			6280 SUPPLIES, OPERATIONS	15.11
			6280 SUPPLIES, OPERATIONS	10.00
			6280 SUPPLIES, OPERATIONS	15.07
			6280 SUPPLIES, OPERATIONS	15.05
			6280 SUPPLIES, OPERATIONS	15.00
			6280 SUPPLIES, OPERATIONS	15.03
			6280 SUPPLIES, OPERATIONS	15.00
			6280 SUPPLIES, OPERATIONS	15.05
			6280 SUPPLIES, OPERATIONS	15.06

SAN GABRIEL VALLEY MVCD
Claims List
June 28, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6185 POSTAGE	2.89
			6185 POSTAGE	6.70
Hagele			6250 LABORATORY SUPPLIES	7.67
			6260 SUPPLIES, MECHANICAL	139.40
Nelson			6170 MISCELLANEOUS EXPENSES	99.04
Niffenegger			6280 SUPPLIES, OPERATIONS	7.82
			6280 SUPPLIES, OPERATIONS	152.10
			6280 SUPPLIES, OPERATIONS	5.91
			6280 SUPPLIES, OPERATIONS	87.58
			6260 SUPPLIES, MECHANICAL	58.56
			6290 Supplies, Public Informati	26.07
			6080 Hiring Expenses	30.00
Sun			6290 Supplies, Public Informati	4.99
			6232 SEMINARS AND MEETINGS	2.00
			6302 Supplies, Safety	249.98
			6280 SUPPLIES, OPERATIONS	17.34
Tanaka				<u>6,008.79</u>
15587	06/28/2018	VECTOR CONTROL JPA	6111 OTHER INSURANCE	367.74
				<u>367.74</u>
VCJPA-2018-180				
15588	06/28/2018	AMAZON.COM	6270 OFFICE SUPPLIES	25.80
			6250 LABORATORY SUPPLIES	272.46
113-2080979-2969021			6312 Monthly District Field Ph (Monthly District Field	260.24
			6270 OFFICE SUPPLIES	919.34
				<u>1,477.84</u>
2487	06/01/2018	Rite Aid Pharmacy	6080 Safety-Operations	124.99
2488	06/18/2018	County Clerk of Los Angeles	6075 Fees and Assesments	75.00

SAN GABRIEL VALLEY MVCD

Claims List

June 28, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
2489	06/20/2018	Sonya Goncharenko	6332 Uniforms	164.14

Total Accounts Payable for June 28, 2018 **35,983.34**

Total Accounts Payable for June 2018 **114,599.41**

Total Payroll for June 2018 **201,042.75**

see attached

Total Claims List for June 2018 **315,642.16**

**San Gabriel Valley MVCD
Payroll for June 2018**

Department	June 14, 2018	June 22, 2018 Terms	June 28, 2018	June 30, 2018 Sick Pay	TOTAL
EXECUTIVE	5,234.40		5,890.40	-	11,124.80
ADMINISTRATION	10,979.20		11,079.20	-	22,058.40
OPERATIONS	44,637.65		47,090.57	2,248.31	93,976.53
SURVEILLANCE	10,354.70		10,904.17	-	21,258.87
COMMUNICATIONS	8,089.11		8,334.14	-	16,423.25
SEASONAL WORKERS	<u>9,107.90</u>	<u>1,212.64</u>	<u>10,911.86</u>	<u>-</u>	<u>21,232.40</u>
Gross Payroll	88,402.96	1,212.64	94,210.34	2,248.31	186,074.25
Employer Taxes	2,187.80	167.94	2,109.60	32.60	4,497.94
Car Allowance	500.00	-	-	-	500.00
Employee Benefit-Med	<u>4,985.28</u>	<u>-</u>	<u>4,985.28</u>	<u>-</u>	<u>9,970.56</u>
TOTAL PAYROLL	96,076.04	1,380.58	101,305.22	2,280.91	201,042.75

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 100% of Year Completed
June 30, 2018

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
PERSONNEL EXPENSES						
Salaries, Exempt	34,744.85	370,212.05	317,763.00	(52,449.05)	116.51	
Salaries - Non Exempt	105,793.79	1,353,186.78	1,286,548.00	(66,638.78)	105.18	Ltd Term conversions
Salaries - Overtime	3,325.27	24,386.10	15,000.00	(9,386.10)	162.57	Pool work/aerial surveillance
Salaries - Vacation	9,035.61	105,590.06	94,000.00	(11,590.06)	112.33	Increased vacation usage
Salaries-Holiday	8,912.59	101,265.08	95,000.00	(6,265.08)	106.59	Floating holidays
Salaries, Sick Pay	3,825.64	70,635.82	63,000.00	(7,635.82)	112.12	Ops Manager
Salaries, Part-time - XH	20,436.50	203,140.66	350,000.00	146,859.34	58.04	
Management Car Allowance	500.00	6,600.00	9,600.00	3,000.00	68.75	
Cafeteria Benefit	10,519.52	274,559.80	267,200.00	(7,359.80)	102.75	Ltd Term conversions
Hlth Benefits, Ret Emps	0.00	10,532.16	5,520.00	(5,012.16)	190.80	higher reimburse for mgr
Medicare	2,802.10	33,356.63	40,615.00	7,258.37	82.13	
Retirement - Employer	20,160.86	248,095.89	250,100.00	2,004.11	99.20	
Social Security	660.29	6,196.71	13,500.00	7,303.29	45.90	
Post Retirement Benefits	0.00	0.00	0.00	0.00	0.00	
TOTAL PERSONNEL EXPENSES	220,717.02	2,807,757.74	2,807,846.00	88.26	100.00	
OPERATING EXPENSES						
Awards	139.91	1,887.04	1,800.00	(87.04)	104.84	
Bank Charges	347.98	4,427.34	4,500.00	72.66	98.39	
Board expenses	2,188.25	28,327.37	32,600.00	4,272.63	86.89	
Computer Hardware	2,348.83	22,841.07	25,000.00	2,158.93	91.36	
Computer Software	229.97	43,292.24	32,500.00	(10,792.24)	133.21	Hr Software, Esri maint renewal
Building maintenance	5,203.71	56,838.28	39,800.00	(17,038.28)	142.81	Warehouse remodel
Maintenance, equipment	0.00	3,470.80	8,900.00	5,429.20	39.00	
Maintenance, grounds	50.75	877.73	7,000.00	6,122.27	12.54	
Professional Services-IT	3,200.00	39,704.61	35,000.00	(4,704.61)	113.44	Legal inv pd by District
Lease Equipment	15,591.94	33,434.13	38,000.00	4,565.87	87.98	
Fees & Assessments	75.00	(2,344.17)	4,400.00	6,744.17	(53.28)	NPDES reimbursement
Hiring expenses	890.15	5,400.94	5,000.00	(400.94)	108.02	Seasonal Employees
VCJPA General Fund	0.00	10,729.00	9,965.00	(764.00)	107.67	One time fee
Insurance, liability	0.00	35,020.00	57,537.00	22,517.00	60.87	
Workers Comp Insurance	0.00	72,577.00	121,416.00	48,839.00	59.78	
Other Insurance	724.44	1,978.72	2,000.00	21.28	98.94	

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 100% of Year Completed
June 30, 2018

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Insurance, property	0.00	3,250.00	3,250.00	0.00	100.00	One time fee
Insurance, unemployment	1,040.09	20,638.89	15,000.00	(5,638.89)	137.59	Additional employees
Legal	3,104.08	23,826.44	25,000.00	1,173.56	95.31	
Memberships	0.00	18,677.52	25,000.00	6,322.48	74.71	
Miscellaneous expenses	367.09	3,558.38	3,000.00	(558.38)	118.61	Increased water delivery
Postage	539.49	4,769.33	5,500.00	730.67	86.72	
Prof. Services, Auditor	0.00	16,892.50	16,000.00	(892.50)	105.58	One time fee
Professional Services	0.00	4,045.00	5,000.00	955.00	80.90	
Research	450.00	2,700.00	8,000.00	5,300.00	33.75	
Seminars and meetings	1,556.66	20,703.20	40,000.00	19,296.80	51.76	
Tuition Reimbursement	173.64	2,168.64	8,000.00	5,831.36	27.11	
Supplies, laboratory	9,736.12	63,910.24	65,000.00	1,089.76	98.32	
Supplies, mechanical	11,293.29	25,756.63	30,000.00	4,243.37	85.86	
Supplies, gasoline	5,412.52	45,088.85	55,000.00	9,911.15	81.98	
Supplies, office	1,813.02	13,246.70	20,000.00	6,753.30	66.23	
Supplies, operations	2,708.94	39,745.09	18,000.00	(21,745.09)	220.81	Back Pack sprayers
Supplies, pesticides	0.00	30,458.22	50,000.00	19,541.78	60.92	
Supplies, public informat	6,970.61	37,524.91	37,500.00	(24.91)	100.07	
Supplies, reference	0.00	0.00	2,000.00	2,000.00	0.00	
Supplies, safety	1,355.94	19,627.93	15,000.00	(4,627.93)	130.85	Safety equipment, boots, first aid
Surveillance, Aerial	0.00	23,118.00	25,000.00	1,882.00	92.47	
Tax Collection	0.00	99,279.72	100,000.00	720.28	99.28	One time fee
Communications, field	2,352.20	25,080.86	26,000.00	919.14	96.46	
Telephone, Internet	951.46	11,207.68	16,000.00	4,792.32	70.05	
Telephone , Office	955.15	11,457.24	14,000.00	2,542.76	81.84	
Training , CEU's	0.00	6,636.00	6,000.00	(636.00)	110.60	Certification renewals
Uniforms and clothing	1,904.44	12,625.66	25,000.00	12,374.34	50.50	
Utilities, Electric	2,176.73	35,295.28	39,000.00	3,704.72	90.50	
Utilities, Natural Gas	104.53	2,116.17	3,200.00	1,083.83	66.13	
Utilities, Water	127.10	1,768.10	2,200.00	431.90	80.37	
Automobile Lease	6,148.86	73,148.26	106,900.00	33,751.74	68.43	
TOTAL OPERATING EXPENSES	92,232.89	1,056,783.54	1,234,968.00	178,184.46	85.57	
TOTAL EXPENSES	312,949.91	3,864,541.28	4,042,814.00	178,272.72	95.59	

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 100% of Year Completed
June 30, 2018

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
RESERVES					
Reserve, Unallocated Gene	0.00	0.00	100,000.00	100,000.00	0.00
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00
Reserve, Capital & Asset	0.00	0.00	612,923.00	612,923.00	0.00
Reserve, Pension Liability	0.00	0.00	200,258.00	200,258.00	0.00
TOTAL RESERVES	0.00	0.00	2,239,381.00	2,239,381.00	0.00

**San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
June 15, 2018
MINUTES**

Trustees Attending

- 1 Roger Chandler (Arcadia)
- 2 Joseph Rocha (Azusa)
- 3 Rick Barakat (Bradbury)
- 4 Cruz Baca (Baldwin Park)
- 5 Corey Calaycay (Claremont)
- 6 Henry Morgan (Covina)
- 7 Margaret Finlay (Duarte)
- 8 Jerry Velasco (El Monte)
- 9 Charles Myers (Glendora)
- 10 Dan Holloway (La Puente)
- 11 Robert Neher (La Verne)
- 12 Jamie Bissner (L. A. County)
- 13 Rachel Janbek (Pasadena)
- 14 Sandra Armenta (Rosemead)
- 15 Emmett Badar (San Dimas)
- 16 Juli Costanzo (San Gabriel)
- 17 John Capoccia (Sierra Madre)
- 18 Cynthia Sternquist (Temple City)
- 19 Mike Spence (West Covina)
- 20 Mary Su (Walnut)

Trustees Absent

- 1 Stephen Sham (Alhambra)
- 2 Abraham Cruz (Industry)
- 3 Manuel Garcia (Irwindale)
- 4 Becky Shevlin (Monrovia)
- 5 Joseph Leon (Monterey Park)
- 6 Tim Sandoval (Pomona)
- 7 Marina Khubesrian (So. Pasadena)

Staff Attending

- Jared Dever
Levy Sun
Esther Elliott
Jason Farned
Rose Alba
Gilbert Holguin

Guest

- Kristine Courdy, Pasadena
Public Works Operations Manager
Melanie Guillory-Lee,
SCI Consulting Group
Colleen Bissner

1. **Call to Order**
Board President Corey Calaycay called the meeting to order at 7:00 AM.
2. **Pledge of Allegiance and Silent Roll Call**
Trustee Badar led the Pledge of Allegiance.
3. **Opportunity for Public Comment on Non-Agenda Items**
None
4. **Consent Calendar**
 - A. **List of Claims for the month of May 2018**
 - B. **Budget Status Report for May 2018**
 - C. **Minutes of Board of Trustees Meeting on June 15, 2018**
 - D. **Operations Report**
 - E. **Surveillance Report**
 - F. **Communications Report**
 - G. **May 2018 Monthly Treasurer Report / District Working Balance for July 2018**

A motion by Trustee Chandler to approve the Consent Calendar as submitted was seconded by Trustee Baca and unanimously approved by Trustees in attendance.

5. Presentation: Mosquito Biology

Scientific Programs Manager Melissa Doyle reported that West Nile virus (WNV) season has officially started.

Melissa provided an overview of basic mosquito biology and ecology. Board members had questions about mosquito longevity, repellents, and host preference.

6. District Manager Annual Evaluation

President Calaycay reported that the Personnel/Policy Committee met to review District Manager Jared Dever's accomplishments and the significant changes made within the District since his hire date in April 2017 and recommended for consideration a 2.5% salary merit increase.

A motion by Trustee Barakat to accept the recommendation of the Personnel/Policy Committee, recognize District Manager Jared Dever for his major accomplishments and significant changes within the District, and award a 2.5% merit salary increase was seconded by Trustee Finlay and unanimously approved by the Trustees in attendance.

7. Consider Amended Job Descriptions and Additions as Recommended by the Personnel/Policy Committee

District Manager Jared Dever reported that last month the amended job descriptions and the conversion of limited term positions to full time positions were approved by the Personnel/Policy Committee and included in the proposed FY 2018-2019 Budget.

A motion by Trustee Barakat to approve the amended job descriptions and the conversion of limited term positions to full time positions as recommended by the Personnel/Policy Committee was seconded by Trustee Sternquist and unanimously approved by Trustees in attendance.

8. Consider Approval of Resolution 2018-01 Inclusive of FY 2018-2019 Budget and Assessment Report.

A. President Calaycay read the Item.

B. President Calaycay declared the Public Hearing for the FY 2018-

2019 Budget and Assessment Report officially opened at 7:16 AM.

- C. President Calaycay asked the Board Clerk to report any communication(s).**

The Board Clerk reported no correspondence or communications received regarding this matter.

- D. Receive Staff Reports**

District Manager Dever reported this year's budget is a departmental budget with more detail than in previous years and is designed to improve transparency, accountability, allow our department managers to make better informed financial decisions, and create projections based on current demands for future growth. The Budget also includes new line items for dedicated vehicle replacement and building/facility maintenance.

The annexation of the cities of Baldwin Park, Pasadena and South Pasadena increases demand in expenditures for personnel, maintenance and operations, education and outreach, and pesticides. Capital outlay allocations are requested in FY 2018-2019 for equipment, three fleet vehicles, and replacement of our field data capture system.

Jared stated that the Vehicle Replacement funds would be used to replace trucks purchased in 1996 and 1998 and purchase a specialty vehicle for flood channel inspections. The new flood channel vehicle will eliminate the need for ATVs to conduct inspections and require fewer personnel to complete these tasks.

Thru prudent budget management, personnel reorganization, and elimination of duplicative and antiquated programs, no benefit assessment increase is requested for FY 2018/2019.

- E. President Calaycay asked for comments.**

No comments received.

- F. President Calaycay closed the Public Hearing at 7:34 AM.**

- G. Board Discussion**

(President Calaycay noted that Mike Spence left the Board meeting at 7:36 AM)

- H. Board Motion and Vote**

A motion by Trustee Finlay to approve Resolution 2018-01 inclusive of FY 2018-2019 Budget and Assessment Report was seconded by Trustee Barakat and unanimously approved by Trustees in attendance.

9. **Engineer's Report for FY 2018-2019** (Pursuant to the Government Code, Health and Safety Code and Article XIIIID of the California Constitution)
Engineer of Work: SCI Consulting Group was distributed. No action required.

11. **Letter of Acknowledgement** by Best, Best & Krieger LLP and Jenkins & Hogin LLP regarding the end of the Agreement for Services was distributed.
No action required.

12. **District's Administration**
Request For Proposal (RFP) - Geospatial Vector Control Database Software.
Jared reported that closing date for responses to the RFP is June 25, 2018. An Ad Hoc Selection Committee was created to review applications, interview candidates, and select a replacement software solution for the District.

The Ad Hoc Selection Committee members include Trustee Baca, Barakat, Calaycay, Janbek, Sandoval, Shevlin, Velasco, and District Manager Jared Dever.

13. **Informational Reports**
None

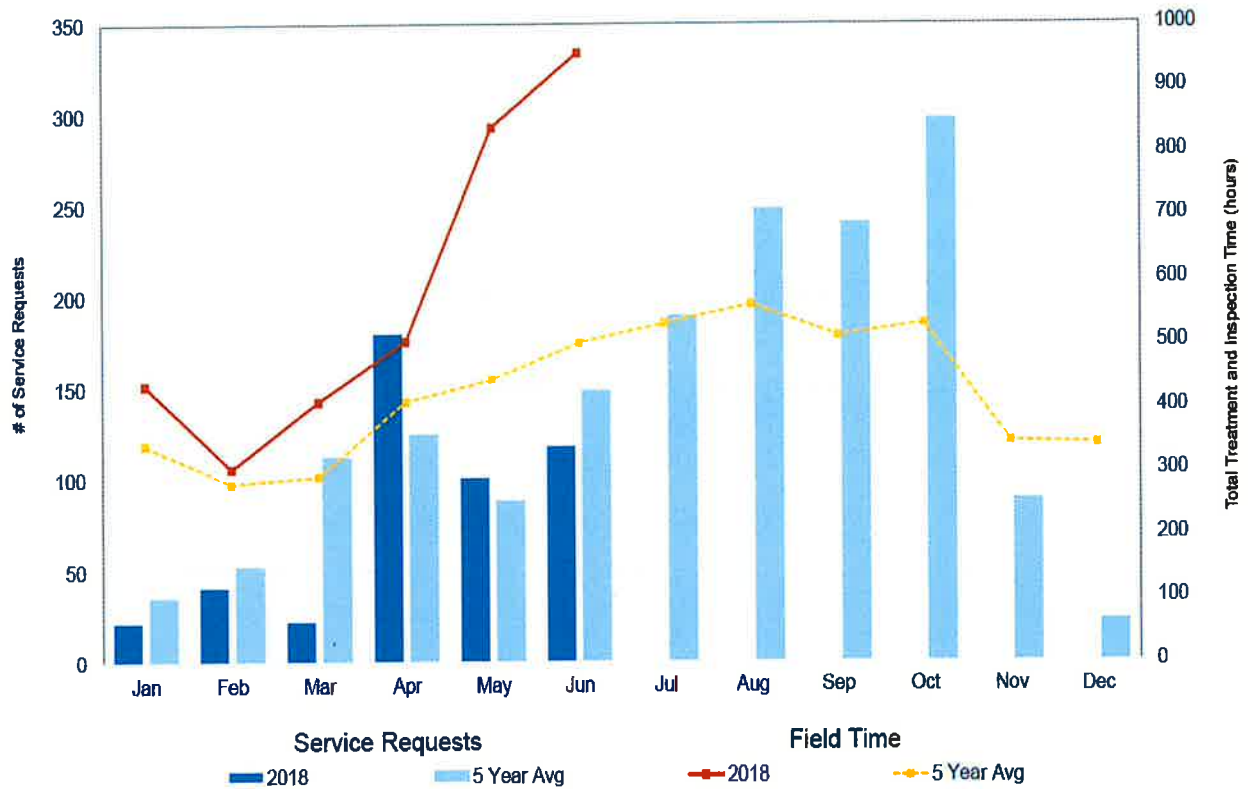
14. **Trustee Reports**
None

15. **New Business**
None

16. **Adjournment**
No motion. The meeting adjourned at 7:50 AM.

Operations Report Week 23- 26 2018

Operations Workflow:



Operations Summary:

In May, the Operations Department began a new program designed to address the massive number of non-functioning swimming pools identified during our annual aerial surveillance flight. This year over 1,700 properties were identified as potential public health risks because of unmaintained swimming pools. Visiting these pools individually is extremely time consuming and in past years, it has taken four to five months and hundreds of personnel hours to get to them all.

This year we sent a violation notice to every address asking residents to resolve the violation. Residents were given the option to text or email a confirmation photo in lieu of a physical property inspection. We also set up a dedicated hotline to help residents correct the violation and send confirmation on their own. The program has been a great success with over 1,200 pools resolved in the seven weeks since the first violation notices were mailed. Of the 500 pools outstanding, 300 property owners have made contact and are in the process of correcting their violation. The remaining 200 have not responded and we plan to address those in the traditional ways. These remaining pools are expected to be resolved before months end.

Item 4D

By formalizing the process, creating firm deadlines, and shifting the responsibility to property owners we have been able to accomplish in a matter of weeks what normally takes months. Moving forward, Operations will evaluate the program and determine what aspects may be used in other areas. Text communication and source confirmation alone could be a huge game changer.

Chemical Usage:

Larvicides/Pupicides			
Method of Action	Target	Amoun	Area Treated
Larvicide Oils (Surface Film)			
Suffocation	Mosquitoes	4.77 gal.	43631 sq.ft.
Insect Growth Regulators (IGR's)			
Inhibits metamorphosis	Mosquitoes	0.003 gal.	7250 sq.ft.
Inhibits metamorphosis	Mosquitoes	5.77 lbs.	17682 sq.ft.
Bacterials			
Ingestion, toxicant	Mosquitoes	1.18 gal.	598118 sq.ft.
Ingestion, toxicant	Mosquitoes	55.92 lbs.	701225 sq.ft.
Ingestion, toxicant	Black flies	17.45 gal.	4843 m ³
Biologicals			
Mosquito fish	Mosquitoes	618 ea.	9989 sq.ft.

Zone Specialists:

Zone	Specialist	Cities
1	Marc Mitchell	Alhambra, Monterey Park, San Gabriel and South Pasadena
2	Leslie Conner	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Jon Halili	Baldwin Park, El Monte and Rosemead
5	Ignacio Ureña	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Marco Gaytan	Industry, La Puente, West Covina
7	Steven Gallegos	Covina, Glendora, San Dimas
8	Hendricks Peña	Claremont, La Verne, Pomona, Walnut

Surveillance Activities – Disease Weeks 22-26

I. Mosquito Collections and Mosquito Pools for Arbovirus Surveillance

The surveillance department trapped for mosquitoes throughout the district in weeks 22 - 26. Traps are placed in a variety of location types to provide optimal surveillance for disease-carrying mosquitoes weekly. Larval and adult traps were also placed to capture black flies.

Surveillance Activities

Mosquito Collections

Adults	362 Traps	21,352 Mosquitoes
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Mosquito Pools Tested	93 Tested	Zero positives
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II. Disease Surveillance

The surveillance department began submitting mosquito pools for viral testing in week 18 and all 222 tested pools were negative for arbovirus. One dead bird was collected within the District in disease week 26.

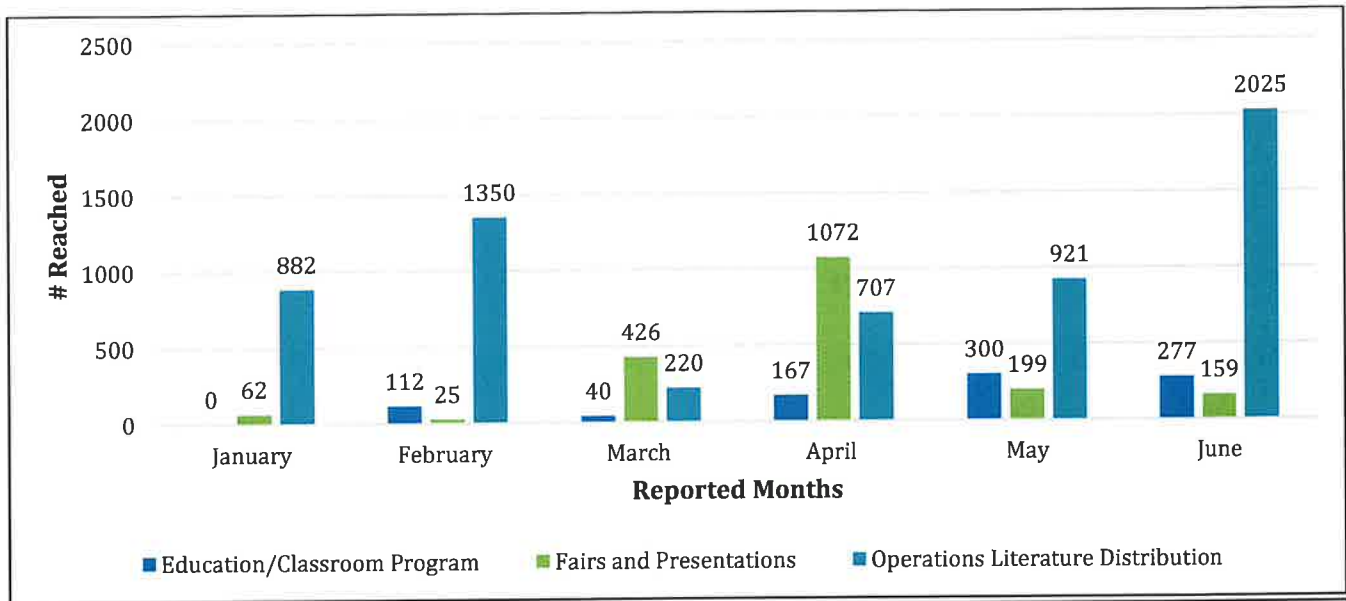
III. Notes

The surveillance department continues to optimize trapping practices for the 2018 – 2019 season. The surveillance department expanded trapping efforts to include traps that target invasive *Aedes* mosquitoes. Gimena Ruedas and Melissa Doyle participated in an emergency preparedness event held on June 9, 2018.

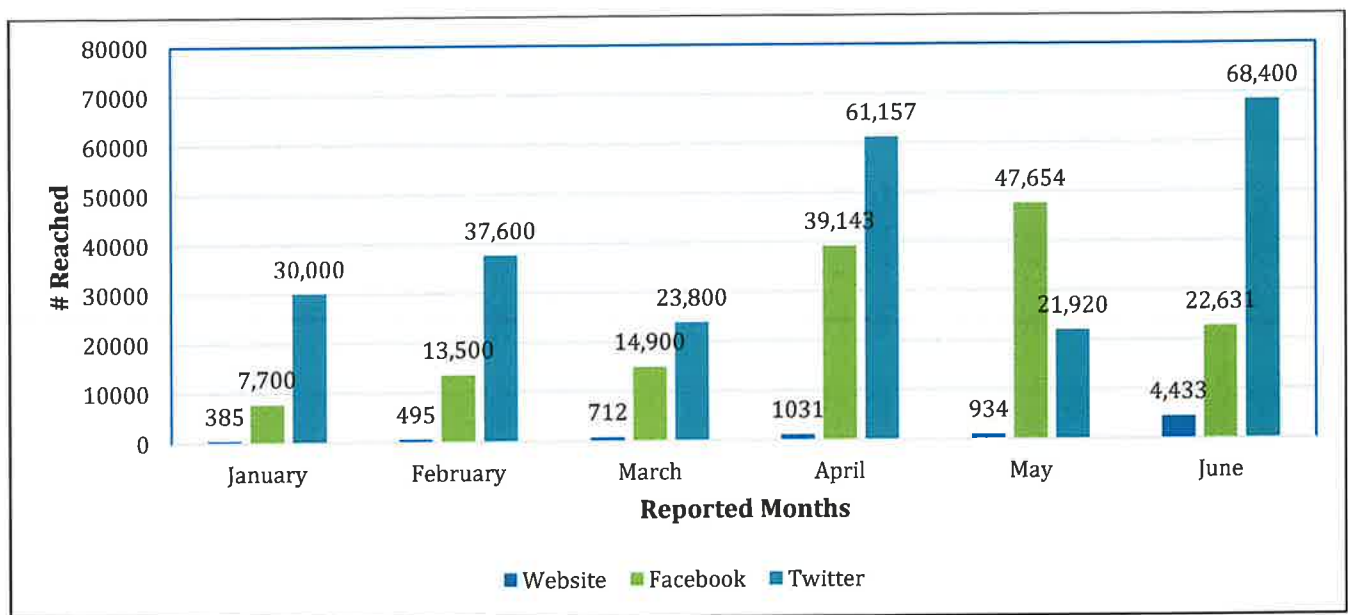
Communications Department

Disease Weeks 22-26
May 27, 2018 – June 30, 2018

Outreach Activities:



Digital Activities:



Media Activity:

Date	Media Outlet	Headline
6/15	MyNewsLA.com	Season's 1st Human Case of West Nile Virus Confirmed in L.A. County
6/15	ABC 7	West Nile virus confirmed in LA County
6/15	SCV News	First Human Case of West Nile Virus Reported in LA County
6/15	Patch.com	LA County's First Victim of West Nile Virus Season Sickened
6/15	Press-Enterprise	3 human cases of West Nile virus reported in Southern California
6/16	Newsweek	What is West Nile Virus? Case of "dangerous" condition confirmed in Los Angeles
6/18	Personal Tech MD	County's First West Nile Infections of 2018 Confirmed
6/22	California Healthline	Using Drones And Ditties To Help Hunt Down Disease-Bearing Mosquitoes
6/22	US News & World Report	Newswire: Using Drones And Ditties To Help Hunt Down Disease-Bearing Mosquitoes
6/26	South Pasadena Review	South Pasadena Joins Regional Vector Control District
6/27	The Pasadenan	South Pasadena Joins Regional Vector Control District
6/29	Newsweek	Mosquitoes infected with dangerous WNV found in two states

Press Releases and E-blasts:

Date	Headline
6/6	E-blast to City Managers/Trustees: Summer Safety and June Workshop
6/7	Media Alert: Preparedness Exercise
6/15	E-blast to Trustees: Reminder of June 21 Storm water workshop

6/19-6/21	E-blast to all: First day of summer, hello mosquitoes
6/25	Press Release: SGVMVCD Expands Service to Quarter Million Residents

Programmatic:

Education Program:

- Tested new polling of system with NGSS question (Pre- and Post-Presentation Goal Assessment) Kindergarten through Grade 6 in a classroom setting
- Created Educator Newsletter format and concepts
- Created draft of EcoHealth Vector Education branding
- Created an Educator mailing list of over 500 contacts
- Worked with lead teacher and new principal of an El Monte school to bring EcoHealth Programs to all grades each year starting spring of 2019, plus arranged for VIP in fall 2018
- Collaborated with PIO to present VIP to Pasadena Unified and scheduled appointments with principals of schools in high risk areas within PUSD

Overall Outreach:

- Fielded phone calls from the public
- Expanded SGVMVCD reach by 100k by joining Nextdoor.com

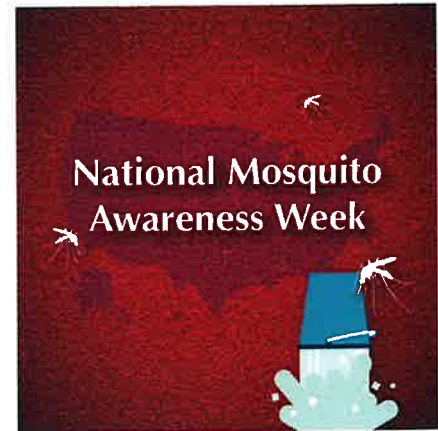
Administrative:

Training and Meetings

- 6/5 – PIO and Ops met with Baldwin Park admin team re:outreach
- 6/7 – PIO presented at Pasadena Council District 3
- 6/9 – Outbreak exercise with GLACVCD
- 6/12 – GM, Scientific Programs Manager and PIO met with:
 - Pasadena Humane Society
 - South Pasadena
- 6/13 – PIO and Education Specialist met with Pasadena Unified
- 6/14 – PIO teleconference with Nextdoor.com
- 6/21 – Storm water workshop with GLACVCD

National Mosquito Control Awareness Week Campaign Summary

The American Mosquito Control Association has established June 24 - 30, 2018 as National Mosquito Control Awareness Week. The San Gabriel Valley Mosquito and Vector Control District was a leader in the campaign with original bilingual content, digital strategy, and outreach. A bilingual social media playbook was created and shared with partners and social media influencers.



Campaign Link: NoWaterNoMosquito.org

Hashtag: #MosquitoWeek

Platforms

The District ran the campaign predominantly on Twitter and Facebook, with a presence on LinkedIn and Instagram. The bilingual social media playbook was formatted to be used across all social media platforms.

FACEBOOK BY THE NUMBERS

Post	Impressions	Reactions	Comments	Shares
48	21,863	561	41	258

TWITTER BY THE NUMBERS

Tweets	Impressions	Likes	Retweets
79	40,558	239	246

LINKEDIN BY THE NUMBERS

Posts	Impressions
8	1,400

Key Highlights

The District created the bilingual social media playbook that was accessible to the public and encouraged everyone to “join in on the fun” and post using the content. The District reached out to key partners in the industry to help expand the reach and social media engagement. This resulted in a stronger partnership with East Coast partners like 305 Mosquito in Miami-Dade County, Florida and New York City Public Health. It also strengthened local partnerships with California Department of Public Health, Los Angeles County Department of Public Health, and other vector control and public health agencies.

The District also involved elected officials like Los Angeles County Supervisor Hilda Solis and Majority Leader Ian C. Calderon. The District was able to further establish its relationship with national organizations like the CDC, Nat Geo Education, the Entomological Society of America and American Mosquito Control Association.

July 13, 2018

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: July 1, 2018 District Working Fund Balance

June 1, 2018 balance:	\$2,061,789.66
June 1- June 30, 2018 expenditures:	\$319,642.16

July 1, 2018 Working Fund Balance: \$1,742,147.50

Respectfully Submitted:

**Jared Dever
District Manager**


Treasurer's Report-May 2018
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for May 2018.

The Total of All Funds Balance is \$4,889,538.39

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.



A handwritten signature in black ink, appearing to read "Gary M. May", is written over a horizontal line. The signature is fluid and cursive.

Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 11, FY 2018 received on June 1, 2018**

Item 4G

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	1.66%	\$1,352,418.40	interest	\$0.00	LAIF Statement (May 2018)	\$1,352,418.40

Maturity Date: Perpetual
Interest rate as of May 2018

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	1.84%	\$3,140,224.67	interest Sec Mstr 2017-18 2nd pd Trust Warrant #672 Red Mstr 2017-18 3rd pd	\$4,189.62 \$456,245.03 (\$306,504.00) \$8,333.35	ND 24 Per 11 ND 24 Per 11 ND 24 Per 11 ND 24 Per 11	\$3,302,488.67

Maturity Date: Perpetual
Interest rate as of May 2018

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-May 2018 Sweep Trust Warrant #672 ELC Grant US Bank AMCA	(\$635,854.66) \$265,195.82 \$306,504.00 \$62,880.45 \$274.39 \$1,000.00	CB Statement May 2018	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$72,566.09	Deb Activity-May 2018 Deposit	(\$265,195.82) \$227,261.05	CB Statement May 2018	\$34,631.32

Total Beginning Balance

\$4,765,209.16

Total End Balance

\$4,889,538.39

**San Gabriel Valley Mosquito and Vector Control District
1145 North Azusa Canyon Road, West Covina, California 91790**

Ad Hoc Selection Committee Meeting

July 13, 2018

7:00 AM

Agenda

- 1. Call to Order**
- 2. Opportunity for Public Comment on Non-Agenda Items**
The Public is requested to provide a name / address and limit comment(s) to 3 minutes.
- 3. Select Chairperson of the Ad Hoc Selection Committee**
- 4. Interview Proposers of Request for Proposal (RFP) for Geospatial Vector Control Database Software ***
(Committee Chairperson)
- 5. Adjournment**

Ad Hoc Selection Committee

**Cruz Baca
Richard Barakat
Corey Calaycay, Board President
Becky Shevlin, Board Vice President
Jared Dever, District Manager**

**Rachel Janbek
Tim Sandoval
Jerry Velasco**

CERTIFICATE OF POSTING

“This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.”

“Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.”



Esther Elliott, Clerk of the Board