



San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
November 8, 2019 – 7:00 a.m.  
1145 N. Azusa Canyon Road, West Covina, CA 91790

**1. Call to order**

(Board President, Corey Calaycay)

**2. Pledge of Allegiance and Silent Roll Call**

**3. Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to 3 minutes or less) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

**4. Consent Calendar**

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.

- 4.1. List of Claims for the month of October\*
- 4.2. Budget Status Report for October\*
- 4.3. Minutes of Board of Trustees Meeting October\*
- 4.4. Operations Report October\*
- 4.5. Surveillance Report October\*
- 4.6. Communications Report October\*
- 4.7. September Monthly Treasurer Report / District Working Balance for November\*

**5. Consider Adopting Resolution 19-02, Authorization of The Process of Approval for Aerial Applications of Adult Mosquito Control Products to Suppress a Mosquito-Borne Disease Outbreak.**

(Board President, Corey Calaycay)(Approve/Deny)

**6. Nomination of LAFCO Candidate and Alternate**

(District Manager, Jared Dever)(Discussion)

Memorandum: Nomination of Candidate LAFCO Representative and Alternate\*

- 7. Selection of Trustee(s) to attend the Mosquito and Vector Control Annual Conference, January 26-29, 2020, in San Diego, CA**  
(Board President, Corey Calaycay)(Verbal Report)
- 8. District Administration**  
(District Manager, Jared Dever)
  - 9.1.1 California State Senator Portantino Mosquito Forum
  - 9.1.2 Unified Pool Ordinance template adoption by the San Gabriel Valley Council of Governments – Update
  - 9.1.3 Commercial Application of Wolbachia Infected *Aedes* Mosquitoes – Progress Report
- 9. Department Reports**  
(Verbal Reports)
  - 12.1.Operations (Jason Farned, Operations Manager)
  - 12.2.Surveillance (Melissa Doyle, Scientific Programs Manager)
  - 12.3.Communications (Levy Sun, Director of Communications)
- 10. Board Bites\***
- 11. Trustee Reports**  
(Verbal Reports)
- 12. New Business**  
Opportunity for Trustees to request future agenda items  
(Verbal Report)
- 13. Adjournment**

**The Nominations Committee will meet immediately after the Board adjourns**

**Nominations Committee**

Catherine Marcucci  
Joseph Leon  
Charles Myers

Richard Barakat  
Juli Costanzo

**The Finance and Audit Committee will meet immediately after the  
Nominations Committee adjourns**

**Finance and Audit Committee**

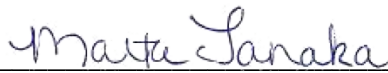
Richard Barakat  
Roger Chandler  
Joseph Leon  
Tim Sandoval  
Vacant

John Capoccia  
Margaret Finlay, Chair  
Henry Morgan  
Becky Shevlin

## **CERTIFICATE OF POSTING**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.



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Marta Tanaka  
Clerk of the Board, San Gabriel Valley MVCD  
Board of Trustees

### **Notice to the Public**

It is the intention of the San Gabriel Valley Mosquito and Vector Control District (District) to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the Clerk of the Board at (626) 814-9466. Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

SAN GABRIEL VALLEY MVCD

Claims List

October 3, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
eft  D069513	10/03/2019	AMERICAN FIDELITY ASSURANCE	6070 Premiums, life - Cafeter (Voluntary Insurance	114.08
			6070 Premiums, life - Cafeter (Voluntary Insurance	129.21
			6070 Premiums, life - Cafeter (Voluntary Insurance	1,270.59
			6070 Premiums, life - Cafeter (Voluntary Insurance	54.95
				<u>1,568.83</u>
eft  Int -late pay	10/03/2019	CAL PERS	6075 FEES & ASSESSMENTS	5.78
				<u>5.78</u>
eft  PR of 10/3/19	10/03/2019	LINCOLN FINANCIAL GROUP	6065 GROUP TERM LIFE	352.66
			6070 Premiums, life - Cafeter (Voluntary Insurance	315.90
				<u>668.56</u>
eft  PR of 10/3/19	10/03/2019	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	615.39
			6200 RETIREMENT - CLASSIC (Employer Contribu	732.25
			6200 RETIREMENT - CLASSIC (Employer Contribu	1,961.90
			6200 RETIREMENT - CLASSIC (Employer Contribu	333.82
			6201 RETIREMENT - PEPRA (Employer Contributic	118.80
			6201 RETIREMENT - PEPRA (Employer Contributic	2,507.38
			6201 RETIREMENT - PEPRA (Employer Contributic	595.51
			6201 RETIREMENT - PEPRA (Employer Contributic	725.71
		<u>7,590.76</u>		
eft  1085590-10001	10/03/2019	PRINCIPAL DENTAL	6070 Premiums, life - Cafeter (Voluntary Insurance	86.95
			6070 Premiums, life - Cafeter (Voluntary Insurance	265.66
			6070 Premiums, life - Cafeter (Voluntary Insurance	1,505.76
			6070 Premiums, life - Cafeter (Voluntary Insurance	218.71
			6070 Premiums, life - Cafeter (Voluntary Insurance	571.32
		<u>2,648.40</u>		

SAN GABRIEL VALLEY MVCD

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October 3, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
<b>16694</b>	<b>10/03/2019</b>	<b>ARAMARK UNIFORM SERVICES INC.</b>	6332 Uniforms (Uniforms)	754.64
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	330.28
792287099	10/01/2019			<u>1,084.92</u>
<b>16695</b>	<b>10/03/2019</b>	<b>ATHENS SERVICES</b>	6040 Building Maintenance	251.64
7370801	10/01/2019			<u>251.64</u>
<b>16696</b>	<b>10/03/2019</b>	<b>AZUSA LIGHT &amp; WATER</b>	6343 Meter # 99172930 (Account # 303-0190.300)	121.24
			6343 Meter # 45169724 (Account # 303-0191.300 (C	47.26
303-019-300	10/01/2019			<u>168.50</u>
<b>16697</b>	<b>10/03/2019</b>	<b>CALIFORNIA DEPARTMENT OF PUBLIC HEALTH</b>	6330 TRAINING, CEU'S	420.00
Exam fees				<u>420.00</u>
<b>16698</b>	<b>10/03/2019</b>	<b>ENVIRONMENT CONTROL</b>	6040 Building Maintenance	1,199.00
7187-411				<u>1,199.00</u>
<b>16699</b>	<b>10/03/2019</b>	<b>FIDELITY SECURITY LIFE INSURANCE CO.</b>	6070 Vision Premiums (Vision Premiums)	12.30
			6070 Vision Premiums (Vision Premiums)	57.67
164062679	10/01/2019		6070 Vision Premiums (Vision Premiums)	261.70
			6070 Vision Premiums (Vision Premiums)	117.93
				<u>449.60</u>
<b>16700</b>	<b>10/03/2019</b>	<b>IRWINDALE INDUSTRIAL CLINIC</b>	6302 Supplies, Safety	128.32
22010-110678-919263	10/01/2019			<u>128.32</u>

SAN GABRIEL VALLEY MVCD

Claims List

October 3, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
16701	10/03/2019	JASON FARNED	6232 Travel Expenses (Travel Expenses)	36.00
				36.00
Mileage Reimburse	10/01/2019			
16702	10/03/2019	LEVY SUN	2100 EMPLOYEE RETIREMENT	246.51
				246.51
Pers Reimbursement	10/02/2019			
16703	10/03/2019	MAIL FINANCE, INC.	6185 LEASE NO (Lease No N13082075)	79.12
				79.12
P7930682	10/01/2019			
16704	10/03/2019	MELISSA DOYLE	6232 Travel Expenses (Travel Expenses)	70.76
				70.76
Mileage Reimbursemen	10/01/2019			
16705	10/03/2019	PABLO CABRERA	6305 EDUCATION PROGRAM SUPPLIES	40.00
				40.00
Plant Purchase	10/01/2019			
16706	10/03/2019	PARKHOUSE TIRE, INC.	6260 SUPPLIES, MECHANICAL	2,302.57
				2,302.57
Jeep Tires-327842	10/01/2019			
16707	10/03/2019	READYREFRESH BY NESTLE	6170 Arrowhead Water (Arrowhead Water)	330.68
				330.68
19I0024588535	10/01/2019			
16708	10/03/2019	RITE AID CORPORATION	6302 Supplies, Safety	1,151.91
				1,151.91
88985-091219	10/01/2019			

SAN GABRIEL VALLEY MVCD

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
16709	10/03/2019	ROSALIA ALBA	6232 Travel Expenses (Travel Expenses)	75.40
				75.40
Mileage Reimburse	10/01/2019			
16710	10/03/2019	SSD SYSTEMS INC/MC NEILL SECURITY SYSTE	6040 Building Maintenance	1,618.14
				1,618.14
R-00149169	10/01/2019			
16711	10/03/2019	STREAMLINE	6037 WEBSITE AND EMAIL SERVICE	200.00
				200.00
101906	10/01/2019			
16712	10/03/2019	SYNTECH GROUP INC.	6046 PROFESSIONAL SERVICES - IT	225.00
			6046 PROFESSIONAL SERVICES - IT	75.00
				300.00
CW-1738, CW-1739	10/01/2019			
16713	10/03/2019	TARGET SPECIALTY PRODUCTS	6283 PESTICIDES SUPPLIES	16,790.95
				16,790.95
P11041376	10/01/2019			
16714	10/03/2019	TIRE ZONE	6260 SUPPLIES, MECHANICAL	40.00
				40.00
50778	10/01/2019			
16715	10/03/2019	TOTALFUNDS BY HASLER	6185 POSTAGE	500.00
				500.00
7900011002342056				
16716	10/03/2019	UNIVAR	6283 PESTICIDES SUPPLIES	2,943.36
			6283 PESTICIDES SUPPLIES	4,943.27
				7,886.63
LA754368, LA754904	10/01/2019			



SAN GABRIEL VALLEY MVCD

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October 3, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
16717	10/03/2019	US BANK	6030 BOARD EXPENSES	37.50
			6036 COMPUTER SOFTWARE	136.00
Alba	10/01/2019		6250 LABORATORY SUPPLIES	15.33
Dever	10/01/2019		6281 MOSQUITO FISH SUPPLIES	60.00
Doyle	10/01/2019		6250 LABORATORY SUPPLIES	1.84
			6280 SUPPLIES, OPERATIONS	199.00
			6260 SUPPLIES, MECHANICAL	750.00
Farned	10/01/2019		6040 Building Maintenance	376.64
			6260 SUPPLIES, MECHANICAL	821.25
			6037 WEBSITE AND EMAIL SERVICE	4.99
			6003 ADVERTISING	148.21
Sun	10/01/2019		6003 ADVERTISING	52.75
			6037 WEBSITE AND EMAIL SERVICE	4.99
			6040 Building Maintenance	93.43
			6030 BOARD EXPENSES	19.48
Tanaka	10/01/2019		6030 BOARD EXPENSES	35.90
			6270 OFFICE SUPPLIES	54.88
			6170 MISCELLANEOUS EXPENSES	18.38
Van derHeyden	10/01/2019			<u>2,830.57</u>
16718	10/03/2019	AJG ACCOUNTING & BOOKKEEPING SRVCS, IN	6187 AUDITOR (For professional services rendered	1,102.50
			6187 AUDITOR (For professional services rendered	499.99
2364	10/01/2019			<u>1,602.49</u>
<b>Total Accounts Payable For October 3, 2019</b>				<b>52,286.04</b>

**SAN GABRIEL VALLEY MVCD**  
**Claims List**

October 17, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	10/17/2019	CAL PERS	6070 Premiums, life - Cafeter (Voluntary Insurance	3,402.42
			6070 Premiums, life - Cafeter (Voluntary Insurance	2,666.95
100000015837063	10/17/2019		6070 Premiums, life - Cafeter (Voluntary Insurance	3,615.88
			6072 MEDICAL PREMIUM-Retired EE (Medical pre	544.00
			6070 ADMIN FEE (Admin fee)	40.24
				<u>10,269.49</u>
EFT	10/17/2019	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	117.47
PR of 10/17/19	10/12/2019			117.47
EFT	10/17/2019	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	615.39
			6200 RETIREMENT - CLASSIC (Employer Contribu	732.25
PR of 10/17/19	10/17/2019		6200 RETIREMENT - CLASSIC (Employer Contribu	1,961.90
			6200 RETIREMENT - CLASSIC (Employer Contribu	333.82
			6201 RETIREMENT - PEPRA (Employer Contributic	118.80
			6201 RETIREMENT - PEPRA (Employer Contributic	2,333.73
			6201 RETIREMENT - PEPRA (Employer Contributic	601.16
			6201 RETIREMENT - PEPRA (Employer Contributic	725.71
				<u>7,422.76</u>
EFT	10/17/2019	TEXAS LIFE INSURANCE COMPANY	6070 CAFETERIA BENEFIT	92.42
			6070 CAFETERIA BENEFIT	77.50
SM09BT2019014001	10/15/2019			<u>169.92</u>
16719	10/17/2019	ALAN'S LAWN & GARDEN CENTER NORWALK	6280 SUPPLIES, OPERATIONS	1,490.59
906582				<u>1,490.59</u>
16720	10/17/2019	AMAZON.COM	6270 OFFICE SUPPLIES	30.44
			6280 SUPPLIES, OPERATIONS	24.98

**SAN GABRIEL VALLEY MVCD**  
**Claims List**

October 17, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
647499953444			6281 MOSQUITO FISH SUPPLIES	449.97
			6280 SUPPLIES, OPERATIONS	639.96
				<u>1,145.35</u>
<b>16721</b>	<b>10/17/2019</b>	<b>AMERICAN FIDELITY AKA FLEX ACCOUNT ADM</b>	6070 CAFETERIA BENEFIT	220.83
			6070 CAFETERIA BENEFIT	191.67
2051151	10/04/2019		6070 CAFETERIA BENEFIT	220.83
			6070 CAFETERIA BENEFIT	83.33
				<u>716.66</u>
<b>16722</b>	<b>10/17/2019</b>	<b>ANGELA BRISCO</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	482.64
Premium Reimburse	10/17/2019			482.64
<b>16723</b>	<b>10/17/2019</b>	<b>BECKY A. SHEVLIN</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 10/11/19	10/11/2019			
<b>16724</b>	<b>10/17/2019</b>	<b>CATHERINE MARCUCCI</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM or 10/11/19	10/11/2019			
<b>16725</b>	<b>10/17/2019</b>	<b>CDW GOVERNMENT INC</b>	6036 COMPUTER SOFTWARE	2,995.00
			6036 COMPUTER SOFTWARE	2,273.60
7014393	10/01/2019			<u>5,268.60</u>
<b>16726</b>	<b>10/17/2019</b>	<b>CHARLES MYERS</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 10/11/19	10/11/2019			
<b>16727</b>	<b>10/17/2019</b>	<b>CSDA</b>	6150 Membership Dues (Membership Dues, Membe	7,077.00
				<u>7,077.00</u>

**SAN GABRIEL VALLEY MVCD**  
**Claims List**

October 17, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
ID 1038	10/01/2019			
<b>16728</b>	<b>10/17/2019</b>	<b>DAN HOLLOWAY</b>	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 10/11/19				
<b>16729</b>	<b>10/17/2019</b>	<b>DMV</b>	6007 - AUTOMOBILE LEASE	<u>8.00</u> 8.00
Adj Underpayment	10/01/2019			
<b>16730</b>	<b>10/17/2019</b>	<b>ELYSE RASMUSSEN</b>	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 10/11/19	10/11/2019			
<b>16731</b>	<b>10/17/2019</b>	<b>ENTERPRISE</b>	6007 - AUTOMOBILE LEASE	<u>2,409.32</u> 2,409.32
2635	10/03/2019			
<b>16732</b>	<b>10/17/2019</b>	<b>FLEET SOLUTIONS CENTER</b>	6260 SUPPLIES, MECHANICAL	382.62
			6260 SUPPLIES, MECHANICAL	602.41
2325, 2339, 2340	10/10/2019		6260 SUPPLIES, MECHANICAL	<u>182.81</u> 1,167.84
<b>16733</b>	<b>10/17/2019</b>	<b>IMS REFRIGERATION INC.</b>	6042 EQUIPMENT MAINTENANCE	<u>314.68</u> 314.68
48701	10/08/2019			
<b>16734</b>	<b>10/17/2019</b>	<b>JERRY VELASCO</b>	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 10/11/19	10/11/2019			

**SAN GABRIEL VALLEY MVCD**  
**Claims List**

October 17, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
16735	10/17/2019	JOHN CAPOCCIA	6030 BOARD EXPENSES	100.00
				100.00
BM of 10/11/19	10/11/2019			
16736	10/17/2019	JOSEPH LEON	6030 BOARD EXPENSES	100.00
				100.00
BM of 10/11/19	10/11/2019			
16737	10/17/2019	JULI COSTANZO	6030 BOARD EXPENSES	100.00
				100.00
BM of 10/11/19	10/11/2019			
16738	10/17/2019	KENN K. FUJIOKA	6072 MEDICAL PREMIUM-Retired EE (Medical pre	284.77
				284.77
Premium Reimburse	10/17/2019			
16739	10/17/2019	LAND'S END BUSINESS OUTFITTERS	6333 BRANDED CLOTHING	197.87
				197.87
SIN7857275	10/09/2019			
16740	10/17/2019	LLOYD JOHNSON	6030 BOARD EXPENSES	100.00
				100.00
BM of 10/11/19	10/11/2019			
16741	10/17/2019	LOZANO SMITH, LLP	6130 Profess Serv rendered (Professional Services	1,138.23
				1,138.23
2093356	10/11/2019			
16742	10/17/2019	MANUEL GARCIA	6030 BOARD EXPENSES	100.00
				100.00
BM of 10/11/19	10/11/2019			
16743	10/17/2019	MARINA KHUBESRIAN, MD	6030 BOARD EXPENSES	100.00

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				100.00
BM of 10/11/19	10/11/2019			
<b>16744</b>	<b>10/17/2019</b>	<b>MARY ESTHER ELLIOTT</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	<u>420.77</u>
				420.77
Premium Reiburse	10/17/2019			
<b>16745</b>	<b>10/17/2019</b>	<b>MAYDWELL MASCOTS</b>	6290 Supplies, Public Informati	<u>3,037.50</u>
				3,037.50
3689	10/17/2019			
<b>16746</b>	<b>10/17/2019</b>	<b>MIKE NIFFENEGGER</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	<u>518.50</u>
				518.50
Premium Reimburse	10/17/2019			
<b>16747</b>	<b>10/17/2019</b>	<b>OFFICE DEPOT</b>	6270 OFFICE SUPPLIES	<u>91.31</u>
				91.31
385559556001	10/02/2019			
<b>16748</b>	<b>10/17/2019</b>	<b>PRAXAIR DISTRIBUTION</b>	6250 LABORATORY SUPPLIES	<u>253.97</u>
				253.97
92194128	10/01/2019			
<b>16749</b>	<b>10/17/2019</b>	<b>RICHARD BARAKAT</b>	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
BM of 10/11/19	10/11/2019			
<b>16750</b>	<b>10/17/2019</b>	<b>ROGER CHANDLER</b>	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
Bm of 10/11/19	10/11/2019			
<b>16751</b>	<b>10/17/2019</b>	<b>SANDRA ARMENTA</b>	6030 BOARD EXPENSES	<u>100.00</u>

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
				100.00
BM of 10/11/19	10/11/2019			
<b>16752</b>	<b>10/17/2019</b>	<b>SOCALGAS</b>	6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618	105.69
			6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618	22.51
057-518-2100-9	10/11/2019			<u>128.20</u>
<b>16753</b>	<b>10/17/2019</b>	<b>SOUTHERN CALIFORNIA EDISON</b>	6340 UTILITIES - ELECTRIC	3,186.21
				<u>3,186.21</u>
2-03-760-7223	10/03/2019			
<b>16754</b>	<b>10/17/2019</b>	<b>STAPLES CREDIT PLAN</b>	6270 OFFICE SUPPLIES	133.25
				<u>133.25</u>
2366164451	10/04/2019			
<b>16755</b>	<b>10/17/2019</b>	<b>STEPHEN SHAM</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 10/11/19	10/11/2019			
<b>16756</b>	<b>10/17/2019</b>	<b>SYNTECH GROUP INC.</b>	6046 PROFESSIONAL SERVICES - IT	1,850.00
			6046 PROFESSIONAL SERVICES - IT	2,040.00
1108571, 110871	10/10/2019		6046 PROFESSIONAL SERVICES - IT	30.00
				<u>3,920.00</u>
<b>16757</b>	<b>10/17/2019</b>	<b>TIM SANDOVAL</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 10/11/19	10/11/2019			
<b>16758</b>	<b>10/17/2019</b>	<b>TPx COMMUNICATIONS</b>	6315 Monthly Internet Charges (Monthly Internet Ch	998.30
			6320 Office phones (Office phones)	1,047.93
				<u>1,047.93</u>

**SAN GABRIEL VALLEY MVCD**  
**Claims List**

October 17, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
121972405-0	10/09/2019			2,046.23
<b>16759</b>	<b>10/17/2019</b>	<b>VERIZON WIRELESS</b>	6312 Monthly District Field Ph (Monthly District Field	635.88
			6312 Monthly District Field Ph (Monthly District Field	464.48
9839903510	10/10/2019		6312 Monthly District Field Ph (Monthly District Field	303.84
			6312 Monthly District Field Ph (Monthly District Field	1,219.90
				<u>2,624.10</u>
<b>16760</b>	<b>10/17/2019</b>	<b>WELLS FARGO VENDOR FIN SERV</b>	6073 EQUIPMENT LEASE	1,794.49
				<u>1,794.49</u>
5007500375	10/01/2019			
<b>16761</b>	<b>10/17/2019</b>	<b>WEST VALLEY MVCD</b>	6251 ARBOVIRUS TESTING SUPPLIES	1,992.00
				<u>1,992.00</u>
2514	10/03/2019			
<b>16762</b>	<b>10/17/2019</b>	<b>WEX/CHEVRON</b>	6262 Fuel for Trucks (Fuel for Trucks)	6,461.07
				<u>6,461.07</u>
61693127	10/06/2019			
		<b>Total Accounts Payable for October 17, 2019</b>		<b>67,888.79</b>



**SAN GABRIEL VALLEY MVCD**  
**Claims List**

October 31, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
<b>EFT</b>	<b>10/31/2019</b>	<b>LINCOLN FINANCIAL GROUP</b>	6065 GROUP TERM LIFE	319.48
1585384	10/18/2019		6070 Premiums, life - Cafeter (Voluntary Insurance	307.30
				<u>626.78</u>
<b>EFT</b>	<b>10/31/2019</b>	<b>NATIONWIDE RETIREMENT</b>	6066 457 CONTRIBUTION	117.47
PR of 10/31/2019	10/26/2019			<u>117.47</u>
<b>EFT</b>	<b>10/31/2019</b>	<b>PRINCIPAL DENTAL</b>	6070 Premiums, life - Cafeter (Voluntary Insurance	86.95
1085590-10001			6070 Premiums, life - Cafeter (Voluntary Insurance	265.66
			6070 Premiums, life - Cafeter (Voluntary Insurance	1,417.92
			6070 Premiums, life - Cafeter (Voluntary Insurance	218.71
			6070 Premiums, life - Cafeter (Voluntary Insurance	396.53
				<u>2,385.77</u>
<b>16763</b>	<b>10/31/2019</b>	<b>ARAMARK UNIFORM SERVICES INC.</b>	6332 Uniforms (Uniforms)	792.97
792287099			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	351.40
				<u>1,144.37</u>
<b>16764</b>	<b>10/31/2019</b>	<b>BENLO COMPANY</b>	6260 SUPPLIES, MECHANICAL	30.66
888727				<u>30.66</u>
<b>16765</b>	<b>10/31/2019</b>	<b>FIDELITY SECURITY LIFE INSURANCE CO.</b>	6070 Vision Premiums (Vision Premiums)	12.30
164097611			6070 Vision Premiums (Vision Premiums)	57.67
			6070 Vision Premiums (Vision Premiums)	249.40
			6070 Vision Premiums (Vision Premiums)	82.27
				<u>401.64</u>
<b>16766</b>	<b>10/31/2019</b>	<b>FLEET SOLUTIONS CENTER</b>	6260 SUPPLIES, MECHANICAL	152.50
2365			6260 SUPPLIES, MECHANICAL	224.68
			6260 SUPPLIES, MECHANICAL	532.36

**SAN GABRIEL VALLEY MVCD**  
**Claims List**

October 31, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6260 SUPPLIES, MECHANICAL	519.23
			6260 SUPPLIES, MECHANICAL	708.25
				<u>2,137.02</u>
<b>16767</b>	<b>10/31/2019</b>	<b>HOME DEPOT</b>	6280 SUPPLIES, OPERATIONS	17.61
			6040 Building Maintenance	37.16
6035322538814710			6040 Building Maintenance	44.07
			6280 SUPPLIES, OPERATIONS	15.05
			6040 Building Maintenance	73.14
			6040 Building Maintenance	929.52
				<u>1,116.55</u>
<b>16768</b>	<b>10/31/2019</b>	<b>LAND'S END BUSINESS OUTFITTERS</b>	6333 BRANDED CLOTHING	84.93
			6333 BRANDED CLOTHING	212.98
SIN7888971				<u>297.91</u>
<b>16769</b>	<b>10/31/2019</b>	<b>MAIL FINANCE, INC.</b>	6073 EQUIPMENT LEASE	272.25
N7969024				<u>272.25</u>
<b>16770</b>	<b>10/31/2019</b>	<b>MARTA TANAKA</b>	6232 Per Diem (Per Diem)	120.00
Per Diem-CSDA				<u>120.00</u>
<b>16771</b>	<b>10/31/2019</b>	<b>NIGRO &amp; NIGRO PC</b>	6000 ACCOUNTING SERVICES	7,605.00
Audit				<u>7,605.00</u>
<b>16772</b>	<b>10/31/2019</b>	<b>PASADENA NOW</b>	6003 ADVERTISING	1,500.00
PASAdE-0003				<u>1,500.00</u>

**SAN GABRIEL VALLEY MVCD**  
**Claims List**

October 31, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
16773	10/31/2019	READYREFRESH BY NESTLE	6170 Arrowhead Water (Arrowhead Water)	402.62
				<u>402.62</u>
19J0024588535				
16774	10/31/2019	SYNTECH GROUP INC.	6035 COMPUTER HARDWARE	4,164.63
			6035 COMPUTER HARDWARE	862.88
				<u>5,027.51</u>
110885, 110886				
16775	10/31/2019	UNITED AIR CONDITIONING & MECHANICAL	6040 Building Maintenance	190.00
			6040 Building Maintenance	50.00
				<u>240.00</u>
3000-29				
16776	10/31/2019	US BANK	6232 Travel Expenses (Travel Expenses)	18.00
			6232 Travel Expenses (Travel Expenses)	18.00
Alba	10/22/2019		6080 Hiring Expenses	30.51
			6035 COMPUTER HARDWARE	1,149.73
			6232 Travel Expenses (Travel Expenses)	18.00
Dever	10/22/2019		6232 Travel Expenses (Travel Expenses)	18.00
			6232 Travel Expenses (Travel Expenses)	237.57
			6232 Travel Expenses (Travel Expenses)	179.43
			6036 COMPUTER SOFTWARE	136.00
			6250 LABORATORY SUPPLIES	70.39
			6250 LABORATORY SUPPLIES	8.76
Doyle	10/22/2019		6232 REGISTRATION - SEMINARS (REGISTRATI	325.00
			6232 Travel Expenses (Travel Expenses)	18.00
			6232 Travel Expenses (Travel Expenses)	10.00
			6232 REGISTRATION - SEMINARS (REGISTRATI	650.00
			6036 COMPUTER SOFTWARE	27.84
			6251 ARBOVIRUS TESTING SUPPLIES	46.25
			6080 Hiring Expenses	50.00
			6232 SEMINARS AND MEETINGS	179.43

**SAN GABRIEL VALLEY MVCD**  
**Claims List**

October 31, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6232 SEMINARS AND MEETINGS	179.43
			6232 SEMINARS AND MEETINGS	179.43
			6232 REGISTRATION - SEMINARS (REGISTRATI	435.00
			6010 AWARDS	248.76
			6232 Travel Expenses (Travel Expenses)	18.00
Farned	10/22/2019		6280 SUPPLIES, OPERATIONS	199.00
			6260 SUPPLIES, MECHANICAL	98.47
			6232 REGISTRATION - SEMINARS (REGISTRATI	650.00
			6232 REGISTRATION - SEMINARS (REGISTRATI	325.00
			6232 Travel Expenses (Travel Expenses)	179.43
			6232 Travel Expenses (Travel Expenses)	179.43
			6232 Travel Expenses (Travel Expenses)	179.43
			6040 Building Maintenance	388.97
			6280 SUPPLIES, OPERATIONS	461.61
			6333 BRANDED CLOTHING	1,320.00
			6003 ADVERTISING	149.22
Sun	10/22/2019		6003 ADVERTISING	26.47
			6186 Printing	25.19
			6232 REGISTRATION - SEMINARS (REGISTRATI	650.00
			6232 REGISTRATION - SEMINARS (REGISTRATI	325.00
			6290 Supplies, Public Informati	32.37
			6037 WEBSITE AND EMAIL SERVICE	4.99
			6185 POSTAGE	12.78
			6270 OFFICE SUPPLIES	17.58
Tanaka	10/22/2019		6030 BOARD EXPENSES	11.00
			6030 BOARD EXPENSES	13.99
			6030 BOARD EXPENSES	12.98
			6232 Travel Expenses (Travel Expenses)	179.43
			6232 Travel Expenses (Travel Expenses)	179.43
			6030 BOARD EXPENSES	35.90
			6010 AWARDS	5.50
			6170 Arrowhead Water (Arrowhead Water)	15.56
Van Der Heyden	10/22/2019		6170 Arrowhead Water (Arrowhead Water)	7.78

**SAN GABRIEL VALLEY MVCD**

**Claims List**

October 31, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6040 Building Maintenance	176.95
			6270 OFFICE SUPPLIES	30.12
				<u>10,145.11</u>
16777	10/31/2019	WESTERN SCIENTIFIC COMPANY INC	6250 LABORATORY SUPPLIES	300.00
				<u>300.00</u>
73397				
		<b>Total Accounts Payable for October 31, 2019</b>		<b>33,870.66</b>
		<b>Total Accounts Payable for October 2019</b>		<b>154,045.49</b>
		<b>Total Payroll for October 2019</b>		<b>313,877.09</b>
		<b>Total Claims list for October 2019</b>		<b>467,922.58</b>

**San Gabriel Valley MVCD  
Payroll for October 2019**

Department	October 3, 2019	Oct 17, 2019	Oct 24, 2019 Terms	Oct 31, 2019	Oct 31, 2019 Term	TOTAL
EXECUTIVE	6,020.80	6,020.80		6,020.80		18,062.40
ADMINISTRATION	8,865.16	9,172.46		8,865.16		26,902.78
OPERATIONS	48,912.85	46,839.42	2,488.28	42,871.04		141,111.59
SURVEILLANCE	8,525.67	8,813.81		8,621.21		25,960.69
COMMUNICATIONS	13,655.14	14,106.38		13,783.27		41,544.79
SEASONAL WORKERS	<u>11,872.11</u>	<u>11,875.79</u>	<u>6,977.77</u>	<u>3,560.36</u>	524.52	<u>34,810.55</u>
Gross Payroll	97,851.73	97,138.69	9,466.05	83,721.84	524.52	288,702.83
Employer Taxes	1,988.98	1,858.77	425.90	1,340.38	40.13	5,654.16
Car Allowance	500.00	-	-	-	-	500.00
Employee Benefit-Med	<u>5,490.10</u>	<u>7,341.59</u>	<u>658.74</u>	<u>5,529.67</u>	-	<u>19,020.10</u>
<b>TOTAL PAYROLL</b>	<b>105,830.81</b>	<b>106,339.05</b>	<b>10,550.69</b>	<b>90,591.89</b>	<b>564.65</b>	<b>313,877.09</b>

## Comparative YTD Actual to Full Year Budget

Current Period 34% of Year Completed

October 31, 2019

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
<b>PERSONNEL EXPENSES</b>						
Salaries, Exempt	66,759.44	200,029.42	513,700.00	313,670.58	38.94	
Salaries - Non Exempt	166,644.64	493,166.72	2,086,429.48	1,593,262.76	23.64	
Salaries - Overtime	899.75	2,471.98	18,200.00	15,728.02	13.58	
Salaries - Vacation	12,521.54	29,562.04	137,954.00	108,391.96	21.43	
Salaries-Holiday	859.75	14,371.24	139,720.20	125,348.96	10.29	
Salaries, Sick Pay	6,929.46	19,370.12	121,406.00	102,035.88	15.95	
Salaries, Part-time - XH	33,778.27	102,221.18	216,880.00	114,658.82	47.13	Seasonal expense
Management Car Allowance	500.00	2,000.00	6,000.00	4,000.00	33.33	
Cafeteria Benefit	37,692.55	121,651.68	364,800.00	243,148.32	33.35	
Hlth Benefits, Ret Emps	2,250.68	10,280.93	20,000.00	9,719.07	51.40	Additional retirees
Employer, 457 Contribution	352.41	1,174.70	0.00	(1,174.70)	0.00	Line item added after budget approval
Medicare	4,682.21	13,304.96	47,735.10	34,430.14	27.87	
Retirement - Classic	7,286.72	158,007.37	140,813.00	(17,194.37)	112.21	Paid unfunded liability in full
Retirement - Pepra	7,726.80	34,011.94	132,722.00	98,710.06	25.63	
Social Security	1,281.93	3,702.48	5,500.00	1,797.52	67.32	Seasonal expense
Group Term Life Ins	672.14	1,568.98	4,300.00	2,731.02	36.49	
Tuition Reimbursement	0.00	0.00	8,000.00	8,000.00	0.00	
Insurance, unemployment	123.97	734.24	25,000.00	24,265.76	2.94	
Post Retirement Benefits	0.00	0.00	50,000.00	50,000.00	0.00	
<b>TOTAL PERSONNEL EXPENSES</b>	<b>350,962.26</b>	<b>1,207,629.98</b>	<b>4,039,159.78</b>	<b>2,831,529.80</b>	<b>29.90</b>	
<b>OPERATING EXPENSES</b>						
Event Participation Fees	35.00	70.57	4,000.00	3,929.43	1.76	
Arbovirus Testing Supplies	2,038.25	6,481.53	20,000.00	13,518.47	32.41	
Branded Clothing	(405.69)	1,234.21	3,800.00	2,565.79	32.48	
Boots	0.00	509.00	5,500.00	4,991.00	9.25	
Misc. Rentals	0.00	0.00	2,850.00	2,850.00	0.00	
Professional Development	0.00	0.00	2,000.00	2,000.00	0.00	
Awards	254.26	427.36	4,000.00	3,572.64	10.68	
Advertising	1,876.65	6,869.89	30,000.00	23,130.11	22.90	
Bank Charges	1,825.07	4,864.44	15,000.00	10,135.56	32.43	
Board expenses	1,866.75	8,276.67	63,840.00	55,563.33	12.96	
Computer Hardware	6,177.24	9,141.94	40,500.00	31,358.06	22.57	

## Comparative YTD Actual to Full Year Budget

Current Period 34% of Year Completed

October 31, 2019

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Computer Software	5,568.44	15,336.96	67,500.00	52,163.04	22.72	
Website/Email Service	214.97	3,207.96	5,700.00	2,492.04	56.28	Archive Social program
Facility maintenance	5,180.82	16,368.48	42,000.00	25,631.52	38.97	Alarm system service
Maintenance, equipment	314.68	314.68	12,000.00	11,685.32	2.62	
Lease Equipment	2,066.74	6,684.27	23,000.00	16,315.73	29.06	
Fees & Assessments	5.78	3,506.19	4,000.00	493.81	87.65	Lafoo fees
Hiring expenses	80.51	260.96	5,600.00	5,339.04	4.66	
VCJPA General Fund	0.00	10,004.95	8,969.00	(1,035.95)	111.55	One time fee
Insurance, liability	0.00	79,388.00	78,444.00	(944.00)	101.20	One time fee
Workers Comp Insurance	0.00	109,884.00	109,946.00	62.00	99.94	One time fee
Automobile Insurance	0.00	1,700.00	1,950.00	250.00	87.18	One time fee
Other Insurance	0.00	0.00	3,500.00	3,500.00	0.00	
Insurance, property	0.00	2,589.00	2,351.00	(238.00)	110.12	One time fee
Legal	1,138.23	3,439.23	35,000.00	31,560.77	9.83	
Memberships	7,077.00	25,391.36	25,000.00	(391.36)	101.57	MVCAC membership
Miscellaneous expenses	775.02	1,519.21	3,500.00	1,980.79	43.41	Increased water delivery
Postage	591.90	725.39	10,700.00	9,974.61	6.78	
Accounting Services, Auditor	9,207.49	17,532.49	20,000.00	2,467.51	87.66	Progress payment to auditor
Professional Services , Other	0.00	0.00	6,000.00	6,000.00	0.00	
Professional Services-IT	4,220.00	6,931.97	50,000.00	43,068.03	13.86	
Printing & Reproduction	25.19	6,256.45	14,500.00	8,243.55	43.15	Education booklets
Research	0.00	0.00	1,000.00	1,000.00	0.00	
Seminars and meetings	5,632.60	8,725.78	55,400.00	46,674.22	15.75	
Supplies, Surveillance	650.29	(480.18)	15,000.00	15,480.18	(3.20)	Re-class to Grant acct/UCI monies
Supplies, Vehicle Maintenance	7,347.81	17,866.98	60,000.00	42,133.02	29.78	
Supplies, Gasoline	6,461.07	20,322.99	70,000.00	49,677.01	29.03	
Supplies, Office	357.58	1,570.37	12,600.00	11,029.63	12.46	
Supplies, Mosquito Fish	509.97	509.97	5,000.00	4,490.03	10.20	
Supplies, Operations	3,047.80	6,202.59	18,000.00	11,797.41	34.46	
Supplies, Pesticides	24,677.58	47,372.91	51,000.00	3,627.09	92.89	Pesticides for season
Supplies, Communications	3,069.87	8,044.51	10,000.00	1,955.49	80.45	Meridia Interactive program
Supplies, Education Program	52.61	839.05	3,000.00	2,160.95	27.97	
Supplies, Safety	905.08	6,866.00	20,000.00	13,134.00	34.33	
Supplies, Media Production	0.00	1,841.42	10,000.00	8,158.58	18.41	
Benefit Assesment Admin Cost	0.00	11,645.82	118,000.00	106,354.18	9.87	
Communications, field	2,624.10	10,643.22	38,000.00	27,356.78	28.01	



SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 34% of Year Completed  
October 31, 2019

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Telephone, Internet	998.30	4,259.41	30,000.00	25,740.59	14.20	
Telephone , Office	1,047.93	4,469.86	14,000.00	9,530.14	31.93	
Training , CEU's	420.00	3,566.00	4,400.00	834.00	81.05	Re-class by auditor
Uniforms and clothing	1,547.61	3,491.27	10,000.00	6,508.73	34.91	
Utilities, Electric	3,186.21	10,521.06	41,000.00	30,478.94	25.66	
Utilities, Natural Gas	128.20	440.71	3,000.00	2,559.29	14.69	
Utilities, Water	168.50	558.84	2,100.00	1,541.16	26.61	
Automobile Lease	2,451.32	11,575.00	60,000.00	48,425.00	19.29	
Surveillance, Aerial	0.00	25,118.00	25,300.00	182.00	99.28	One time fee
<b>TOTAL OPERATING EXPENSES</b>	115,418.73	554,888.74	1,397,950.00	843,061.26	39.69	
<b>TOTAL EXPENSES</b>	466,380.99	1,762,518.72	5,437,109.78	3,674,591.06	32.42	
<b>CAPITAL OUTLAY EXPENSES</b>						
Capital Outlay	0.00	124,532.63	267,000.00	142,467.37	46.64	
<b>TOTAL CAPITAL EXPENSES</b>	0.00	124,532.63	267,000.00	142,467.37	46.64	

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 34% of Year Completed  
October 31, 2019

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
<b>RESERVES</b>					
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00
Reserve, Capital Projects	0.00	0.00	454,765.96	454,765.96	0.00
Reserve, Pension Liability	0.00	0.00	200,258.00	200,258.00	0.00
Reserve, Building/Facilities	0.00	0.00	100,000.00	100,000.00	0.00
Reserve, Vehicle Replacement	0.00	0.00	43,759.86	43,759.86	0.00
<b>TOTAL RESERVES</b>	0.00	0.00	2,124,983.82	2,124,983.82	0.00

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 34% of Year Completed  
October 31, 2019

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
Capital Outlay Expenses-from carry-over					
Executive	80,000.00				
Administrative	25,000.00				
Operations	100,000.00				
Surveillance	14,000.00				
Communications	48,000.00				
	<u>267,000.00</u>				
Projected C/O	372,730.24				

**MINUTES of the San Gabriel Valley Mosquito and Vector Control District**  
**Board of Trustees Meeting**  
**October 11, 2019**

**Trustees Attending**

1. Stephen Sham (Alhambra)
2. Roger Chandler (Arcadia)
3. Rick Barakat (Bradbury)
4. Jerry Velasco (El Monte)
5. Charles Myers (Glendora)
6. Catherine Marcucci (Industry)
7. Manuel Garcia (Irwindale)
8. Dan Holloway (La Puente)
9. Elyse Rasmussen (La Verne)
10. Becky Shevlin (Monrovia)
11. Joseph Leon (Monterey Park)
12. Tim Sandoval (Pomona)
13. Sandra Armenta (Rosemead)
14. Juli Costanza (San Gabriel)
15. John Capoccia (Sierra Madre)
16. Marina Khubesrian (So. Pasadena)
17. Lloyd Johnson (West Covina)

**Guests Attending**

Representative from Syntech Group Inc.,  
IT Administrator

**Trustees Absent**

1. Joseph Rocha (Azusa)
2. Cruz Baca (Baldwin Park)
3. Corey Calaycay (Claremont)
4. Henry Morgan (Covina)
5. Margaret Finlay (Duarte)
6. Jamie Bissner (L.A. County)
7. Rachel Janbek (Pasadena)
8. Emmett Badar (San Dimas)
9. Cynthia Sternquist (Temple City)
10. Allen L. Wu (Walnut)

**Staff Attending**

Jared Dever  
Rose Alba  
Melissa Doyle  
Marta Tanaka  
Levy Sun  
Gilbert Holguin  
Pablo Cabrera  
Kriztian Luna

1. **Call to Order**  
Board Vice President Becky Shevlin called the meeting to order at 7:01 a.m.
2. **Pledge of Allegiance and Silent Roll Call**  
Trustee Marina Khubesrian led the Pledge of Allegiance
3. **Opportunity for Public Comment on Non-Agenda Items**  
None
4. **Consent Calendar**
  - 4.1. List of Claims for the month of September
  - 4.2. Budget Status Report for September
  - 4.3. Minutes of Board of Trustees Meeting September

**4.4. Operations Report September****4.5. Surveillance Report September****4.6. Communications Report September****4.7. August Monthly Treasurer Report / District Working Balance for October****4.8 Sunshine Reports: 2019 California Special Districts Annual Conference**

A motion made by Trustee Sandoval to approve the Consent Calendar was seconded by Trustee Chandler, and unanimously approved.

**5. Presentation: Draft Emergency Response Plan Overview**

Scientific Director Melissa Doyle presented an overview of the SGVMVCD Emergency Preparedness and Response Plan for Arbovirus Transmission. Doyle outlined methods of surveillance used, emergency response procedures and how the district uses data gathered to determine risk factors and guide decisions to suppress arbovirus activity.

**6. Review Draft Emergency Response and Aerial Application Authority Options for Future Adoption**

District Manager Jared Dever advised the board that the district did not have an emergency response plan in place, and detailed reasons why the drafting of the Emergency Preparedness and Response Plan for Arbovirus Transmission was necessary. Members of the board discussed a variety of aerial application of adult mosquito control product authority processes. After careful consideration of the pros and cons of each authority and approval option, Board Vice President Shevlin directed District Manager Dever to draft a resolution defining the aerial application authority process determined by majority opinion. Shevlin requested the resolution be brought back at the November 8, 2019 Board of Trustees Meeting for a majority vote.

**7. Closed Session under Government Code Section 54957**

Vice President Shevlin announced the board would convene in closed session under Government Code 54957 at 7:38 AM.

Vice President Shevlin resumed open session at 7:53 AM.

No reportable action was taken.

**8. Call for Volunteers to Form the Nominations Committee for the Slate of Officers 2020-2022.**

Board Vice President Becky Shevlin called for volunteers for the Nominations Committee. Trustees Catherine Marcucci, Juli Costanzo, Richard Barakat, Joseph Leon and Charles Myers volunteered to serve on the Nominating Committee.

**9. Announcement of Trustees Term Ending December 31, 2019**

Vice President Becky Shevlin announced that terms are ending as of December 31, 2019, for Trustees Sandra Armenta, Richard Barakat, Corey Calaycay, Marina Khubesrian, Lloyd Johnson, Cruz Baca, Jamie Bissner, Margaret Finlay, Henry Morgan and Jerry Velasco.

Vice President Shevlin advised that the entities responsible for appointing representatives would be notified. District Manager Jared Dever noted that Trustee Margaret Finlay is not currently due for reappointment, and that her name had been mistakenly printed on the agenda.

**10. Trustee Education Opportunity – Statements of Interest**

Vice President Becky Shevlin reported that an upcoming opportunity for trustee education is available, the 2020 Mosquito and Vector Control Association of California Annual Conference in San Diego, CA. Vice President Shevlin stated that information on the conference is available in the board packet, and requested that trustees interested in attending submit a Statement of Interest form to Clerk of Board, Marta Tanaka or District Manager, Jared Dever.

**11. District Administration**

District Manager Jared Dever provided an update on the Regionwide Swimming Pool Ordinance. Dever pointed out that the draft ordinance can be found in the agenda packet and was presented to the City Manager's Technical Advisory Committee last week, approved unanimously, and will go to full Governing Board in November. Dever stated that the ordinance defines what constitutes a pool, and what state of operation pools must be kept in.

**12. District Reports**

Vector Control Specialist III Gilbert Holguin reported that operations has been performing enhanced education and control efforts to areas where West Nile virus has been detected. Enhanced efforts include investigations, education and deployment of special teams such as underground storm drain and flood control channel teams, to ensure suppression of virus spread. Holguin stated that operations contributes to the district outreach program by providing property consultations, reaching out to up to 20 properties at a time, and advised that the result of these efforts has been a reduction in the overall number of service requests received by the district in 2019.

Scientific Director Melissa Doyle reported that the district collected two West Nile virus positive birds and six West Nile virus positive mosquito pools detected in September. Doyle also reported on a project, called Super Cup 8, implemented for students enrolled in the Eco Health program. Doyle explained that the district provides traps to students, who then submit weekly pictures of mosquitoes caught in the traps. Doyle stated that there are six students participating in the project, and expects more

enrolled by the end of the season. Doyle further advised that the district has been conducting enhanced investigations in cemeteries.

Communications Director Levy Sun reported using data from the Super Cup 8 project to evaluate behavior change, and to tie into district messaging of shared responsibility. Sun advised that summer events have concluded, and district messaging has shifted from tip and toss to repellent use. He reminded trustees of the district repellent zone now available to provide repellent to residents at city events this fall. Sun informed the board that in preparation for next season, the district is creating pop-up public service announcements, 15-30 second messages from city officials, and will be contacting board members in the next couple of months to film these.

**13. Board Bites**

Vice President Becky Shevlin Board reviewed the Board Bites report distributed to trustees, as well as a flyer on an upcoming mosquito forum hosted by California State Senator Anthony Portantino on October 19, 2019 at Pasadena City College. Shevlin encouraged trustees to share information on this upcoming event.

**14. Trustee Reports**

District Manager Jared Dever reported that the draft audit will require the Finance and Audit committee to convene prior to the next board meeting, to review the draft audit and provide a recommendation to the full board in November.

**15. New Business**

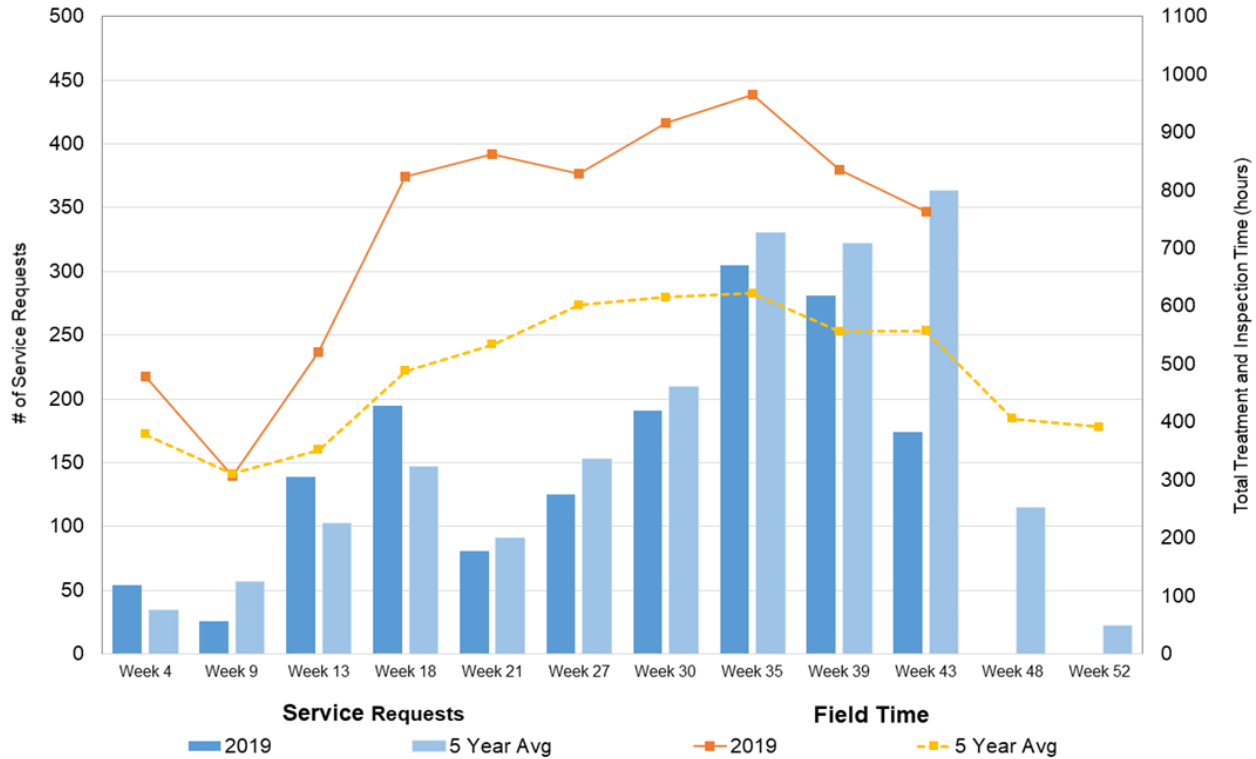
None

**16. Adjournment**

Vice President Becky Shevlin adjourned the meeting at 8:12 a.m.

## Operations Department Disease Weeks [40 - 43] | [September 30 – October 26]

### Operations Workflow:



### Operations Summary:

The majority of October was focused around necessary responses for elevated trap counts and West Nile virus positive mosquito counts. The response for disease activity is an all-hands operational plan. Teams investigate the elevated risk areas to identify the sources contributing to the problems in each area, including door to door education responses and backpack adulticiding, as well as area specific underground storm drain and flood channel treatments.

Additionally, October 24th concluded the season for the Extra-help staff for the 2019 season. Majority of the extra-help technicians were returning staff from the previous season which provided positive feedback in regards to the year over year improvements for programs within the Department. The team was proud to be a part of the positive impact towards the quality of life the District provides to the residents of the San Gabriel Valley.



**Chemical Usage:**

<b>Larvicides/Pupicides</b>					
<b>Method of Action</b>	<b>Target</b>	<b>Amount</b>		<b>Area Treated</b>	
<b>Larvicide Oils (Surface Film)</b>					
Suffocation	Mosquitoes	<b>3.10</b>	gal.	<b>29682</b>	sq .ft.
<b>Insect Growth Regulators (IGR's)</b>					
Inhibits metamorphosis	Mosquitoes	<b>21.75</b>	lbs.	<b>10096</b>	sq.ft.
<b>Bacterials</b>					
Ingestion, toxicant	Mosquitoes	<b>1.24</b>	gal.	<b>629006</b>	sq.ft.
Ingestion, toxicant	Mosquitoes	<b>45.63</b>	lbs.	<b>1362064</b>	sq.ft.
Ingestion, toxicant	Black flies	<b>42.29</b>	gal.	<b>12082</b>	m <sup>3</sup>
<b>Biologicals</b>					
Mosquito fish	Mosquitoes	<b>271</b>	ea.	<b>1312</b>	sq.ft.

**Zone Specialists:**

<b>Zone</b>	<b>Specialist</b>	<b>Cities</b>
1	Marc Mitchell	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Leslie Conner	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Jon Halili	Baldwin Park, El Monte, Rosemead
5	Ignacio Ureña	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Marco Gaytan	Industry, La Puente, West Covina
7	Steven Gallegos	Covina, Glendora, San Dimas
8	Hendricks Peña	Claremont, La Verne, Pomona, Walnut

## Surveillance Department

Disease Weeks [40 – 43] | [September 30 – October 26]

### Surveillance Department

The surveillance department trapped for mosquitoes throughout the San Gabriel Valley (SGV) in weeks 40 - 43. Traps are placed in a variety of location types to provide optimal surveillance for disease-carrying mosquitoes weekly. Mosquito samples were submitted for testing weekly.

### Disease Surveillance in San Gabriel Valley

- No additional human cases have been reported in the San Gabriel Valley
- 0 birds tested positive for West Nile virus (WNV)
- 5 WNV Positive mosquito samples in SGV were collected on the following dates:
  - 10/8/2019 in Covina
  - 10/11/2019 in unincorporated Los Angeles County, zip code 91746
  - 10/15/2019 in Temple City
  - 10/15/2019 in Monterey Park
  - 10/17/2019 in Pomona
- 231 mosquito samples were submitted for testing in October

### Mosquito Activity in San Gabriel Valley

An increase in mosquito activity has been observed in weeks 40 - 43. Mosquito activity is expected to decrease as overnight temperatures move towards an average of 50°F or below.

- 16,942 mosquitoes were collected in weeks 40 – 43 from traps
- 102,923 mosquitoes have been collected in 2019

The average number of mosquitoes caught per trap in SGV for weeks 40 - 43 are displayed in the chart. The average trap captures for the same weeks in 2018 are also provided. Average trap numbers provide insight into the general mosquito activity in the area.

Average Catch by Week		
	2019	2018
40	33	46
41	52	15
42	40	1
43	75	11

In October 2019, the average number of mosquitoes captured was higher than the number of mosquitoes caught in October 2018 due to differences in temperature.

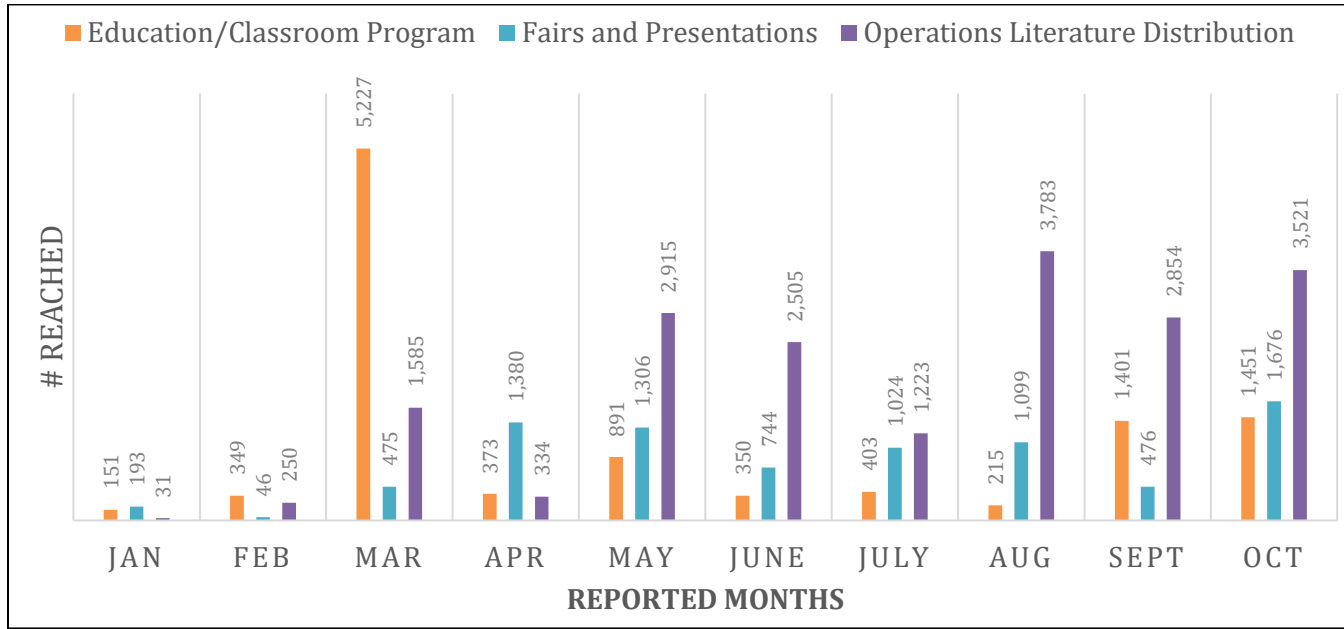
### Disease Surveillance in California

West Nile Virus (WNV) activity is increasing in California. In Los Angeles County, there are 23 human cases of WNV.

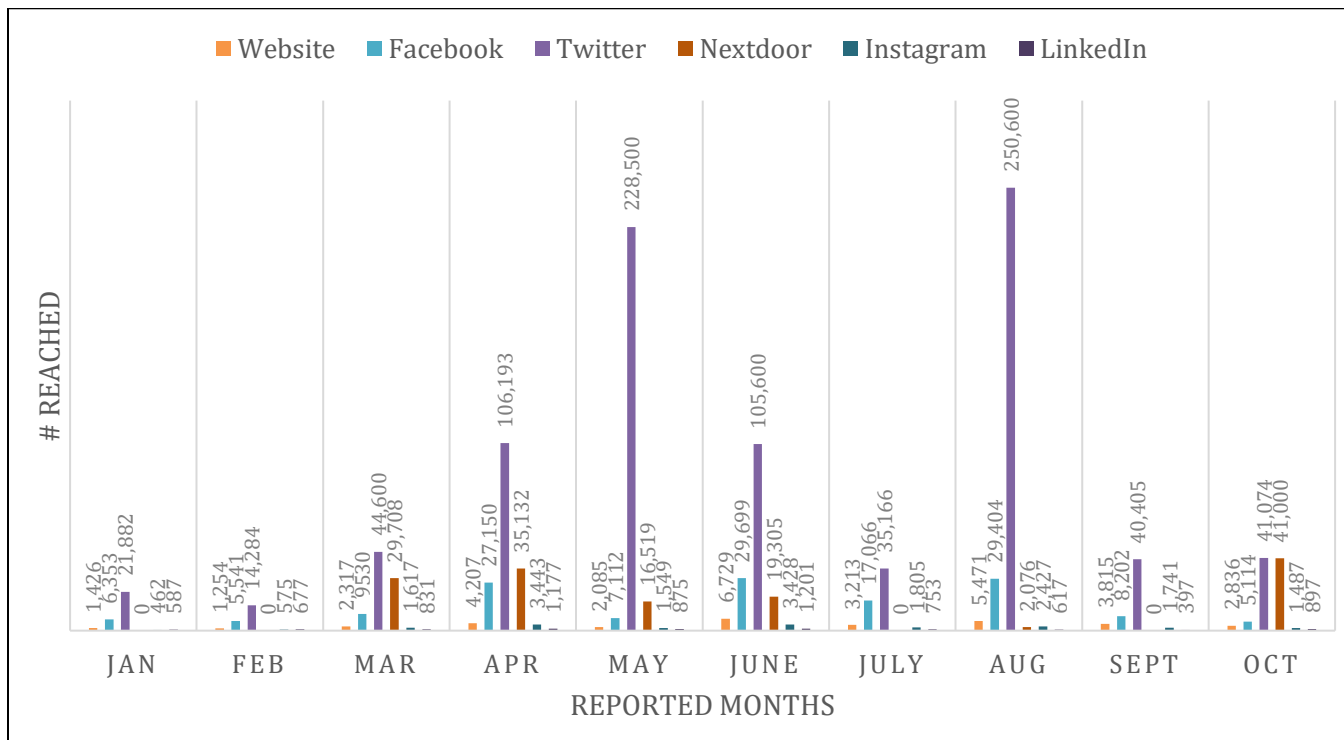
West Nile Virus Activity		
	2019	2018
WNV Positive Birds / Number Tested	175 / 1,213	492 / 2,038
WNV Positive Mosquito Samples	3,264	1,954
Human Cases	156	133

**Communications Department**  
 Disease Weeks [40-43] | [September 30 – October 26]

**Outreach Activities:**



**Digital Activities:**



**Media Activity/E-Blasts:**

Date	Media Outlet/Activity	Headline
10/18	South Pasadenan	West Nile virus detected in San Gabriel Valley Mosquitoes
10/22	E-blast to stakeholders	Promoting Autumn 2019 campaign: Bite prevention and source reduction

**EcoHealth Program**

1. Presented to Temple City Unified School Board on EcoHealth Vector Education Program
2. Vector Inspector Program (VIP)
  - a. Made final modifications of VIP Water Analysis Reporting Worksheet.
  - b. Vector Inspector Program (VIP) conducted at 4 schools (Nativity, St. John, Santa Fe, La Fetra)
  - c. Reinstated team of VIP Water Analysts at South El Monte High School who are helping us handle water samples coming in from other schools
3. Attended several fairs including the Cal Poly Insect Fair where staff promoted EcoHealth Vector Education Programs
4. Presented to the San Gabriel Library Teen Advisory Board on Bite Prevention and a Source Reduction walking tour
5. Administrative:
  - a. Conducted an EcoHealth strategic planning meeting and created an EcoHealth Educator Onboarding Flowchart
  - b. New Family Feedback Survey implemented, and 27 families have shown interest in participating in the *Aedes* Super Cup 8, a new citizen science opportunity
  - c. Exploring/Trialing project management and scheduling software to improve educator intake from the 558 schools in SGVMVCD

**General Outreach**

1. Event Highlight
  - a. Sen. Anthony Portantino's Mosquito Forum
2. Bite Back Champions
  - a. Reconnecting with past champions to revisit new outreach to their neighborhoods
  - b. Establishing a Bite Back group in Hastings Ranch, Pasadena
3. Advertising
  - a. Continued digital advertising on Facebook and Google platforms
  - b. Continued content creation in the form of short form videos (30 sec. or less).

**Administrative**

1. Ordered business cards for Education Specialist Kriztian Luna

**November 8, 2019**

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: November 1, 2019 District Working Fund Balance**

November 1, 2019 balance:	\$1,498,338.69
October 1- October 31, 2019 expenditures:	\$467,922.58

**November 1, 2019 Working Fund Balance: \$1,030,416.11**

**Respectfully Submitted:**



**Jared Dever  
District Manager**

**Treasurer's Report-September 2019**  
**San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for September 2019.

The Total of All Funds Balance is \$3,623,322.51

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

A handwritten signature in blue ink, appearing to read "B. G. ...", is written over a horizontal line.

Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District  
Treasurer's Report (based on Balance Sheet Detail Activity Report,  
Period 3, FY 2019-2020 received on October 1, 2019**

Item 4.7

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	2.25%	\$1,391,934.49	interest	\$0.00	LAIF Statement (September 2019)	\$1,391,934.49

Maturity Date: Perpetual  
Interest rate as of September 2019

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	1.84%	\$2,007,017.82	interest Trust Warrant #688	\$4,208.68 (\$307,411.09)	ND 24 Per 3 ND 24 Per 3	\$1,703,815.41

Maturity Date: Perpetual  
Interest rate as of September 2019

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-Sept 2019 Sweep Trust Warrant #688 ADP-dep stale dtd ck	(\$644,788.98) \$337,328.61 \$307,411.09 \$49.28	CB Statement September 2019	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$371,247.93	Deb Activity-Sept 2019 Deposit	(\$337,328.61) \$293,653.29	CB Statement September 2019	\$327,572.61

<b>Total Beginning Balance</b>	<b>\$3,970,200.24</b>		<b>Total End Balance</b>	<b>\$3,623,322.51</b>
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San Gabriel Valley Mosquito and Vector Control District  
District Manager's Report

Date: November 8, 2019

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: Consider Adopting Resolution 19-02, Authorization of The Process of Approval for Aerial Applications of Adult Mosquito Control Products to Suppress a Mosquito-Borne Disease Outbreak.

Exhibit(s): 5A

### Background

The District utilizes an Integrated Vector Management (IVM) approach to addressing escalating disease threats. Based upon threat levels, mosquito treatments can range from larvicidal treatments to adulticiding through utilization of backpack, truck mounted spraying, and aerial applications. These mosquito control tools are important in continuing to protect the public's health from disease.

When necessary, aerial adult mosquito control is conducted using EPA-approved, and CDC recommended public health pesticides. The application method and approved adulticides present the least threat to public health and are an effective strategy to reduce the number of adult mosquitoes. This strategy is used routinely in populated areas of California, the U.S. and elsewhere around the world when confronted with mosquito-borne disease outbreaks.

In the event surveillance information clearly indicates escalated threat to human health by a mosquito-borne virus, timely response by aerial treatment in populated areas is essential to preventing the spread of disease when all other control measures are no longer effective.

Once conditions on the ground have escalated and it is determined that an aerial adulticide campaign is warranted, staff must decide to "Go/No Go" to ensure all final preparations are carried out per District policy.

At the regular board meeting of October 11, 2019, members of the Board of Trustees considered several options for the authorization of aerial applications of adult mosquito control products. Direction was provided to District Manager Dever to draft a resolution defining the authorization process for aerial applications of adult mosquito control products in accordance with the majority opinion of the Board of Trustees (**EXHIBIT 5A**)

### Fiscal Impact

In the event an aerial application of adult mosquito control products is deemed necessary, and all criteria defined in Resolution 19-02 have been satisfied; the expenditure of some or all of District Designated Reserve Fund 3100 (Public Health Emergency) will be required. In addition, if the conditions warranting aerial adulticide applications persist, additional monies from other funds may be necessary.



Manager's Recommendation

It is recommended that members of the Board of Trustees approve Resolution 19-02, Authorization of The Process of Approval for Aerial Applications of Adult Mosquito Control Products to Suppress a Mosquito-Borne Disease Outbreak.

Alternative:

Deny the passage of Resolution 19-02, Authorization of The Process of Approval for Aerial Applications of Adult Mosquito Control Products to Suppress a Mosquito-Borne Disease Outbreak.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read 'Jared Dever', with a stylized flourish extending to the right.

Jared Dever  
District Manager



**A RESOLUTION OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR  
CONTROL DISTRICT BOARD OF TRUSTEES AUTHORIZING THE PROCESS OF  
APPROVAL FOR AERIAL APPLICATIONS OF ADULT MOSQUITO  
CONTROL PRODUCTS TO SUPPRESS A MOSQUITO-BORNE DISEASE  
OUTBREAK**

**RESOLUTION NO. 2019-02**

WHEREAS, endemic West Nile virus (WNV) negatively impacts human and animal health in the San Gabriel Valley every year; and

WHEREAS, the introduction of three invasive mosquito species, *Aedes aegypti*, *Aedes albopictus*, and *Aedes notoscriptus* in San Gabriel Valley and their capacity to transmit multiple pathogens (dengue, chikungunya, Zika, Yellow fever and others) that threaten the health of residents requires significant suppression urgency; and

WHEREAS, the District's larval-based control methods are deemed to be no longer sufficient to suppress a significant outbreak of mosquito-borne illness; and/or higher than average indications of infectious pathogens in mosquito populations; and

WHEREAS, California Health and Safety Code Section 2040(c) provides that a District may "take any and all necessary or proper actions to abate or control vectors and vector-borne diseases"; and

WHEREAS, the aerial application of EPA-approved adult mosquito control products (adulticiding) presents minimal risk to human and animal health, and is recognized as an effective strategy to rapidly reduce the number of pathogen-infected adult mosquitoes; and

WHEREAS, the District follows an "Emergency Preparedness and Response Plan for Arbovirus Transmission" that includes public education and outreach, larvicide applications, ground and aerial adulticide applications, vector and vector-borne disease surveillance (including door-to-door surveillance), and coordination with other stakeholders (health departments, cities, county and state agencies) as part of a comprehensive disease suppression program. The plan clearly defines the conditions in which aerial adulticiding is deemed necessary and appropriate to mitigate mosquito-borne disease pathogen transmission to human populations; and

WHEREAS, aerial application equipment and licensed operators are not maintained and/or employed by the San Gabriel Valley Mosquito and Vector Control District, and the coordination of aerial application services, material goods transportation, and public notification may delay critical disease suppression responses.

NOW, THEREFORE, the Board of Trustees does hereby Resolve as follows:

SECTION 1. That the District Manager is hereby authorized to initiate aerial applications of adult mosquito control products to suppress mosquito-borne disease outbreak(s) threatening human health when surveillance and risk assessments in compliance with the Emergency Preparedness and Response Plan for Arbovirus Transmission indicate a need for such measures.

SECTION 2. That the Board of Trustees will be expeditiously convened following the District Manager's decision to initiate aerial applications of adult mosquito control products. The Board of Trustees will review that all other appropriate disease suppression methods and technologies have failed to adequately suppress human infection(s) of mosquito-borne illness in accordance with the Emergency Preparedness and Response Plan for Arbovirus Transmission.

SECTION 3. Upon review of the conditions and criteria for aerial applications of adult mosquito control products by the Board of Trustees, a vote to authorize or deny the expenditure of District Designated Reserve Fund 3100 (Public Health Emergency), and/or any additional funds deemed necessary to suppress transmission of mosquito-borne illness, will be taken.

PASSED, APPROVED, AND ADOPTED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District at its regular meeting thereof on the 8<sup>th</sup> day of November 2019, at 1145 N. Azusa Canyon Road, West Covina, CA 91790, by the following vote.

AYES:

NOES:

ABSENT:

ABSTAIN:

APPROVED AS TO FORM:

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Corey Calaycay  
Board President, Board of Trustees

ATTEST:

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Henry M. Morgan  
Secretary, Board of Trustees

*Lagerlof Senecal  
Gosney & Kruse*  
LLP

301 NORTH LAKE AVENUE, 10TH FLOOR  
PASADENA, CALIFORNIA 91101  
PHONE: (626) 793-9400 ! FAX (626) 793-5900

William F. Kruse  
E-MAIL: WFKRUSE@lagerlof.com

## MEMORANDUM

**To:** Los Angeles County Independent Special Districts  
**From:** William F. Kruse, Special Counsel  
**Date:** October 11, 2019  
**Subject:** Nomination of Candidate; LAFCO Representative and Alternate

As you know, since 1994 special districts in Los Angeles County have been represented by two members of the Local Agency Formation Commission. The term of office of one of those representatives, Donald Dear, expires in May 2020. On behalf of the special districts of Los Angeles County, LAFCO has appointed us to assist in conducting the election to fill this position.

By law, independent special district seats on LAFCO are filled by the Special District Selection Committee. That Committee is made up of the presiding officers of each independent special district in Los Angeles County.

In order to expedite the process of electing a representative, I have included a form to be used to nominate candidates for consideration. After nominations are received, each district will receive a complete package of nominee resumes, together with a ballot for consideration by the presiding officer of your board. Voting will be conducted by mailed ballot.

Nominations for the Committee's consideration are welcome. Please provide as much relevant information about the candidate as reasonably possible. Any biographical information and/or candidate statement should be **limited to one page**. Please remember that, to be eligible, the nominee must be an elected official or appointed to your board for a fixed term. Nominations must be received in the office of Lagerlof, Senecal, Gosney & Kruse, **ATTN: WILLIAM F. KRUSE**, no later than **5:00 p.m. on December 27, 2019**.

Please feel free to contact me directly with any questions.

Voice: (626) 793-9400

Fax: (626) 793-5900

*Lagerlof  
Senecal  
Gosney & Kruse*  
LLP

NOMINATION  
OF

EXHIBIT 6A

INDEPENDENT SPECIAL DISTRICT **REPRESENTATIVE**  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

\_\_\_\_\_ is pleased to nominate  
\_\_\_\_\_ as a candidate for appointment as special  
district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The  
nominee is an elected official or a member of the board of an independent special district appointed  
for a fixed term. For your consideration, we submit the following additional information together  
with a resume of the candidate's qualifications.

Elective office: \_\_\_\_\_

Agency: \_\_\_\_\_

Type of Agency: \_\_\_\_\_

Term Expires: \_\_\_\_\_

Residence Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

\_\_\_\_\_  
(Name of Agency)

By: \_\_\_\_\_

Its: \_\_\_\_\_



San Gabriel Valley Mosquito and Vector Control District  
Nominations Committee Meeting  
November 8, 2019  
1145 N. Azusa Canyon Road, West Covina, CA 91790

1. Call to order
2. Opportunity for Public Comment on Non-Agenda Items  
(Individual Public Comments may be limited to 3 minutes or less) During Public Comments, the public may address the Committee on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Committee for consideration. There will be no dialog between the Committee and the Commenter. Any clarifying questions from the Committee must go through the Committee Chair.
3. Select Chairperson of the Nominations Committee
4. Select nominees to be considered for the SGVMVCD Board of Trustees Executive Officers for 2020-2021
5. Adjournment

## **CERTIFICATE OF POSTING**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.



\_\_\_\_\_  
Marta Tanaka  
Clerk of the Board, San Gabriel Valley MVCD  
Board of Trustees

## **Notice to the Public**

It is the intention of the San Gabriel Valley Mosquito and Vector Control District (District) to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the Clerk of the Board at (626) 814-9466. Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)





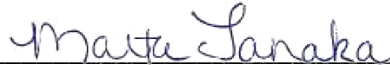
San Gabriel Valley Mosquito and Vector Control District  
Finance and Audit Committee Meeting  
November 8, 2019  
1145 N. Azusa Canyon Road, West Covina, CA 91790

1. Call to order
2. Opportunity for Public Comment on Non-Agenda Items  
(Individual Public Comments may be limited to 3 minutes or less) During Public Comments, the public may address the Committee on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Committee for consideration. There will be no dialog between the Committee and the Commenter. Any clarifying questions from the Committee must go through the Committee Chair.
3. Review Draft Audit for FY 2018/19 as prepared by Nigro and Nigro, PC.\*  
(Committee Chair, Margaret Finlay) (Discussion)
4. Adjournment

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Marta Tanaka  
Clerk of the Board, San Gabriel Valley MVCD  
Board of Trustees

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