

San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
November 9, 2018

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Corey Calaycay (Claremont)
- 6 Henry Morgan (Covina)
- 7 Margaret Finlay (Duarte)
- 8 Jerry Velasco (El Monte)
- 9 Charles Myers (Glendora)
- 10 Abraham Cruz (Industry)
- 11 Manuel Garcia (Irwindale)
- 12 Dan Holloway (La Puente)
- 13 Robert Neher (La Verne)
- 14 Jamie Bissner (L. A. County)
- 15 Becky Shevlin (Monrovia)
- 16 Joseph Leon (Monterey Park)
- 17 Rachel Janbek (Pasadena)
- 18 Tim Sandoval (Pomona)
- 19 Sandra Armenta (Rosemead)
- 20 Emmett Badar (San Dimas)
- 21 Juli Costanzo (San Gabriel)
- 22 John Capoccia (Sierra Madre)
- 23 Mary Su (Walnut)
- 24 Mike Spence (West Covina)

Trustees Absent

1. Cruz Baca (Baldwin Park)
2. Marina Khubesrian (So. Pasadena)
3. Cynthia Sternquist (Temple City)

Staff Attending

Jared Dever
Melissa Doyle
Levy Sun
Esther Elliott
Jason Farned
Gilbert Holguin
Rose Alba

Guest

Henry P. Eng, CPA, Auditor

1. Call to Order

President Calaycay called the meeting to order at 7:02 AM.

2. Pledge of Allegiance and Silent Roll Call

Trustee Costanzo led the Pledge of Allegiance.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

Correction to Agenda: Item 9, District's Administration, E, District Holiday Schedule: Tuesday New Year's Day year changed to 2019 as well as Friday, January 11th Board meeting year changed to 2019.

- A. List of Claims for the month of October
- B. Budget Status Report for October
- C. Minutes of Board of Trustees Meeting October
- D. Operations Report
- E. Surveillance Report
- F. Communications Report
- G. September 2018 Monthly Treasurer Report / District Working Balance for November 2018

A motion by Trustee Morgan to approve the Consent Calendar as submitted was seconded by Trustee Chandler and unanimously approved.

5. **Presentation: “Underground Storm Drain Mosquito Control Program”**
Presented by Vector Control Specialist III, Gilbert Holguin.

Underground Storm Drain (USD) systems in San Gabriel Valley are designed to move water through storm drain channels and into an open flood channel. These storm-water conveyance systems are often comprised of aging pipes and concrete structures that hold pockets of stagnant water conducive to mosquito growth.

The District’s USD Program started in 2015 with three technicians working one day a week. The team geo-coded 800 miles of underground pipes, located approximately 8,492 manhole covers, 27,525 catch basins, and 396 miles of open flood channels.

Today there are two teams comprised of six technicians working 4 days a week. However, in order to effectively inspect and treat areas with mosquito activity every 30 to 45 days, additional resources and staffing are vital.

6. **Consider Rescinding Resolution 2002-05 District Legislative Advocacy Policy as recommended by the Legislative Committee**

A motion by Trustee Morgan to rescind Resolution 2002-05 District Legislative Advocacy Policy as recommended by the Legislative Committee was seconded and unanimously approved.

7. **Consider Adopting Resolution 2018-03 District Legislative Advocacy Policy as recommended by the Legislative Committee**

A motion by Trustee Finlay to adopt Resolution 2018-03 District Legislative Advocacy Policy as recommended by the Legislative Committee was seconded by Trustee Morgan and unanimously approved.

8. **Consider Approving the 2019 Cooperative Agreement with the State of California Health and Human Services Agency, Department of Public Health**

A motion by Trustee Morgan to approve the 2019 Cooperative Agreement with the State of California Health and Human Services Agency, Department of Public Health was seconded by Trustee Costanzo and unanimously approved.

9. District's Administration

A. Reappointment as MVCAC Southern Region Representative
District Manager Jared Dever announced he has been reappointed as MVCAC Southern Region Representative for the next calendar year.

B. Southern Region Invasive *Aedes* Forum on December 11, 2018

Jared announced that the MVCAC Southern Region will host a special meeting on Tuesday, December 11, 2018 to discuss strategies and the issue of invasive *Aedes* control, education and surveillance.

C. City of Pasadena Flea-borne Typhus Education Campaign Update

Trustee Janbek reported that the City of Pasadena has sent out informational brochures to residents in flea-borne typhus cluster areas. She reported a meeting would be held on Wednesday, December 5, 2018 in Long Beach to discuss outbreaks flea-borne typhus in Southern California.

D. Facility Security Enhancement Update – Security gate

Operations Manager Jason Farned reported that part of the District security enhancement has been completed. A privacy screen has been added to the rear gate of the property.

E. District Holiday Schedule: (Resolution 92-11 Personnel and Salary, Article XIII, Holidays, Section 1, Holidays Observed, A

Veteran's Day	Monday November 12, 2018
Thanksgiving Day	Thursday, November 22, 2018
Day after Thanksgiving Day	Friday, November 23, 2018
Board of Trustees' Meeting	Friday December 14, 2018
Christmas Eve	Monday, December 24, 2018
Christmas Day	Tuesday, December 25, 2018
New Year's Eve Day	Monday, December 31, 2018
New Year's Day	Tuesday, January 1, 2019
Board of Trustees' Meeting	Friday, January 11, 2019

10. Department Reports

A. Operations

Operations Manager Jason Farned stated that Vector Control Specialists III Gilbert Holguin has presented a report of the District's underground storm drain program.

B. Surveillance

Scientific Programs Manager Melissa Doyle reported that the Surveillance team has trapped 76,000 mosquitoes.

C. Public Information

Public Information Officer Levy Sun stated that the Public Relations Committee of the MVCAC is conducting a statewide survey to determine residents' knowledge of mosquitoes, mosquito-borne disease, and bite prevention techniques.

11. Trustee Reports

None

12. New Business

None

13. Adjournment

The meeting adjourned at 7:28 AM.

The Finance Committee convened immediately after the Board adjourned.

Finance Committee

Richard Barakat
John Capoccia
Roger Chandler
Margaret Finlay, Chair
Joseph Leon

Henry M. Morgan
Tim Sandoval
Becky Shevlin
Mike Spence