

**San Gabriel Valley Mosquito & Vector Control District**  
**1145 N. Azusa Canyon Road, West Covina, California 91790**  
**Board of Trustees Meeting**  
**June 10, 2016**  
**Agenda**

**1. Call to Order**

Note: The public is requested to address an Agenda Item when the Board considers it.

**2. Pledge of Allegiance and Silent Roll Call**

**3. Opportunity for Public Comment on Non-Agenda Items**

*The public is requested to provide a name/address and limit comment (s) to 5 minutes.*

**4. Consent Calendar**

All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.

**A. List of Claims for May 2016\***

**B. Budget Status Report for May 2016\***

**C. Minutes of Board of Trustees Meeting May 2016\***

**D. Operations Report will be available at the meeting**

**E. Surveillance Report**

**F. Education Program\***

**G. April 2016 Monthly Treasurer Report / District Working Balance for June 2016 \***

**5. Consider Approval of Resolution 2016-01 Inclusive of FY 2016-2017 Budget and Assessment Report**

(District Manager) (Action Required)

**6. Consider Resolution 2016-02: A Resolution of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District Approving an Application to Initiate Proceedings to Annex Certain Territory to the District and Taking Connected Actions \***

(District Manager) (Action Required)

7. **District Administration**  
(District Manager) (No Action Required)
8. **Disease Surveillance**  
(Scientific Program Manager ) (Verbal Report) (No Action Required)
9. **Trustee Reports**  
Opportunity for Trustees to request future agenda items  
(Verbal)
10. **New Business**
11. **Adjournment**

### Personnel Committee

Jamie Bissner, Chairperson	Henry M. Morgan
Richard Barakat	Robert Neher
Roger Chandler	Janice Nelson
Margaret Finlay	Jeff Templeman
Dan Kirby	

### CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted this ay June 3, 2016 and not less than 72 hours prior to said meeting.

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at San Gabriel Valley MVCD, Administration Building and Front Lobby. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at [district@sgvmosquito.org](mailto:district@sgvmosquito.org)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)




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Esther Elliott, Clerk of the Board  
San Gabriel Valley MVCD

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims May 2016**

Payroll Account	Description	Amount
6210	Salaries, Operations Manager	\$4,242.40
6210	Salaries, District Manager	\$5,346.40
6210	Salaries, Office Manager	\$3,468.00
6210	Salaries, Sci Program Manager	\$4,052.00
6210	Salaries, PIO	\$2,941.60
6212	Salaries, Admin Assistant	\$2,534.40
6212	Salaries, Exec Asst /Clerk of the Board	\$2,476.08
6212	Salaries, Vector Control Specialist II	\$2,631.20
6212	Salaries, Vector Control Specialist I	\$1,750.40
6212	Salaries, Vector Control Specialist II	\$1,647.20
6212	Salaries, Vector Control Specialist I	\$1,647.20
6212	Salaries, Vector Control Specialist I	\$976.06
6212	Salaries, Vector Control Specialist II	\$2,148.48
6212	Salaries, Mechanic	\$2,753.28
6212	Salaries, Vector Control Specialist I	\$1,750.40
6212	Salaries, Ops Asst	\$1,200.00
6212	Salaries, Ops Coordinator	\$3,526.40
6212	Salaries, Vector Control Specialist II	\$2,046.40
6212	Salaries, Bldg & Grounds Maint	\$1,268.00
6212	Salaries, Vector Control Specialist I	\$1,852.80
6212	Salaries, Ed Specialist	\$2,940.00
6212	Salaries, Sr Vector Ecologist	\$3,818.40
6212	Salaries, Vector Ecologist	\$2,700.00
6212	Salaries, Asst Vector Ecologist	\$2,322.40
6212	Salaries, Data Analyst	\$1,442.40
6230	Part-time Salaries, Ex Help CSS	\$900.00
6230	Part-time Salaries, Ex Help VE	\$1,277.60
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,200.00
6230	Part-time Salaries, Ex Help VC Tech	\$383.28
6230	Part-time Salaries, Ex Help VE	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$600.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,200.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,200.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,140.00
6230	Bilingual compensation	
6051	Car allowance, Manager	\$500.00
6051	Car allowance, Sci Prog Mgr	\$300.00
6070	Employee Cash-out	\$3,386.19
6219	Salaries, Holiday	\$275.12
6220	Salaries, Sick Pay	\$516.96
6218	Salaries, Vacation	\$2,042.02
6216	Salaries, Overtime	
6140	Employer Medicare	\$1,129.18
6240	Employer Social Security	\$419.17
6240	Big Fish Payroll	\$150.65
	<b>Total Payroll May 5, 2016</b>	<b>\$82,262.07</b>

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims May 2016**

Accounts Payable Check#	May 5, 2016	Payee	Description	Amount
6070		Allied Administrators	Dental insurance premiums	\$2,003.19
-----		Nationwide Retirement	Employee liability	
6200		PERS	Employer contribution	\$5,300.32
2100		Aramark Uniform Service	Employee benefit	
6332			Uniforms	\$1,296.38
6040			Mats and towels	\$300.18
6302			Safety supplies	\$65.85
6040		Athens Services	Refuse pick up	\$171.08
6343		Azusa Light & Water	Water bill	\$116.09
6262		Chevron	Gasoline	\$2,510.36
6290		Copies and Ink	Ed supplies	\$671.25
6340		Edison	Electricity	\$2,000.50
6007		Enterprise	Vehicle lease	\$3,642.16
6070		Flex Account Admin	Flex account payment	\$958.34
6080		Inwindale Industrial Clinic	Post offer physical (5)	\$460.00
6232		Jason Farned	Per Diem AMCA Leg Day	\$160.00
6130		Jenkins & Hogin	Legal fees	\$717.50
6046		Jesse Shelby	IT service and maintenance	\$3,500.00
6232		J Wakoli Wekesa	Per Diem AMCA Leg Day	\$160.00
6232		Kenn K. Fujioka	Per Diem AMCA Leg Day	\$160.00
6250		GDPH	Med waste mgmt program ann fee	\$25.00
6250		Praxair	Dry ice	\$839.86
6170		Ready Fresh	Drinking water	\$192.04
6044		Rescue Rooter	Hydro Jet Clean out service	\$375.00
6260		Royal Coaches	Towing	\$125.00
6040		SSD Systems	Semi Annual Inspection and Test Fire Alarm	\$476.00
6250		Thermal Combustion Innovators	Biohazardous waste disposal	\$91.20
6332		Tom's Clothing and Uniforms	Safety shoes (1)	\$130.80
6080		US Bank-Alba	HireRight Inc-background check (5)	\$374.75
6232			Smart n Final-vector control workshop	\$72.72
6262			Smart n Final-vector control workshop	\$21.01
6232			Chevron-fuel	\$26.99
6332		US Bank-Brisco	Albertsons-staff mtg refreshments	\$342.15
6232			Redwing - Safety Footwear (3)	\$32.50
6302		US Bank-Cook	Vans - Vending supplies (reimbursable)	\$392.18
6270		US Bank-Deacon	O'Reilly Auto Parts-safety supplies	\$289.28
6280			Amazon - Office supplies	\$113.52
6280			Amazon-ops supplies	\$99.64
6185		US Bank-Elliott	Uline-ops supplies	\$94.91
6270			USPS-postage	\$87.39
6030			Staples Keyboard, Trash Can	\$14.28
6030			New Yorks Finest Baker-Board mtg refreshments	\$24.83
6290			Smart n Final-Board room supplies	\$273.81
6290		US Bank-Farned	Facebook - Ad fee	\$1.99
6290			Network Solutions-subscription	\$139.67
6232			Google-ad fee	\$155.50
6232			Southwest-travel MVCAC Leg Day	\$399.20
6290			Virgin America-travel AMCA Leg Day	\$109.00
6232			Advantidge-printer	\$148.67
6232			Residence Inn-lodging MVCAC Leg Day	\$54.00
13790			Ontario Parking MVCAC, CAPIO conf	

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims May 2016**

13812	6232	Airport Minibus-transport CAPIO conf	\$98.00
13812	6290	Constant Contact-subscription	\$40.00
13812	6290	Adobe Creative Cloud-subscription	\$49.99
13812	6290	Resort at Squaw Creek-lodging CAPIO conf	\$357.91
13812	6290	Amazon-ec supplies	\$44.70
13812	6290	Sitelock - webpage security	\$79.99
13812	6036	Code 42 subscription	\$14.98
13812	6035	Newegg business-computer hardware	\$344.28
13812	6232	Supershuttle MVCAC Leg Day (2)	\$61.36
13812	6232	Southwest Air MVCAC Leg Day (2)	\$319.92
13812	6232	Virgin America-travel AMCA Leg Day	\$399.20
13812	6232	MARTA-ground trans Zika Summit - Atlanta	\$4.50
13812	6232	Residence Inn-lodging MVCAC Leg Day (2)	\$297.34
13812	6232	VSP-parking MVCAC Leg Day	\$28.00
13812	6185	USPS-postage	\$7.35
13812	6250	Target-lab supplies	\$11.75
13812	6250	99 Cents-lab supplies	\$5.45
13812	6250	Amazon-lab supplies	\$79.01
13812	6260	Identifix-subscription	\$159.00
13812	6260	IATN.net-subscription	\$19.00
13812	6260	SW Foreign & Domestic-auto supplies	\$118.75
13812	6040	Air Delights-bldg maint supplies	\$85.63
13812	6260	Tire Zone-tires	\$145.00
13812	6044	Barneys Locksmith-keys	\$15.00
13812	6260	Barneys Locksmith-keys	\$53.96
13812	6040	Hotsy-bldg maint supplies	\$221.19
13812	6260	Harbor Freight-auto supplies	\$49.04
13812	6185	USPS-postage	\$33.16
13812	6280	Farmer Boys-reimbursable	\$7.54
13812	6250	Airgas-dry ice	\$209.24
13812	6232	Southwest Air-MVCAC leg day	\$155.50
13812	6232	Virgin America-travel AMCA Leg Day	\$399.20
13812	6232	Metrolink-reimbursable	\$22.00
13812	6232	Chang-interview panel lunch	\$40.64
13812	6232	Supershuttle MVCAC Leg Day (3)	\$92.04
13812	6232	Residence Inn-lodging MVCAC Leg Day (2)	\$297.34
13812	6232	Ontario Parking MVCAC Leg Day	\$18.00
		<b>Total Accounts Payable May 5, 2016</b>	<b>\$34,101.05</b>

Payroll Account	Description	Amount
6210	Salaries, Operations Manager	\$4,242.40
6210	Salaries, District Manager	\$5,346.40
6210	Salaries, Office Manager	\$3,468.00
6210	Salaries, Sci Program Manager	\$4,052.00
6210	Salaries, PIO	\$3,321.98
6212	Salaries, Admin Assistant	\$2,534.40
6212	Salaries, Exec Asst /Clerk of the Board	\$2,682.42
6230	Salaries, Vector Control Specialist II	\$2,631.20
6230	Salaries, Vector Control Specialist I	\$1,498.78
6230	Salaries, Vector Control Specialist II	\$1,482.48
6230	Salaries, Vector Control Specialist I	\$1,647.20
6230	Salaries, Vector Control Specialist I	\$1,899.36

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims May 2016**

6212	Salaries, Vector Control Specialist II	\$2,685.60
6212	Salaries, Mechanic	\$2,753.28
6230	Salaries, Vector Control Specialist I	\$1,684.76
6230	Salaries, Ops Asst	\$960.00
6212	Salaries, Ops Coordinator	\$3,173.76
6230	Salaries, Vector Control Specialist II	\$2,046.40
6230	Salaries, Bldg & Grounds Maint	\$1,141.20
6230	Salaries, Vector Control Specialist I	\$1,852.80
6212	Salaries, Ed Specialist	\$2,646.00
6212	Salaries, Sr Vector Ecologist	\$1,527.36
6212	Salaries, Vector Ecologist	\$3,000.00
6230	Salaries, Asst Vector Ecologist	\$2,322.40
6230	Salaries, Data Analyst	\$1,442.40
6230	Part-time Salaries, Ex Help CSS	\$900.00
6230	Part-time Salaries, Ex Help VE	\$1,213.72
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,200.00
6230	Part-time Salaries, Ex Help VC Tech	\$766.56
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,200.00
6230	Part-time Salaries, Ex Help VC Tech	\$912.00
6230	Part-time Salaries, Ex Help VC Tech	\$460.00
	Bilingual compensation	
6051	Car allowance, Manager	
6051	Car allowance, Sci Prog Mgr	\$3,386.19
6070	Employee Cash-out	
6219	Salaries, Holiday	
6220	Salaries, Sick Pay	\$1,448.72
6218	Salaries, Vacation	\$3,205.08
6216	Salaries, Overtime	
6140	Employer Medicare	\$1,147.69
6240	Employer Social Security	\$380.20
	Big Fish Payroll	\$136.65
	<b>Total Payroll May 19, 2016</b>	<b>\$82,709.39</b>

Accounts Payable	Check#	May 19, 2016	Payee	Description	Amount
EFT		6070	AFLAC	Supplemental insurance	\$522.50
EFT		6070	CalPERS	Medical insurance premiums	\$7,295.33
EFT		6072		Retired employee	\$125.00
EFT		6075	CalPERS	GASB 68 reports and schedules	\$1,300.00
EFT		6200	CalPERS	Unfunded accrued liability	\$5,299.00
EFT		-----	Nationwide Retirement	Employee liability	-----
EFT		6200	PERS		\$5,375.16

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims May 2016**

13813	6070	American Fidelity	Insurance premiums	\$2,212.56
13814	6030	Andre Quintero	Trustee reimbursement	\$100.00
13815	6073	Canon	Copier leases	\$1,388.93
13816	6030	Corey Calaycay	Trustee reimbursement	\$100.00
13817	6150	Costco	Membership	\$550.00
13818	6030	Dan Holloway	Trustee reimbursement	\$100.00
13819	6030	Dan Kirby	Trustee reimbursement	\$100.00
13820	6250	Demler Egg Ranch	Sentinel chickens	\$325.00
13821	6030	Elliott Rothman	Trustee reimbursement	\$100.00
13822	6080	Emergency Medicine of FL	Post-offer physical and screen (1)	\$306.00
13823	6030	Jamie Bissner III	Trustee reimbursement	\$100.00
13824	6030	Henry Morgan	Trustee reimbursement	\$100.00
13824	6030		Board Secretary compensation	\$49.50
13825	6080	Irwindale Industrial Clinic	Post-offer physical and screen (4)	\$680.00
13826	6040	J & J Janitorial	Janitor service	\$1,348.48
13827	6030	Janice Nelson	Trustee reimbursement	\$100.00
13828	6030	Joe Rocha	Trustee reimbursement	\$100.00
13829	6030	Juli Costanzo	Trustee reimbursement	\$100.00
13830	6030	Margaret Finlay	Trustee reimbursement	\$100.00
13831	6070	Medical Eye Service	Vision insurance premium	\$245.45
13832	6030	Mike Spence	Trustee reimbursement	\$100.00
13833	6250	MVCAC	Quality control tests	\$241.00
13834	6030	Richard Barakat	Trustee reimbursement	\$100.00
13835	6072	Robert Kennedy	Reimburse medical premium	\$172.23
13836	6030	Robert Neher	Trustee reimbursement	\$100.00
13837	6030	Roger Chandler	Trustee reimbursement	\$100.00
13838	6270	Staples Credit	Office supplies	\$426.25
13839	6315	Telepacific Communications	Internet charges	\$899.00
13839	6320		Office phones	\$848.76
13840	6341	The Gas Co	Natural gas bill	\$146.17
13841	6312	Verizon Wireless	Field communications	\$1,742.35
		<b>Total Accounts Payable May 19, 2016</b>		<b>\$32,998.67</b>

<b>Petty Cash Check</b>	<b>May 2016 Account</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
2457	6270	Costco	Office supplies	\$223.98
	6170		Vending supplies (reimbursable)	\$26.02
2458	6170	Costco	Vending supplies (reimbursable)	\$103.64
	6030		Board Room supplies	\$101.88
2459	6075	SWRCB	NPDES permit fee	\$241.00
		<b>Total Petty Cash</b>		<b>\$696.52</b>
		<b>Total Payroll</b>		<b>\$164,971.46</b>
		<b>Total Accounts Payable</b>		<b>\$67,099.72</b>
		<b>TOTAL LIABILITIES</b>		<b>\$232,767.70</b>
		<b>Trust Warrant 652</b>		<b>\$232,767.70</b>

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 92% of Year Completed  
May 31, 2016

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
<b>PERSONNEL EXPENSES</b>					
Salaries, Exempt	40,460.10	458,008.42	530,000.00	71,991.58	86.42
Salaries - Non Exempt	85,293.30	910,957.03	1,288,680.00	377,722.97	70.69
Salaries - Overtime	0.00	0.00	1,500.00	1,500.00	0.00
Salaries - Vacation	5,247.10	55,945.72	75,000.00	19,054.28	74.59
Salaries-Holiday	275.12	56,498.48	55,000.00	(1,498.48)	102.72
Salaries, Sick Pay	1,965.68	40,595.86	48,000.00	7,404.14	84.57
Salaries, Part-time - XH	20,723.16	177,044.55	160,000.00	(17,044.55)	110.65
Retirement, Employee	0.00	2,636.17	0.00	(2,636.17)	0.00
Management Car Allowance	800.00	8,000.00	9,600.00	1,600.00	83.33
Cafeteria Benefit	20,009.75	223,721.11	260,000.00	36,278.89	86.05
Hlth Benefits, Ret Emps	297.23	3,556.44	5,520.00	1,963.56	64.43
Medicare	2,276.87	25,217.25	32,000.00	6,782.75	78.80
Retirement - Employer	15,974.48	189,450.91	232,875.00	43,424.09	81.35
Social Security	799.37	4,175.50	7,500.00	3,324.50	55.67
Post Retirement Benefits	0.00	50,000.00	50,000.00	0.00	100.00
					One time expense
<b>TOTAL PERSONNEL EXPENSES</b>	194,122.16	2,205,807.44	2,755,675.00	549,867.56	80.05
<b>OPERATING EXPENSES</b>					
Awards	0.00	1,331.09	1,500.00	168.91	88.74
Bank Charges	337.73	2,550.31	9,800.00	7,249.69	26.02
Board expenses	1,588.61	24,079.83	29,200.00	5,120.17	82.47
Computer Hardware	0.00	28,627.47	20,000.00	(8,627.47)	143.14
Computer Software	14.96	7,552.16	11,000.00	3,447.84	68.66
Building maintenance	2,602.56	126,140.81	39,500.00	(86,640.81)	319.34
Maintenance, equipment	0.00	3,702.06	8,900.00	5,197.94	41.60
Maintenance, grounds	390.00	1,116.31	4,000.00	2,883.69	27.91
Computers ,Maintenance	3,500.00	34,692.97	35,000.00	307.03	99.12
Lease Equipment	1,388.93	16,381.62	38,000.00	21,618.38	43.11
Fees & Assessments	1,300.00	3,889.91	3,800.00	(89.91)	102.37
Hiring expenses	1,820.75	3,470.23	5,000.00	1,529.77	69.40
VCJPA General Fund	0.00	10,619.00	9,842.00	(777.00)	107.89
Insurance, liability	0.00	52,125.00	52,125.00	0.00	100.00
Workers Comp Insurance	0.00	69,983.00	95,488.00	25,505.00	73.29
					One time fee
					One time fee
					One time fee
					PERS actuarial fees
					New server equipment
					Server replacement
					Furniture/carpet



Comparative YTD Actual to Full Year Budget  
Current Period 92% of Year Completed  
May 31, 2016

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
Other Insurance	0.00	1,035.12	2,000.00	964.88	51.76
Insurance, property	0.00	2,664.00	2,914.00	250.00	91.42
Insurance, unemployment	991.99	17,318.48	28,000.00	10,681.52	61.85
Legal	754.50	9,555.87	10,000.00	444.13	95.56
Memberships	550.00	14,899.00	20,000.00	5,101.00	74.50
Miscellaneous expenses	224.54	2,281.16	3,000.00	718.84	76.04
Postage	135.42	2,946.80	3,500.00	553.20	84.19
Prof. Services, Auditor	0.00	12,412.50	16,000.00	3,587.50	77.58
Professional Services	0.00	4,200.00	5,000.00	800.00	84.00
Research	0.00	7,500.00	8,000.00	500.00	93.75
Seminars and meetings	4,250.31	40,712.34	35,000.00	(5,712.34)	116.32
Tuition Reimbursement	0.00	3,888.89	6,000.00	2,111.11	64.81
Supplies, laboratory	1,849.51	38,547.07	35,000.00	(3,547.07)	110.13
Supplies, mechanical	669.75	14,581.17	30,000.00	15,418.83	48.60
Supplies, gasoline	2,531.37	34,718.24	55,000.00	20,281.76	63.12
Supplies, office	802.92	12,159.69	17,000.00	4,840.31	71.53
Supplies, operations	220.70	3,634.16	18,000.00	14,365.84	20.19
Supplies, pesticides	0.00	22,957.33	80,000.00	57,042.67	28.70
Supplies, public informat	1,410.40	26,235.31	35,000.00	8,764.69	74.96
Supplies, reference	0.00	1,093.79	2,000.00	906.21	54.69
Supplies, safety	458.03	9,019.16	10,000.00	980.84	90.19
Surveillance, Aerial	0.00	0.00	15,000.00	15,000.00	0.00
Tax Collection	0.00	98,162.48	100,000.00	1,837.52	98.16
Communications, field	1,742.35	17,870.73	26,000.00	8,129.27	68.73
Telephone, Internet	899.00	9,889.00	10,000.00	111.00	98.89
Telephone, Office	848.76	11,015.84	8,500.00	(2,515.84)	129.60
Training, CEU's	0.00	4,835.00	4,500.00	(335.00)	107.44
Uniforms and clothing	1,769.33	14,232.55	10,000.00	(4,232.55)	142.33
Utilities, Electric	2,000.50	32,716.90	39,000.00	6,283.10	83.89
Utilities, Natural Gas	146.17	1,981.99	3,200.00	1,218.01	61.94
Utilities, Water	116.09	1,246.80	2,000.00	753.20	62.34
Automobile Lease	3,642.16	46,487.50	32,000.00	(14,487.50)	145.27
				\$8k payment from previous f/y	
<b>TOTAL OPERATING EXPENSES</b>	38,957.34	907,060.64	1,034,769.00	127,708.36	87.66
<b>TOTAL EXPENSES</b>	233,079.50	3,112,868.08	3,790,444.00	677,575.92	82.12

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 92% of Year Completed  
May 31, 2016

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
<b>RESERVES</b>					
Reserve, Unallocated Gene	0.00	0.00	100,000.00	100,000.00	0.00
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00
Reserve, Capital & Asset	0.00	0.00	612,923.00	612,923.00	0.00
<b>TOTAL RESERVES</b>	<b>0.00</b>	<b>0.00</b>	<b>2,039,123.00</b>	<b>2,039,123.00</b>	<b>0.00</b>

**San Gabriel Valley Mosquito & Vector Control District**  
**Board of Trustees Meeting**  
**May 13, 2016**  
**Minutes**

**Trustees Attending**

- 1 Joseph Rocha (Azusa)
- 2 Roger Chandler (Arcadia)
- 3 Rick Barakat (Bradbury)
- 4 Henry Morgan (Covina)
- 5 Corey Calaycay (Claremont)
- 6 Margaret Finlay (Duarte)
- 7 Andre Quintero (El Monte)
- 8 Manuel Garcia (Irwindale)
- 9 Chuck Myers (Glendora)
- 10 Dan Holloway (La Puente)
- 11 Harold Bissner (Co. of LA)
- 12 Robert Neher (La Verne)
- 13 Elliott Rothman (Pomona)
- 14 Juli Costanzo (San Gabriel)
- 15 Janice Nelson (Sierra Madre)
- 16 Mike Spence (West Covina)

**Trustees Absent**

- 1 Stephen Sham (Alhambra)
- 2 Dan Kirby (Monrovia)
- 3 Bill Alarcon (Rosemead)
- 4 Cynthia Sternquist (Temple City)
5. Joseph Leon (Monterey Park)
6. Jeffrey Templeman (San Dimas)
7. Mary Su (Walnut)

**Staff Attending**

Kenn Fujioka  
 Rose Alba  
 Wakoli Wekesa  
 Jason Farned  
 Esther Elliott  
 Marta Tanaka  
 Melvin Cook  
 Kim Nelson  
 Ramona Deacon  
 Guest: Raymond Lee (Member of  
 the Public)

**1. Call to Order**

President Jamie Bissner called the meeting to order at 7:00 AM

**2. Pledge of Allegiance and Silent Roll Call**

Trustee Chandler led the Pledge of Allegiance.

**3. Opportunity for Public Comment on Non-Agenda Items**

Raymond Lee of 1807 S. 8th Avenue, Arcadia urged the Agency to act aggressively, rapidly, and urgently to get ahead of the Zika virus outbreak. He understood that we could not eliminate the virus but asked that we work aggressively to keep the populations of mosquitoes in check. He thought the attention given to Zika virus is an opportunity to expand public outreach, seek public cooperation, and educate the public.

President Bissner thanked Mr. Lee for his comments and asked if he could stay after the meeting to speak with staff.

**4. Consent Calendar**

A motion by Trustee Quintero to approve the Consent Calendar as submitted was seconded and unanimously approved.

- A. List of Claims for April 2016**
- B. Budget Status Report for April 2016**
- C. Minutes of Board of Trustees Meeting April 2016**
- D. Operations Report will be available at the meeting.**
- E. Surveillance Report**
- F. Education Program**
- G. March 2016 Monthly Treasurer Report / District Working Balance for May 2016**

**5. Consider Developing a Request for Proposal to Provide an Electronic Data Collection System**

District Manager Kenn Fujioka reported that in December 2015 the Board approved surplus funds towards developing a web-based electronic data collection system. Staff proposed developing a *Request for Proposal* to purchase and implement a system.

A motion by Trustee Finlay to approve developing a *Request for Proposal* to purchase a new electronic data collection system was seconded and unanimously approved.

**6. Ballot Results for Candidate Representing Independent Special Districts on the Board of Los Angeles County Local Agency Formation Commission**

President Bissner reported he came in third and thanked the Board for their support.

**7. District Administration**

Southern California West Nile Virus Task Force Meeting on April 13, 2016: Kenn reported that our staff is working with other vector control districts and public health departments in southern California to develop plans that address locally acquired cases of diseases transmitted by invasive *Aedes* and West Nile virus.

The city of Baldwin park is surveying their residents to gauge their support of annexing into our district. Staff has prepared an informational video that was shown at each of three town hall meetings. Kenn reported that he will attend the city of South Pasadena's council

meeting on June 1, 2016. Their staff has asked numerous questions about the annexation process.

Wakoli, Jason, and Kenn attended the AMCA Annual Washington Conference on May 9-11, 2016 and visited the offices of California Representatives Norma Torres, Grace Napolitano, Paul Aguilar, and Judy Chu. They discussed support for President Obama's proposal to allocate \$1.9 billion towards controlling Zika virus and removing the requirement that we have NPDES permits.

The District's Board Room be a polling site for the primary elections on Tuesday, June 7, 2016 from 7:00 am to 8:00 pm.

**8. Disease Surveillance**

Scientific Programs Manager Wakoli Wekesa reported that the District's biggest problem is the appearance of *Aedes albopictus* and *Ae. aegypti*. Staff will continue door-to-door surveillance and continued use of control measures to help keep mosquito population down and appraise the Board accordingly.

**9. Trustee Reports**

Trustee Chandler thanked Mr. Lee for attending our Board meeting.

**10. New Business**

President Bissner announced that the Finance Committee will meet immediately after the Board Adjourns followed by a closed session of the Personnel Committee.

**11. Adjournment**

The meeting was adjourned at 7:12 am.

## Surveillance Activities during May 2016

### I. Mosquito Collections and Mosquito Pools for Arbovirus Surveillance

Location	Mean mosquitoes per trap
Eaton Canyon Ntr Ctr – Altadena	18.8 <sup>a</sup>
LA Arboretum – Arcadia	7.5*
Kahler Russel Park – Covina	14.0*
Santa Fe Dam – Irwindale	5.4* <sup>a</sup>
Puddingstone/Bonelli Park – San Dimas	4.4 *

\* Mosquito pool(s) tested  
<sup>a</sup> Black flies present

None of the mosquito pools collected and tested in the District were positive for WNV. In California, 27 mosquito pools from 6 counties have been WNV-positive during 2016; four were collected in Los Angeles County.

### II. Dead Birds

No dead birds have been found positive for WNV in the District during 2016. In California for 2016, 59 dead birds from 6 counties tested positive for WNV including six from Los Angeles County, none within the District.

### III. Sentinel Chicken Sera

No sentinel chickens have tested positive for WNV in California during 2016.

### IV. Human Illness

No human infections with West Nile virus has been confirmed in California in 2016.

### V. Mean Maximum-Minimum Temperatures (degrees Fahrenheit)

	LA Civic Ctr max/min T°	Burbank max/min T°	Pasadena max/min T°	San Gabriel max/min T°	Ontario max/min T°	District max/min T°
May 2016	71.5/58.6	72.3/55.9	72.8/56.3	71.2/56.1	75.8/55.3	83.9/59.3
May 2015	71.5/57.1	72.4/56.2	73.2/56.2	n/a	74.8/54.9	76.1/56.0
May 2014	80.0/61.2	81.3/59.9	83.8/60.8	81.9/60.5	84.7/58.8	86.7/60.0
May 2013	76.4/60.3	81.8/61.0	80.5/59.3	78.2/56.8	83.2/58.5	83.9/59.3
May 5-yr mean	75.2/58.7	77.6/56.6	78.9/57.2	77.7/57.2	80.7/55.7	81.2/57.2
May 2004	79.5/60.7	80.4/58.5	81.5/59.9	86.0/57.1	82.4/57.6	

## Precipitation

	LA Civic Ctr	Burbank	Pasadena	San Gabriel	Ontario	District
May 2016	0.05	0.02	0.71	1.79	1.27	0.64
May 2015	0.93	0.30	1.20	n/a	0.94	0.52
May 2014	0.00	0.00	0.00	0.00	0.00	0.00
May 2013	0.73	0.82	0.60	0.65	0.33	0.40
May 5-yr mean	0.23	0.26	0.27	0.13	0.15	0.16
May 2004	0.00	0.00	0.00	0.00	0.00	

## VI. *Aedes albopictus*

Collections for the month of April are being updated from 147 to 174 positive collections of *Aedes albopictus* gathered from 1240 inspections of 814 properties. In May there were 167 positive collections from 964 properties. *Aedes albopictus* has been detected in 17 cities within the District in 2016. Both Colt foggers used for backyard adulticiding are out of order and no longer being manufactured so replacement parts are no longer available. Two bullet foggers have been modified for use against adult mosquitoes.

## VII. Black Fly

Black fly larvae and adults were collected from Azusa, Glendora, and Irwindale in the month of May. Adults were collected using carbon dioxide baited traps and larvae were monitored using caution strip tapes. Black fly counts were low at all sites, compared to this time the past two years.

## VIII. Notes:

The month of May has been busy with training of new “albo crew” staff Jacky Cordova and Freddy Ibarra who this month are venturing out on their own. We also welcomed our new Assistant Vector Ecologist Sam McKeever to the San Gabriel Valley and to California. Sam comes to the District from the University of South Florida and is already proving to be a valuable asset to the District!

Vector Ecologist Kimberly Nelson and Assistant Vector Ecologist Gimena Ruedas have been very active. In addition to their regular duties, they trained our “Volunteer” Ecologist Corey Calaycay, Trustee for the City of Claremont. The two are also busy writing articles for the *Proceedings and Papers of the Mosquito and Vector Control Association of California*. Vector Control Specialist Ignacio Urena and Scientific Program Manager Wakoli Wekesa, are also writing articles for the publication based on the presentations each gave at the annual MVCAC conference held last February.

**Status of Education Program**  
May 2016

**Website**

Our site had 3,613 visits in May. This is a 61% increase over the same time period last year.

**Social Media**

See attached report

**Local Government Outreach**

This month we presented vector control updates at the AMCA Annual Washington Conference in Washington DC at the offices of:

- Representative Judy Chu
- Representative Norma Torres
- Representative Grace Napolitano
- Representative Paul Cook
- Representative Pete Aguilar
- Senator Diane Feinstein
- Also Representatives Mark Takai and Tulsi Gabbard, and Senators Mazie Hirono and Brian Schatz from Hawai'i

**Outreach Activities**

Vince Sanchez, newly minted Education Specialist from North Salinas Valley Mosquito Abatement District, shadowed our Education Specialist for two days, observing several days of classroom presentations and a Vector Inspector Program (VIP) for 7<sup>th</sup> grade science students at San Jose Charter Academy in West Covina.

One hundred and thirty-six students attended the VIP assembly. The District received 72 property-inspection reports and 62 water samples were submitted. Only four samples were positive for mosquito activity. All larvae submitted were *Culex* species. No invasive mosquito species were found. Participating students received a 5X, folding pocket viewer as a reward for their efforts and a detailed, illustrated report.

The report included not only the presence or absence of mosquitoes, but also indicated the presence of other organisms observed which included everything from unicellular organisms, such as certain types of green algae and paramecium, to larger organisms such as nematode worms and midge larvae. Water that looked relatively clear to the unaided eye could contain an abundance of life. Bdelloid rotifers were the most commonly observed organisms in water samples submitted by students. Their teacher, Mr. Woo, is active on social media and posted pictures of his students comparing their VIP results,



<b>Outreach Activities in May 2016</b>		
	<b># Reached</b>	<b>City/Region</b>
<b>Literature, Fairs and Presentations</b>		
Alhambra Famers Market (Eco Fair)	300	Alhambra
San Jose Charter Academy 7 <sup>th</sup> Grade Science	138	West Covina
San Jose Charter Academy 7 <sup>th</sup> Grade VIP (same group)	N/A	West Covina
Insect Loan Box - Cherrylee Elementary (25 students)	N/A	El Monte
AMCA Annual Washington Conference	11	Washington, D.C.
Ekstrand Elementary 3 - 2 <sup>nd</sup> Grade Classes	96	San Dimas
Baldwin Park Public Informational Meetings (Pre-recorded talk, multiple days)	120	Baldwin Park
Pomona Valley USD Health Advisory Meeting (Headstart)	30	Pomona
City Council Meeting	40	Walnut
Rain Barrel Giveaway Event	150	Pomona
Bassett High School Science Classes (3)	106	La Puente
Ekstrand Elementary 3 – Kindergarten	78	San Dimas
Cherrylee Elementary 10 classes (K-3 <sup>rd</sup> Grade)	247	El Monte
California Turtle and Tortoise Club Meeting	25	Arcadia
Insect Loan Boxes, (3 loaned to Gladstone School)	N/A	San Dimas
Monrovia Wilderness Park – Tick Keys for volunteers	15	Monrovia
Literature to Rain Barrel Fundraiser for All Souls Church	600	Alhambra
<b>Total # Reached For May</b>		
Total Outreach	<b>1,956</b>	
Total Social Media Reach	<b>103,300</b>	

**Upcoming Events for June:**

1 June	1, 2, 3-Play with Me Charter Oak Public Library	Covina
2 June	Rio Hondo School (4 – First and Second Grade classes)	Arcadia
3 June	Bassett USD Child Development Open House (Fair)	La Puente
6 June	Vine Daycare (K-6 <sup>th</sup> Grade)	West Covina
7 June	Election Day	All Cities
8 June	City of Hope Safety Fair	Duarte
10 June	SGVMVCD Board Meeting (7:00 AM)	West Covina
11 June	Home Depot Water Conservation Plant Fair	Pomona
15 June	Star Summer Camp, Grades 4-6 <sup>th</sup> (Bassett H.S.)	La Puente
18 June	Copacabana Family Event (Ppt, table display, VIP)	La Verne
28 June	City Council Update	Sierra Madre



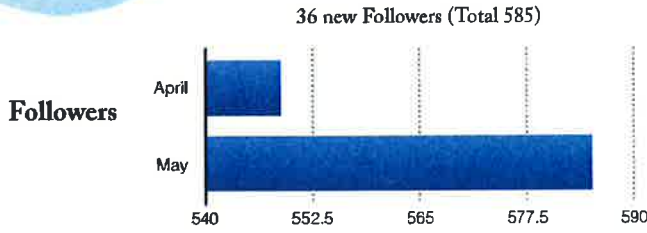
# Twitter Report: May 2016

103 Tweets

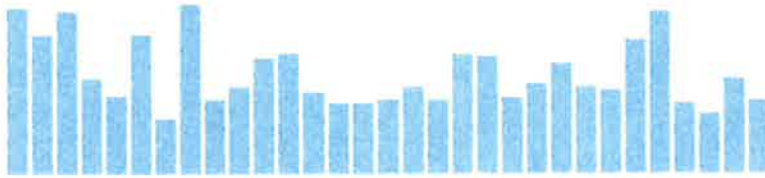
Campaigns used: #SGVmosquito and #DUMPandDRAIN



## Top 5 Tweets



**Impressions**  
Tweets earned 65.3K impressions over this 31 day period.  
During this 31 day period, 2.1K average impressions per day.



## Engagement

Total Number Retweets



166 with an average of 5 per day

Total Number Likes



81 with an average of 83 per day

Total Number Link Clicks



98 with an average of 3 per day

Tweet	Content	Impressions	Engagement
How is West Nile virus spread locally to humans? #SGVmosquito #WestNilevirus READ→ <a href="http://goo.gl/8HndAt">http://goo.gl/8HndAt</a>	West Nile virus GIF	2,902	121
What is the current status of invasive Aedes mosquitoes in your city? #SGVmosquito INFO→ <a href="http://goo.gl/vwJWeq">http://goo.gl/vwJWeq</a>	Invasive Aedes update with photo	1,763	10
What makes up a mosquito and vector control agency? #SGVmosquito → <a href="http://goo.gl/i5TmFj">http://goo.gl/i5TmFj</a>	SEE IT, REPORT IT.	1,437	7
Public health officer cautions Californians to avoid mosquito bites while traveling. READ→ <a href="http://goo.gl/YP2cGg">http://goo.gl/YP2cGg</a>	CDPH Press Release	909	15
What do invasive Aedes look like in your city? #SGVmosquito READ→ <a href="http://goo.gl/vwJWeq">http://goo.gl/vwJWeq</a>	Invasive Aedes GIF	905	12 engaged, 51 views



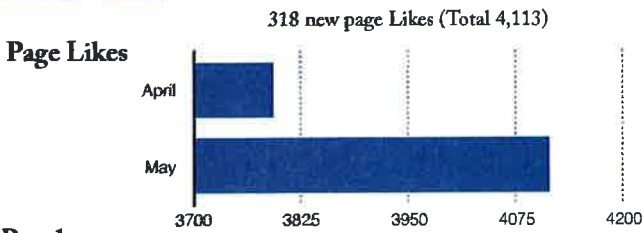
# Facebook Report: May 2016

68 post

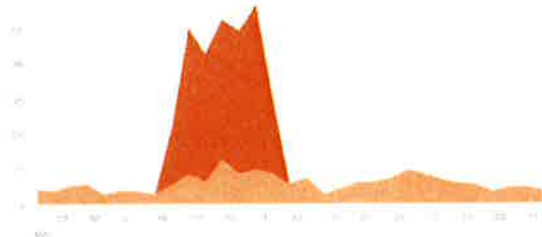
Campaigns used: #SGVmosquito & #DUMPandDRAIN



## Paid Post



**Reach**  
Post reached 38K over this 31 day period  
During this 31 day period, 1K average reach per day.



## Engagement

An average of



28 Reactions per post

An average of



4 Comments per post

An average of



14 Shares per post

Post	Content	Reach	Engagement	Budget
What can \$11.60 buy you these days? Lunch at the local burger joint, a few overpriced espressos, or peace of mind that someone is controlling the mosquitoes that transmit chikungunya, dengue, West Nile, or Zika viruses. #SGVmosquito READ→ <a href="http://goo.gl/kg7Q96">http://goo.gl/kg7Q96</a>	Baldwin Park SGV Tribune Article	19,415	504	\$100

## Top 4 Organic Post

Post	Content	Reach	Engagement
Mosquito control can start with you. Help eliminate sources around your home and break the mosquito life cycle. #SGVmosquito WATCH→ <a href="http://goo.gl/MvbOK7">http://goo.gl/MvbOK7</a>	CNN mosquito home	569	40
Did you know a container as small as a bottle cap that collects water can become a mosquito source? Take advantage of today's gloomy weather and inspect your home for potential mosquito sources. #DUMPandDRAIN	DUMPandDRAIN graphic	653	15
Zika virus is currently NOT spread in California. But the small black and white mosquito that transmits the virus is present in areas of California. Via California Department of Public Health #SGVmosquito READ→ <a href="http://goo.gl/QAVEOv">http://goo.gl/QAVEOv</a>	CDPH Zika info	650	37
The fight against invasive Aedes mosquitoes in Southern California, featuring Greater Los Angeles County Vector Control District. Via Los Angeles Times READ→ <a href="http://goo.gl/OUOXH">http://goo.gl/OUOXH</a>	LA Times Article	649	25

June 10, 2016

Item 4G

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: June 1, 2016 District Working Fund Balance**

May 1, 2016 balance:	\$4,902,408.31
May 1-31, 2016 expenditures:	\$232,767.70
<b>May 1, 2016 Working Fund Balance:</b>	<b>\$4,669,640.61</b>

**Respectfully Submitted:**



**Kenn Fujioka  
District Manager**

San Gabriel Valley Mosquito and Vector Control District  
 Treasurer's Report (based on Balance Sheet Detail Activity Report,  
 Period 10, FY 2016 received on May 13 2016)

Item 4G

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.46%	\$1,327,974.93			LAIF Statement (Apr 2016)	\$1,327,974.93

Maturity Date: Perpetual  
 Interest rate as of Mar 31 2015

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.82%	\$2,267,027.98	interest Trust Warrant 650 assessment misc charge	\$1,071.36 (\$246,524.08) \$1,053,256.80 (\$0.96)	ND 24 Per 10 ND 24 Per 10 ND 24 Per 10	\$3,074,831.10

Maturity Date: Perpetual  
 Interest rate as of Mar 31 2016

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Eco Lab Account	\$5.23			CB Statement Apr 2016	\$5.23

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-Mar 2016 Trust Warrant 650 Sweep Big Fish-return deposit	(\$482,411.20) \$246,524.08 \$235,816.04 \$71.08	CB Statement Apr 2016	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$359,610.02	Deb Activity-Apr 2016 Deposit	(\$235,816.04) \$175,803.07	CB Statement Apr 2016	\$299,597.05

<b>Total Beginning Balance</b>	<b>\$4,154,618.16</b>	<b>Total End Balance</b>	<b>\$4,902,408.31</b>
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**Treasurer's Report-April 2016**  
**San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for April 2016.

The Total of All Funds Balance is \$4,902,408.31

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.



Margaret Finlay, Board Treasurer

# San Gabriel Valley Mosquito and Vector Control District District Manager's Report

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**Date:** June 10, 2016 **Item 5**

**Meeting of:** San Gabriel Valley Mosquito & Vector Control District Board of Trustees

**Subject** Consider Draft Budget for Fiscal Year 2016-2017

**References:** Attached

## **Background**

The proposed budget for Fiscal Year 2016-2017 has been approved by the Board's Personnel and Finance Committees. The important components of the proposed budget are discussed below.

If it is approved, the budget will require an assessment for 99 percent of the parcels in the District that increases from \$11.80 for Fiscal Year 2015-2016 to \$11.98 for Fiscal Year 2016-2017.

## **Personnel Expenses**

The line item for non-exempt salaries (6212) shows a considerable surplus which is due to hiring budgeted employees after the beginning of the fiscal year, and one full-time staff who is on an extended leave. We will be fully staffed in Fiscal Year 2017, so this surplus will not occur again.

The Personnel and Finance Committees approved adjusting the salary range of the Office Manager commensurate with the position's responsibilities. The annual impact of an employee who reaches the top step of the salary range is \$4,305.

The Committees also approved funds to hire two extra-help vector control technicians for three months to expand further at a reasonable cost our underground storm drain program. Our preliminary effort has found more than the expected amount of mosquito activity underground; these positions will help us determine our future direction with regard to staffing and our operations.

The Committees approved a 2.4 percent Cost of Living Allowance (COLA) based on the February Federal Consumer Price Index (CPI) for the Los Angeles-Orange-Riverside County area. The impact to the budget is approximately \$55,249.

The proposed budget for personnel expenses for FY 2017 is \$10,647 less than the budget for FY 2016.

## Non-Personnel Expenses

**6007-Vehicles** The proposed budget includes \$31,000 to lease four trucks. When *Aedes albopictus* arrived, we suspended temporarily our goal of replacing our aging fleet of trucks. It is necessary to replace four vehicles that are over 15 years old and will cost more to keep them operating than they are worth.

**6190-Professional Services** The \$35,000 increase in this line item includes funds to possibly amend our sphere of influence to include the cities of Baldwin Park and South Pasadena, and to conduct a manager search.

**6250- Lab Supplies** The amount budgeted for this line item has been increased by \$15,000 for several reasons:

1. Since 2011 when *Aedes albopictus* arrived, we have each year spent completely or overspent the amount budgeted for this line item.
2. West Nile virus has changed. We have seen high levels of viral activity and human disease each year since 2012. To protect our residents, we must now conduct more surveillance for West Nile virus: The cost and amount of dry ice we use to survey for adult *Culex* has increased, and we have also increased the number of tests we conducted for infections with WNV in mosquitoes and dead birds.
3. For FY 2017, we must also test eggs of invasive *Aedes* to see if *Ae. aegypti* is present in the District, and also whether invasive *Aedes* are transmitting chikungunya, dengue, or Zika viruses. Since there is no animal reservoir for these viruses, it is challenging to find infected mosquitoes before they can transmit virus. There is great pressure to prevent locally acquired cases of chikungunya, dengue, and Zika. This will be difficult, because many infections have no symptoms and those infected remain unknown.
4. To reduce our impact on the environment and properly manage the population of mosquitoes in the District, we must continuously test them to see if they are resistant to pesticides which are available currently.

### *Equipment and Supplies to Perform In-House Real Time-Polymerase Chain Reaction (RT-PCR) Tests*

Currently we send samples of adult mosquitoes and dead birds to outside agencies so they can be tested for infections with various viruses. We test our chickens for antibodies to St. Louis, West Nile, and western equine encephalomyelitis viruses with a commercially prepared assay.

We are proposing to use \$55,000 from the District's Capital Reserve (currently \$612,923) to purchase the necessary equipment and supplies so staff can conduct PCR tests in house. Below is the projected cost of tests on samples we expect to submit in FY 2017 compared to that if we did them in-house.

**Projected PCR Tests for FY 2017**

Test	Quantity	Cost per Test	Total Cost	In-House Cost	Total In-House Cost	Difference
WNV-SLE-WEE	500	\$20	\$10,000	\$5	\$2,500	\$7,500
CHIK-DEN-ZIKA	100	\$20	\$2,000	\$5	\$500	\$1,500
Chicken Serology (WNV-SLE-WEE)	1300	\$9	\$11,700	\$5	\$6,500	\$5,200
Pesticide Resistance	250	\$10	\$2,500	\$5	\$1,250	\$1,250
<b>Total</b>			<b>\$26,200</b>		<b>\$10,750</b>	<b>\$15,450</b>

As invasive *Aedes* become endemic and the risk of the diseases they can transmit increases, and if WNV and SLEv continue to increase in prevalence as they have since 2012, the number of tests we conduct will increase. We will also need to test more samples for resistance to pesticides. Being able to conduct tests in-house will also allow us to investigate in greater detail emerging diseases like flea-borne typhus, Lyme disease, and vector-borne roundworms like *Dirofilaria immitis* and *Onchocerca lupi*.

The capability to test in-house also will shorten our turnaround for results.

Assessment

The draft budget will increase the basic assessment by \$0.18 to \$11.98 for 99 percent of the District's properties.

Manager's Recommendation

Approve the proposed budget for Fiscal Year 2016-2017

Alternative

Amend the budget according to the Board's direction

Fiscal Impact

Approving the proposed budget of \$3,853,000 will increase the basic assessment by \$0.18.

Respectfully submitted,



**Kenn Fujioka**  
District Manager



# San Gabriel Valley Mosquito and Vector Control District District Manager's Report

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**Date:** June 10, 2016 Item 6

**Meeting of:** San Gabriel Valley Mosquito and Vector Control District Board of Trustees

**Subject** Consider Resolution 2016-02: A Resolution of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District Approving an Application to Initiate Proceedings to Annex Certain Territory to the District and Taking Connected Actions

**Reference:** Attached

## **Background**

Despite being located centrally in our jurisdiction the City of Baldwin Park ("the City") refused to join the District when it was formed in 1989. We have provided vector control to the City by separate contracts in 2002-2003, 2004-2005, 2005-2007, 2008-2009, and 2009-2010. Except for the 2004-2005 contract which was paid for by the County's Department of Public Health, all other agreements contained clauses for the City to conduct a Prop 218 election to join the District, which the City did not honor.

We received this Board's support to work with the City on becoming part of the District after *Aedes albopictus* was discovered in 2011. It has been a lengthy process but their City Council on June 15 will consider a resolution supporting annexation into our District.

Resolution 2016-02 begins the process of petitioning the Los Angeles Local Agency Formation Commission ("LAFCO") to annex the City of Baldwin Park into the District and amend our District's sphere of influence so we can do so.

## **Manager's Recommendation**

Support Resolution 2016-02 contingent on the Baldwin Park City Council's affirmative vote for annexing into our District. If the City does not support annexation, staff will bring back the resolution for the Board to consider proceeding unilaterally.

## **Alternatives**

Do not support Resolution 2016-02

## **Financial Impact**

The cost of amending the sphere of influence and annexing the City into the District is approximately \$10,000, which this Board supported previously

**Respectfully submitted,**



**Kenn Fujioka**  
District Manager

**SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**RESOLUTION 2016-02**

**A RESOLUTION OF THE OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT BOARD OF TRUSTEES APPROVING AN APPLICATION TO INITIATE PROCEEDINGS TO ANNEX CERTAIN TERRITORY TO THE DISTRICT AND TAKING CERTAIN CONNECTED ACTIONS**

**RECITALS**

**WHEREAS**, The Board of Trustees (the "Board") of the San Gabriel Valley Mosquito and Vector Control District (the "District") proposes to initiate proceedings to annex (the "Proposed Annexation") certain territory (the "Territory") generally described as the area within the boundaries of the City of Baldwin Park (the "City") to the District.

**WHEREAS**, the Proposed Annexation is being proposed pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, being Division 3 of Title 5 of the California Government Code (commencing with Section 56000).

**THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT HEREBY RESOLVES AS FOLLOWS:**

**SECTION 1** Pursuant to Section 56654 of the Government Code, the Board hereby finds:

- (i) This proposal is made pursuant to Part 3 of Division 3 of Title 5 of the California Government Code.
- (ii) The nature of this proposal is to make an application by resolution of the Board to initiate proceedings to annex the Territory to the District.
- (iii) The boundaries of the Territory proposed to be annexed to the District are generally described as the boundaries of the City and are more particularly described in a map and a general description, attached here as Exhibit A.
- (iv) The proposed terms and conditions for the Proposed Annexation and Amended Sphere of Influence are that the Territory shall be subject to the payment of such fees, rates, charges, assessments, or taxes as the District may legally impose and that any fees, rates, charges, assessments, or taxes for the District shall be payable in the same manner and at the same time and in the same installments as the general taxes of the District on real property are payable.
- (v) The Proposed Annexation will enable the District to provide services (the "Services") to the City to reduce vector populations and risk of vector borne diseases.

**SECTION 3** The Board hereby approves the application to initiate proceedings for the Proposed Annexation and Amended Sphere of Influence in the form on file with the District Secretary, together with changes or additions the District Manager deems necessary or appropriate, and authorizes the District Manager to execute and deliver all necessary documents and instruments and to do all things which the District Manager may deem necessary to implement this Resolution.

**SECTION 4** The Board requests the Local Agency Formation Commission of Los Angeles County to proceed with the Proposed Annexation and Amended Sphere of Influence pursuant to Part 3 of Division 3 of Title 5 of the California Government Code.

**SECTION 5** The District Secretary shall certify the passage and adoption of this resolution and shall file a certified copy with Local Agency Formation Commission of Los Angeles County.

APPROVED AND ADOPTED by the Board of Trustees of the SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT at a regular meeting held on June 10, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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H. Jamie Bissner, President of the Board of Trustees

ATTEST:

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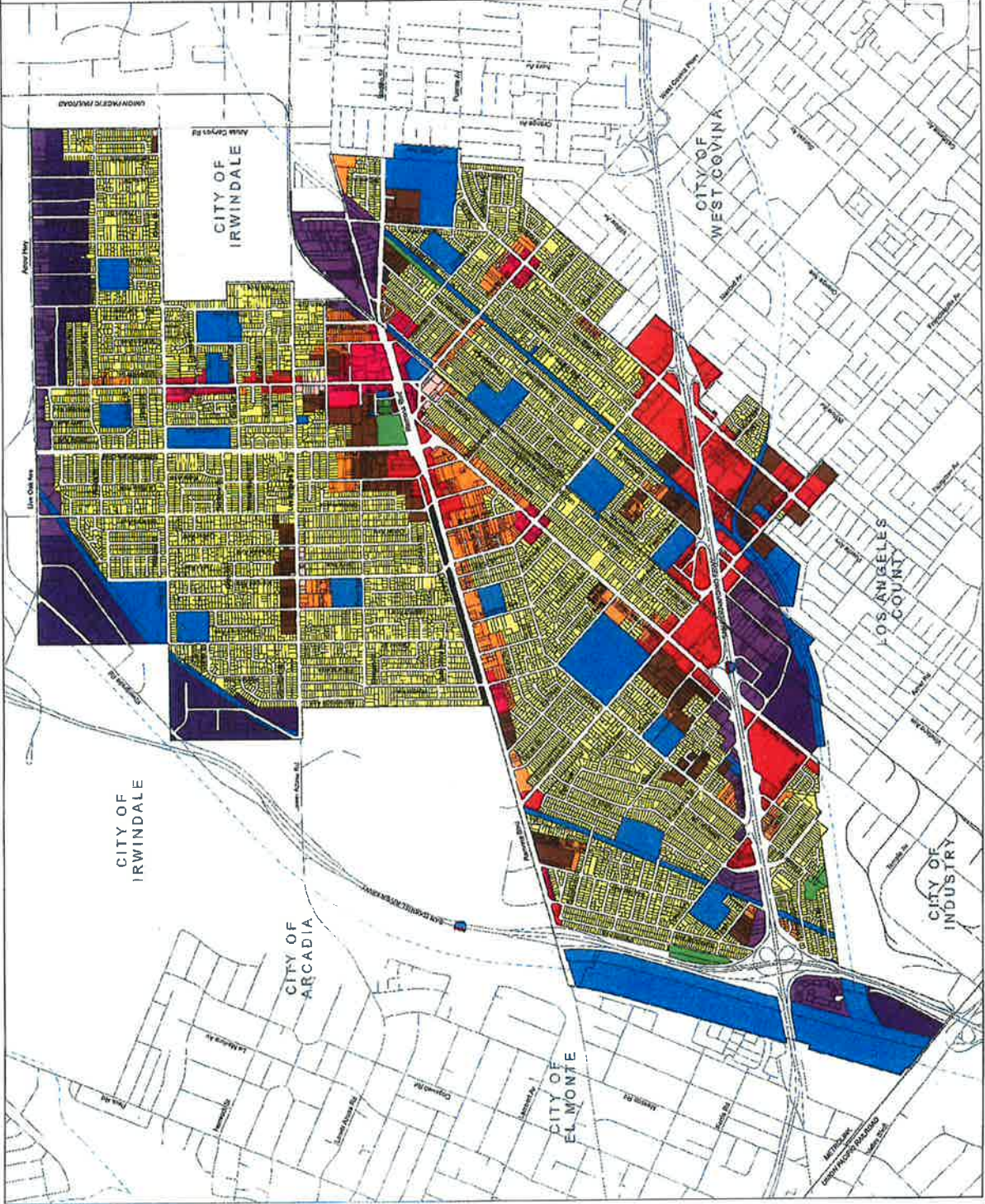
Henry M. Morgan, Secretary of the Board of Trustees

# General Plan Land Use Policy Map

- Land Use Designations**
- Single-Family Residential (SFR)
  - Garden Multi-Family Residential (GMFR)
  - Multi-Family Residential (MFR)
  - Neighborhood Commercial (NC)
  - General Commercial (GC)
  - Mixed Use (MU)
  - Commercial/Industrial (CI)
  - General Industrial (SI)
  - Public Facilities (PF)
  - Parks (P)

- Base Map Features**
- City Boundary
  - Surrounding Roads
  - Railroad
  - Hydrology

LAST UPDATED: AUGUST 14, 2015  
 SOURCE: CITY OF BALDWIN PARK, GIS 2012.  
 0 1,000 2,000 3,000 4,000 FEET



**San Gabriel Valley Mosquito & Vector Control District**  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
**June 10, 2016**  
**Board of Trustees**

**Personnel Committee**  
will meet immediately after the Finance Committee adjourns

**Agenda**

1. **Call to Order and Roll Call**
2. **Opportunity for Public Comment on Non-Agenda Items**  
The public is requested to provide a name/address and limit comment (s) to 5 minutes.
3. **Convene in Closed Session: Anticipation of Litigation: Government code section 54956.9(d)(2) and (e)(5)**
4. **Convene in Closed Session: Conference with Labor Negotiators: Government code section 54957.6 District representative: Committee Chair, Unrepresented employee: District Manager**
5. **Adjournment**

**Personnel Committee**

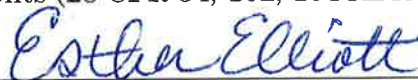
Jamie Bissner, Chairperson	Henry M. Morgan
Richard Barakat	Robert Neher
Roger Chandler	Janice Nelson
Margaret Finlay	Jeff Templeman
Dan Kirby	

CERTIFICATE OF POSTING

I, Esther Elliott, Clerk of the Board of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury and the laws of the State of California that this agenda was posted pursuant to the Government Code commencing with Section 54950 this June 3, 2016, more than 72 hours prior to the meeting and is available on the District's website: [www.sgvmosquito.org](http://www.sgvmosquito.org).

The public may view and inspect supporting documents for each item on this agenda (except confidential information allowed by State law) in the front lobby of the District's Administration Building. For further information regarding agenda items, please contact us at (626) 814-9466 or via email at [district@sgvmosquito.org](mailto:district@sgvmosquito.org).

If you need special assistance to participate in this meeting please contact us 48 hours prior to the meeting so staff can make reasonable arrangements (28 CFR 34, 102, 104 ADA TITLE II).



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Esther Elliott, Clerk of the Board  
San Gabriel Valley MVCD