

**San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790**

**Board of Trustees Meeting
May 11, 2018 at 7:00 AM**

Agenda

- 1. Call to Order**
(Corey Calaycay President)
- 2. Pledge of Allegiance and Silent Roll Call**
- 3. Opportunity for Public Comment on Non-Agenda Items**
*(Individual Public Comments may be limited to a 3-minute or less time limit)
During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.*
- 4. Consent Calendar**
All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.
 - A. List of Claims for the month of April ***
 - B. Budget Status Report for April ***
 - C. Minutes of Board of Trustees Meeting April ***
 - D. Operations Report***
 - E. Surveillance Report***
 - F. Communications Report***
 - G. March 2018 Monthly Treasurer Report / District Working Balance for May***
- 5. Presentation: An Overview of the Engineering Firm Scope of Service by Melanie Guillory-Lee, of SCI Consulting Group**
- 6. Introduction of the District's New Legal Counsel: William Curley III Partner, of Lozano Smith Attorneys at Law**
(District Manager Jared Dever)

7. **Consider Changing the June 8, 2018 Board of Trustees' Meeting to June 15, 2018**
(Board President Corey Calaycay)
8. **Closed Session under Government Code 54957: Performance Evaluation Review. Title: District Manager Jared Dever**
(Board President Corey Calaycay) (Action Request) (Approve/Disapprove)
9. **City Personnel Ride-Along Report**
(Vector Control Specialist III Gilbert Holguin)
10. **District's Administration**
(District Manager Jared Dever)
 - A. **Azusa annex Update**
11. **Trustee Reports**
(Verbal Report)
12. **New Business**
Opportunity for Trustees to request future agenda items
(Verbal Report)
13. **The Finance Committee will meet immediately after the Board Adjourns**
14. **The Personnel/Policy Committee will meet immediately after the Finance Committee Adjourns**
15. **Adjournment**

**The Finance Committee
will meet Immediately after the Board Adjourns**

**Richard Barakat
John Capoccia
Roger Chandler
Margaret Finlay, Chair
Joseph Leon**

**Henry Morgan
Tim Sandoval
Becky Shevlin
Mike Spence**

**The Personnel/Policy Committee
will meet Immediately after the Finance Committee Adjourns**

**Jamie Bissner
Richard Barakat, Chair
Roger Chandler
Juli Costanza
Margaret Finlay**

**Henry M. Morgan
Tim Sandoval
Stephen Sham
Cynthia Sternquist**

CERTIFICATE OF POSTING

“This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.”

“Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.”



Esther Elliott
Clerk of the Board

SAN GABRIEL VALLEY MVCD

Claims List

April 11 - 12, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	04/11/2018	AMERICAN FIDELITY ASSURANCE	6070 Premiums, life - Cafeter (Premiums, life insura	114.08
			6070 Premiums, life - Cafeter (Premiums, life insura	327.97
B736437			6070 Premiums, life - Cafeter (Premiums, life insura	985.67
			6070 Premiums, life - Cafeter (Premiums, life insura	219.76
			6070 Premiums, life - Cafeter (Premiums, life insura	51.81
				<u>1,699.29</u>
EFT	04/11/2018	CALPERS CERBT	6200 Employer Cont - CLASSIC (Employer Contribu	7,306.61
			6200 Employer Cont - CLASSIC (Employer Contribu	15.68
100000015249408				<u>7,322.29</u>
EFT	04/11/2018	FLEX ACCOUNT ADMINISTRATION	6070 FLEX PREMIUMS (Flex Premiums)	649.98
			6070 FLEX PREMIUMS (Flex Premiums)	191.66
2003388			6070 FLEX PREMIUMS (Flex Premiums)	108.33
			6070 FLEX PREMIUMS (Flex Premiums)	83.33
				<u>1,033.30</u>
EFT	04/11/2018	LINCOLN FINANCIAL GROUP	6065 GROUP TERM LIFE/EMPLR (Premiums, Gro	18.62
			6065 GROUP TERM LIFE/EMPLR (Premiums, Gro	34.58
1585384			6065 GROUP TERM LIFE/EMPLR (Premiums, Gro	153.30
			6065 GROUP TERM LIFE/EMPLR (Premiums, Gro	50.54
			6065 GROUP TERM LIFE/EMPLR (Premiums, Gro	41.30
				<u>298.34</u>
EFT	04/11/2018	PERS	6200 Employer Cont - CLASSIC (Employer Contribu	466.96
			6200 Employer Cont - CLASSIC (Employer Contribu	861.52
PR of 4/5/18			6200 Employer Cont - CLASSIC (Employer Contribu	1,731.02
			6200 Employer Cont - CLASSIC (Employer Contribu	275.30
			6200 Employer Cont - PEPRA (Employer Contributi	86.39
			6200 Employer Cont - PEPRA (Employer Contributi	1,733.29
			6200 Employer Cont - PEPRA (Employer Contributi	633.90
			6200 Employer Cont - PEPRA (Employer Contributi	326.52

SAN GABRIEL VALLEY MVCD

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April 11 - 12, 2018

Num	Date	Name	Item	Original Amount
			6200 Employer Cont - CLASSIC (Employer Contribu	112.33
			6200 Employer Cont - PEPRA (Employer Contributi	78.19
				<u>6,305.42</u>
EFT	04/11/2018	PRINCIPAL DENTAL	6070 Cafeteria Benefit	86.95
			6070 Cafeteria Benefit	352.61
1085590-10001			6070 Cafeteria Benefit	1,738.37
			6070 Cafeteria Benefit	262.63
			6070 Cafeteria Benefit	178.71
				<u>2,619.27</u>
15342	04/11/2018	ADAPCO, INC	6283 PESTICIDES SUPPLIES	6,921.92
			6283 PESTICIDES SUPPLIES	7,078.30
114896			6283 PESTICIDES SUPPLIES	349.98
			6283 PESTICIDES SUPPLIES	1,482.16
			6283 PESTICIDES SUPPLIES	1,504.05
				<u>17,336.41</u>
15343	04/11/2018	AIRGAS SAFETY	6302 Supplies, Safety	71.52
			6302 Supplies, Safety	11.97
9074122679			6302 Supplies, Safety	59.85
			6302 Supplies, Safety	143.64
			6302 Supplies, Safety	584.40
			6302 Supplies, Safety	45.40
			6302 Supplies, Safety	84.10
			6302 Supplies, Safety	95.09
				<u>1,095.97</u>

SAN GABRIEL VALLEY MVCD

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15344	04/11/2018	AMAZON.COM	6280 SUPPLIES, OPERATIONS	11.52
			6040 Building Maintenance	96.00
6045787810575999			6280 SUPPLIES, OPERATIONS	123.86
			6270 OFFICE SUPPLIES	301.11
			6270 OFFICE SUPPLIES	30.77
			6270 OFFICE SUPPLIES	64.57
			6035 COMPUTER HARDWARE	23.98
			6280 SUPPLIES, OPERATIONS	21.86
			6270 OFFICE SUPPLIES	106.24
			6280 SUPPLIES, OPERATIONS	188.74
				<u>968.65</u>
15345	04/11/2018	ARAMARK UNIFORM SERVICES INC.	6332 Uniforms (Uniforms)	739.13
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	247.55
792287099				<u>986.68</u>
15346	04/11/2018	ATHENS SERVICES	6040 Refuse Disposal (Refuse Disposal)	193.59
				<u>193.59</u>
4904622				
15347	04/11/2018	AZUSA LIGHT & WATER	6343 Meter # 99172930 (Meter # 99172930 Service	77.99
			6343 Meter # 45169724 (Meter # 45169724 Service	45.43
99172930,45169724				<u>123.42</u>
15348	04/11/2018	BARNEYS LOCKSMITH SERVICE	6280 SUPPLIES, OPERATIONS	88.09
				<u>88.09</u>
37003				
15349	04/11/2018	CALIFORNIA DEPARTMENT OF PUBLIC HEALTH	6330 TRAINING, CEU'S	28.00
			6330 TRAINING, CEU'S	392.00

SAN GABRIEL VALLEY MVCD

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
Examinations			6330 TRAINING, CEU'S	56.00
			6330 TRAINING, CEU'S	84.00
				<u>560.00</u>
15350	04/11/2018	CDW GOVERNMENT INC	6036 COMPUTER SOFTWARE	1,963.90
			6035 COMPUTER HARDWARE	1,448.84
7014393			6035 COMPUTER HARDWARE	887.36
7014393			6035 COMPUTER HARDWARE	17.95
			6035 COMPUTER HARDWARE	223.64
				<u>4,541.69</u>
15351	04/11/2018	CHEVRON	6262 Fuel for Trucks (Fuel for Trucks)	2,645.36
				<u>2,645.36</u>
52886198				
15352	04/11/2018	CLARKE MOSQUITO CONTROL	6283 PESTICIDES SUPPLIES	1,021.35
			6283 PESTICIDES SUPPLIES	623.20
5080315, 5080304			6283 PESTICIDES SUPPLIES	600.00
			6283 PESTICIDES SUPPLIES	941.60
			6283 PESTICIDES SUPPLIES	167.51
			6283 PESTICIDES SUPPLIES	304.27
				<u>3,657.93</u>
15353	04/11/2018	ENTERPRISE	6007 - AUTOMOBILE LEASE	6,148.86
				<u>6,148.86</u>
2599				
15354	04/11/2018	FIDELITY SECURITY LIFE INSURANCE CO.	6070 Vision Premiums (Vision Premiums)	12.30
			6070 Vision Premiums (Vision Premiums)	81.03
163466119			6070 Vision Premiums (Vision Premiums)	249.40
			6070 Vision Premiums (Vision Premiums)	24.60
			6070 Vision Premiums (Vision Premiums)	58.91
				<u>426.24</u>

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15355	04/11/2018	INDUSTRIAL MAGNETICS, INC.	6280 SUPPLIES, OPERATIONS	540.00
			6280 SUPPLIES, OPERATIONS	2,031.00
246755			6280 SUPPLIES, OPERATIONS	315.00
				<u>2,886.00</u>
15356	04/11/2018	IRWINDALE INDUSTRIAL CLINIC	6080 Hiring Expenses	900.00
				<u>900.00</u>
438-783631				
15357	04/11/2018	JARED DEVER	6232 Per Diem (Per Diem)	120.00
				<u>120.00</u>
Per Diem, MVCAC				
15358	04/11/2018	JENKINS & HOGIN, LLP	6130 Profess Serv rendered (Professional Services	87.50
				<u>87.50</u>
25159				
15359	04/11/2018	KANDID GRAPHICS	6270 OFFICE SUPPLIES	293.46
				<u>293.46</u>
17342				
15360	04/11/2018	KIMBERLY NELSON	6232 Per Diem (Per Diem)	120.00
				<u>120.00</u>
Per Diem, MVCAC				
15361	04/11/2018	MCFADDEN-DALE INDUSTRIAL HARDWARE	6280 SUPPLIES, OPERATIONS	15.98
			6280 SUPPLIES, OPERATIONS	2.90
183289/2	04/01/2018		6280 SUPPLIES, OPERATIONS	3.00
			6280 SUPPLIES, OPERATIONS	4.80
			6280 SUPPLIES, OPERATIONS	9.20
			6280 SUPPLIES, OPERATIONS	5.10
			6280 SUPPLIES, OPERATIONS	14.20

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Claims List

April 11 - 12, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6280 SUPPLIES, OPERATIONS	15.80
			6280 SUPPLIES, OPERATIONS	19.20
			6280 SUPPLIES, OPERATIONS	19.90
			6280 SUPPLIES, OPERATIONS	6.90
			6280 SUPPLIES, OPERATIONS	5.70
			6280 SUPPLIES, OPERATIONS	10.60
			6280 SUPPLIES, OPERATIONS	7.30
			6280 SUPPLIES, OPERATIONS	68.00
			6280 SUPPLIES, OPERATIONS	15.80
			6280 SUPPLIES, OPERATIONS	17.20
			6280 SUPPLIES, OPERATIONS	18.72
				<u>260.30</u>
15362	04/11/2018	NEWEGG	6035 COMPUTER HARDWARE	1,745.94
			6035 COMPUTER HARDWARE	30.00
1301190726			6035 COMPUTER HARDWARE	165.86
			6035 COMPUTER HARDWARE	23.94
				<u>1,965.74</u>
15363	04/11/2018	OFFICE DEPOT	6270 OFFICE SUPPLIES	15.19
			6270 OFFICE SUPPLIES	78.52
116118417001			6270 OFFICE SUPPLIES	1.44
			6270 OFFICE SUPPLIES	7.46
				<u>102.61</u>
15364	04/11/2018	READYREFRESH BY NESTLE	6170 Arrowhead Water (Arrowhead Water)	241.05
				<u>241.05</u>
18C0024588535				
15365	04/11/2018	SOUTHERN CALIFORNIA EDISON	6340 Electricity (Electricity for period)	1,836.54
				<u>1,836.54</u>

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April 11 - 12, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
2-03-760-7223				
15366	04/11/2018	SOUTHERN CALIFORNIA TECHNOLOGY SOLUTIONS	6040 Building Maintenance	875.00
			6040 Building Maintenance	111.00
131915	04/01/2018		6040 Building Maintenance	21.30
			6040 Building Maintenance	46.50
			6040 Building Maintenance	464.00
			6040 Building Maintenance	16.20
			6040 Building Maintenance	155.00
			6040 Building Maintenance	55.00
			6040 Building Maintenance	67.35
				<u>1,811.35</u>
15367	04/11/2018	STREAMLINE	6036 COMPUTER SOFTWARE	200.00
				<u>200.00</u>
97093				
15368	04/11/2018	THERMAL COMBUSTION INNOVATORS	6250 LABORATORY SUPPLIES	94.72
				<u>94.72</u>
189389				
15369	04/11/2018	TIRE ZONE	6260 SUPPLIES, MECHANICAL	635.00
				<u>635.00</u>
42145				
15370	04/11/2018	US BANK	6030 BOARD EXPENSES	25.84
			6030 BOARD EXPENSES	49.56
Elliott			6030 BOARD EXPENSES	41.94
			6030 BOARD EXPENSES	34.95
			6185 POSTAGE	10.15
			6030 BOARD EXPENSES	25.36
			6232 SEMINARS AND MEETINGS	99.31
			6036 COMPUTER SOFTWARE	44.95

SAN GABRIEL VALLEY MVCD

Claims List

April 11 - 12, 2018

Num	Date	Name	Item	Original Amount
Dever			6036 COMPUTER SOFTWARE	29.97
			6232 SEMINARS AND MEETINGS	80.00
			6232 SEMINARS AND MEETINGS	284.32
			6232 SEMINARS AND MEETINGS	114.65
			6232 SEMINARS AND MEETINGS	218.00
			6232 SEMINARS AND MEETINGS	10.50
			6036 COMPUTER SOFTWARE	67.80
			6232 SEMINARS AND MEETINGS	86.14
			6232 SEMINARS AND MEETINGS	65.00
	Farned			6232 SEMINARS AND MEETINGS
			6232 SEMINARS AND MEETINGS	758.20
			6232 SEMINARS AND MEETINGS	358.00
			6280 SUPPLIES, OPERATIONS	319.72
			6030 BOARD EXPENSES	32.96
			6290 Supplies, Public Informati	9.69
			6232 SEMINARS AND MEETINGS	128.98
Hagele			6232 SEMINARS AND MEETINGS	196.00
			6280 SUPPLIES, OPERATIONS	36.86
Nelson			6280 SUPPLIES, OPERATIONS	10.27
			6260 SUPPLIES, MECHANICAL	28.61
Niffenegger			6260 SUPPLIES, MECHANICAL	673.47
			6232 SEMINARS AND MEETINGS	947.75
			6290 Supplies, Public Informati	4.99
Sun			6290 Supplies, Public Informati	7.04
			6040 Building Maintenance	76.65
			6035 COMPUTER HARDWARE	43.79
Vander Heyden			6030 BOARD EXPENSES	28.88
Alba			6080 Hiring Expenses	339.80
			6080 Hiring Expenses	84.95
			6232 SEMINARS AND MEETINGS	32.48
Brisco			6270 OFFICE SUPPLIES	143.57
			6185 POSTAGE	14.74
				5,590.84

SAN GABRIEL VALLEY MVCD

Claims List

April 11 - 12, 2018

Num	Date	Name	Item	Original Amount
15371	04/11/2018	WINDOWASHERS, LLC.	6046 COMPUTER MAINTENANCE (Contract Supp	2,800.00
				<u>2,800.00</u>
SGV04018				
15372	04/11/2018	JARED DEVER	6232 Per Diem (Per Diem)	200.00
				<u>200.00</u>
Per Diem, Washington				
			Total Accounts Payable 4/11/2018	78,195.91

SAN GABRIEL VALLEY MVCD
Claims List
April 20, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	04/20/2018	AFLAC	6070 Vision Premiums (Vision Premiums)	12.84
			6070 Vision Premiums (Vision Premiums)	129.66
116942				<u>142.50</u>
EFT	04/20/2018	CAL PERS	6070 Med premiums - Cafeteria (Medical premiums)	310.40
			6070 Med premiums - Cafeteria (Medical premiums)	4,355.69
100000015268591			6070 Med premiums - Cafeteria (Medical premiums)	2,283.73
			6070 Med premiums - Cafeteria (Medical premiums)	1,912.56
			6072 Medl premiums- Retired EE (Medical premium	266.00
			6070 ADMIN FEE (Admin fee)	40.94
			6070 ADMIN FEE (Admin fee)	5.06
				<u>9,174.38</u>
EFT	04/20/2018	PERS	6200 Employer Cont - CLASSIC (Employer Contribu	466.96
			6200 Employer Cont - CLASSIC (Employer Contribu	861.52
PR of 4/19/18			6200 Employer Cont - CLASSIC (Employer Contribu	1,731.02
			6200 Employer Cont - CLASSIC (Employer Contribu	275.30
			6200 Employer Cont - PEPRA (Employer Contributi	86.39
			6200 Employer Cont - PEPRA (Employer Contributi	1,733.29
			6200 Employer Cont - PEPRA (Employer Contributi	633.90
			6200 Employer Cont - PEPRA (Employer Contributi	326.52
			6200 Employer Cont - CLASSIC (Employer Contribu	112.33
			6200 Employer Cont - PEPRA (Employer Contributi	78.19
				<u>6,305.42</u>
15373	04/20/2018	AMAZON.COM	6270 OFFICE SUPPLIES	426.69
			6290 Supplies, Public Informati	369.30
6045787810575999			6035 COMPUTER HARDWARE	640.21
			6030 BOARD EXPENSES	72.24
			6280 SUPPLIES, OPERATIONS	55.72
			6035 COMPUTER HARDWARE	32.22

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Claims List

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<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6270 OFFICE SUPPLIES	257.62
			6035 COMPUTER HARDWARE	22.02
			6270 OFFICE SUPPLIES	30.44
			6040 Building Maintenance	168.13
			6250 LABORATORY SUPPLIES	295.96
			6260 SUPPLIES, MECHANICAL	14.23
				<u>2,384.78</u>
15374	04/20/2018	AURORA INDUSTRIAL HYGIENE	6042 EQUIPMENT MAINTENANCE	570.00
			6042 EQUIPMENT MAINTENANCE	525.00
IH9990			6042 EQUIPMENT MAINTENANCE	50.00
			6042 EQUIPMENT MAINTENANCE	435.00
			6042 EQUIPMENT MAINTENANCE	250.00
			6042 EQUIPMENT MAINTENANCE	75.00
				<u>1,905.00</u>
15375	04/20/2018	BECKY A. SHEVLIN	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15376	04/20/2018	BIOQUIP PRODUCTS	6280 SUPPLIES, OPERATIONS	418.50
			6280 SUPPLIES, OPERATIONS	36.62
132314			6280 SUPPLIES, OPERATIONS	25.90
				<u>481.02</u>
15377	04/20/2018	CALOLYMPIC SAFETY	6302 Supplies, Safety	88.80
			6302 Supplies, Safety	39.84
369106			6302 Supplies, Safety	7.80
			6302 Supplies, Safety	5.80
			6302 Supplies, Safety	25.29
			6302 Supplies, Safety	8.00
			6302 Supplies, Safety	162.96

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April 20, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6302 Supplies, Safety	1,842.55
			6302 Supplies, Safety	25.05
			6302 Supplies, Safety	65.08
			6302 Supplies, Safety	215.76
			6302 Supplies, Safety	67.12
				<u>2,554.05</u>
15378	04/20/2018	CANON FINANCIAL SERVICES, INC.	6073 EQUIPMENT CANON (Canon Graphics Equip	1,395.31
				<u>1,395.31</u>
18521427				
15379	04/20/2018	CDW GOVERNMENT INC	6036 COMPUTER SOFTWARE	1,134.92
			6036 COMPUTER SOFTWARE	2,356.68
MKG7641			6036 COMPUTER SOFTWARE	1,729.64
			6036 COMPUTER SOFTWARE	864.82
				<u>6,086.06</u>
15380	04/20/2018	CHARLES MYERS	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
PR of 4/13/19				
15381	04/20/2018	CIVIC PUBLICATIONS, INC.	6290 Supplies, Public Informati	1,100.00
				<u>1,100.00</u>
1380				
15382	04/20/2018	COREY GALAYCAY	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15383	04/20/2018	CRUZ BACA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				

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April 20, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15384	04/20/2018	CYNTHIA STERNQUIST	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15385	04/20/2018	DAN HOLLOWAY	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15386	04/20/2018	EMMETT G. BADAR	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15387	04/20/2018	FORESTRY SUPPLIERS, INC.	6302 Supplies, Safety	89.95
			6302 Supplies, Safety	89.95
337117-00	04/09/2018		6302 Supplies, Safety	279.90
			6302 Supplies, Safety	139.95
			6302 Supplies, Safety	139.95
			6302 Supplies, Safety	100.00
			6280 SUPPLIES, OPERATIONS	29.75
			6280 SUPPLIES, OPERATIONS	113.70
			6280 SUPPLIES, OPERATIONS	93.75
			6280 SUPPLIES, OPERATIONS	183.00
			6280 SUPPLIES, OPERATIONS	93.71
				<u>1,353.61</u>
15388	04/20/2018	HARBOR FREIGHT TOOLS	6040 Building Maintenance	328.49
			6260 SUPPLIES, MECHANICAL	109.48
839762			6150 MEMBERSHIPS	49.26
				<u>487.23</u>
15389	04/20/2018	HAROLD J. BISSNER III	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				

SAN GABRIEL VALLEY MVCD

Claims List

April 20, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15390	04/20/2018	HENRY M. MORGAN	6030 BOARD EXPENSES	149.50
				<u>149.50</u>
BM of 4/13/18				
15391	04/20/2018	HOME DEPOT	6040 Building Maintenance	6.53
			6260 SUPPLIES, MECHANICAL	25.48
8190224			6040 Building Maintenance	99.38
			6280 SUPPLIES, OPERATIONS	8.50
			6040 Building Maintenance	51.63
				<u>191.52</u>
15392	04/20/2018	J & J JANITORIAL SERVICES, INC.	6040 Building Maintenance	1,296.00
				<u>1,296.00</u>
4501				
15393	04/20/2018	JERRY VELASCO	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15394	04/20/2018	JOHN CAPOCCIA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15395	04/20/2018	JOSEPH LEON	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15396	04/20/2018	JOSEPH ROCHA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				

SAN GABRIEL VALLEY MVCD

Claims List

April 20, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15397	04/20/2018	JULI COSTANZO	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15398	04/20/2018	KENN K. FUJIOKA	6072 Medl premiums- Retired EE (Medical premium	440.21
				<u>440.21</u>
Premium Reimburse				
15399	04/20/2018	KING OF SOUNDS	6280 SUPPLIES, OPERATIONS	550.00
			6280 SUPPLIES, OPERATIONS	50.00
				<u>600.00</u>
Camera Truck 1-93				
15400	04/20/2018	MAIL FINANCE, INC.	6185 LEASE NO (Lease No N13082075)	74.61
				<u>74.61</u>
P7095888				
15401	04/20/2018	MARINA KHUBESRIAN, MD	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15402	04/20/2018	MARY W. SU	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15403	04/20/2018	MIKE SPENCE	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15404	04/20/2018	RED WING SHOE STORE	6302 Supplies, Safety	142.88
			6302 Supplies, Safety	137.95
			6302 Supplies, Safety	142.88
20180410026095				

SAN GABRIEL VALLEY MVCD

Claims List

April 20, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6302 Supplies, Safety	231.59
			6302 Supplies, Safety	231.59
			6302 Supplies, Safety	231.59
			6302 Supplies, Safety	175.00
			6302 Supplies, Safety	137.95
				<u>1,431.43</u>
15405	04/20/2018	RICHARD BARAKAT	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
				BM of 4/13/18
15406	04/20/2018	ROBERT KENNEDY	6072 Medl premiums- Retired EE (Medical premium	183.34
				<u>183.34</u>
				Premium Reimburse
15407	04/20/2018	ROBERT NEHER	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
				BM of 4/13/18
15408	04/20/2018	ROGER CHANDLER	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
				BM of 4/13/18
15409	04/20/2018	SANDRA ARMENTA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
				BM of 4/13/18
15410	04/20/2018	SOCALGAS	6341 Utilities (Meter # 10313904 Acc # 057 518 210	113.30
			6341 Utilities (Meter # 10313904 Acc # 057 518 210	55.49
				<u>168.79</u>
				05751821009,05961821

SAN GABRIEL VALLEY MVCD

Claims List

April 20, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
15411	04/20/2018	STEPHEN SHAM	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/13/18				
15412	04/20/2018	THERMAL COMBUSTION INNOVATORS	6250 LABORATORY SUPPLIES	94.70
				<u>94.70</u>
189936				
15413	04/20/2018	TPx COMMUNICATIONS	6315 Monthly Internet Charges (Monthly Internet Ch	951.46
			6320 Office phones (Office phones)	955.04
				<u>1,906.50</u>
102259829-0				
15414	04/20/2018	ULINE	6250 LABORATORY SUPPLIES	70.80
			6250 LABORATORY SUPPLIES	6.71
			6250 LABORATORY SUPPLIES	12.44
				<u>89.95</u>
12762122				
15415	04/20/2018	VERIZON WIRELESS	6312 Monthly District Field Ph (Monthly District Fiel	797.51
			6312 Monthly District Field Ph (Monthly District Fiel	1,854.16
				<u>2,651.67</u>
9805081543				
15416	04/20/2018	WELLS FARGO VENDOR FIN SERV	6073 EQUIPMENT WELLS FARGO (Wells Fargo E	1,500.15
				<u>1,500.15</u>
68259415				
15417	04/20/2018	MAIL FINANCE, INC.	6185 LEASE NO (Lease No N13082075)	272.25
				<u>272.25</u>
N7103170				

SAN GABRIEL VALLEY MVCD

Claims List

April 20, 2018

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
2485 Petty Cash Check	04/30/2018	COSTCO		139.91
				139.31
2486 Petty Cash Check	04/30/2018	Smart & Final		85.63
				85.63

Total Accounts Payable 4/20/2018 46,745.52

Total Accounts Payable April 2018 124,941.43

Total Payroll for April 2018 191,562.57
see attached

Total Claims List for April 2018 316,504.00

**San Gabriel Valley MVCD
Payroll for March 2018**

Department	Apr 5, 2018	Apr 19, 2018	TOTAL
EXECUTIVE	5,234.40	5,234.40	10,468.80
ADMINISTRATION	11,065.99	11,179.20	22,245.19
OPERATIONS	45,584.44	45,059.67	90,644.11
SURVEILLANCE	14,382.09	13,161.74	27,543.83
COMMUNICATIONS	8,089.11	8,189.11	16,278.22
SEASONAL WORKERS	<u>4,635.52</u>	<u>5,573.92</u>	<u>10,209.44</u>
Gross Payroll	88,991.55	88,398.04	177,389.59
Employer Taxes	1,833.62	1,868.80	3,702.42
Car Allowance	500.00	-	500.00
Employee Benefit-Med	<u>4,985.28</u>	<u>4,985.28</u>	<u>9,970.56</u>
TOTAL PAYROLL	96,310.45	95,252.12	191,562.57

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 83% of Year Completed
April 30, 2018

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
PERSONNEL EXPENSES						
Salaries, Exempt	36,595.66	284,361.95	317,763.00	33,401.05	89.49	
Salaries - Non Exempt	116,519.69	1,073,508.29	1,286,548.00	213,039.71	83.44	
Salaries - Overtime	2,051.97	18,429.60	15,000.00	(3,429.60)	122.86	Pool work/aerial surveillance
Salaries - Vacation	6,357.94	90,090.77	94,000.00	3,909.23	95.84	Increased vacation usage
Salaries-Holiday	141.52	91,863.61	95,000.00	3,136.39	96.70	Floating holidays
Salaries, Sick Pay	5,513.37	52,036.65	63,000.00	10,963.35	82.60	
Salaries, Part-time - XH	10,209.44	161,758.37	350,000.00	188,241.63	46.22	
Management Car Allowance	500.00	5,600.00	9,600.00	4,000.00	58.33	
Cafeteria Benefit	24,799.44	228,803.13	267,200.00	38,396.87	85.63	
Hlth Benefits, Ret Emps	889.55	9,642.61	5,520.00	(4,122.61)	174.68	higher reimburse for mgr
Medicare	2,668.46	26,492.26	40,615.00	14,122.74	65.23	
Retirement - Employer	19,933.13	201,404.32	250,100.00	48,695.68	80.53	
Social Security	358.90	4,922.11	13,500.00	8,577.89	36.46	
Post Retirement Benefits	0.00	0.00	0.00	0.00	0.00	
TOTAL PERSONNEL EXPENSES	226,539.07	2,248,913.67	2,807,846.00	558,932.33	80.09	
OPERATING EXPENSES						
Awards	0.00	1,747.13	1,800.00	52.87	97.06	Employee recognition
Bank Charges	319.10	3,658.15	4,500.00	841.85	81.29	
Board expenses	2,561.23	23,536.72	32,600.00	9,063.28	72.20	
Computer Hardware	5,305.75	17,859.31	25,000.00	7,140.69	71.44	
Computer Software	8,392.68	39,771.03	32,500.00	(7,271.03)	122.37	Hr Software, Esri maint renewal
Building maintenance	4,375.30	48,650.87	39,800.00	(8,850.87)	122.24	Warehouse remodel
Maintenance, equipment	1,905.00	2,525.80	8,900.00	6,374.20	28.38	
Maintenance, grounds	0.00	615.00	7,000.00	6,385.00	8.79	
Professional Services-IT	2,800.00	31,600.00	35,000.00	3,400.00	90.29	Legal inv pd by District
Lease Equipment	2,895.46	14,946.73	38,000.00	23,053.27	39.33	
Fees & Assessments	0.00	3,613.44	4,400.00	786.56	82.12	
Hiring expenses	1,324.75	3,925.54	5,000.00	1,074.46	78.51	
VCJPA General Fund	0.00	10,729.00	9,965.00	(764.00)	107.67	One time fee
Insurance, liability	0.00	35,020.00	57,537.00	22,517.00	60.87	One time fee
Workers Comp Insurance	0.00	72,577.00	121,416.00	48,839.00	59.78	One time fee
Other Insurance	0.00	1,254.28	2,000.00	745.72	62.71	

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 83% of Year Completed
April 30, 2018

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Insurance, property	0.00	3,250.00	3,250.00	0.00	100.00	One time fee
Insurance, unemployment	675.16	18,265.92	15,000.00	(3,265.92)	121.77	Additional employees
Legal	87.50	22,085.86	25,000.00	2,914.14	88.34	Legal inv pd by District
Memberships	49.26	18,077.52	25,000.00	6,922.48	72.31	
Miscellaneous expenses	241.05	2,614.50	3,000.00	385.50	87.15	Increased water delivery
Postage	371.75	4,112.64	5,500.00	1,387.36	74.78	
Prof. Services, Auditor	0.00	16,082.50	16,000.00	(82.50)	100.52	One time fee
Professional Services	0.00	4,045.00	5,000.00	955.00	80.90	
Research	0.00	0.00	8,000.00	8,000.00	0.00	
Seminars and meetings	3,844.33	17,522.89	40,000.00	22,477.11	43.81	
Tuition Reimbursement	0.00	1,995.00	8,000.00	6,005.00	24.94	
Supplies, laboratory	575.33	22,491.99	65,000.00	42,508.01	34.60	
Supplies, mechanical	1,486.27	10,016.92	30,000.00	19,983.08	33.39	
Supplies, gasoline	2,645.36	35,931.46	55,000.00	19,068.54	65.33	
Supplies, office	1,757.08	8,649.45	20,000.00	11,350.55	43.25	
Supplies, operations	5,587.60	29,277.01	18,000.00	(11,277.01)	162.65	Back Pack sprayers
Supplies, pesticides	20,944.95	30,458.22	50,000.00	19,541.78	60.92	
Supplies, public informat	1,491.02	26,197.33	37,500.00	11,302.67	69.86	
Supplies, reference	0.00	0.00	2,000.00	2,000.00	0.00	
Supplies, safety	5,778.27	17,516.36	15,000.00	(2,516.36)	116.78	Safety equipment, boots, first aid
Surveillance, Aerial	0.00	0.00	25,000.00	25,000.00	0.00	
Tax Collection	0.00	99,279.72	100,000.00	720.28	99.28	One time fee
Communications, field	2,651.67	20,647.77	26,000.00	5,352.23	79.41	
Telephone, Internet	951.46	9,304.76	16,000.00	6,695.24	58.15	
Telephone , Office	955.04	9,547.05	14,000.00	4,452.95	68.19	
Training , CEU's	560.00	6,636.00	6,000.00	(636.00)	110.60	Certification renewals
Uniforms and clothing	739.13	9,267.64	25,000.00	15,732.36	37.07	
Utilities, Electric	1,836.54	31,171.32	39,000.00	7,828.68	79.93	
Utilities, Natural Gas	168.79	1,862.89	3,200.00	1,337.11	58.22	
Utilities, Water	123.42	1,521.27	2,200.00	678.73	69.15	
Automobile Lease	6,148.86	60,850.54	106,900.00	46,049.46	56.92	
TOTAL OPERATING EXPENSES	89,549.11	850,709.53	1,234,968.00	384,258.47	68.89	
TOTAL EXPENSES	316,088.18	3,099,623.20	4,042,814.00	943,190.80	76.67	

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 83% of Year Completed
April 30, 2018

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
RESERVES					
Reserve, Unallocated Gene		0.00	100,000.00	100,000.00	0.00
Reserve, Public Health Em		0.00	1,326,200.00	1,326,200.00	0.00
Reserve, Capital & Asset		0.00	612,923.00	612,923.00	0.00
Reserve, Pension Liability		0.00	200,258.00	200,258.00	0.00
TOTAL RESERVES	0.00	0.00	2,239,381.00	2,239,381.00	0.00

**San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
April 13, 2017 at 7:00 AM**

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Cruz Baca (Baldwin Park)
- 6 Corey Calaycay (Claremont)
- 7 Henry Morgan (Covina)
- 8 Jamie Bissner (County of L.A.)
- 9 Jerry Velasco (El Monte)
- 10 Charles Myers (Glendora)
- 11 Manuel Garcia (Irwindale)
- 12 Dan Holloway (La Puente)
- 13 Robert Neher (La Verne)
- 14 Becky Shevlin (Monrovia)
- 15 Joseph Leon (Monterey Park)
- 16 Rachel Janbek (Pasadena)
- 17 Sandra Armenta (Rosemead)
- 18 Emmett Badar (San Dimas)
- 19 Juli Costanzo (San Gabriel)
- 20 John Capoccia (Sierra Madre)
- 21 Marina Khubesrian (So. Pas)
- 22 Cynthia Sternquist (Temple City)
- 23 Mary Su (Walnut)
- 24 Mike Spence (West Covina)

Guest: Kristine Courdy, Public Works Operations Manager for the City of So. Pasadena

Trustees Absent

1. Margaret Finlay (Duarte)
2. Abraham Cruz (Industry)
3. Tim Sandoval (Pomona)

Staff Attending

Jared Dever
Levy Sun
Esther Elliott
Jason Farned
Rose Alba

1. Call to Order

Board President Corey Calaycay called the meeting to order at 7:00 AM.

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by Trustee Spencer.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A motion by Trustee Morgan to approve the Consent Calendar as submitted was seconded by Trustee Barakat and unanimously approved.

- A. List of Claims for the month of March
- B. Budget Status Report for March
- C. Minutes of Board of Trustees Meeting March
- D. Operations Report
- E. Surveillance Report
- F. Communications Report
- G. February 2018 Monthly Treasurer Report / District Working Balance for April

5. Presentation: Transparency in Control Strategies

Scientific Program Manager Melissa Doyle distributed the newly formatted Surveillance Report designed to clarify, define, and improve transparency so that Trustees understand the strategies for abatement. She explained that Physical control deals with physically removing breeding sources; Cultural control provides information to the public so they know how they can help, and Chemical control uses pesticides formulated to deal with pests in the different phases of their life cycle; adult, larvae, and pupae.

Melissa explained how larvicide oils spread out on surfaces causing suffocation. Insect Growth Regulators (IGR) will inhibit metamorphosis, bacterium are toxic to larvae when ingested, and biological controls, such as mosquito fish, eat the mosquito larvae and pupae.

With the addition of the three new cities in the District, Operations specialists have been reassigned zones for more efficient coverage of the twenty six cities and the Los Angeles County areas of the District.

6. Consider Amending Personnel and Salary Resolution 92-11, Article XI, Leave Provisions, and Incorporate Section 9, Catastrophic Leave Program as recommended by the Personnel/Policy Committee*

District Manager Jared Dever reported that the Personnel/Policy Committee met last month to discuss the addition of a Catastrophic Leave Program to the District's Personnel and Salary Resolution 92-11, Article XI, Leave Provisions.

A motion by Trustee Chandler to amend the Personnel and Salary Resolution 92-11 Article XI, Leave Provisions and incorporate Section 9, Catastrophic Leave Program as recommended by the Personnel/Policy Committee was seconded by Trustee Morgan and unanimously approved.

7. Report from the Ad Hoc RFP Legal Counsel Committee

Corey reported that the Ad Hoc RFP Legal Counsel Committee interviewed representatives from the firm of Lozano Smith Attorneys at Law and from the firm of Lee, Hong, Degeman, Kang and Waimey for District Legal Counsel.

A motion by Trustee Morgan to select the firm of Lozano Smith Attorneys at Law represented by (Partner) William P. Curley III, to provide legal counsel to the District was seconded by Trustee Spence and was unanimously approved.

Corey added that the firm's representatives will be introduced at the May 11, 2018 Board of Trustees' meeting.

8. Consider Local Agency Formation Commission (LAFCO) request for the San Gabriel Valley Mosquito and Vector Control District to Submit a Proposal to Annex a Portion of the City of Azusa

District Manager Jared Dever reported that although the LAFCO Commission voted to waive the District's \$6500 application fee to annex a portion of the City of Azusa, the District would still have additional fees not controlled by LAFCO.

A motion by Trustee Morgan to submit a proposal to annex a portion of the City of Azusa with incidental fees not associated with LAFCO was seconded by Trustee Baca and unanimously approved.

9. District Administration

A. Jared reported that the L.A. County Arboviral Disease Task Force met on March 21, 2018 in the District's Boardroom. In the past many of these Southern California agencies met mainly to discuss ZIKA. However, at this meeting attending agencies focused on West Nile virus.

B. Seasonal Employees

Jared reported that the District plans to eliminate WNV with the help of a full pool of seasonal staff brought on from March to November giving the District the benefit of providing enhanced mosquito control for a longer term.

C. AMCA Annual Washington DC Conference

Jared reported he will attend the American Mosquito Control Association (AMCA) from May 14 to May 17, 2018. He invited anyone interested in attending to give him a call.

10. Conference Reports

- A. Jared Dever, District Manager**
- B. Jason Farned, Operations Manager**
- C. Levy Sun, Public Information Officer**
- D. Summer O'Brien, Surveillance Technician**

11. Trustee Reports

None

12. New Business

Corey asked that any Trustee that would like to receive an electronic agenda packet instead of a paper packet to please let Jared know.

Corey requested that the June 9, 2018 Board of Trustees' meeting be moved to June 15, 2018.

A motion by Trustee Chandler to add the meeting schedule request to the May 11, 2018 Board Agenda was seconded and unanimously approved.

Corey invited everyone to the upcoming City of Claremont outreach events on Saturday, April 14, 2018.

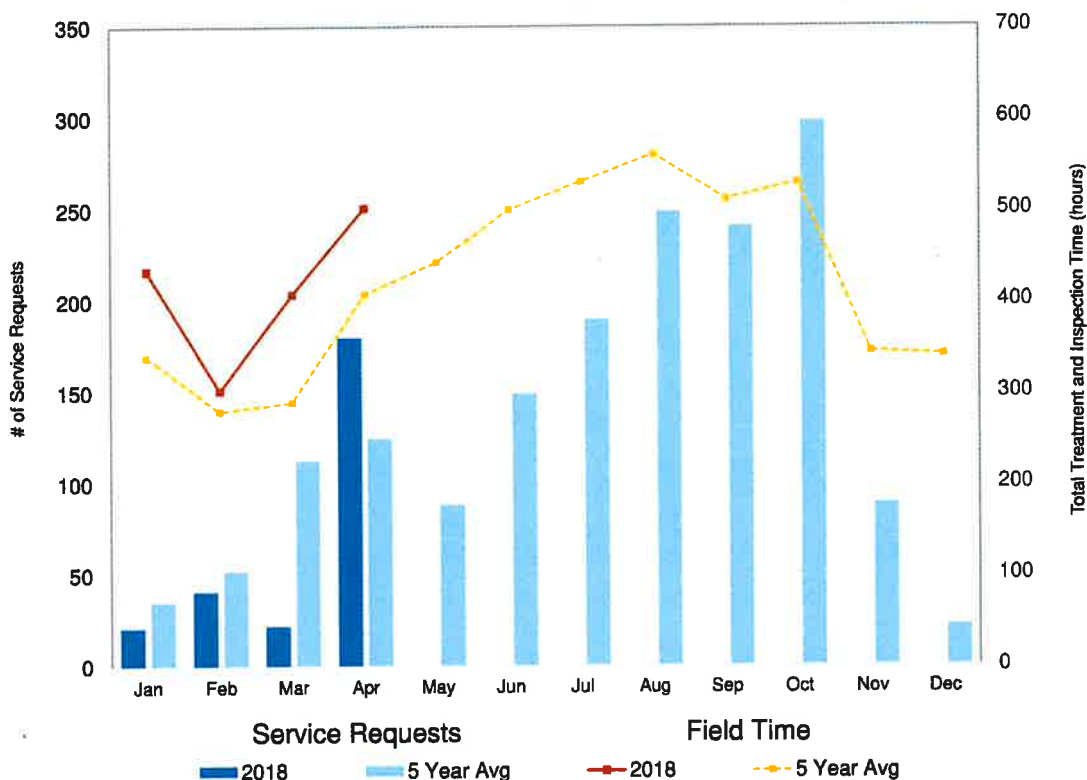
13. The Personnel/Policy Committee and the Finance Committee met after the Board Adjourned.

14. Adjournment

No motion. The meeting was adjourned at 7:35 AM

**Operations
Report Week
14 – 17 2018**

Operations Workflow:



Operations Summary:

Fixed wing aerial photographic surveillance was conducted on April 20th by Franklin Aerial Services. The surveillance identified an increased quantity of out-of-service swimming pools compared to last year, likely due to the addition of the cities of Baldwin Park, Pasadena, and South Pasadena. Violation notices will be sent to the properties determined to be most likely to breed mosquitoes by District staff. These notices include a correction deadline, a photo of the green pool, education about mosquito development, and the California Health and Safety Code. The District hopes to use “increased pressure” from the mailed notices to achieve swift resident compliance. Our plan is to resolve as many green pools as possible before virus activity can ramp up. After receiving a letter, residents can text or email the District to confirm they have corrected the pool. Residents can respond to their violation notices and provide a picture of corrected pool with the violation notice in the foreground. The District will then use the submitted photo to remove the pool from the list of violations. However, all pools will continue to be monitored in our database prioritized by their last listed condition.

Flood channel and underground storm drain inspections and treatments are also underway. These specialized activities will continue through the season with goals such as; finding high efficiency routes to help keep up with historical larval habitats while providing time to find new locations.

Chemical Usage:

Larvicides/Pupicides					
Method of Action	Target	Amount		Area Treated	
Larvicide Oils (Surface Film)					
Suffocation	Mosquitoes	3.39	gal.	32250	sq.ft.
Insect Growth Regulators (IGR's)					
Inhibits metamorphosis	Mosquitoes	0	gal.	0	sq.ft.
Inhibits metamorphosis	Mosquitoes	6.66	lbs.	10690	sq.ft.
Bacterials					
Ingestion, toxicant	Mosquitoes	0	gal.	0	sq.ft.
Ingestion, toxicant	Mosquitoes	10.78	lbs.	76982	sq.ft.
Ingestion, toxicant	Black flies	7.82	gal.	4346	m ³
Biologicals					
Mosquito fish	Mosquitoes	399	ea.	10546	sq.ft.

Zone Specialists:

Zone	Specialist	Cities
1	Marc Mitchell	Alhambra, Monterey Park, San Gabriel and South Pasadena
2	Leslie Conner	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Jon Halili	Baldwin Park, El Monte and Rosemead
5	Ignacio Ureña	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Marco Gaytan	Industry, La Puente, West Covina
7	Steven Gallegos	Covina, Glendora, San Dimas
8	Hendricks Peña	Claremont, La Verne, Pomona, Walnut

Surveillance Activities – Disease Weeks 14-18

I. Mosquito Collections and Mosquito Pools for Arbovirus Surveillance

The surveillance department began trapping for mosquitoes throughout the district in week 15. Traps are placed in a variety of location types to provide optimal surveillance for disease-carrying mosquitoes weekly. Larval and adult traps were also placed to capture black flies.

Surveillance Activities

Mosquito Collections

Eggs	88 Samples	74 eggs
Larvae	15 Samples	117 Larvae
Adults	184 Traps	4,437 Mosquitoes

Black Fly

Larvae and Pupae	6 Samples	292 Larvae, 29 Pupae
Adults	23 Traps	16 Black Flies

II. Disease Surveillance

To maximize efficiency and reduce testing expenses, the district has established an agreement with West Valley Mosquito and Vector Control district to test mosquito samples for disease. The surveillance department began submitting mosquito pools for viral testing in week 18. No dead birds were collected within the District in disease weeks 14-18.

III. Notes

Melissa Doyle gave a presentation to the County of Los Angeles Environmental Health Division about the biology of invasive *Aedes* mosquitoes.

Post-Offer Physical Examination:

A medical doctor must certify that a candidate is physically able to perform the duties of the position and is free of illegal substances as determined by a drug screen. A medical doctor and/or laboratory designated by the District shall perform the post-offer physical examination and drug screen and the District shall pay all costs.

The San Gabriel Valley Mosquito & Vector Control District reserves the right to modify, delete, augment, or supplement the duties, qualifications, and requirements stated at its sole and absolute discretion.

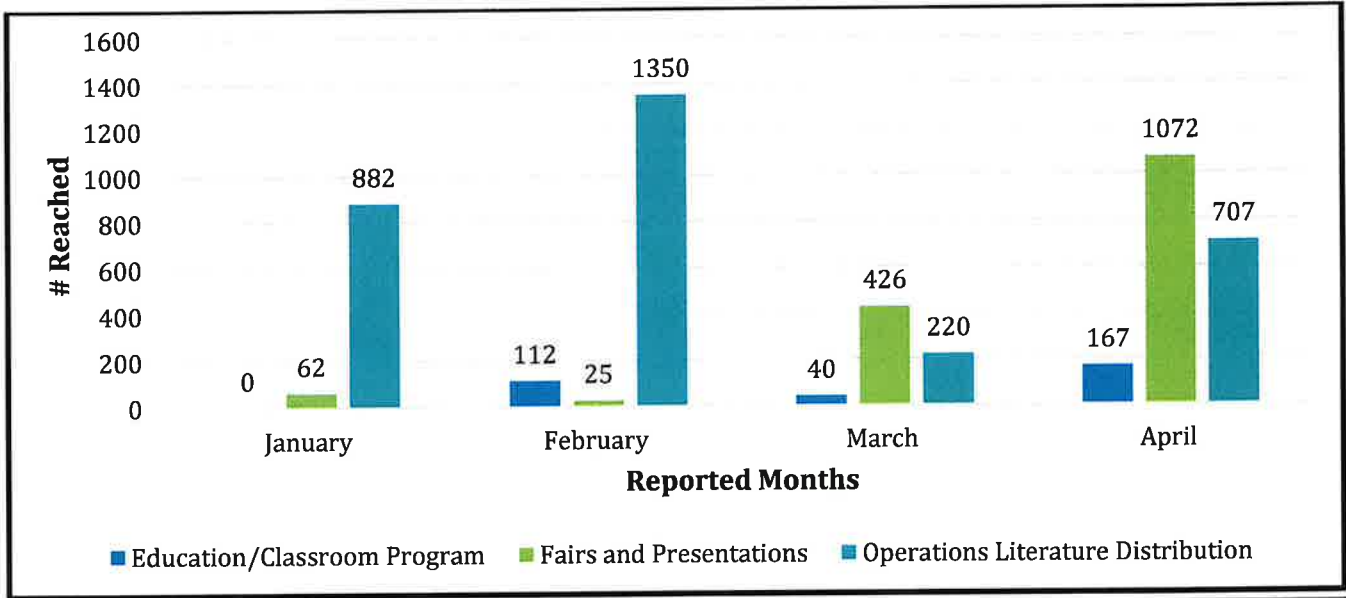
Communications Department

April 1, 2018 – April 28, 2018

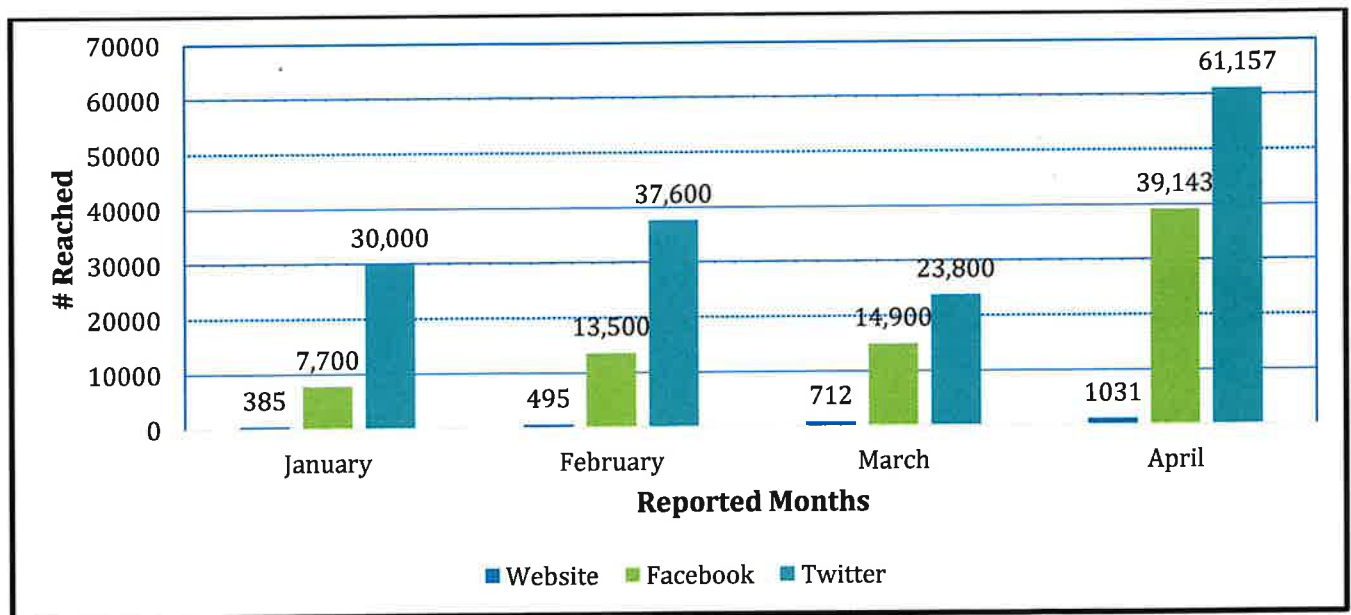
Outreach Activities:

Highlights

- California Mosquito Awareness Week: 4/15 – 4/21 (See campaign summary at end of Item 4F)



Digital Activities:



Media Activity:

Date	Media Outlet	Headline
4/15	City of Monrovia	Help Us Reduce the Mosquito Population by Removing Stagnant Water
4/18	City of South Pasadena	City of South Pasadena Joins CA Mosquito Awareness Week

Press Releases and E-blasts:

Date	Headline
4/10	E-blast to City Managers and Trustees: Appreciation Day Lunch and Mosquito Awareness Week

Programmatic:

Education Program:

- Created mock up for Z-Fold Backyard Checklist and MAD Coloring Sheet
- Creation of Pre- and Post-visit support material for Grade One classroom visit
- Establish goals and objectives for Pre- and Post-visit support material for Grade Two classroom visit
- Incorporated into PowerPoint and tested new polling of system (Pre- and Post-Presentation Goal Assessment) in a classroom setting (Transitional Kindergarten through Grade 8)

Overall Outreach:

- Fielded phone calls from residents
- Coordinated Mosquito Awareness Week campaign with other organizations
- Created campaign page and URL www.SGVPools.org to assist Operations

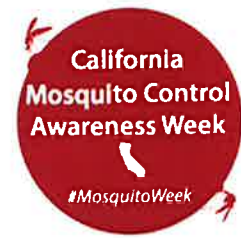
Administrative:

Training and Meetings

- 4/9 – Meeting with Pasadena Public Health Dept. (PPHD)
- 4/10 – Planning meeting with L.A. County DPH – Emergency Prep
- 4/11 – PIO meeting with Assemblymember Blanca Rubio office – Leia Fletes
- 4/16 – MVCAC Southern Region meeting
- 4/26 – PIO meeting with Assemblymember Chris Holden office – Matthew Lyons
- 4/26 – PIO meeting with Pasadena city council liaisons

CAMPAIGN SUMMARY

On April 15 - 21, 2018, the State of California observed California Mosquito Control Awareness Week, in an effort to raise awareness about the importance of mosquito prevention. The San Gabriel Valley Mosquito and Vector Control District lead this effort through content creation, digital advertising, strategic partnerships, classroom visits, and city events.



OFFICIAL CAMPAIGN HASHTAG: #MosquitoWeek

CAMPAIGN WEBSITE: NoWaterNoMosquito.org

PLATFORMS

The District ran the campaign predominantly on Facebook and Twitter with a presence on LinkedIn. But content was created to reach multiple platforms which included Instagram and city websites.

FACEBOOK BY THE NUMBERS

Post	Impressions	Reactions	Comments	Shares
50	32,979	838	40	278

TWITTER BY THE NUMBERS

Tweets	Impressions	Engagements	Likes	Retweets
78	38,632	944	213	238

KEY HIGHLIGHTS

The District created a social media playbook that was accessible to everyone via the website, and encouraged mosquito and vector control agencies, public health agencies, community organizations, and cities in the District to share campaign content on their digital platforms. This also involved elected officials like L.A. County Supervisor Hilda Solis, State Senator Ed Hernandez, State Assemblymember Freddie Rodriguez, State Assemblymember Blanca Rubio, and local city council members.

Utilizing the District's reach with classroom visits, preschoolers and kindergartners were engaged with an informative coloring sheet. The District also utilized community events to encourage in-person awareness and campaign promotion. The District ran a coloring contest for residents to win fun prizes.



May 11, 2018

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: May 1, 2018 District Working Fund Balance

April 1, 2018 balance:	\$4,167,909.32
April 1- April 30, 2018 expenditures:	\$316,504.00

May 1, 2018 Working Fund Balance: \$3,851,405.32

Respectfully Submitted:



**Jared Dever
District Manager**

Treasurer's Report-March 2018
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for March 2018.

The Total of All Funds Balance is \$4,167,909.32

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.



Henry Morgan

Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 9, FY 2018 received on April 1, 2018**

Item 4G

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	1.14%	\$1,347,405.24	interest	\$0.00	LAIF Statement (March 2018)	\$1,347,405.24

Maturity Date: Perpetual
Interest rate as of Mar 2018

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.68%	\$2,759,456.92	interest Penalty Payment Trust Warrant #670	\$1,547.29 \$3.98 (\$258,193.52)	ND 24 Per 9 ND 24 Per 9 ND 24 Per 9	\$2,502,814.67

Maturity Date: Perpetual
Interest rate as of Mar 2018

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,278.66	Deb Activity-Mar 2018 Sweep Trust Warrant #670 Deposits	(\$521,824.67) \$255,635.38 \$258,193.52 \$7,717.11	CB Statement March 2018	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$119,618.63	Deb Activity-Mar 2018 Deposit	(\$255,635.38) \$253,706.16	CB Statement March 2018	\$117,689.41

Total Beginning Balance

\$4,426,759.45

Total End Balance

\$4,167,909.32