

**San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790
Board of Trustees Meeting**

December 9, 2016

7:00 AM

Agenda

1. Holiday Breakfast

2. Call to Order

Note: The public is requested to address an Agenda Item when the Board considers it.

3. Pledge of Allegiance and Silent Roll Call

4. Opportunity for Public Comment on Non-Agenda Items

The public is requested to provide a name/address and limit comment (s) to 5 minutes.

5. Departing Trustees

A. Elliott Rothman, City of Pomona

B. Jeff Templeman, City of San Dimas

C. Janice Nelson, City of Sierra Madre

6. Consent Calendar

All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.

A. List of Claims for November 2016*

B. Budget Status Report for November 2016*

C. Minutes of Board of Trustees Meeting November 2016*

D. Surveillance Report*

E. Operations Report*

F. Education Program*

G. October 2015 Monthly Treasurer Report / District Working Balance for December 2016 *

7. Consider the Draft Audit Report for Fiscal Year 2015-2016*

(District Manager) (Action Required)

8. Annual Review of the District's Investment Policy*

(District Manager) (Action Required)

9. Consider Changes to Resolution 92-11, Personnel and Salary Resolution, Article IV, Harassment, Discrimination, and Retaliation*

(District Manager) (Action Required)

10. **Consider Changes to District Manager Job Description***
(District Manager) (Action Required)

11. **District Administration**
(District Manager) (No Action Required)
 - A. **Abatement Hearing Committee meeting on December 12, 2016**
 - B. **Holiday Schedule**
December 23-26, 2016
December 30, 2016 to January 2, 2017

12. **Disease Surveillance**
(Scientific Programs Manager) (Verbal Report) (No Action Required)

11. **Trustee Reports**
(Verbal Report) (No Action Required)

13. **New Business**
Opportunity for Trustees to request future agenda items
(Verbal)

14. **Adjournment**

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted this December 2, 2016 and not less than 72 hours prior to said meeting.

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at San Gabriel Valley MVCD, Administration Building and Front Lobby. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at district@sgvmosquito.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



Esther Elliott, Clerk of the Board
San Gabriel Valley MVCD