

**San Gabriel Valley Mosquito & Vector Control District**  
**1145 N. Azusa Canyon Road, West Covina, California 91790**  
**Board of Trustees Meeting**

**February 12, 2016**

**7:00 AM**

**Agenda**

**1. Call to Order**

*Note: The public is requested to address an Agenda Item when the Board considers it.*

**2. Pledge of Allegiance and Silent Roll Call**

**3. Opportunity for Public Comment on Non-Agenda Items**

*The public is requested to provide a name/address and limit comment (s) to 5 minutes.*

**4. The Board will meet in Closed Session: Anticipation of Litigation: Government Code section 54956.9(d)(2) and (e)(5)  
(Mike Jenkins, District General Counsel)**

**5. Consent Calendar**

*All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.*

**A. List of Claims for January 2016 \***

**B. Budget Status Report for January 2016 \***

**C. Minutes of Board of Trustees Meeting January 2016 \***

**D. Surveillance and Vector Report\***

**E. Abatement Report \***

**F. Education Program\***

**G. December 2015 Monthly Treasurer Report / District Working Balance for February 2016 \***

**6. Form 700 Packets Distributed**

**7. Board Committees**  
(Board President)

**8. Discussion of Assembly Bill 1632\***  
(District Manager) (Verbal Report)

**9. District Administration**  
(District Manager) (No Action Required)

\*indicates a written report

**10. Disease Surveillance**

(District Manager for Scientific Programs Manager Wakoli Wekesa )  
(Verbal Report) (No Action Required)

**11. Trustee Reports**

(Verbal Report) (No Action Required)

**12. New Business**

Opportunity for Trustees to request future agenda items  
(Verbal)

**13. Adjournment**

**The Personnel Committee will meet in Closed Session  
Immediately after the Board Adjourns**

|                            |                 |
|----------------------------|-----------------|
| Jamie Bissner, Chairperson | Henry M. Morgan |
| Richard Barakat            | Janice Nelson   |
| Roger Chandler             | Jeff Templeman  |
| Margaret Finlay            | Robert Neher    |
| Dan Kirby                  |                 |

**CERTIFICATE OF POSTING**

I, Esther Elliott, Administrative Secretary of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted this February 5, 2016 and not less than 72 hours prior to said meeting.

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at San Gabriel Valley MVCD, Administration Building and Front Lobby. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at [district@sgvmosquito.org](mailto:district@sgvmosquito.org)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



Esther Elliott, Clerk of the Board  
San Gabriel Valley MVCD

\*indicates a written report

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims January 2016**

**Payroll January 14, 2016**

| Account | Description                             | Amount      |
|---------|---|-------------|
| 6210    | Salaries, Operations Manager            | \$4,242.40  |
| 6210    | Salaries, District Manager              | \$5,346.40  |
| 6210    | Salaries, Office Manager                | \$3,468.00  |
| 6210    | Salaries, Sci Program Manager           | \$4,052.00  |
| 6210    | Salaries, PIO                           | \$2,941.60  |
| 6212    | Salaries, Admin Assistant               | \$2,252.80  |
| 6212    | Salaries, Exec Asst /Clerk of the Board | \$2,200.96  |
| 6230    | Salaries, Vector Control Specialist II  | \$1,420.80  |
| 6230    | Salaries, Vector Control Specialist I   | \$1,225.28  |
| 6230    | Salaries, Vector Control Specialist II  | \$967.73    |
| 6230    | Salaries, Vector Control Specialist I   | \$1,317.76  |
| 6230    | Salaries, Vector Control Specialist I   | \$844.16    |
| 6212    | Salaries, Vector Control Specialist I   | \$1,342.80  |
| 6212    | Salaries, Vector Control Specialist II  | \$2,114.91  |
| 6212    | Salaries, Vector Control Specialist II  | \$1,529.60  |
| 6212    | Salaries, Mechanic                      | \$1,225.28  |
| 6230    | Salaries, Vector Control Specialist I   | \$720.00    |
| 6230    | Salaries, Ops Asst                      | \$2,512.56  |
| 6212    | Salaries, Ops Coordinator               | \$1,534.80  |
| 6230    | Salaries, Vector Control Specialist II  | \$760.80    |
| 6230    | Salaries, Bldg & Grounds Maint          | \$1,296.96  |
| 6212    | Salaries, Vector Control Specialist I   | \$882.00    |
| 6212    | Salaries, Ed Specialist                 | \$2,291.04  |
| 6212    | Salaries, Sr Vector Ecologist           | \$1,800.00  |
| 6212    | Salaries, Vector Ecologist              | \$1,625.68  |
| 6230    | Salaries, Asst Vector Ecologist         | \$1,153.92  |
| 6230    | Salaries, Data Analyst                  | \$315.00    |
| 6230    | Part-time Salaries, Ex Help CSS         | \$960.00    |
| 6230    | Part-time Salaries, Ex Help VC Tech     |             |
|         | Bilingual compensation                  |             |
| 6051    | Car allowance, Manager                  | \$500.00    |
| 6051    | Car allowance, Sci Prog Mgr             | \$300.00    |
| 6070    | Employee Cash-out                       | \$3,787.42  |
| 6219    | Salaries, Holiday                       | \$12,508.00 |
| 6220    | Salaries, Sick Pay                      | \$2,277.52  |
| 6218    | Salaries, Vacation                      | \$5,050.14  |
| 6216    | Salaries, Overtime                      |             |
| 6140    | Employer Medicare                       | \$1,074.14  |
| 6240    | Employer Social Security                | \$411.60    |
| 6240    | Big Fish Payroll                        | \$78,254.06 |
|         | <b>Total Payroll January 14, 2016</b>   |             |

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims January 2016**

| Accounts Payable<br>Check# | January 14, 2016 | Payee                  | Description                           | Amount      |
|----------------------------|------------------|------------------------|---------------------------------------|-------------|
| EFT                        | 6070             | Allied Administrators  | Dental insurance premiums             | \$1,907.56  |
| EFT                        | 6200             | CalPERS                | Unfunded accrued liability            | \$5,299.00  |
| EFT                        |                  | Nationwide Retirement  | Employee liability                    |             |
| EFT                        | 6200             | PERS                   | Employer contribution                 | \$5,404.37  |
|                            | 2100             |                        | Employee benefit                      |             |
| 13542                      | 6030             | Andre Quintero         | Trustee reimbursement                 | \$100.00    |
| 13543                      | 6290             | Apex Translators       | Educational materials                 | \$2,540.65  |
| 13544                      | 6343             | Azusa Light & Water    | Water bill                            | \$115.09    |
| 13545                      | 6030             | Bill Alarcon           | Trustee reimbursement                 | \$100.00    |
| 13546                      | 6300             | CA Chamber of Commerce | Literature                            | \$377.10    |
| 13547                      | 6073             | Canon                  | Copier leases                         | \$1,490.23  |
| 13548                      | 6035             | CDW                    | Back up server                        | \$17,767.00 |
| 13548                      | 6036             |                        | support software                      | \$2,200.00  |
| 13549                      | 6262             | Chevron                | Gasoline                              | \$2,102.66  |
| 13550                      | 6030             | Corey Calaycay         | Trustee reimbursement                 | \$100.00    |
| 13551                      | 6030             | Cynthia Sternquist     | Trustee reimbursement                 | \$100.00    |
| 13552                      | 6030             | Dan Holloway           | Trustee reimbursement                 | \$100.00    |
| 13553                      | 6030             | Dan Kirby              | Trustee reimbursement                 | \$100.00    |
| 13554                      | 6340             | Edison                 | Electricity                           | \$1,760.04  |
| 13555                      | 6030             | Elliott Rothman        | Trustee reimbursement                 | \$100.00    |
| 13556                      | 6007             | Enterprise             | Vehicle lease                         | \$3,642.16  |
| 13557                      | 6070             | Flex Account Admin     | Flex account payment                  | \$958.34    |
| 13558                      | 6030             | Jamie Bissner III      | Trustee reimbursement                 | \$100.00    |
| 13559                      | 6030             | Henry Morgan           | Trustee reimbursement                 | \$100.00    |
| 13559                      | 6030             |                        | Board Secretary compensation          | \$49.50     |
| 13560                      | 6030             | Janice Nelson          | Trustee reimbursement                 | \$100.00    |
| 13561                      | 6030             | Jeff Templeman         | Trustee reimbursement                 | \$100.00    |
| 13562                      | 6130             | Jenkins & Hugin        | Legal fees                            | \$122.50    |
| 13563                      | 6030             | Joseph Leon            | Trustee reimbursement                 | \$100.00    |
| 13564                      | 6030             | Joe Rocha              | Trustee reimbursement                 | \$100.00    |
| 13565                      | 6030             | Juli Costanzo          | Trustee reimbursement                 | \$100.00    |
| 13566                      | 6285             | Mail Finance           | Qtr lease of postage machine          | \$269.56    |
| 13567                      | 6030             | Manuel Garcia          | Trustee reimbursement                 | \$100.00    |
| 13568                      | 6030             | Margaret Finlay        | Trustee reimbursement                 | \$100.00    |
| 13569                      | 6030             | Mary Su                | Trustee reimbursement                 | \$100.00    |
| 13570                      | 2110             | Michael Rhambo         | Reimbursement for impropoer deduction | \$124.00    |
| 13571                      | 6030             | Mike Spence            | Trustee reimbursement                 | \$100.00    |
| 13572                      | 6040             | Native Fire Protection | Fire system modification              | \$1,450.00  |

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims January 2016**

|       |      |                                    |  |            |
|-------|------|------------------------------------|--|------------|
| 13573 | 6040 | Office and Ergonomic Solutions Inc | Building modification                    | \$7,500.00 |
| 13574 | 6030 | Richard Barakat                    | Trustee reimbursement                    | \$100.00   |
| 13575 | 6030 | Robert Neher                       | Trustee reimbursement                    | \$100.00   |
| 13576 | 6030 | Roger Chandler                     | Trustee reimbursement                    | \$100.00   |
| 13577 | 6290 | SGV Newspaper Group                | Article publication                      | \$4,994.90 |
| 13578 | 6270 | Staples Credit                     | Office supplies                          | \$343.29   |
| 13579 | 6030 | Stephen Sham                       | Trustee reimbursement                    | \$100.00   |
| 13580 | 6315 | Telepacific Communications         | Internet charges                         | \$899.00   |
| 13580 | 6320 |                                    | Office phones                            | \$827.52   |
| 13581 | 6250 | Thermal Combustion Innovators      | Biowaste disposal                        | \$91.32    |
| 13582 | 6010 | US Bank-Alba                       | Strater Bros-employee recognition        | \$650.00   |
| 13582 | 6270 |                                    | Life Tributes-bereavement                | \$149.94   |
| 13582 | 6185 |                                    | USPS-postage                             | \$19.99    |
| 13582 | 6250 | US Bank-Brisco                     | Sears-lab supplies                       | \$26.63    |
| 13582 | 6250 |                                    | Walmart-lab supplies                     | \$6.96     |
| 13582 | 6250 |                                    | Rite Aid-lab supplies                    | \$5.44     |
| 13582 | 6250 |                                    | Frontier Hardware-lab supplies           | \$12.98    |
| 13582 | 6332 |                                    | Red Wing-safety shoes Brisco             | \$124.82   |
| 13582 | 6270 | US Bank-Deacon                     | Office Depot-office supplies             | \$239.86   |
| 13582 | 6270 |                                    | Amazon.com-office supplies               | \$495.01   |
| 13582 | 6300 |                                    | Macmillan Publishing-Nature subscription | \$139.30   |
| 13582 | 6332 | US Bank-Elliott                    | Lands End-uniforms                       | \$1,255.37 |
| 13582 | 6185 |                                    | USPS-postage                             | \$53.67    |
| 13582 | 6030 |                                    | New York's Finest-Board refreshments     | \$212.00   |
| 13582 | 6030 |                                    | Smart n Final-Board room supplies        | \$41.07    |
| 13582 | 6232 | US Bank-Farned                     | CAPIO-registration and membership        | \$225.00   |
| 13582 | 6290 |                                    | Adobe-monthly subscription               | \$49.99    |
| 13582 | 6290 |                                    | Constant Contact-subscription            | \$40.00    |
| 13582 | 6300 |                                    | Facebook-advertisement                   | \$166.56   |
| 13582 | 6290 |                                    | Google-ad fee                            | \$141.22   |
| 13582 | 6290 |                                    | Network Solutions-subscription           | \$1.99     |
| 13582 | 6290 |                                    | Amazon.com-ed equipment                  | \$71.14    |
| 13582 | 6036 | US Bank-Fujioka                    | Code 42 subscription                     | \$29.96    |
| 13582 | 6232 |                                    | SuperShuttle-MVCAC planning mtg trans    | \$31.00    |
| 13582 | 6232 |                                    | Hyatt Sac-MVCAC planning mtg lodging     | \$369.20   |
| 13582 | 6030 |                                    | New York's Finest-Board refreshments     | \$17.28    |
| 13582 | 6232 |                                    | Southwest Air-MVCAC ann mtg travel       | \$215.89   |
| 13582 | 6030 | US Bank-Hagele                     | Vons-Board room supplies                 | \$9.38     |
| 13582 | 6290 |                                    | Vons-ed display supplies                 | \$1.99     |
| 13582 | 6040 | US Bank-Niffenegger                | Home Depot-bldg maint supplies           | \$256.62   |
| 13582 | 6250 |                                    | Merch Gen-lab supplies                   | \$18.15    |
| 13582 | 6040 |                                    | Amazon.com-bldg supplies                 | \$42.68    |

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims January 2016**

|       |      |  |                    |
|-------|------|--|--------------------|
| 13582 | 6040 | Change Your Filters.com-bldg supplies          | \$359.22           |
| 13582 | 6040 | Poor Boy Vacuum & Supply-bldg maint supp       | \$24.34            |
| 13582 | 6260 | Home Depot-auto supplies                       | \$100.84           |
| 13582 | 6280 | Home Depot-ops supplies                        | \$65.33            |
| 13582 | 6040 | Lowes-bldg maint supplies                      | \$30.71            |
| 13582 | 6280 | Lowes-ops supplies                             | \$16.13            |
| 13582 | 6260 | Interstate Battery-truck batteries             | \$121.29           |
| 13582 | 6260 | Identifix-monthly subscription                 | \$159.00           |
| 13582 | 6260 | IATN.net-subscription                          | \$19.00            |
| 13582 | 6260 | Amazon.com-auto supplies                       | \$34.50            |
| 13582 | 6260 | TireZone-tires                                 | \$595.00           |
| 13582 | 6250 | Airgas-dry ice                                 | \$71.70            |
| 13582 | 6185 | USPS-postage                                   | \$26.96            |
| 13582 | 6283 | Cost Plus-pesticide application supplies       | \$45.71            |
| 13582 | 6270 | Staples-office equipment (8)                   | \$694.33           |
| 13583 | 6111 | EAP premium                                    | \$258.78           |
| 13584 | 6250 | Western Weather Group                          | \$165.00           |
|       |      | <b>Total Accounts Payable January 14, 2016</b> | <b>\$72,344.72</b> |

**Payroll January 28, 2016**

| Account | Description                             | Amount     |
|---------|---|------------|
| 6210    | Salaries, Operations Manager            | \$4,242.40 |
| 6210    | Salaries, District Manager              | \$5,346.40 |
| 6210    | Salaries, Office Manager                | \$3,468.00 |
| 6210    | Salaries, Sci Program Manager           | \$4,052.00 |
| 6210    | Salaries, PIO                           | \$2,941.60 |
| 6212    | Salaries, Admin Assistant               | \$2,534.40 |
| 6212    | Salaries, Exec Asst /Clerk of the Board | \$2,200.96 |
| 6230    | Salaries, Vector Control Specialist II  | \$2,631.20 |
| 6230    | Salaries, Vector Control Specialist I   | \$1,717.58 |
| 6230    | Salaries, Vector Control Specialist II  | \$1,451.60 |
| 6230    | Salaries, Vector Control Specialist I   | \$1,472.19 |
| 6230    | Salaries, Vector Control Specialist I   | \$1,899.36 |
| 6212    | Salaries, Vector Control Specialist II  | \$2,148.48 |
| 6212    | Salaries, Vector Control Specialist II  | \$1,342.80 |
| 6212    | Salaries, Vector Control Specialist II  | \$3,059.20 |
| 6212    | Salaries, Mechanic                      | \$1,575.36 |
| 6230    | Salaries, Vector Control Specialist I   | \$1,080.00 |
| 6230    | Salaries, Ops Asst                      | \$3,427.22 |
| 6212    | Salaries, Ops Coordinator               | \$2,046.40 |
| 6230    | Salaries, Vector Control Specialist II  | \$1,268.00 |
| 6230    | Salaries, Bldg & Grounds Maint          | \$1,852.80 |
| 6230    | Salaries, Vector Control Specialist I   |            |

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims January 2016**

|      |                                       |                    |
|------|---------------------------------------|--------------------|
| 6212 | Salaries, Ed Specialist               | \$1,764.00         |
| 6212 | Salaries, Sr Vector Ecologist         | \$3,436.56         |
| 6212 | Salaries, Vector Ecologist            | \$3,000.00         |
| 6230 | Salaries, Asst Vector Ecologist       | \$2,322.40         |
| 6230 | Salaries, Data Analyst                | \$1,442.40         |
| 6230 | Part-time Salaries, Ex Help CSS       | \$600.00           |
| 6230 | Part-time Salaries, Ex Help VC Tech   | \$1,200.00         |
|      | Bilingual compensation                | \$400.00           |
| 6051 | Car allowance, Manager                |                    |
| 6051 | Car allowance, Sci Prog Mgr           |                    |
| 6070 | Employee Cash-out                     |                    |
| 6219 | Salaries, Holiday                     | \$3,787.42         |
| 6220 | Salaries, Sick Pay                    | \$592.88           |
| 6218 | Salaries, Vacation                    | \$4,100.56         |
| 6216 | Salaries, Overtime                    | \$584.87           |
| 6140 | Employer Medicare                     |                    |
| 6240 | Employer Social Security              | \$1,059.90         |
|      | Big Fish Payroll                      | \$113.70           |
|      | <b>Total Payroll January 28, 2016</b> | <b>\$76,162.64</b> |

| Accounts Payable<br>Check# | Payee  | Description                | Amount             |
|----------------------------|--|----------------------------|--------------------|
| EFT                        | AFLAC  | Supplemental insurance     | \$522.50           |
| EFT                        | CalPERS  | Medical insurance premiums | \$7,295.33         |
|                            |  | Retired employee           | \$125.00           |
| EFT                        | Nationwide Retirement                          | Employee liability         |                    |
| EFT                        | PERS   | Employer contribution      | \$5,426.78         |
| 13585                      | American Fidelity                              | Insurance premiums         | \$2,212.56         |
| 13586                      | City of West Covina                            | Lighting assessment        | \$204.33           |
| 13587                      | Contractors Carpet Center                      | Carpeting                  | \$6,500.00         |
| 13588                      | Irwindale Industrial Center                    | Exam-rehire                | \$87.00            |
| 13589                      | J&J Janitorial                                 | Janitor service            | \$1,211.00         |
| 13590                      | Jason Farned                                   | Per diem-AMCA ann mtg      | \$200.00           |
| 13591                      | Jesse Shelby                                   | IT service and maintenance | \$3,550.00         |
| 13592                      | J Wakoli Wekesa                                | Per diem-AMCA ann mtg      | \$200.00           |
| 13593                      | Kenn Fujioka                                   | Per diem-AMCA ann mtg      | \$200.00           |
| 13594                      | Marta Tanaka                                   | Per diem-AMCA ann mtg      | \$200.00           |
| 13595                      | Medical Eye Service                            | Vision insurance premium   | \$245.45           |
| 13596                      | MVCAC S Region                                 | CEU registration (17)      | \$1,700.00         |
| 13597                      | Robert Kennedy                                 | Reimburse medical premium  | \$172.23           |
| 13598                      | The Gas Co                                     | Natural gas bill           | \$416.55           |
| 13599                      | Verizon Wireless                               | Field communications       | \$1,742.70         |
|                            | <b>Total Accounts Payable January 28, 2016</b> |                            | <b>\$32,211.43</b> |

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims January 2016**

| <b>Peity Cash</b> | <b>January 2016</b> | <b>Payee</b>                           | <b>Description</b>   | <b>Amount</b>       |
|-------------------|---------------------|--|----------------------|---------------------|
| <b>Check</b>      | <b>Account</b>      |  |                      |                     |
| 2442              | 6170                | Petty Cash                             | Replenish petty cash | \$250.00            |
| 2443              | 6075                | LA Recorders Office                    | Records              | \$12.00             |
| 2444              | 6075                | LA Recorders Office                    | Records              | \$107.00            |
|                   |                     | <b>Total Petty Cash</b>                | <b>January 2016</b>  | <b>\$369.00</b>     |
|                   |                     | <b>Total Petty Cash</b>                |                      | <b>\$369.00</b>     |
|                   |                     | <b>Total Payroll</b>                   |                      | <b>\$154,416.70</b> |
|                   |                     | <b>Total Accounts Payable</b>          |                      | <b>\$104,556.15</b> |
|                   |                     | <b>TOTAL LIABILITIES</b>               |                      | <b>\$259,341.85</b> |
|                   |                     | <b>Adjustment to Trust Warrant 645</b> |                      | <b>\$39,653.72</b>  |
|                   |                     | <b>Trust Warrant 648</b>               |                      | <b>\$298,995.57</b> |





Comparative YTD Actual to Full Year Budget  
Current Period 59% of Year Completed  
January 31, 2016

|                                 | Current Period<br>Actual | Year-To-Date<br>Actual | Budget<br>Full Year | Remaining<br>Budget | % Of Budget<br>Utilized                  |
|---------------------------------|--------------------------|------------------------|---------------------|---------------------|--|
| Other Insurance                 | 258.78                   | 776.34                 | 2,000.00            | 1,223.66            | 38.82                                    |
| Insurance, property             | 0.00                     | 2,664.00               | 2,914.00            | 250.00              | 91.42 One time fee                       |
| Insurance, unemployment         | 4,822.75                 | 11,152.00              | 28,000.00           | 16,848.00           | 39.83                                    |
| Legal                           | 199.00                   | 7,054.86               | 10,000.00           | 2,945.14            | 70.55 Publishing budget                  |
| Memberships                     | 0.00                     | 8,190.00               | 20,000.00           | 11,810.00           | 40.95                                    |
| Miscellaneous expenses          | 31.38                    | 1,309.85               | 3,000.00            | 1,690.15            | 43.66                                    |
| Postage                         | 370.18                   | 1,776.09               | 3,500.00            | 1,723.91            | 50.75                                    |
| Prof. Services, Auditor         | 0.00                     | 12,412.50              | 16,000.00           | 3,587.50            | 77.58 One time fee                       |
| Professional Services           | 0.00                     | 2,600.00               | 5,000.00            | 2,400.00            | 52.00                                    |
| Research                        | 0.00                     | 0.00                   | 8,000.00            | 8,000.00            | 0.00                                     |
| Seminars and meetings           | 1,674.09                 | 10,265.89              | 35,000.00           | 24,734.11           | 29.33                                    |
| Tuition Reimbursement           | 0.00                     | 3,748.89               | 6,000.00            | 2,251.11            | 62.48                                    |
| Supplies, laboratory            | 398.18                   | 35,341.40              | 35,000.00           | (341.40)            | 100.98 Traps                             |
| Supplies, mechanical            | 1,029.63                 | 10,436.27              | 30,000.00           | 19,563.73           | 34.79                                    |
| Supplies, gasoline              | 2,102.66                 | 26,222.99              | 55,000.00           | 28,777.01           | 47.68                                    |
| Supplies, office                | 2,134.62                 | 8,408.44               | 17,000.00           | 8,591.56            | 49.46                                    |
| Supplies, operations            | 81.46                    | 3,052.99               | 18,000.00           | 14,947.01           | 16.96                                    |
| Supplies, pesticides            | 45.71                    | 9,299.91               | 80,000.00           | 70,700.09           | 11.62                                    |
| Supplies, public informat       | 8,016.75                 | 18,779.86              | 35,000.00           | 16,220.14           | 53.66                                    |
| Supplies, reference             | 516.40                   | 1,093.79               | 2,000.00            | 906.21              | 54.69                                    |
| Supplies, safety                | 87.00                    | 6,415.03               | 10,000.00           | 3,584.97            | 64.15 Safety boots, repellant, flu shots |
| Surveillance, Aerial            | 0.00                     | 0.00                   | 15,000.00           | 15,000.00           | 0.00                                     |
| Tax Collection                  | 79,506.75                | 90,709.48              | 100,000.00          | 9,290.52            | 90.71 One time fee                       |
| Communications, field           | 1,742.70                 | 10,893.97              | 26,000.00           | 15,106.03           | 41.90                                    |
| Telephone, Internet             | 899.00                   | 6,293.00               | 10,000.00           | 3,707.00            | 62.93                                    |
| Telephone , Office              | 827.52                   | 7,684.02               | 8,500.00            | 815.98              | 90.40 New equipment                      |
| Training , CEU's                | 1,700.00                 | 4,270.00               | 4,500.00            | 230.00              | 94.89 Annual renewal                     |
| Uniforms and clothing           | 1,380.19                 | 8,256.36               | 10,000.00           | 1,743.64            | 82.56 Uniforms for seasonals             |
| Utilities, Electric             | 1,760.04                 | 25,010.36              | 39,000.00           | 13,989.64           | 64.13                                    |
| Utilities, Natural Gas          | 416.55                   | 1,280.14               | 3,200.00            | 1,919.86            | 40.00                                    |
| Utilities, Water                | 115.09                   | 804.58                 | 2,000.00            | 1,195.42            | 40.23                                    |
| Automobile Lease                | 3,642.16                 | 31,918.86              | 32,000.00           | 81.14               | 99.75 \$8k payment from previous f/y     |
| <b>TOTAL OPERATING EXPENSES</b> | <b>160,290.41</b>        | <b>641,892.85</b>      | <b>1,034,769.00</b> | <b>392,876.15</b>   | <b>62.03</b>                             |
| <b>TOTAL EXPENSES</b>           | <b>343,750.93</b>        | <b>2,050,340.67</b>    | <b>3,790,444.00</b> | <b>1,740,103.33</b> | <b>54.09</b>                             |

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 59% of Year Completed  
January 31, 2016

|                           | Current Period<br>Actual | Year-To-Date<br>Actual | Budget<br>Full Year | Remaining<br>Budget | % Of Budget<br>Utilized |
|---------------------------|--------------------------|------------------------|---------------------|---------------------|-------------------------|
| <b>RESERVES</b>           |                          |                        |                     |                     |                         |
| Reserve, Unallocated Gene | 0.00                     | 0.00                   | 100,000.00          | 100,000.00          | 0.00                    |
| Reserve, Public Health Em | 0.00                     | 0.00                   | 1,326,200.00        | 1,326,200.00        | 0.00                    |
| Reserve, Capital & Asset  | 0.00                     | 0.00                   | 365,020.00          | 365,020.00          | 0.00                    |
| <b>TOTAL RESERVES</b>     | 0.00                     | 0.00                   | 1,791,220.00        | 1,791,220.00        | 0.00                    |

**San Gabriel Valley Mosquito & Vector Control District**  
**Board of Trustees Meeting**  
**January 8, 2016**  
**MINUTES**

**Trustees Attending**

- 1 Stephen Sham (Alhambra)
- 2 Joseph Rocha (Azusa)
- 3 Roger Chandler (Arcadia)
- 4 Rick Barakat (Bradbury)
- 5 Henry Morgan (Covina)
- 6 Corey Calaycay (Claremont)
- 7 Harold Bissner (Co. of LA)
- 8 Margaret Finlay (Duarte)
- 9 Andre Quintero (El Monte)
- 10 Manuel Garcia (Irwindale)
- 11 Dan Holloway (La Puente)
- 12 Robert Neher (La Verne)
- 13 Dan Kirby (Monrovia)
- 14 Joseph Leon (Monterey Park)
- 15 Elliott Rothman (Pomona)
- 16 Bill Alarcon (Rosemead)
- 17 Jeffrey Templeman (San Dimas)
- 18 Juli Costanzo (San Gabriel)
- 19 Janice Nelson (Sierra Madre)
- 20 Cynthia Sternquist (Temple City)
- 21 Mary Su (Walnut)
- 22 Mike Spence (West Covina)

**Trustees Absent**

- 1 Vacant (Glendora)
- 2 Vacant (Industry)

**Staff Attending**

Kenn Fujioka  
 Rose Alba  
 Wakoli Wekesa  
 Esther Elliott  
 Jason Farned  
 Carol Anne Hagele  
 Ramona Deacon  
 Marta Tanaka

**1. Call to Order**

The meeting was called to order by President Dan Kirby at 7:00 AM

**2. Pledge of Allegiance and Silent Roll Call**

President Dan Kirby led the Pledge of Allegiance.

**3. Election of 2016 Board of Trustee Officers**

Nominations Committee Chairperson Trustee Henry Morgan presented the slate of candidates and asked for nominations from the floor. There were none.

A motion by Trustee Chandler to accept the 2016 Slate of Officers: President, Jamie Bissner; Vice President, Corey Calaycay; Treasurer, Margaret Finlay; and Secretary, Henry Morgan was seconded and unanimously approved.

Chairman Morgan asked for the Board to vote for each candidate.

The vote was unanimous for Trustee Jamie Bissner for President; Trustee Corey Calaycay for Vice President; Trustee Margaret Finlay for Treasurer, and

Trustee Henry Morgan for Secretary.

Chairman Morgan turned control of the meeting over to the new Board President, Trustee Jamie Bissner.

President Bissner and the Board thanked Trustee Kirby for his leadership the last two years.

**4. Reappointed Trustees**

President Bissner welcomed back reappointed Trustees:

|                 |                     |
|-----------------|---------------------|
| Richard Barakat | City of Bradbury    |
| Corey Calaycay  | City of Claremont   |
| Henry Morgan    | City of Covina      |
| Andre Quintero  | City of El Monte    |
| William Alarcon | City of Rosemead    |
| Mike Spence     | City of West Covina |

**5. Presentation of Trustee Service Pins**

President Bissner presented service pins to the following Trustees:

|   |                     |
|---|---------------------|
| Cynthia Sternquist, City of Temple City | 5 years of service  |
| Roger Chandler, City of Arcadia         | 15 years of service |

**6. Opportunity for Public Comment on Non-Agenda Items**

None

**7. Consent Calendar**

A motion by Trustee Finlay to approve the Consent Calendar as submitted was seconded and unanimously approved.

- A. List of Claims for December 2015**
- B. Budget Status Report for December 2015**
- C. Minutes of Board of Trustees’ Meeting on December 2015**
- D. The Surveillance Report**
- E. The Operations Report**
- F. Education Program**
- G. November 2015 Monthly Treasurer’s Report / District Working Balance Report for January 2016**

**8. Discussion Regarding Membership on the Board’s Abatement Hearing Committee**

District Manager Kenn Fujioka reported that the Board selected members of

the Abatement Hearing Committee at their December 12, 2014 meeting. Members include Trustees Kirby, Bissner, Calaycay, Finlay, and Morgan with Trustee Sternquist as alternate.

Trustee Kirby reported that the Committee met last November where Scientific Programs Manager Wakoli Wekesa presented an overview of their responsibilities, the process of determining which properties are a public nuisance, and the tools available to the Committee. Trustee Kirby felt the entire Board should participate. Abatement hearings are conducted on the second Monday of the month; to date there has been one meeting.

The Board asked staff to develop a draft policy that ensures participation by the entire Board and continuity of experienced Committee members. After some discussion the Board agreed to revisit the issue in six months.

The Board also asked staff to review how Trustees are compensated for expenses related to travel to and from meetings.

Kenn remarked that in January of 2006 the Board approved District Resolution 2006-01, Establishing a Reimbursement Policy in accordance with Government Code 53232.3 and 53232.3 in the amount of one hundred dollars (\$100) monthly expense reimbursement only if they attend the regular monthly Board meeting. This resolution is consistent with the current Health and Safety Code (2030)(b).

## **9. District Administration**

Kenn reported Assembly Bill 1362 (author Gordon San Mateo) proposes a different mechanism for some counties to appoint their mosquito control district's Board of Trustees. The Bill if passed allows districts that are entirely contained in one county and serve all incorporated cities to use that county's city selection committee to appoint their Trustees. The MVCAC currently opposes the bill and is working with the author. The Bill will be heard in committee on Wednesday, January 13<sup>th</sup> at 1:30 pm. He will keep the Board apprised.

Kenn stated he had never seen a lack of transparency or inefficiency with regard to our Board, opposes the bill, and has submitted his comments to the Association. He was asked to place this on the agenda next month so the Board could discuss it further.

The new NPDES permit that regulates our application of pesticides into the Waters of US takes effective June 16, 2016. We are still hoping for clarification by Congress since our pesticides are needlessly regulated both by FIFRA and the Clean Water Act.

Kenn informed the Board that KP Public Affairs is the MVCAC's advocate for legislative and environmental matters. Brian White of KP Public Affairs has

been working with the State Water Resources Control Board and reported that they are developing Strategies to Optimize Resource Management of Stormwater (STORMS).

The program has twenty three projects and the Water Board acknowledged the MVCAC 's concerns and included a representative from the Public Health sector on the Board Implementation Committee. STORMS strategy also mentions that the MVCAC's CEQA white paper should be considered when implementing efforts to retain storm water.

Kenn says this means we are becoming more visible with the State Water Resource Control Board and also with the Office of Planning and Research.

He continued by informing the Trustees that the Water Board plans to implement the STORMS strategy and projects in three phases:

- 1) Projects that can be completed within 40 days
- 2) Projects are completed within eight years
- 3) Projects to be completed in 12 years

## 10. Disease Surveillance

Scientific Program Manager Wakoli Wekesa reported that at the end of 2015 there were 36 cases of West Nile virus (WNV) and two fatalities in our District. In the County of Los Angeles there were 265 cases of WNV with 18 fatalities reported.

We have found *Aedes albopictus* in 17 of our District's cities and no *Ae. aegypti* .

Wakoli anticipates *Ae. aegypti* will be found in our District in 2016 and that *Ae. albopictus* will spread throughout the District. There is a reasonable probability that chikungunya (CHIK) and dengue will be locally transmitted in California, more so in Los Angeles County. Also, because of the rains, the *Culex* mosquitoes will significantly amplify WNV in 2016. We may also see the return of St. Louis encephalitis (SLE) virus this year.

Wakoli informed the Board that we must approach 2016 with all these scenarios in mind and scale up our surveillance and control efforts. Surveillance and operations activities shall reflect these scenarios and the rest of the District will re-orient its activities accordingly.

The Abatement Hearing Committee went very well on December 14<sup>th</sup> for staff and committee members. Future abatement hearings will be held every second Monday of the month with the abatement packet mailed on or before the first Monday of the month. No hearing was scheduled for January, but he anticipated a hearing in February.

Wakoli responded to Trustee Neher's question by stating that in 2015 SLE

virus was found in Arizona and in mosquitoes and chickens in the Coachella Valley.

**11. Trustee Reports**

Trustee Nelson thanked staff for the information sheet found in the *Rose* magazine.

**12. New Business**

Education Specialist CarolAnne Hagele is researching rain barrel construction and found many had several openings which would allow mosquitoes to enter and lay eggs. She mentioned that no educational material accompanies the barrels and this will be a problem in the future for our vector control specialists.

President Bissner announced that the Personnel Committee will meet in Closed Session immediately after the Board adjourned.

**13. Adjournment**

A motion by Trustee Morgan to adjourn was seconded and unanimously approved. The meeting adjourned at 7:30 AM.



## Surveillance Activities during January 2016

### I. Mosquito Collections and Mosquito Pools for Arbovirus Surveillance

No mosquitoes were collected within the District in January nor were there any mosquito pools that tested positive for WNV within the California.

### II. Dead Birds

No dead birds tested positive for WNV in the District or elsewhere in California in January.

### III. Sentinel Chicken Sera

The flocks for the 2016 surveillance year will be distributed in early May.

### IV. Human Illness

Human infections with West Nile virus in California with onset dates in 2015 continued to be reported in January 2016.

### V. Mean Maximum-Minimum Temperatures (degrees Fahrenheit)

|               | LA Civic Ctr<br>max/min T° | Burbank<br>max/min T° | Pasadena<br>max/min T° | San Gabriel<br>max/min T° | Ontario<br>max/min T° | District<br>max/min T° |
|---------------|----------------------------|-----------------------|------------------------|---------------------------|-----------------------|------------------------|
| Jan 2016      | 65.8/49.5                  | 64.5/45.7             | 65.6/48.1              | 66.2/46.9                 | 64.4/43.9             | 67.9/46.1              |
| Jan 2015      | 72.7/51.5                  | 71.5/47.8             | 72.2/45.8              | 74.4/45.7                 | 71.4/47.3             | n/a                    |
| Jan 2014      | 70.6/47.9                  | 71.0/44.8             | 71.8/49.3              | 72.7/45.6                 | 70.5/45.0             | 74.4/45.3              |
| Jan 5-yr mean | 71.2/48.7                  | 71.1/45.9             | 71.4/49.5              | 73.1/45.9                 | 70.1/43.9             | 73.7/46.2              |
| Jan 2004      | 66.6/48.0                  | 66.2/44.4             | 67.0/47.4              | 74.0/49.2                 | 67.0/43.4             |                        |

### Precipitation

|               | LA Civic Ctr | Burbank | Pasadena | San Gabriel | Ontario | District |
|---------------|--------------|---------|----------|-------------|---------|----------|
| Jan 2016      | 2.82         | 1.91    | 4.55     | 3.65        | 2.15    | 4.15     |
| Jan 2015      | 1.09         | 1.12    | 1.69     | n/a         | 0.94    | n/a      |
| Jan 2014      | 0.00         | 0.00    | 0.00     | 0.00        | 0.10    | 0.05     |
| Jan 5-yr mean | 0.88         | 0.68    | 1.15     | n/a         | 0.82    | 1.62     |
| Jan 2004      | 0.47         | 0.07    | 0.05     | 0.25        | 0.08    |          |

### VI. *Aedes albopictus*

In the month of January there were 31 sites positive for *Aedes albopictus* out of 331 sites inspected.

### VII. Black Fly

No black flies were collected in January.

## Operations Activities for the Month of January 2016

| District Cities | Mosq<br>Insp | Mosq<br>Trmts | Area<br>Treated<br>(Ac) | Blackfly<br>Insp | Blackfly<br>Trmts | Mosq SRs  | Fish SRs | Rodent<br>SRs | Blackfly,<br>Midge,<br>other |
|-----------------|--------------|---------------|-------------------------|------------------|-------------------|-----------|----------|---------------|------------------------------|
| Alhambra        | 126          | 8             | 0.007                   |                  |                   |           |          |               |                              |
| Altadena        | 41           | 3             | 0.016                   |                  |                   |           |          | 1             |                              |
| Arcadia         | 148          | 22            | 0.150                   |                  |                   |           |          |               |                              |
| Azusa           | 28           | 0             |                         | 12               | 3                 |           |          |               |                              |
| Bradbury        | 6            | 2             | 0.017                   |                  |                   |           |          |               |                              |
| Claremont       | 30           | 2             | 0.001                   |                  |                   |           |          |               |                              |
| Covina          | 41           | 4             | 0.016                   |                  |                   | 1         | 1        |               |                              |
| Duarte          | 24           | 1             | 0.001                   |                  |                   |           | 1        |               |                              |
| El Monte        | 65           | 16            | 0.009                   |                  |                   |           |          |               |                              |
| Glendora        | 42           | 2             | 0.006                   | 2                | 0                 | 1         |          |               |                              |
| Industry        | 14           | 3             | 0.048                   |                  |                   |           |          |               |                              |
| Irwindale       | 23           | 2             | 0.031                   |                  |                   |           |          |               |                              |
| LA County       | 162          | 29            | 0.110                   | 1                | 0                 |           |          |               |                              |
| La Puente       | 65           | 6             | 0.013                   |                  |                   |           |          |               |                              |
| La Verne        | 34           | 2             | 0.005                   | 1                | 0                 |           |          | 2             |                              |
| Monrovia        | 23           | 3             | 0.008                   |                  |                   | 1         |          |               |                              |
| Monterey Park   | 57           | 2             | 0.001                   |                  |                   | 1         |          |               |                              |
| Pomona          | 129          | 5             | 0.018                   |                  |                   | 3         |          |               |                              |
| Rosemead        | 32           | 8             | 0.002                   |                  |                   |           |          |               |                              |
| San Dimas       | 20           | 5             | 0.018                   |                  |                   |           |          |               |                              |
| San Gabriel     | 49           | 22            | 0.003                   |                  |                   | 1         | 1        |               |                              |
| Sierra Madre    | 12           | 2             | 0.008                   |                  |                   |           |          |               |                              |
| Temple City     | 20           | 3             | 0.007                   |                  |                   | 1         |          |               |                              |
| Walnut          | 42           | 6             | 0.011                   |                  |                   |           |          |               |                              |
| West Covina     | 89           | 8             | 0.058                   |                  |                   | 1         |          |               |                              |
| <b>Totals</b>   | <b>1322</b>  | <b>166</b>    | <b>0.56</b>             | <b>16</b>        | <b>3</b>          | <b>10</b> | <b>3</b> | <b>3</b>      | <b>0</b>                     |

## Abatement Activities for the Month of January 2016

| District Cities | Letters  | Notice of Correction | Notice of Violation | Warrants | Notice Public Nuisance | Summary Abatement |
|-----------------|----------|----------------------|---------------------|----------|------------------------|-------------------|
| Alhambra        |          |                      |                     |          |                        |                   |
| Altadena        |          |                      |                     |          |                        |                   |
| Arcadia         |          |                      |                     |          |                        |                   |
| Azusa           |          |                      |                     |          |                        |                   |
| Bradbury        |          |                      |                     |          |                        |                   |
| Claremont       |          |                      |                     |          |                        |                   |
| Covina          |          |                      | 3                   |          |                        |                   |
| Duarte          |          |                      |                     |          |                        |                   |
| El Monte        |          |                      |                     |          |                        |                   |
| Glendora        |          | 1                    |                     | 1        |                        |                   |
| Industry        |          |                      |                     |          |                        |                   |
| Irwindale       |          |                      |                     |          |                        |                   |
| LA County       |          |                      |                     |          |                        |                   |
| La Puente       |          |                      |                     | 1        |                        |                   |
| La Verne        |          |                      |                     |          |                        |                   |
| Monrovia        |          |                      |                     |          |                        |                   |
| Monterey Park   |          |                      |                     |          |                        |                   |
| Pomona          |          |                      |                     |          | 1                      |                   |
| Rosemead        |          |                      |                     |          |                        |                   |
| San Dimas       |          |                      |                     |          |                        |                   |
| San Gabriel     |          |                      |                     |          |                        |                   |
| Sierra Madre    |          |                      |                     |          |                        |                   |
| Temple City     |          |                      |                     |          |                        |                   |
| Walnut          |          |                      |                     |          |                        |                   |
| West Covina     |          |                      |                     |          |                        |                   |
| <b>Totals</b>   | <b>0</b> | <b>1</b>             | <b>3</b>            | <b>2</b> | <b>1</b>               | <b>0</b>          |

## Status of Education Program

January 2016

### Website

Our site had 4,877 visits in January and 2,486 unique visitors. This is a 55% increase over the same time period last year in unique visits.

### Social Media

See attached report

### Local Government Outreach

This month we presented vector control updates at the offices of:

Congressmember Judy Chu  
 Congressmember Norma Torres  
 Assemblymember Roger Hernandez  
 Assemblymember Ling Ling Chang  
 Assemblymember Ed Chau

We also presented mosquito awareness and best practices at free rain barrel events in West Covina and Baldwin Park educating over 1,000 residents from all over SGV how to safely collect, store and use rain water collection devices.

| <b>Outreach Activities in January 2016</b>  |                  |                    |
|---|------------------|--------------------|
|   | <b># Reached</b> | <b>City/Region</b> |
| <b>Literature, Fairs and Presentations</b>  |                  |                    |
| Think Together Afterschool Program  | 135              | Azusa              |
| Rain Barrel Give-away (Literature and presentations)  | 500              | West Covina        |
| Insect Loan Box to St. Thomas More 4 <sup>th</sup> Grade  | 20               | Alhambra           |
| Upper San Gabriel MWD Rain Barrel Giveaway (Azusa residents plus others within water district's jurisdiction) | 400              | Baldwin Park       |
| Judy Chu's Office (update)  | N/A              | Pasadena           |
| Ling Ling Chang's Office (update)   | N/A              | Brea               |
| Roger Hernandez Office (update)   | N/A              | West Covina        |
| Ed Chau's Office (update)   | N/A              | Monterey Park      |
| Norm Torres' Office (update)  | N/A              | Ontario            |
| <b>Total # Reached For December</b>   |                  |                    |
| Total Outreach  | <b>10,035</b>    |                    |
| Total Social Media Reach  | <b>41,700</b>    |                    |

**Upcoming Events for February:**

|              |   |             |
|--------------|---|-------------|
| 2 Feb        | St Thomas More 4 <sup>th</sup> Grade Career Day | Alhambra    |
| 2 Feb        | West Covina City Council Meeting                | West Covina |
| 3 Feb        | Update Ed Hernandez Office                      | West Covina |
| 3 Feb        | Update Grace Napolitano's Office                | El Monte    |
| 4 Feb        | Update Freddie Rodriguez Office                 | Chino       |
| 7 -11 Feb    | AMCA Savannah                                   | Georgia     |
| 12 Feb       | SGVMVCD Board Meeting (7:00 AM)                 | West Covina |
| 13 Feb       | Rain Barrel Giveaway                            | Monrovia    |
| 15 Feb       | District Closed - Presidents' Day               | West Covina |
| 20 Feb       | Rain Barrel Giveaway                            | La Puente   |
| 23 Feb       | Duarte City Council Meeting                     | Duarte      |
| 26 Feb       | Gladstone Elementary 3 Kindergarten classes     | San Dimas   |
| 28 Feb-2 Mar | MVCAC Annual Meeting                            | Sacramento  |



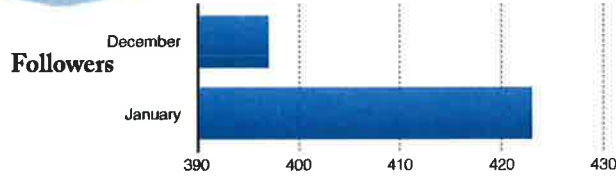
# Twitter Report: January 2016

50 Tweets

Campaigns used: #SGVmosquito, #DUMPandDRAIN, & #WinterScrubDown,

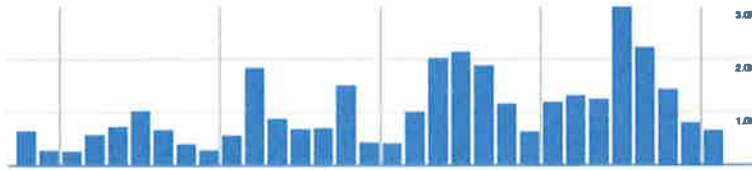


26 new Followers (Total 423)



## Impressions

Tweets earned 23.2 K impressions over this 31 day period. During this 31 day period, 748 average impressions per day.



Tweets by Day Jan. 1-31

## Engagement

Total Number Retweets



105 with an average of 3 per day

Total Number Likes



70 with an average of 2 per day

Total Number Link Clicks



47 with an average of 2 per day

## Top 5 Tweets

| Tweet  | Content                      | Impressions | Engagement |
|--|------------------------------|-------------|------------|
| Our very own Kenn Fujioka provided insight into what Zika virus means to SoCal residents.<br>→ <a href="http://goo.gl/wf0mYM">http://goo.gl/wf0mYM</a> | NBC article with SGV format  | 1,136       | 29         |
| Get to know the mosquito everyone is talking about. #OutWithAedes<br>MORE INFO → <a href="http://goo.gl/7H1wg4">http://goo.gl/7H1wg4</a>               | SGV mosquito Article and GIF | 1,033       | 28         |
| Help eliminate Aedes mosquitoes in the San Gabriel Valley. #WinterScrubDown<br>MORE INFO → <a href="http://goo.gl/u6R57Y">http://goo.gl/u6R57Y</a>     | SGV mosquito Article and GIF | 944         | 134        |
| Eliminate mosquito sources near your home & reduce the mosquito population in your neighborhood. #WinterScrubDown                                      | Video in image video         | 849         | 65 views   |
| #LetsMakeTodayBetterBy eliminating stagnant water around your home. #DUMPandDRAIN  | Video                        | 796         | 93 views   |



# Facebook Report: January 2016

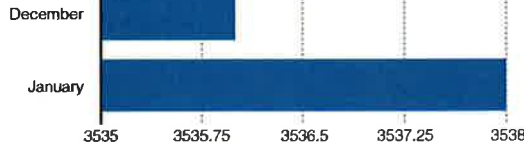
50 post

Campaigns used: #SGVmosquito, #DUMPandDRAIN, & #WinterScrubDown



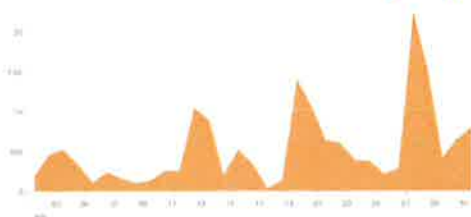
2 new page Likes (Total 3,538)

## Page Likes



## Reach

Post reached 18.5K over this 31 day period. During this 31 day period, 528 HUNDRED average reaches per day.



## Engagement

An average of



14 Likes per post

An average of



1 Comments per post

An average of



6 Shares per post

## Top Paid Post

| Post                              | Content | Reach | Engagement |
|-----------------------------------|---------|-------|------------|
| NO PAID POST FOR THIS TIME PERIOD |         |       |            |

## Top 3 Organic Post

| Post  | Content                   | Reach | Engagement |
|---|---------------------------|-------|------------|
| First diagnosis of Zika virus in the United States #OutWithAedes #WinterScrubDown <a href="http://www.nbcdw.com/.../Texas-Traveler-Diagnosed-with-Zika-...">http://www.nbcdw.com/.../Texas-Traveler-Diagnosed-with-Zika-...</a> | NBC article               | 1,657 | 50         |
| Rain barrels create the perfect environment for mosquitoes to grow. Mosquito proof your barrel today! #OutWithAedes<br>LEARN HOW HERE → <a href="http://goo.gl/x0lCiz">http://goo.gl/x0lCiz</a>                                 | SGV article               | 1,468 | 45         |
| Our very own Kenn Fujioka provided some insight into what Zika virus means to Southern California residents. Aired Jan. 26 on NBC LA WATCH → <a href="http://goo.gl/wf0mYM">http://goo.gl/wf0mYM</a>                            | NBC article in SGV layout | 1,442 | 89         |

February 12, 2016

*Item 5G*

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: February 1, 2016 District Working Fund Balance**

January 1, 2016 balance: \$4,290,039.49

January 1-31, 2015 expenditures: \$298,995.57

**February 1, 2016 Working Fund Balance: \$3,991,043.92**

**Respectfully Submitted:**



**Kenn Fujioka  
District Manager**

**Treasurer's Report-December 2015  
San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for December 2015.

The Total of All Funds Balance is \$4,290,039.49

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

A handwritten signature in black ink, appearing to read 'M. Finlay', is written over a horizontal line.

Margaret Finlay, Board Treasurer



**San Gabriel Valley Mosquito and Vector Control District  
Treasurer's Report (based on Balance Sheet Detail Activity Report,  
Period 6, FY 2016 received on January 20 2016)**

*Item 5G*

| Investment Vehicle                         | Yield | Beginning Balance | Transaction | Deposit (Withdrawal) | Source                    | Ending Balance |
|--|-------|-------------------|-------------|----------------------|---------------------------|----------------|
| <b>Local Agency Investment Fund (LAIF)</b> | 0.37% | \$1,325,217.26    | interest    | \$1,226.54           | LAIF Statement (Dec 2015) | \$1,326,443.80 |

Maturity Date: Perpetual  
Interest rate as of Dec 31 2015

| Investment Vehicle             | Yield | Beginning Balance | Transaction  | Deposit (Withdrawal)  | Source   | Ending Balance |
|--------------------------------|-------|-------------------|--|---|--|----------------|
| <b>Los Angeles County Pool</b> | 0.72% | \$1,304,119.00    | interest<br>trust warrant 646<br>assessment<br>assessment coll fee | \$2,596.83<br>(\$243,708.94)<br>\$1,512,627.51<br>(\$79,506.75) | ND 24 Per 6<br>ND 24 Per 6<br>ND 24 Per 6<br>ND 24 Per 6 | \$2,496,127.65 |

Maturity Date: Perpetual  
Interest rate as of Nov 30 2015

| Investment Vehicle                   | Beginning Balance | Transaction | Deposit (Withdrawal) | Source                | Ending Balance |
|--------------------------------------|-------------------|-------------|----------------------|-----------------------|----------------|
| <b>Citizens Bank Eco Lab Account</b> | \$5,438.23        |             |                      | CB Statement Dec 2015 | \$5,438.23     |

| Investment Vehicle                  | Beginning Balance | Transaction   | Deposit (Withdrawal)                           | Source                | Ending Balance |
|-------------------------------------|-------------------|---|--|-----------------------|----------------|
| <b>Citizens Bank Revolving Fund</b> | \$200,000.00      | Deb Activity-Dec 2015<br>Trust Warrant 646<br>Sweep | (\$554,959.11)<br>\$243,708.94<br>\$311,250.17 | CB Statement Dec 2015 | \$200,000.00   |

| Investment Vehicle                 | Beginning Balance | Transaction                      | Deposit (Withdrawal)           | Source                | Ending Balance |
|------------------------------------|-------------------|----------------------------------|--------------------------------|-----------------------|----------------|
| <b>Citizens Bank Sweep Account</b> | \$329,873.30      | Deb Activity-Dec 2015<br>Deposit | (\$311,250.17)<br>\$243,406.68 | CB Statement Dec 2015 | \$262,029.81   |

|                                |                       |  |  |                          |                       |
|--------------------------------|-----------------------|--|--|--------------------------|-----------------------|
| <b>Total Beginning Balance</b> | <b>\$3,164,647.79</b> |  |  | <b>Total End Balance</b> | <b>\$4,290,039.49</b> |
|--------------------------------|-----------------------|--|--|--------------------------|-----------------------|

**San Gabriel Valley Mosquito and Vector Control District  
District Manager's Report**

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Date: February 12, 2016

Item 8

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board  
of Trustees

Subject: Discussion of AB 1362

Reference: Attached

**Background**

At your meeting last January 8, you instructed staff to place an item on the agenda to discuss AB 1362 (attachment 1). If passed, the bill would enable any vector control district with a jurisdiction in a single county to determine the size of its board.

To change the size of a board, a majority of the cities in the district must each approve a resolution that permits their county's city selection committee to select the trustees on the district's board. An analysis of the bill is provided (attachment 2).

The MVCAC opposes AB 1362 because several of its member districts do not wish to have their trustees selected by a county-wide committee.

**Manager's Recommendation**

Discuss AB 1362 and instruct staff to convey any action taken to the MVCAC

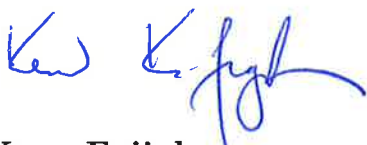
**Alternatives**

Take no action

**Fiscal Impact**

None

Respectfully submitted,



**Kenn Fujioka  
District Manager**



AB-1362 Mosquito abatement and vector control districts: board of trustees: appointment of members. (2015-2016)

AMENDED IN ASSEMBLY JANUARY 19, 2016

AMENDED IN ASSEMBLY JANUARY 04, 2016

CALIFORNIA LEGISLATURE— 2015–2016 REGULAR SESSION

**ASSEMBLY BILL**

**No. 1362**

**Introduced by Assembly Member Gordon**

**February 27, 2015**

An act to ~~amend Section 2021 of~~ add Section 2021.5 to the Health and Safety Code, relating to pest abatement.

### LEGISLATIVE COUNSEL'S DIGEST

AB 1362, as amended, Gordon. Mosquito abatement and vector control districts: board of trustees: appointment of members.

Existing law, the Mosquito Abatement and Vector Control District Law, specifies the procedures for district formation, the procedures for the selection of the district board of trustees and officers, and the powers and duties of the board. Existing law authorizes the board of supervisors to appoint one person to the board of trustees, and the city council of each city that is located in whole or in part within the district to appoint one person to the board of trustees, in the case of a district that is located entirely within a single county and contains both incorporated territory and unincorporated territory.

This bill would authorize ~~the board of supervisors and a city selection committee, established pursuant to specified provisions of law, to appoint persons to the board of trustees, as specified, in the case of a district that is located entirely within a single county and contains both incorporated territory, including every city within that county, and unincorporated territory.~~ a city council, located in an existing or newly formed district as specified above, to adopt a resolution requesting that appointments of persons to the board of trustees instead be made by a city selection committee, established pursuant to specified provisions of law, and conditioned upon a majority of authorized city councils adopting their respective resolutions. This bill would authorize the city selection committee to decrease the total number of appointments to be made by the committee if a majority of city councils within the district make this request in their respective resolutions. This bill would prohibit the total number of appointments made by the committee from exceeding the number of incorporated cities that are located in whole or in part within the district, and would prohibit those appointments from affecting the appointments made by the board of supervisors.

Vote: majority Appropriation: no Fiscal Committee: no Local Program: no

THE PEOPLE OF THE STATE OF CALIFORNIA DO ENACT AS FOLLOWS:

**SECTION 1.** Section 2021.5 is added to the Health and Safety Code, to read:

**2021.5.** (a) A city council that is authorized to appoint one person to the board of trustees of a district, pursuant to subdivision (b) of Section 2021, may adopt a resolution requesting that appointments instead be made by a city selection committee, established pursuant to Article 11 (commencing with Section 50270) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code.

(b) This section shall only apply if a majority of city councils that are located within the district and are authorized to appoint a person to the board of trustees adopt their respective resolutions pursuant to this section. This section shall apply to existing and newly formed districts as defined in subdivision (b) of Section 2021.

(c) The city selection committee described in subdivision (a) may decrease the total number of appointments to be made by the committee if a majority of city councils within the district make this request in their respective resolutions. The total number of appointments made by the committee shall not exceed the number of incorporated cities that are located in whole or in part within the district.

(d) The appointments made by the city selection committee shall not affect the appointments made by the board of supervisors pursuant to subdivision (b) of Section 2021.

~~SECTION 1. Section 2021 of the Health and Safety Code is amended to read:~~

~~2021. Within 30 days after the effective date of the formation of a district, a board of trustees shall be appointed as follows:~~

~~(a) In the case of a district that contains only unincorporated territory in a single county, the board of supervisors shall appoint five persons to the board of trustees.~~

~~(b) In the case of a district that is located entirely within a single county and contains both incorporated territory and unincorporated territory, the board of supervisors may appoint one person to the board of trustees, and the city council of each city that is located in whole or in part within the district may appoint one person to the board of trustees. If those appointments result in a board of trustees with less than five trustees, the board of supervisors shall appoint enough additional persons to make a board of trustees of five members.~~

~~(c) In the case of a district that contains only unincorporated territory in more than one county, the board of supervisors of each county may appoint one person to the board of trustees. If those appointments result in a board of trustees with less than five persons, the board of supervisors of the principal county shall appoint enough additional persons to make a board of trustees of five members.~~

~~(d) In the case of a district that is located in two or more counties and contains both incorporated territory and unincorporated territory, the board of supervisors of each county may appoint one person to the board of trustees, and the city council of each city that is located in whole or in part within the district may appoint one person to the board of trustees. If those appointments result in a board of trustees with less than five persons, the board of supervisors of the principal county shall appoint enough additional persons to make a board of trustees of five members.~~

~~(e) In the case of a district that is located entirely within a single county and contains both incorporated territory, including every city within that county, and unincorporated territory, the board of supervisors may appoint one person to the board of trustees, and a city selection committee, established pursuant to Article 11 (commencing with Section 50270) of Chapter 1 of Part 1 of Division 1 of Title 5 of the Government Code, may appoint up to the total number of trustees as the individual cities would collectively be entitled to appoint pursuant to subdivision (b). If those appointments result in a board of trustees with less than five persons, the board of supervisors shall appoint enough additional persons to make a board of trustees of five members.~~

## ASSEMBLY THIRD READING

AB 1362 (Gordon)

As Amended January 19, 2016

Majority vote

| Committee               | Votes | Ayes  | Noes |
|-------------------------|-------|---|------|
| <b>Local Government</b> | 9-0   | Maienschein, Gonzalez, Alejo, Chiu, Cooley, Gordon, Holden, Linder, Waldron |      |

**SUMMARY:** Authorizes a city selection committee to make appointments to the board of trustees of specified mosquito abatement and vector control districts, subject to specified requirements. Specifically, **this bill:**

- 1) Authorizes a city council that may appoint a trustee, pursuant to existing law, to a newly formed or existing mosquito abatement and vector control district that is in a single county and contains incorporated and unincorporated territory, to adopt a resolution requesting city appointments be made by a city selection committee.
- 2) Provides a city selection committee may only be used to make appointments if a majority of city councils located within the mosquito abatement and vector control district adopt respective resolutions.
- 3) Authorizes a city selection committee to decrease the total number of city appointments made by the city selection committee, if a majority of city councils within the district make this request in an adopted resolution.
- 4) Prohibits the total number of appointments made by a city selection committee from exceeding the number of incorporated cities, wholly or in part, in the district.
- 5) Prohibits the appointments made by the city selection committee from affecting the appointments made by a county board of supervisors, pursuant to existing law for these specified districts.

**EXISTING LAW:**

- 1) Establishes the Mosquito Abatement and Vector Control District Law, which requires a legislative body of at least five members known as the board of trustees to govern every mosquito abatement and vector control district.
- 2) Requires a board of trustees to be appointed, within 30 days after the effective date of formation, in a district that is located entirely within a single county and contains both incorporated and unincorporated territory, as follows: a) the board of supervisors may appoint one person to the board; and, b) the city council of each city that is located in whole or in part within the district may appoint one person to the board.
- 3) Authorizes a board of trustees to adopt a resolution requesting that the board of supervisors of any county that contains territory within the district to increase or decrease the number of members on the board of trustees who represent the unincorporated territory of that county, and requires the board of supervisors order the increase or decrease.

**FISCAL EFFECT:** None

**COMMENTS:**

- 1) **Mosquito Abatement and Vector Control Districts.** There are 65 mosquito abatement and vector control districts in California. Mosquito abatement and vector control districts stand as guardians against epidemics, public health emergencies, and economic disasters. These districts have a long history of applying science to counter public health threats, and continue to do so as Californians face threats like the West Nile virus.

In 2002, the Senate Local Government Committee appointed a "Working Group on Revising the Mosquito Abatement District Law" to update the law which had not undergone a comprehensive review since 1939. The working group agreed to maintain the method of appointing trustee boards, but changed the method for increasing or decreasing the size of boards. Due to the rewrite in 2002, current law authorizes a board of trustees to change a board's size by directing a county board of supervisors to increase or decrease the number of trustees representing the unincorporated area of the county. The working group rejected draft language that would have allowed the underlying city councils and county board of supervisors to trigger changes in the size of the board of trustees.

- 2) **Bill Summary.** Existing law establishes an appointment process for a mosquito abatement and vector control district, which must be done within 30 days of the effective date of formation. Each district must have at least five trustees; however the appointment process established by current law determines city and county appointments based on the territory contained in the district. If a district includes a part of a city or county, that respective governing body is authorized to make an appointment. For example in a mosquito and vector control district located in a single county which contains unincorporated and incorporated territory the board of supervisors is authorized to make one appointment and each individual city is authorized to make one appointment. This leads to a large variation in the size of a mosquito abatement and vector control district board of trustees.

This bill authorizes a city selection committee to make appointments in a newly formed or existing mosquito abatement and vector control district that is located in a single county and contains incorporated and unincorporated territory if a majority of city councils within the district adopt a resolution. A majority of city councils must also adopt a resolution to permit the city selection committee to decrease the number of appointments. This bill prohibits the appointments made by a city selection committee from exceeding the number of incorporated cities within the district.

- 3) **Author's Statement.** According to the author, "AB 1362 would grant a mosquito abatement district which has countywide boundaries the option to utilize its existing city selection committee to appoint Trustees to the district, rather than each city council doing so independently. This reduces pressure on each individual city to appoint a representative, and increases collaboration between neighboring cities by authorizing the city selection committee to make shared decisions on local governance. This process adds an additional level of oversight and accountability to the appointment process, while retaining the city councils' authority to appoint members. Other benefits include reducing the costs associated with meeting expenses and stipends for each member's service, streamlining board communication, reducing duplicative work, and providing more transparency on the Board's representation and decision-making."

- 4) **Policy Considerations.** The Legislature may wish to consider the following:
- a) **Equal Representation.** The Legislature may wish to ensure that there will be adequate representation among all cities, especially if the number of city appointments is less than the number of cities within the district. The city selection committee process for some special districts requires appointments to alternate between cities or guarantees seats among geographic groupings to ensure diverse and fair representation.
  - b) **Statewide Problem.** This bill affects districts that are located in a single county and contain incorporated and unincorporated territory. The Legislature may wish to consider if there is evidence of a statewide problem.
  - c) **Role of the Board of Trustees.** Current law grants flexibility to a board of trustees to change the size of a board by ordering an increase or decrease to the number of trustees representing the unincorporated area of a county. The author may wish to consider the role trustee boards should have in determining the size of their board given this provision in current law.
- 5) **Prior Legislation.** AB 991 (Devore) of 2005 would have reduced the size of the Orange County Vector Control District's board of trustees, and would have required the county board of supervisors to appoint one trustee and the city selection committee to appoint 10 members, as specified. AB 991 failed passage in the Local Government Committee.
- 6) **Arguments in Support.** According to Supervisor Don Horsley, "In San Mateo County, the existing countywide mosquito abatement district is comprised of 21 members – one representative from the Board of Supervisors and one representative from each of the 20 cities in the county. This is a very large board that can be difficult to manage and challenging for each jurisdiction to keep consistently filled with trustees. For instance, our board currently has four vacant seats. In addition, the recent history of the San Mateo County Mosquito District proved that a larger board does not necessarily offer greater oversight. Rather than completely overhauling the governance structure of this special district, creating the option of having a more focused representative board could produce a more effective management tool. In San Mateo County, I believe the appointment process outlined in AB 1362 would be a good fit for the board of trustees of the mosquito and vector control district."
- 7) **Arguments in Opposition.** According to the Mosquito and Vector Control Association of California, "The nexus of this proposal is reported to come from San Mateo County's concerns with the size of its district's board of trustees. However, as a statewide association comprised of over 60 member agencies, including many large urban districts with diverse populations, our members have not raised concerns as to the size of their board of trustees. In fact, 2015 marks the centennial anniversary of the creation of mosquito control districts in California, and we believe that the addition of a city selection process for trustee appointments is not necessary. As we continue to work with you on your concerns related by the San Mateo County Board of Supervisors, we believe that the issues in that specific county and district should be addressed on their own, as opposed to opening a governance structure that would be statewide."

**San Gabriel Valley Mosquito & Vector Control District**  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
**Friday, February 12, 2016**

**Board of Trustees**  
**Personnel Committee**

will meet in Closed Session immediately after the Board adjourns

**Agenda**

- 1. Call to Order and Roll Call**
- 2. Opportunity for Public Comment on Non-Agenda Items**  
The public is requested to provide a name/address and limit comment (s) to 5 minutes.
- 3. Convene in Closed Session under Government Code Section 54957: Public Employee Performance Evaluation. Title: District Manager \***
- 4. Adjournment**

**Personnel Committee**

**Jamie Bissner, Chairperson**  
**Richard Barakat**  
**Roger Chandler**  
**Margaret Finlay**  
**Dan Kirby**

**Henry M. Morgan**  
**Robert Neher**  
**Janice Nelson**  
**Jeff Templeman**

**CERTIFICATE OF POSTING**

I, Esther Elliott, Clerk of the Board of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury and the laws of the State of California that this agenda was posted pursuant to the Government Code commencing with Section 54950 this February 5, 2016, more than 72 hours prior to the meeting and is available on the District's website: [www.sgvmosquito.org](http://www.sgvmosquito.org).

The public may view and inspect supporting documents for each item on this agenda (except confidential information allowed by State law) in the front lobby of the District's Administration Building. For further information regarding agenda items, please contact us at (626) 814-9466 or via email at [district@sgvmosquito.org](mailto:district@sgvmosquito.org).

If you need special assistance to participate in this meeting please contact us 48 hours prior to the meeting so staff can make reasonable arrangements (28 CFR 34, 102, 104 ADA TITLE II).



\_\_\_\_\_  
Esther Elliott, Clerk of the Board  
San Gabriel Valley Mosquito & Vector Control District