

**San Gabriel Valley Mosquito & Vector Control District
1145 North Azusa Canyon Road, West Covina, California 91790**

**Board of Trustees Meeting
February 8, 2019
7:00 AM
Agenda**

- 1. Call to Order**
(Board President Corey Calaycay)
- 2. Pledge of Allegiance and Silent Roll Call**
- 3. Opportunity for Public Comment on Non-Agenda Items**
*(Individual Public Comments may be limited to a 3-minute or less time limit)
During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.*
- 4. Consent Calendar**
All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.
 - A. List of Claims for January 2019 ***
 - B. Budget Status Report for January 2019 ***
 - C. Minutes of Board of Trustees Meeting of January 11, 2019 ***
 - D. Operations Report 2019 ***
 - E. Surveillance Report 2019 ***
 - F. Communications Report 2019 ***
 - G. December 2018 Monthly Treasurer Report / District Working Balance for February 2019 ***
- 5. Introduction of New Trustees**
(Board President Corey Calaycay)
City of Industry Councilmember Catherine Marcucci
City of Pomona Councilmember Elizabeth Ontiveros-Cole
- 6. Review of Committee Assignments ***
(Board President)
- 7. Review Aerial Adulticide Application Authority**
(Discussion and Direction to District Manager for future policy)
(Board President) (Action Required)

8. **Proposal to Establish the Southern California Region Vector Control Political Action Committee**
Legislative Committee Chair Cynthia Sternquist
(Action Required) (Approve/Deny)
9. **District's Administration**
(District Manager)
 - A. **Board Agenda packet delivery preference**
 - B. **2018-2019 Statement of Economic Interests: Due April 2, 2019**
 - C. **2019 Centers for Disease Prevention and Control – PACVEC Annual Meeting**
 - D. **MVCAC Annual Conference, February 3-6, 2019**
10. **Department Reports**
(Verbal Reports)
 - A. **Operations**
Jason Farned Operations Manager
 - B. **Surveillance**
Scientific Programs Manager Melissa Doyle
 - C. **Communications**
Public Information Officer Levy Sun
11. **Trustee Reports**
(Verbal Reports)
12. **New Business**
Opportunity for Trustees to request future agenda items
(Verbal Report)
13. **Adjournment**

Public Information Committee

Julie Costanzo	Joseph Rocha
Manuel Garcia	Stephen Sham
Dan Hollow ay	Jerry Velasco
Charles Myers, Chair	Allen L. Wu
Elyse Rasmussen	

CERTIFICATE OF POSTING

“This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.”

“Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.”



Esther Elliott
Clerk of the Board, San Gabriel Valley MVCD
Board of Trustees

SAN GABRIEL VALLEY MVCD

Claims List

January 10, 2019

Num	Date	Name	Item	Original Amount
EFT	01/10/2019	AMERICAN FIDELITY ASSURANCE	6070 Premiums, life - Cafeter (Voluntary Insurance I	114.08
			6070 Premiums, life - Cafeter (Voluntary Insurance I	298.33
B843030			6070 Premiums, life - Cafeter (Voluntary Insurance I	1,270.59
			6070 Premiums, life - Cafeter (Voluntary Insurance I	219.76
			6070 Premiums, life - Cafeter (Voluntary Insurance I	54.95
				<u>1,957.71</u>
EFT	01/10/2019	CALPERS CERBT	6200 RETIREMENT - CLASSIC (Employer Contribu	9,115.17
			6200 RETIREMENT - CLASSIC (Employer Contribu	59.48
100000015536697				<u>9,174.65</u>
EFT	01/10/2019	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	521.33
			6200 RETIREMENT - CLASSIC (Employer Contribu	938.12
PR of 1/10/19			6200 RETIREMENT - CLASSIC (Employer Contribu	1,360.25
			6200 RETIREMENT - CLASSIC (Employer Contribu	299.81
			6201 RETIREMENT - PEPRA (Employer Contributic	106.90
			6201 RETIREMENT - PEPRA (Employer Contributic	1,912.18
			6201 RETIREMENT - PEPRA (Employer Contributic	254.63
			6201 RETIREMENT - PEPRA (Employer Contributic	365.03
			6201 RETIREMENT - PEPRA (Employer Contributic	80.08
				<u>5,838.33</u>
16002	01/10/2019	AMERICAN FIDELITY AKA FLEX ACCOUNT ADM	6070 CAFETERIA BENEFIT	220.83
			6070 CAFETERIA BENEFIT	191.67
2028202, 2027512			6070 CAFETERIA BENEFIT	220.83
			6070 CAFETERIA BENEFIT	83.33
			6070 CAFETERIA BENEFIT	70.00
				<u>786.66</u>
16003	01/10/2019	ARAMARK UNIFORM SERVICES INC.	6332 Uniforms (Uniforms)	347.64
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	202.71
792287099				<u>550.35</u>

SAN GABRIEL VALLEY MVCD

Claims List

January 10, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
16004	01/10/2019	ATHENS SERVICES	6040 Building Maintenance	225.33
				<u>225.33</u>
6127279				
16005	01/10/2019	AZUSA LIGHT & WATER	6343 Meter # 99172930 (Account # 303-0190.300)	71.88
			6343 Meter # 45169724 (Account # 303-0191.300 C	46.33
303-0190-300	01/01/2019			<u>118.21</u>
16006	01/10/2019	CDW GOVERNMENT INC	6036 COMPUTER SOFTWARE	360.00
				<u>360.00</u>
QLL8374				
16007	01/10/2019	CHEVRON	6262 Fuel for Trucks (Fuel for Trucks)	2,013.04
				<u>2,013.04</u>
55024806				
16008	01/10/2019	ENVIRONMENT CONTROL	6040 Building Maintenance	1,199.00
				<u>1,199.00</u>
5772-411				
16009	01/10/2019	FIDELITY SECURITY LIFE INSURANCE CO.	6070 Vision Premiums (Vision Premiums)	12.30
			6070 Vision Premiums (Vision Premiums)	81.03
16375249			6070 Vision Premiums (Vision Premiums)	237.10
			6070 Vision Premiums (Vision Premiums)	12.30
			6070 Vision Premiums (Vision Premiums)	58.91
				<u>401.64</u>
16010	01/10/2019	JARED DEVER	6232 Per Diem (Per Diem)	120.00
				<u>120.00</u>

Per Diem CDC Meeting

SAN GABRIEL VALLEY MVCD
Claims List
January 10, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
16011	01/10/2019	KENN K. FUJIOKA	6072 MEDICAL PREMIUM-Retired EE (Medical prei	284.77
				<u>284.77</u>
Premium Reimburse				
16012	01/10/2019	L.A. CO DEPT. OF PARKS & RECREATION	6232 SEMINARS AND MEETINGS	120.00
				<u>120.00</u>
Room Rental SPR				
16013	01/10/2019	LAND'S END BUSINESS OUTFITTERS	6332 Uniforms (Uniforms)	37.12
			6332 Uniforms (Uniforms)	40.98
				<u>78.10</u>
SIN6960356				
SCR858392				
16014	01/10/2019	LOZANO SMITH, LLP	6130 Profess Serv rendered (Professional Services	88.50
				<u>88.50</u>
206971				
16015	01/10/2019	MIKE NIFFENEGGER	6072 MEDICAL PREMIUM-Retired EE (Medical prei	518.50
				<u>518.50</u>
Premium Reimburse				
16016	01/10/2019	ROBERT KENNEDY	6072 MEDICAL PREMIUM-Retired EE (Medical prei	187.74
				<u>187.74</u>
Premium Reimburse				
16017	01/10/2019	ROYAL COACHES AUTO BODY & TOW	6260 SUPPLIES, MECHANICAL	75.00
				<u>75.00</u>
68917				
16018	01/10/2019	SOUTHERN CALIFORNIA EDISON	6340 UTILITIES - ELECTRIC	1,420.74
				<u>1,420.74</u>
2-03-760-7223				

SAN GABRIEL VALLEY MVCD

Claims List

January 10, 2019

Num	Date	Name	Item	Original Amount
16019	01/10/2019	STREAMLINE	6037 WEBSITE AND EMAIL SERVICE	200.00
				200.00
99181				
16020	01/10/2019	TNT WINDOW TINTING	6260 SUPPLIES, MECHANICAL	400.00
				400.00
2202269				
16021	01/10/2019	US BANK	6185 POSTAGE	24.70
			6010 AWARDS	43.67
Alba			6150 MEMBERSHIPS	2,471.26
			6262 Fuel for Trucks (Fuel for Trucks)	5.99
			6262 Fuel for Trucks (Fuel for Trucks)	36.00
			6232 SEMINARS AND MEETINGS	24.00
			6232 SEMINARS AND MEETINGS	203.80
Dever			6232 SEMINARS AND MEETINGS	246.80
			6232 SEMINARS AND MEETINGS	221.96
			6010 AWARDS	33.52
			6036 COMPUTER SOFTWARE	29.97
			6010 AWARDS	3.14
			6232 SEMINARS AND MEETINGS	914.26
			6232 SEMINARS AND MEETINGS	191.85
			6232 SEMINARS AND MEETINGS	44.00
			6232 SEMINARS AND MEETINGS	138.05
			6232 SEMINARS AND MEETINGS	215.41
			6250 LABORATORY SUPPLIES	22.01
			6030 BOARD EXPENSES	403.45
Doyle			6030 BOARD EXPENSES	35.29
Elliott			6290 Supplies, Public Informati	359.88
			6010 AWARDS	350.86
Farned			6280 SUPPLIES, OPERATIONS	199.00
			6280 SUPPLIES, OPERATIONS	10.00

SAN GABRIEL VALLEY MVCD

Claims List

January 10, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6150 MEMBERSHIPS	145.00
			6232 SEMINARS AND MEETINGS	435.00
			6232 SEMINARS AND MEETINGS	4.16
			6232 SEMINARS AND MEETINGS	343.80
			6232 SEMINARS AND MEETINGS	148.80
			6036 COMPUTER SOFTWARE	599.88
			6003 ADVERTISING	82.09
Sun			6037 WEBSITE AND EMAIL SERVICE	459.00
			6037 WEBSITE AND EMAIL SERVICE	4.99
			6232 SEMINARS AND MEETINGS	275.39
			6232 SEMINARS AND MEETINGS	238.40
			6040 Building Maintenance	15.31
			6030 BOARD EXPENSES	13.12
Van der Heyden			6270 OFFICE SUPPLIES	6.55
			6030 BOARD EXPENSES	99.29
			6170 MISCELLANEOUS EXPENSES	38.53
			6250 LABORATORY SUPPLIES	18.60
			6270 OFFICE SUPPLIES	94.10
			6270 OFFICE SUPPLIES	130.52
			6270 OFFICE SUPPLIES	18.60
			6280 SUPPLIES, OPERATIONS	49.57
			6170 MISCELLANEOUS EXPENSES	31.77
			6040 Building Maintenance	20.79
				<u>9,502.13</u>
16022	01/10/2019	VECTOR CONTROL JPA	6111 OTHER INSURANCE	367.74
				<u>367.74</u>
VCJPA-2019-081				
		Total Accounts Payable for January 10, 2019		35,988.14

SAN GABRIEL VALLEY MVCD

Claims List

January 24, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	01/24/2019	CAL PERS	6070 Med premiums - Cafeteria (Medical premiums)	614.59
			6070 Med premiums - Cafeteria (Medical premiums)	3,402.42
100000015554132			6070 Med premiums - Cafeteria (Medical premiums)	2,213.79
			6070 Med premiums - Cafeteria (Medical premiums)	1,976.75
			6072 MEDICAL PREMIUM-Retired EE (Medical prei	408.00
			6070 ADMIN FEE (Admin fee)	30.43
				<u>8,645.98</u>
EFT	01/24/2019	LINCOLN FINANCIAL GROUP	6065 GROUP TERM LIFE	285.18
			2150 SHORT TERM DISABILITY (Premiums, Short	691.67
1585384			2160 LONG TERM DISABILITY (Premiums, Long T	499.52
			6070 Premiums, life - Cafeter (Voluntary Insurance I	361.95
BL1585384			6065 GROUP TERM LIFE	297.92
			6070 Premiums, life - Cafeter (Voluntary Insurance I	361.95
				<u>2,498.19</u>
EFT	01/24/2019	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	521.33
			6200 RETIREMENT - CLASSIC (Employer Contribu	938.12
PR of 1/4/19			6200 RETIREMENT - CLASSIC (Employer Contribu	1,360.25
			6200 RETIREMENT - CLASSIC (Employer Contribu	299.81
			6201 RETIREMENT - PEPRA (Employer Contributic	106.90
			6201 RETIREMENT - PEPRA (Employer Contributic	1,912.18
			6201 RETIREMENT - PEPRA (Employer Contributic	254.63
			6201 RETIREMENT - PEPRA (Employer Contributic	365.03
			6201 RETIREMENT - PEPRA (Employer Contributic	80.08
				<u>5,838.33</u>
EFT	01/24/2019	PRINCIPAL DENTAL	6070 Premiums, life - Cafeter (Voluntary Insurance I	83.90
			6070 Premiums, life - Cafeter (Voluntary Insurance I	340.25
1085590-10001			6070 Premiums, life - Cafeter (Voluntary Insurance I	1,325.85
			6070 Premiums, life - Cafeter (Voluntary Insurance I	211.04
			6070 Premiums, life - Cafeter (Voluntary Insurance I	256.35
				<u></u>

SAN GABRIEL VALLEY MVCD

Claims List

January 24, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
				2,217.39
EFT	01/24/2019	TEXAS LIFE INSURANCE COMPANY	6070 CAFETERIA BENEFIT	92.42
			6070 CAFETERIA BENEFIT	77.50
SM09BT20190114001				<u>169.92</u>
16023	01/24/2019	ADDRESSERS	6280 SUPPLIES, OPERATIONS	1,385.02
				<u>1,385.02</u>
77239				
16024	01/24/2019	ALLEN WU	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16025	01/24/2019	AMAZON.COM	6270 OFFICE SUPPLIES	28.40
			6270 OFFICE SUPPLIES	14.42
6045787810575999			6270 OFFICE SUPPLIES	25.17
			6270 OFFICE SUPPLIES	2.99
			6270 OFFICE SUPPLIES	19.95
				<u>90.93</u>
16026	01/24/2019	BECKY A. SHEVLIN	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16027	01/24/2019	BENLO COMPANY	6260 SUPPLIES, MECHANICAL	55.57
				<u>55.57</u>
879937				
16028	01/24/2019	CHARLES MYERS	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

SAN GABRIEL VALLEY MVCD

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January 24, 2019

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BM of 1/11/19				
16029	01/24/2019	CLEAN TECH ENVIRONMENTAL	6040 Building Maintenance	1,100.00
				<u>1,100.00</u>
172693				
16030	01/24/2019	COREY CALAYCAY	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16031	01/24/2019	COUNCIL FOR WATERSHED HEALTH	6003 ADVERTISING	1,250.00
				<u>1,250.00</u>
309				
16032	01/24/2019	CRUZ BACA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16033	01/24/2019	CYNTHIA STERNQUIST	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16034	01/24/2019	DAN HOLLOWAY	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
16035	01/24/2019	DEPARTMENT OF TOXIC SUBSTANCES CONTRI	6075 FEES & ASSESSMENTS	22.50
				<u>22.50</u>
VQ 201814318				
16036	01/24/2019	ELYSE RASMUSSEN	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

SAN GABRIEL VALLEY MVCD

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BM of 1/11/19				
16037	01/24/2019	EMMETT G. BADAR	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16038	01/24/2019	ENTERPRISE	6007 - AUTOMOBILE LEASE	6,148.86
				<u>6,148.86</u>
407595				
16039	01/24/2019	ENVIRONMENTAL SYSTEMS (esri)	6036 COMPUTER SOFTWARE	667.12
			6036 COMPUTER SOFTWARE	634.52
				<u>1,301.64</u>
93580113				
16040	01/24/2019	FLEET SOLUTIONS CENTER	6260 SUPPLIES, MECHANICAL	60.95
			6260 SUPPLIES, MECHANICAL	1,424.05
Truck Service			6260 SUPPLIES, MECHANICAL	75.59
			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	88.53
			6260 SUPPLIES, MECHANICAL	95.54
			6260 SUPPLIES, MECHANICAL	122.45
			6260 SUPPLIES, MECHANICAL	509.85
			6260 SUPPLIES, MECHANICAL	183.57
			6260 SUPPLIES, MECHANICAL	184.69
			6260 SUPPLIES, MECHANICAL	234.63
			6260 SUPPLIES, MECHANICAL	246.91
				<u>3,306.71</u>
16041	01/24/2019	HAROLD J. BISSNER III	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16042	01/24/2019	HENRY M. MORGAN	6030 BOARD EXPENSES	149.50
				<u>149.50</u>

SAN GABRIEL VALLEY MVCD

Claims List

January 24, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
				149.50
			BM of 1/11/19	
16043	01/24/2019	HOME DEPOT	6040 Building Maintenance	13.61
			6040 Building Maintenance	60.49
6035322538814710			6044 MAINTENANCE, GROUNDS	32.78
				<u>106.88</u>
16044	01/24/2019	IRWINDALE INDUSTRIAL CLINIC	6302 Supplies, Safety	128.10
			6302 Supplies, Safety	128.10
366024, 387840				<u>256.20</u>
16045	01/24/2019	JARED DEVER	6232 Per Diem (Per Diem)	160.00
				<u>160.00</u>
			Per Diem MVCAC	
16046	01/24/2019	JASON FARNED	6232 Per Diem (Per Diem)	160.00
				<u>160.00</u>
			Per Diem MVCAC	
16047	01/24/2019	JERRY VELASCO	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
			BM of 1/11/19	
16048	01/24/2019	JOHN CAPOCCIA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
			BM of 1/11/19	
16049	01/24/2019	JOSEPH LEON	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
			BM of 1/11/19	

SAN GABRIEL VALLEY MVCD

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16050	01/24/2019	JOSEPH ROCHA	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 1/11/19				
16051	01/24/2019	JULI COSTANZO	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 1/11/19				
16052	01/24/2019	KENN K. FUJIOKA	6072 MEDICAL PREMIUM-Retired EE (Medical prei	<u>284.77</u> 284.77
Premium Reimburse				
16053	01/24/2019	MAIL FINANCE, INC.	6073 EQUIPMENT LEASE	<u>272.25</u> 272.25
N7531717				
16054	01/24/2019	MANUEL GARCIA	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 1/11/19				
16055	01/24/2019	MARGARET E. FINLAY	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 1/11/19				
16056	01/24/2019	MARINA KHUBESRIAN, MD	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 1/11/19				
16057	01/24/2019	MELISSA DOYLE	6232 Per Diem (Per Diem)	<u>160.00</u> 160.00
Per Diem MVCAC				

SAN GABRIEL VALLEY MVCD

Claims List

January 24, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
16058	01/24/2019	MIKE NIFFENEGGER	6072 MEDICAL PREMIUM-Retired EE (Medical prei	518.50
				<u>518.50</u>
Premium Reimburse				
16059	01/24/2019	MIKE SPENCE	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16060	01/24/2019	READYREFRESH BY NESTLE	6170 Arrowhead Water (Arrowhead Water)	578.15
				<u>578.15</u>
19A0024588535				
16061	01/24/2019	RICHARD BARAKAT	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16062	01/24/2019	ROBERT KENNEDY	6072 MEDICAL PREMIUM-Retired EE (Medical prei	187.74
				<u>187.74</u>
Premium Reimburse				
16063	01/24/2019	ROGER CHANDLER	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16064	01/24/2019	SAN GABRIEL VALLEY NEWSPAPER GROUP	6003 ADVERTISING	3,148.00
				<u>3,148.00</u>
0000420197				
16065	01/24/2019	SANDRA ARMENTA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				

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January 24, 2019

Num	Date	Name	Item	Original Amount
16066	01/24/2019	SHAFFER AWARDS	6030 BOARD EXPENSES	328.39
				<u>328.39</u>
0004715				
16067	01/24/2019	SMARTSIGN	6270 OFFICE SUPPLIES	396.90
			6270 OFFICE SUPPLIES	462.00
MAT-138096			6270 OFFICE SUPPLIES	554.40
				<u>1,413.30</u>
16068	01/24/2019	SOCALGAS	6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618	272.51
			6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618	26.57
05751821009				<u>299.08</u>
16069	01/24/2019	STAPLES CREDIT PLAN	6270 OFFICE SUPPLIES	114.94
				<u>114.94</u>
6035517820299187				
16070	01/24/2019	THERMAL COMBUSTION INNOVATORS, INC.	6250 LABORATORY SUPPLIES	95.90
			6250 LABORATORY SUPPLIES	95.90
203305				<u>191.80</u>
16071	01/24/2019	TIM SANDOVAL	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 1/11/19				
16072	01/24/2019	TOTAL COMPENSATION SYSTEMS INC	6190 OTHER	1,440.00
				<u>1,440.00</u>
Valuation dep				
16073	01/24/2019	TPx COMMUNICATIONS	6315 Monthly Internet Charges (Monthly Internet Ch	998.30
			6320 TELEPHONE OFFICE	1,013.07
12033696-0				<u>2,011.37</u>

SAN GABRIEL VALLEY MVCD

Claims List

January 24, 2019

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
16074	01/24/2019	VERIZON WIRELESS	6312 Monthly District Field Ph (Monthly District Fielc	797.99
			6312 Monthly District Field Ph (Monthly District Fielc	1,239.97
9822046279				<u>2,037.96</u>
16075	01/24/2019	WELLS FARGO VENDOR FIN SERV	6073 EQUIPMENT LEASE	1,500.15
90136779571				<u>1,500.15</u>
16076	01/24/2019	WINDOWASHERS, LLC.	6046 PROFESSIONAL SERVICES - IT	2,400.00
1049				<u>2,400.00</u>
		Total Accounts Payable for January 24, 2019		54,050.02
		Total Accounts Payable for January 2019		90,038.16
		Total Payroll for January 2019		172,047.91
		see attached		
		Total Claims List for January 2019		262,086.07

**San Gabriel Valley MVCD
Payroll for January 2019**

Department	Jan 10, 2019		January 24, 2019		TOTAL
EXECUTIVE	5,540.80		5,540.80		11,081.60
ADMINISTRATION	11,532.80		11,632.80		23,165.60
OPERATIONS	42,404.00		42,654.00		85,058.00
SURVEILLANCE	6,411.52		5,564.88		11,976.40
COMMUNICATIONS	8,521.60		8,571.60		17,093.20
SEASONAL WORKERS	<u>1,044.48</u>		<u>1,854.88</u>		<u>2,899.36</u>
Gross Payroll	75,455.20	-	75,818.96	-	151,274.16
Employer Taxes	6,020.03		5,557.44		11,577.47
Car Allowance	500.00		-	-	500.00
Employee Benefit-Med	<u>4,352.64</u>		<u>4,343.64</u>		<u>8,696.28</u>
TOTAL PAYROLL	86,327.87	-	85,720.04	-	172,047.91

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 59% of Year Completed
January 31, 2019

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
PERSONNEL EXPENSES						
Salaries, Exempt	28,521.02	268,101.13	483,738.58	215,637.45	55.42	
Salaries - Non Exempt	72,771.74	753,515.93	1,680,573.54	927,057.61	44.84	
Salaries - Overtime	0.00	2,074.51	19,700.00	17,625.49	10.53	
Salaries - Vacation	5,761.32	72,698.42	89,770.00	17,071.58	80.98	Retirement payout
Salaries-Holiday	35,129.28	84,278.22	123,207.00	38,928.78	68.40	Two holidays remaining
Salaries, Sick Pay	6,533.68	47,339.78	93,635.00	46,295.22	50.56	
Salaries, Part-time - XH	2,557.12	109,921.74	348,686.00	238,764.26	31.52	
Management Car Allowance	500.00	3,500.00	6,000.00	2,500.00	58.33	
Cafeteria Benefit	22,294.82	183,916.80	316,800.00	132,883.20	58.05	
Hlth Benefits, Ret Emps	2,390.02	8,135.32	12,000.00	3,864.68	67.79	New retiree added
Medicare	2,279.19	20,181.46	40,745.00	20,563.54	49.53	
Retirement - Classic	15,413.67	118,569.72	110,980.00	(7,589.72)	106.84	Unfunded liability
Retirement - Pepra	4,989.13	45,470.22	95,065.00	49,594.78	47.83	
Social Security	63.66	3,813.35	7,385.00	3,571.65	51.64	
Group Term Life Ins	583.10	2,545.32	4,300.00	1,754.68	59.19	
Tuition Reimbursement	0.00	0.00	8,000.00	8,000.00	0.00	
Insurance, unemployment	9,234.62	11,712.67	19,200.00	7,487.33	61.00	
TOTAL PERSONNEL EXPENSES	209,022.37	1,735,774.59	3,459,785.12	1,724,010.53	50.17	
OPERATING EXPENSES						
Awards	80.33	1,307.17	2,000.00	692.83	65.36	Service pins
Advertising	4,480.09	13,964.57	30,000.00	16,035.43	46.55	
Bank Charges	771.42	3,446.06	5,000.00	1,553.94	68.92	W-2 processing
Board expenses	3,329.04	16,748.15	35,000.00	18,251.85	47.85	
Computer Hardware	0.00	18,499.81	19,000.00	500.19	97.37	iPads-Ops
Computer Software	2,291.49	14,648.59	20,400.00	5,751.41	71.81	Neogov renewal
Website/Email Service	663.99	1,842.08	3,195.00	1,352.92	57.66	
Building maintenance	2,837.24	26,841.23	37,500.00	10,658.77	71.58	Water heater replacement
Maintenance, equipment	0.00	484.47	9,000.00	8,515.53	5.38	
Maintenance, grounds	32.78	787.54	4,000.00	3,212.46	19.69	
Lease Equipment	1,772.40	28,000.66	38,000.00	9,999.34	73.69	Telephone annual lease payment
Fees & Assessments	22.50	2,805.88	4,000.00	1,194.12	70.15	LAFCO fees
Hiring expenses	0.00	1,330.76	5,600.00	4,269.24	23.76	

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 59% of Year Completed
January 31, 2019

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
VCJPA General Fund	0.00	10,697.00	9,656.00	(1,041.00)	110.78	One time expense
Insurance, liability	0.00	66,602.00	65,411.00	(1,191.00)	101.82	One time expense
Workers Comp Insurance	0.00	111,370.00	111,546.00	176.00	99.84	One time expense
Automobile Insurance	0.00	1,648.00	1,648.00	0.00	100.00	One time expense
Other Insurance	367.74	735.48	2,000.00	1,264.52	36.77	
Insurance, property	0.00	3,196.00	3,258.00	62.00	98.10	One time expense
Legal	88.50	10,618.49	35,000.00	24,381.51	30.34	
Memberships	2,616.26	20,843.26	25,000.00	4,156.74	83.37	MVCAC dues
Miscellaneous expenses	629.85	2,723.23	3,000.00	276.77	90.77	Increased water delivery
Postage	24.70	879.75	9,904.00	9,024.25	8.88	
Prof. Services, Auditor	0.00	14,062.50	20,000.00	5,937.50	70.31	One time expense
Professional Services	1,440.00	2,880.00	5,000.00	2,120.00	57.60	
Professional Services-IT	2,400.00	22,701.05	35,000.00	12,298.95	64.86	Exchange server service
Printing & Reproduction	0.00	7,412.32	11,000.00	3,587.68	67.38	Communication fliers
Research	0.00	0.00	1,000.00	1,000.00	0.00	
Seminars and meetings	4,365.68	14,077.50	29,710.00	15,632.50	47.38	
Supplies, laboratory	213.81	13,359.09	16,100.00	2,740.91	82.98	Mosquito testing
Supplies, mechanical	3,837.28	34,995.49	25,000.00	(9,995.49)	139.98	Transmission replacement
Supplies, gasoline	2,055.03	36,281.08	50,000.00	13,718.92	72.56	Extra trucks for seasonals
Supplies, office	776.19	4,150.74	13,000.00	8,849.26	31.93	
Supplies, Mosquito Fish	0.00	770.88	30,000.00	29,229.12	2.57	
Supplies, operations	1,643.59	6,918.71	18,000.00	11,081.29	38.44	
Supplies, pesticides	0.00	21,841.81	50,000.00	28,158.19	43.68	
Supplies, Communications	359.88	2,873.94	11,200.00	8,326.06	25.66	
Supplies, Education Program	0.00	201.83	700.00	498.17	28.83	
Supplies, safety	256.20	10,348.95	20,000.00	9,651.05	51.74	
Benefit Assesment Admin Cost	95,353.50	107,181.10	115,000.00	7,818.90	93.20	One time expense
Communications, field	2,037.96	14,354.86	28,000.00	13,645.14	51.27	
Telephone, Internet	998.30	6,847.58	24,500.00	17,652.42	27.95	
Telephone , Office	1,013.07	6,917.54	14,000.00	7,082.46	49.41	
Training , CEU's	0.00	3,938.00	4,000.00	62.00	98.45	Recertification fees
Uniforms and clothing	425.74	5,081.78	27,000.00	21,918.22	18.82	
Utilities, Electric	1,420.74	23,307.27	39,000.00	15,692.73	59.76	A/C use
Utilities, Natural Gas	299.08	1,238.86	3,000.00	1,761.14	41.30	
Utilities, Water	118.21	1,076.47	2,000.00	923.53	53.82	
Automobile Lease	6,148.86	41,742.02	73,800.00	32,057.98	56.56	

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 59% of Year Completed
January 31, 2019

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
TOTAL OPERATING EXPENSES	145,171.45	764,581.55	1,145,128.00	380,546.45	66.77
TOTAL EXPENSES	354,193.82	2,500,356.14	4,604,913.12	2,104,556.98	54.30

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 59% of Year Completed
January 31, 2019

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
RESERVES						
Reserve, Unallocated Gene	0.00	0.00	0.00	0.00	0.00	Transferred to Building/Facilities
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00	
Reserve, Capital Projects	0.00	0.00	612,923.00	612,923.00	0.00	
Reserve, Pension Liability	0.00	0.00	200,258.00	200,258.00	0.00	
Reserve, Building/Facilities	0.00	0.00	100,000.00	100,000.00	0.00	From Unallocated General Reserves
Reserve, Vehicle Replacement	0.00	0.00	0.00	0.00	0.00	
TOTAL RESERVES	0.00	0.00	2,239,381.00	2,239,381.00	0.00	

**San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
January 11, 2019**

Minutes

Trustees Attending

Trustees Absent

- 1 Roger Chandler (Arcadia)
- 2 Joseph Rocha (Azusa)
- 3 Cruz Baca (Baldwin Park)
- 4 Rick Barakat (Bradbury)
- 5 Corey Calaycay (Claremont)
- 6 Henry Morgan (Covina)
- 7 Margaret Finlay (Duarte)
- 8 Jerry Velasco (El Monte)
- 9 Charles Myers (Glendora)
- 10 Manuel Garcia (Irwindale)
- 11 Vacant (Industry)
- 12 Dan Holloway (La Puente)
- 13 Elyse Rasmussen (La Verne)
- 14 Jamie Bissner (L. A. County)
- 15 Becky Shevlin (Monrovia)
- 16 Joseph Leon (Monterey Park)
- 17 Rachel Janbek (Pasadena)
- 18 Tim Sandoval (Pomona)
- 19 Sandra Armenta (Rosemead)
- 20 Emmett Badar (San Dimas)
- 21 Juli Costanzo (San Gabriel)
- 22 John Capoccia (Sierra Madre)
- 23 Marina Khubesrian (So. Pasadena)
- 24 Cynthia Sternquist (Temple City)
- 25 Allen L. Wu (Walnut)
- 26 Mike Spence (West Covina)

1. Stephen Sham (Alhambra)

Staff Attending

- Jared Dever
Levy Sun
Esther Elliott
Jason Farned
Rose Alba
Melissa Doyle
Pablo Cabrera

At 7:00 AM there was a photo shoot of the 2018 Board of Trustees followed by a photo shoot of the 2019 Board of Trustees.

1. Call to Order

Board President Corey Calaycay called the meeting to order at 7:14 AM

2. Pledge of Allegiance and Silent Roll Call

Trustee Holloway led the Pledge of Allegiance.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A. List of Claims for December 2018

B. Budget Status Report for December 2018

C. Minutes of Board of Trustees Meeting of December 11, 2018

D. Operations Report 2018

E. Surveillance Report 2018

F. Communications Report 2018

G. November 2018 Monthly Treasurer Report / District Working Balance for January 2019

A motion by Trustee Finlay to approve the Consent Calendar as submitted was seconded by Trustee Morgan and approved with a vote of 24 voting yes, 2 abstain and one Trustee absent.

5. Outgoing Trustee Dr. Robert Neher, City of La Verne Presented with a Plaque in Recognition and Appreciation for 30 Years of Service on the Board of Trustees for the San Gabriel Valley MVCD

President Calaycay presented outgoing Trustee Dr. Robert Neher with a plaque commemorating his 30 years on the Board of Trustees for the San Gabriel Valley MVCD. Dr. Neher received a standing ovation from members of the Board and staff for his dedication, loyal service and valuable contributions to the District. Dr. Neher thanked everyone and emphasized the importance of the Board at the District.

6. Announcement of Reappointed Trustees

President Calaycay welcomed back reappointed Trustees Badar, Capoccia, Chandler, Costanzo, Garcia, Rocha, Shevlin and Sternquist.

7. Introduction of New Trustees

Dr. Allen L. Wu, City of Walnut and Elyse Rasmussen from City of La Verne.

8. Presentation: MVCAC Southern Region Invasive *Aedes* Forum Review

District Manager Jared Dever reported that 73 representatives from 21 California vector control agencies and from the California Public Health offices in Southern and Sacramento offices attended the December 15, 2018 MVCAC So. Region Invasive *Aedes* forum.

Break-out groups discussed the various challenges presented by the growing population of invasive *Aedes*.

The administrative break-out group discussed budget adjustments, interest in a mutual aid agreement in the event of a disease emergency, and shared resources for potential aerial application.

The operations break-out group expressed interest in novel invasive *Aedes* control strategies, regional and emergency response training, and storm water capture structures.

The surveillance break-out topics included *Aedes* disease transmission, pesticide resistance testing, and interest in expanding a Memorandum of Understanding (MOU) with health departments.

The public education and outreach break-out groups discussed how messaging to residents has shifted from reporting mosquito problems to getting residents to understand their role in mosquito control.

The group recognized a reduction in paid media in the region. A shift to community empowerment is necessary but will require funds for additional staff to carry the message to various civic and community group leaders.

9. Disposal of District Property

District Manager Dever reported that according to Resolution 94-02, Article X, Sections 4 and 5, the District's 1996 Chevrolet S-10 has been maintained past the designated end of service criteria. Surplus property will be sold at an auction conducted by the District or through a professional service or as determined by the Board during a public meeting.

A motion by Trustee Finlay to approve dispose of the 1996 Chevrolet S-10 as surplus property was seconded and approved with a vote of 24 voting yes, 2 abstain and one Trustee absent.

10. District's Administration

Implementation of 9/80 Work Schedule

District Manager Dever informed the Board that in an attempt to increase operational efficiency, the Districts' work schedule will be changed to 9/80 workweek.

President Calaycay requested an update at the August Board meeting.

11. Department Reports

A. Operations

Operations Manager Jason Farned reported that mosquito populations are low during the winter season and therefore fewer service requests have been submitted. This reduction gives technicians the opportunity to reassess breeding sources and plan for the upcoming season.

B. Surveillance

Scientific Programs Manager Melissa Doyle reported they are preparing for next season by planning strategic trap routes, and recruiting new staff members.

C. Communications

Public Information Officer Levy Sun reported a large number of responses to book outreach staff for city events after an eblast was sent to the cities. Pasadena, Monterey Park and Monrovia residents are participating in the District's pilot Bite Back Campaign.

Education Specialist Carol Anne Hagele is spearheading the EcoHealth Program at schools and looking to participate in school district events.

Levy Sun announced there will be a Public Information Committee meeting after the February 11, 2019 Board meeting adjourns.

12. Trustee Reports

President Calaycay commented that he would like the District to participate in more legislative affairs this year. He encouraged Trustees looking for speakers about vectors and vector-borne disease to contact the communications staff for assistance.

13. New Business

No new business.

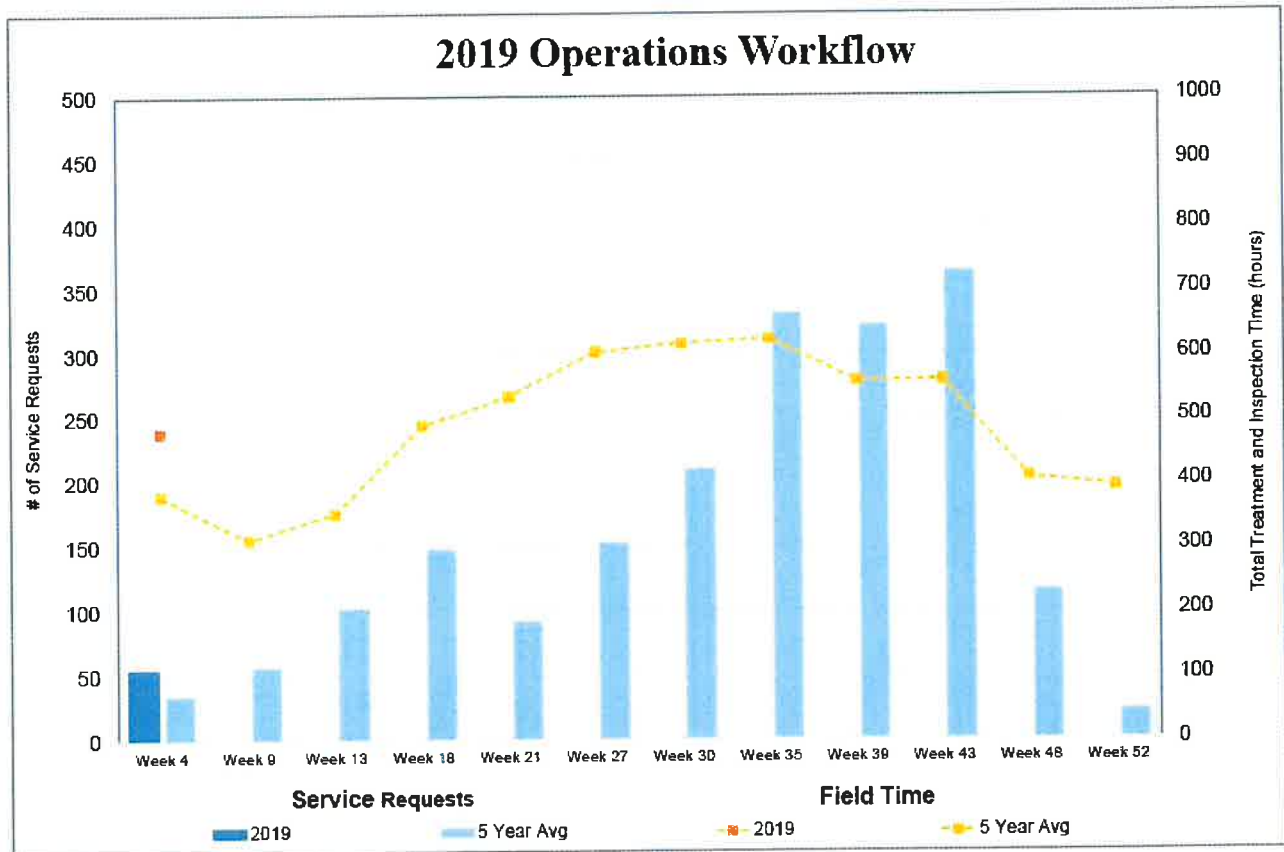
14. Adjournment

The meeting was adjourned at 8:14 AM

Operations Report

Week 1-4 2019

Operations Workflow:



Operations Summary:

In preparation for the upcoming season, the Operations department is working on several projects that will improve efficiency and productivity.

Map Vison: Data Management System: Map Vision is wrapping up development on the District's new data management system. Field trials will begin in February and the system will be live for all staff by March. The new system will add many new layers of efficiency as well as improve safety, consistency, reporting, inventory management, and time management.

Mosquito Fish: As we look to expand the use of mosquito fish as mosquito control in non-functional pools, the department has started to communicate the option to residents. A recent text communication to our non-functional pool database describing the fish option generated a lot of interest. The District currently has 85 properties signed up for the program with a goal of 240 pools by the end of the year.

Service Request Update: The District is in the process of updating its service request procedure, to better address the increasing demand for service, while also improving our effeteness to reduce mosquito populations. The education and surveillance departments will be joining operations in a more comprehensive response

that focuses on long-term solutions, mosquito reduction, habit change, and shared responsibility.

MVCAC Annual Conference: Jason Farned, Operations Manager will be making two presentations at the Mosquito and Vector Control Association of California Annual Conference. One of the presentations will be outlining the District’s new aerial swimming pool surveillance response program and the other outlines systems management strategies to identify deficiencies and make positive change within an organization.

Chemical Usage:

Larvicides/Pupicides				
Method of Action	Target	Amount		Area Treated
Larvicide Oils (Surface Film)				
Suffocation	Mosquitoes	.79	gal.	7353 sq.ft.
Insect Growth Regulators (IGR's)				
Inhibits metamorphosis	Mosquitoes	9.17	lbs.	51434 sq.ft.
Bacterials				
Ingestion, toxicant	Mosquitoes	0.60	gal.	302544 sq.ft.
Ingestion, toxicant	Mosquitoes	33.73	lbs.	345471 sq.ft.
Ingestion, toxicant	Black flies	7.66	gal.	1341.97 m ³
Biologicals				
Mosquito fish	Mosquitoes	238	ea.	2388 sq.ft.

Zone Specialists:

Zone	Specialist	Cities
1	Marc Mitchell	Alhambra, Monterey Park, San Gabriel and South Pasadena
2	Leslie Conner	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Jon Halili	Baldwin Park, El Monte and Rosemead
5	Ignacio Ureña	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Marco Gaytan	Industry, La Puente, West Covina
7	Steven Gallegos	Covina, Glendora, San Dimas
8	Hendricks Peña	Claremont, La Verne, Pomona, Walnut

Surveillance Activities – Disease Weeks 1 – 4

Surveillance Department Activities

The surveillance department continued to plan for the 2019 trapping season. Over 100 locations have been identified as potential trapping locations and will be evaluated prior to start of the 2019 trapping season.

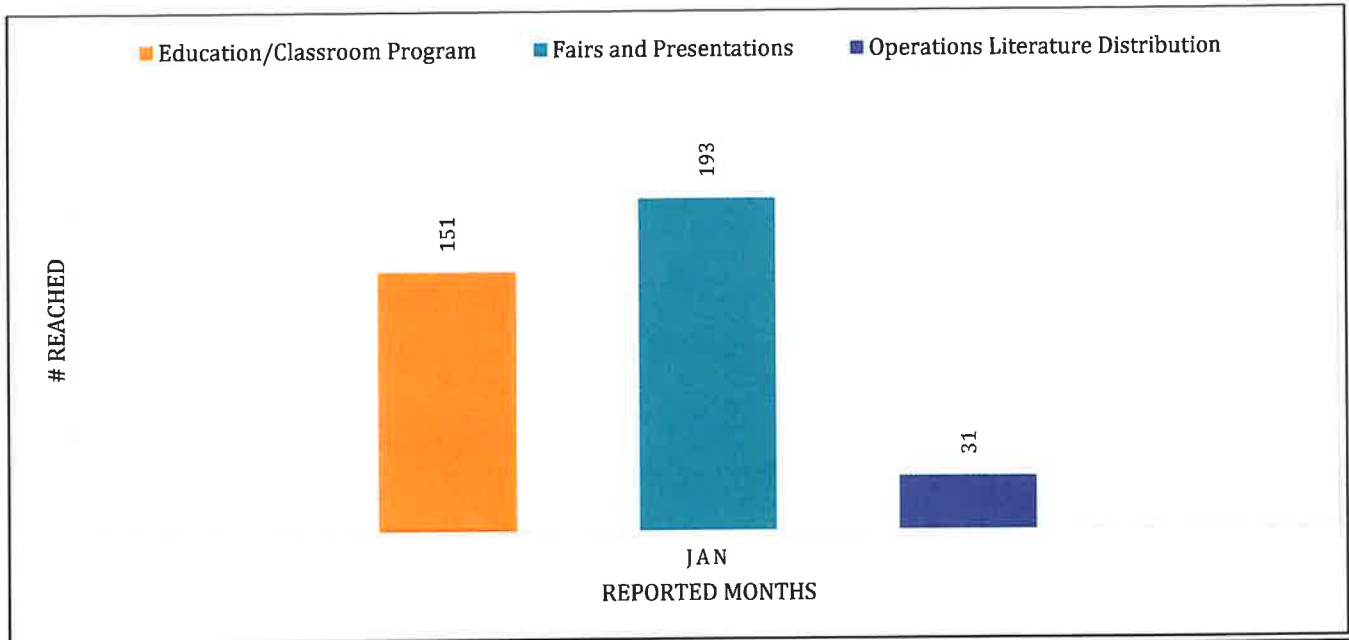
Gimena Ruedas coordinated the shipment of mosquitoes to collaborators at the Connecticut Agricultural Experiment Station. The project is working on developing molecular markers for *Aedes albopictus* in North America. The *Aedes albopictus* mosquitoes were captured during the summer of 2019.

Melissa Doyle was awarded the 2019 John Yeakley Special Districts Association Scholarship to attend the General Manager Summit in Newport Beach in June 2019. The General Manager Summit covers topics such as governance best practices, state laws, human resources, operations, pensions, budgeting, risk management, policies and procedures.

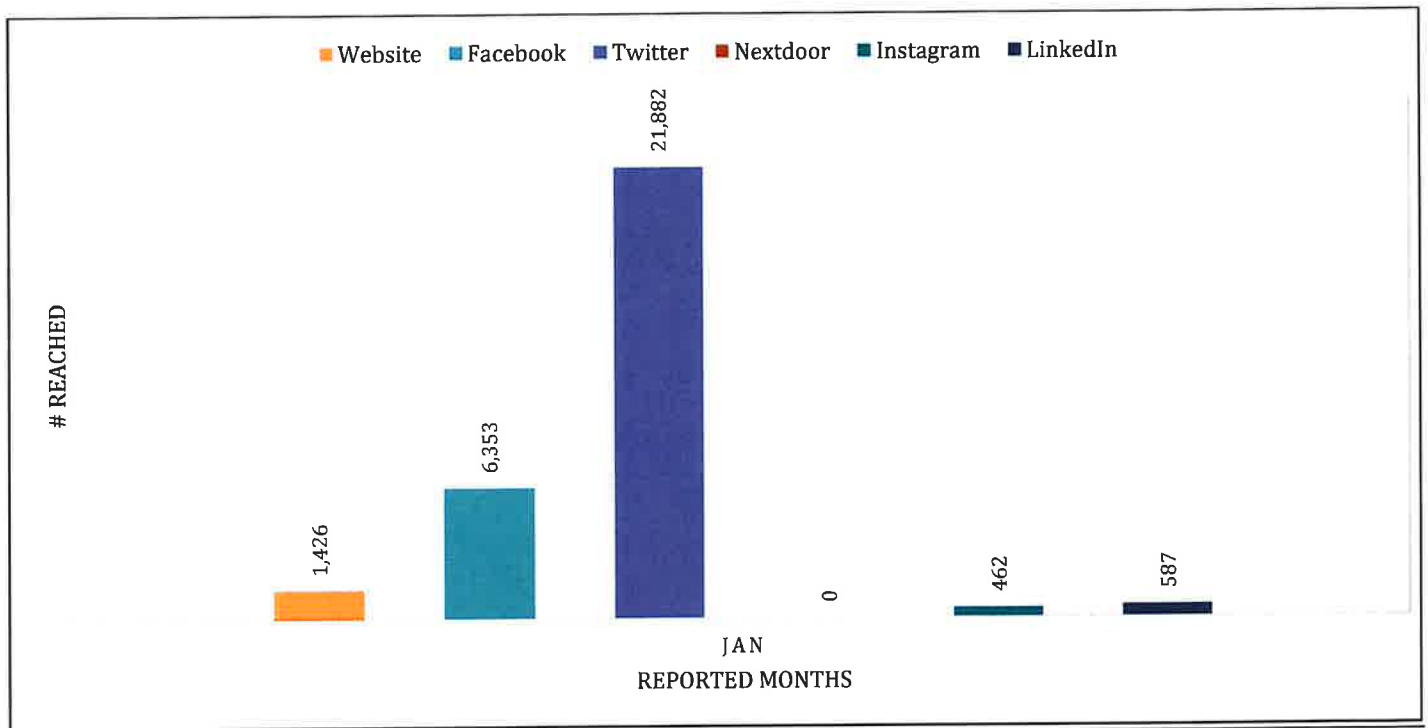
Communications Department

December 30, 2018 – January 26, 2018 | Disease Weeks 1-4

Outreach Activities:



Digital Activities:



Media Activity/E-Blasts:

Date	Media Outlet	Headline
1/3	E-blast to Educators	EcoHealth Update: Citizen Science Program available
1/8	E-blast to City Officials/Trustees	Mosquito Control Springs Into Your City
1/11	E-blast to Trustees	Board meeting update and requested resources

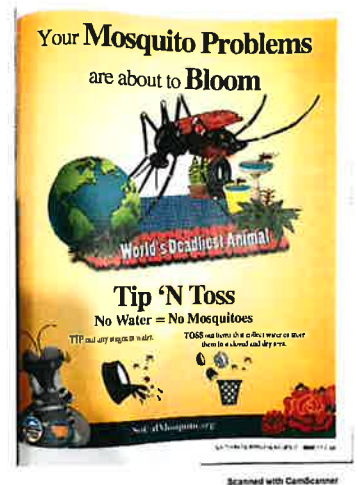
Programmatic:

EcoHealth Program:

1. First classroom programs in Baldwin Park at St John the Baptist
2. Continued to identify resources for teachers (websites and articles of interest including climate change information)
3. Finalize design on new Ecohealth Flyer
4. Feedback on Communication Department Plan

General:

- 1) Continued “Winter Wipeout” campaign to increase awareness about source reduction
- 2) Advertising
 - a. Designed Focus On Education ads to run in SGV Tribune and Pasadena Star News
 - b. Rose Magazine published – “Your Mosquito Problems Are About to Bloom”
 - c. Completed Landscaping Lightly campaign to raise awareness about smart water conservation
- 3) Content Marketing:
 - a. Posted content based on special events (Mosquito trivia by the numbers, educator newsletter, winter wipe out and spring campaign ideas, “I am a gardener...,” voicing part of Bite back movie trailer, and others)
 - b. Created content on website for Mosquito Awareness Week
 - c. Officially launched District Instagram account on January 10, 2019.
- 4) Bite Back Campaign pilot
 - a. Sent digital certificates to people who signed up for Bite Back campaign
- 5) Education Specialist assisted residents with insect identifications



Item 4G

February 8, 2019

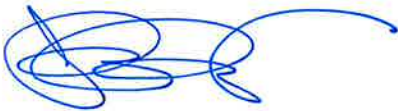
**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: February 1, 2019 District Working Fund Balance

January 1, 2019 balance:	\$2,006,978.59
January 1- January 31, 2019 expenditures:	\$262,086.07

February 1, 2019 Working Fund Balance: \$1,744,892.52

Respectfully Submitted:



**Jared Dever
District Manager**

Treasurer's Report-December 2018
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for December 2018.

The Total of All Funds Balance is \$4,246,359.59

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

A handwritten signature in black ink, appearing to read "Ray M. May", is written over a horizontal line. The signature is cursive and includes a long horizontal stroke at the end.

Authorized Board of Trustee Member

San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 6, FY 2018-2019 received on January 1, 2019

Item 4G

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	2.14%	\$1,366,218.77	interest	\$0.00	LAIF Statement (Dec 2018)	\$1,366,218.77

Maturity Date: Perpetual
Interest rate as of Dec 2018

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	1.84%	\$1,012,069.34	interest Trust Warrant #678 Sec 40% Adv 18-19 pd DA Billing 2018-19 Tax	\$3,083.82 (\$412,632.23) \$1,832,029.76 (\$95,353.50)	ND 24 Per 6 ND 24 Per 6 ND 24 Per 6 ND 24 Per 6	\$2,339,197.19

Maturity Date: Perpetual
Interest rate as of Dec 2018

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-Dec 2018 Sweep Trust Warrant #678 A. Brisco US Bank rebate MVCAC So. Region	(\$658,530.72) \$243,697.62 \$412,632.23 \$896.66 \$251.90 \$1,052.31	CB Statement December 2018	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$212,223.30	Deb Activity-Dec 2018 Deposit	(\$243,697.62) \$372,417.95	CB Statement December 2018	\$340,943.63

Total Beginning Balance

\$2,790,511.41

Total End Balance

\$4,246,359.59



Board of Trustees

Effective January 1, 2019 - December 31, 2019

Committees Effective March 2019

President
Corey Calycay

Vice President
Becky Shevlin

Past President
Jamie Bissner

Jared Dever
District Manager

Secretary
Henry M. Morgan

Treasurer
Margaret Finlay

Board Clerk
Esther Elliott

Personnel / Policy Committee

(9 members)

1. Emmett Badar
2. Richard Barakat, Chairperson
3. Jamie Bissner
4. John Capoccia
5. Juli Costanzo
6. Margaret Finlay
7. **Vacant**
8. Mike Spence
9. Cynthia Sternquist

Finance Committee

(9 members)

1. Richard Barakat
2. John Capoccia
3. Roger Chandler
4. Margaret Finlay, Chairperson
5. Joseph Leon
6. Henry M. Morgan
7. **Vacant**
8. Becky Shevlin
9. Mike Spence

Legislative Committee

(9 members)

1. Sandra Armenta
2. Cruz Baca
3. Corey Calycay
4. Margaret Finlay
5. Rachel Janbek
6. Becky Shevlin
7. Mike Spence
8. Cynthia Sternquist, Chair
9. **Vacant**

Public Information Committee

(9 members)

1. Juli Costanzo
2. Manual Garcia
3. Dan Holloway
4. Charles Myers, Chairperson
5. Elyse Rasmussen
6. Joseph Rocha
7. Stephen Sham
8. Jerry Velasco
9. Allen L. Wu

Abatement Hearing Committee

(5 rotating membership)

1. Jamie Bissner
2. Corey Calycay
3. Rachel Janbek
4. Marina Khubesrian
5. Henry Morgan
6. Charles Myers (alternate)

Executive Committee

(5 members)

1. Jamie Bissner, Past President
2. Corey Calycay, President
3. Margaret Finlay, Treasurer
4. Henry Morgan, Secretary
5. Becky Shevlin, Vice President

Ad Hoc Committee

(5 Volunteer Members)

1. Rick Barakat
2. Corey Calycay
3. Margaret Finlay
4. Henry M. Morgan
5. Mike Spence

February 1, 2019

San Gabriel Valley Mosquito and Vector Control District District Manager's Report

Date: February 8, 2019

Item 7

Meeting of: San Gabriel Valley Mosquito and Vector Control District
Board of Trustees

Subject Aerial Adulticide Application Authority

Reference:

Background

The District utilizes an Integrated Vector Management (IVM) approach to guide mosquito suppression treatments to reduce mosquito populations and disrupt arbovirus transmission cycles. Treatment methods are judiciously selected from EPA-approved and CDC recommended mosquito larvicides and adulticides.

The District selects treatments that pose the least impact to human and animal health, and provide effective suppression of mosquitoes. Targeted larvicide and adulticide treatments can be made via backpack applicators, truck-mounted sprayers, specially equipped aircraft, or a combination of these methods. Selection of application method is based on unique environmental factors and surveillance data.

In the event that there is a significant threat to human health and ground-based applications of mosquito control products have failed to adequately disrupt the disease transmission cycle, an aerial adulticide campaign may be deemed necessary.

It should be noted, the District has never conducted an aerial adulticide application to suppress mosquitoes or any other vector. However, with the widespread distribution of invasive *Aedes*, the likelihood of epidemic vector-borne disease transmission has increased in recent years.

The authority to conduct an aerial adult mosquito control application has traditionally been the exclusive right of the District Manager. Members of the Board of Trustees have requested a review of the authority to determine the necessity, contractual aerial application service providers, and the approval of aerial adult mosquito control applications.

Presented below are several authority structure options:

1. Continue to provide the District Manager with the exclusive authority to make all application decisions;
2. Provide the Executive Committee with the authority to make all application decisions;
3. Establish a Committee comprised of the District Manager and the Executive Committee with the authority to make all application decisions;
4. Establish an Ad-Hoc Committee comprised of the Executive Committee, Committee Chairs, and any Trustee whose jurisdiction is within the proposed aerial application boundary to make all application decisions;
5. Convene a Special Meeting of the full Board to make all application decisions.

These options do not represent all possibilities that the Board may consider. They represent only those options that appear to meet the operational needs of the District and the ability to act in a relatively short period of time.

Manager’s Recommendation

Consider the proposed options and provide the District Manager with direction to draft any necessary resolutions for adoption.

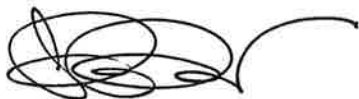
Alternatives

Do not provide direction to the District Manager and maintain the current authority structure.

Financial Impact

N/A

Respectfully submitted,



**Jared Dever
District Manager**

San Gabriel Valley Mosquito and Vector Control District District Manager's Report

Date: February 8, 2019 **Item 8**

Meeting of: San Gabriel Valley Mosquito and Vector Control District
Board of Trustees

Subject: Proposal to Establish the Southern California Region Vector
Control Political Action Committee

Reference:

Background

On January 11, 2019, the San Gabriel Valley Mosquito and Vector Control District Legislative Committee met to discuss the 2019 committee objectives. Members reviewed legislative initiatives and current actionable legislation from the American Mosquito Control Association, League of California Cities, and the Los Angeles County Legislative Agenda.

In recognition of the need to better coordinate legislative and regulatory objectives amongst vector control agencies in the Los Angeles, Orange, and San Bernardino Counties; the creation of a Southern California Region Vector Control Legislative Action Committee was proposed. All members in attendance supported the creation of the proposed committee, and instructed District Manager Dever to draft a list of committee objectives.

The objectives of the regional committee are as follows:

1. Enhance knowledge of issues impacting vector control districts in Southern California amongst the California legislature, local elected and appointed officials, city staff, government associations, and advocacy groups.
2. Create interagency position advocacy/opposition statements.
3. Act as a force multiplier for Los Angeles, Orange, and San Bernardino County vector control districts by leveraging vector and non-vector control industry expertise; federal, state, and local political relationships; board/commission appointments, and grassroots advocacy through community coalition builders.
4. Identify vector control district deficiencies and opportunities that could be improved through the creation of statewide legislative action, local measures and initiatives, and supplemental funding strategies.

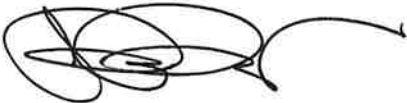
Manager's Recommendation

Approve the creation of the Southern California Region Vector Control Legislative Action Committee and adopt the committee objectives.

Alternatives

Deny approval to create the Southern California Region Vector Control Legislative Action Committee and adopt the committee objectives.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jared Dever', with a long horizontal flourish extending to the right.

**Jared Dever
District Manager**

San Gabriel Valley Mosquito & Vector Control District
1145 North Azusa Canyon Road, West Covina, CA 91790
February 8, 2019

**The Public Information Committee
will meet at 7:30 AM after the Board adjourns**

Agenda

- 1. Call to Order and Silent Roll Call**
(Public Information Officer Levy Sun)
- 2. Opportunity for Public Comment on Non-Agenda Items**
*(Individual Public Comments may be limited to a 3-minute or less time limit)
During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.*
- 3. Introductions**
(Public Information Officer Levy Sun)
- 4. Program Review and Future Planning - Communications Department**
(Public Information Officer Levy Sun)
- 5. Adjournment**

Public Information Committee

Julie Costanzo

Manuel Garcia

Dan Holloway

Charles Myers, Chair

Elyse Rasmussen

Joseph Rocha

Stephen Sham

Jerry Velasco

Allen L. Wu

CERTIFICATE OF POSTING

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and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.”

“Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.”



Esther Elliott
Clerk of the Board, San Gabriel Valley MVCD
Board of Trustees