



## San Gabriel Valley Mosquito & Vector Control District

1145 North Azusa Canyon Road, West Covina, CA 91790  
Phone: 626-814-9466 | [www.sgvmosquito.org](http://www.sgvmosquito.org)  
Email: [district@sgvmosquito.org](mailto:district@sgvmosquito.org)

### BOARD OF TRUSTEES MEETING AGENDA JULY 14, 2023 – 7:00 A.M.

#### 1. **Call to Order**

- 1.1 Pledge of Allegiance
- 1.2 Determination of a Quorum – Noted Absences
- 1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

#### 2. **Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

#### 3. **Consent Calendar**

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Approve/Deny)

- 3.1 List of Claims: June 2023 (P.5)
- 3.2 Budget Status Report: June 2023 (P.15)
- 3.3 Minutes of Board of Trustees Meeting: June 2023 (P.19)
- 3.4 Operations Report: June 2023 (P.23)
- 3.5 Surveillance Report: June 2023 (P.27)
- 3.6 Communications Report: June 2023 (P.33)
- 3.7 Treasurer's Report: May 2023 / District Working Balance: July 2023 (P.41)

#### 4. **Presentation:**

- 4.1 Tristan Hallum, Director of Scientific Programs
  - West Nile Virus – A Vector Control Districts Perspective

#### 5. **Consider Resolution 2023-04 Authorizing Staff to Access State and Federal Summary Criminal History Information (EXHIBIT 5A)** (P.45) (Board President, Becky Shevlin) (Approve/Deny)



- **Call for Public Comment**
- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve Resolution 2023-04 Authorizing Staff to Access State and Federal Summary Criminal History Information for employment, licensing, or certification purposes.
- **Alternative Board Action:** If after discussion by members of this item, the Board may choose to not approve Resolution 2023-04 Authorizing Staff to Access State and Federal Summary Criminal History Information for employment, licensing, or certification purposes.

**6. District Administration**

6.1 District Update

**7. Committee Reports**

**8. Trustee Reports**

**9. New Business**

**10. Adjournment**



**CERTIFICATE OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website ([www.sgvmosquito.org](http://www.sgvmosquito.org)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.

*Jerry Mireles*

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Jerry Mireles, Clerk of the Board  
San Gabriel Valley MVCD

**NOTICE TO THE PUBLIC**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2).

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1006. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

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## San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2023

### San Gabriel Valley Mosquito And Vector Control Claims List June 8, 2023

Vendor	Date	Product/Service	Memo/Description	Amount
AMAZON CAPITAL SERVICES	06/05/2023	6250 LABORATORY SUPPLIES	CREDIT- Yykokocat 6-tire shelving unit	-75.56
AMAZON CAPITAL SERVICES	06/05/2023	6250 LABORATORY SUPPLIES	Storage metal shelf wire unit wheels 82x48x18 sturdy steel heavy duty 6 tier layer rack with casters for restaurant garage pantry	117.13
AMAZON CAPITAL SERVICES	06/05/2023	6035 COMPUTER HARDWARE	Hp 230 wireless mouse and keyboard combo-2.4GHZ wireless connection	54.72
AMAZON CAPITAL SERVICES	06/05/2023	6281 MOSQUITO FISH SUPPLIES	Shake-a-vac spa & pool water vacuum & self-starting siphon drain for hot tubs	40.46
AMAZON CAPITAL SERVICES	06/05/2023	6280 SUPPLIES, OPERATIONS	Amazon basics master pro paint brush set-3 brushes	10.21
AMAZON CAPITAL SERVICES	06/05/2023	6290 Supplies, Public Informati	Owill dry erase white board 8x12 small whiteboard with stand	26.26
AMAZON CAPITAL SERVICES	06/05/2023	6250 LABORATORY SUPPLIES	Amazon basics gallon food storage bags, 120 count	13.48
AMAZON CAPITAL SERVICES	06/05/2023	6250 LABORATORY SUPPLIES	Battery replacement for power- sonic PS, 2pk Qty 5	337.90
AMAZON CAPITAL SERVICES	06/05/2023	6250 LABORATORY SUPPLIES	3D Printer Cleaning tools parts, 5 in 1 wrench+ 6mm 7mm L-shaped hexagonal wrench tool	13.13
AMAZON CAPITAL SERVICES	06/05/2023	6250 LABORATORY SUPPLIES	Yacymama Digital water thmometer for liquid, candel, Instant read	11.67
AMAZON CAPITAL SERVICES	06/05/2023	6035 COMPUTER HARDWARE	Mkeke compatible for iphone 11 screen protector for iphone xr screen protector	21.88
AMAZON CAPITAL SERVICES	06/05/2023	6270 OFFICE SUPPLIES	Lavazza gran aroma ground coffee blend, light roast, 12-ounce bags	35.35
AMAZON CAPITAL SERVICES	06/05/2023	6280 SUPPLIES, OPERATIONS	Zip ties 12 inch heavy duty zip ties with 120 pounds tensile strength	12.03
AMAZON CAPITAL SERVICES	06/05/2023	6270 OFFICE SUPPLIES	Ozium Air sanitizer 8oz	28.02
AMAZON CAPITAL SERVICES	06/05/2023	6270 OFFICE SUPPLIES	Loghot desktop cork board/ message board/ bulletin board, Bullucci file organizer paper sorter	56.91
AMAZON CAPITAL SERVICES	06/05/2023	6250 LABORATORY SUPPLIES	Edu-labs assorted multicolor lab dissecting teasing needles with plastic handles	8.56
AMAZON CAPITAL SERVICES	06/05/2023	6250 LABORATORY SUPPLIES	IMS-JF3 premium high precision jeweler style forceps#3 tweezers	19.68
AMAZON CAPITAL SERVICES	06/05/2023	6270 OFFICE SUPPLIES	Wheeled lectern with storage shelf-cherry /black, Amazon basics 6-outlet surge protector power strip, Water dispenser stand for countertop	178.83
AMAZON CAPITAL SERVICES	06/05/2023	6305 EDUCATION PROGRAM SUPPLIES	CR2032 3 Volt 230 mAh lithium coin cell battery 100pack	48.14
AMAZON CAPITAL SERVICES	06/05/2023	6250 LABORATORY SUPPLIES	Stainless steel mesh screen#100mesh- size 15.7x47.2, IMUSA usa 2 cup plastic mesuring cup	29.52
AMAZON CAPITAL SERVICES	06/05/2023	6280 SUPPLIES, OPERATIONS	Vegetables storage mesh bags for fridge	14.18
AMAZON CAPITAL SERVICES	06/05/2023	6040 Building Maintenance	Cosco outdoor living 87902DGR1E 6ft folding blow mold	223.10
AMAZON CAPITAL SERVICES	06/05/2023	6270 OFFICE SUPPLIES	Personalized office name plate 2x8 customized wall door sign name plate adhesive back	39.28
				<b>\$ 1,264.88</b>
AMERICAN FIDELITY ASSURANCE	06/05/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums	90.49
AMERICAN FIDELITY ASSURANCE	06/05/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums	70.59
AMERICAN FIDELITY ASSURANCE	06/05/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums	2,162.79
AMERICAN FIDELITY ASSURANCE	06/05/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# D598960	268.32
				<b>\$ 2,592.19</b>
ARAMARK UNIFORM SERVICES INC.	06/05/2023	6332 Uniforms	Uniforms Invoice# 5880310716	243.08
ARAMARK UNIFORM SERVICES INC.	06/05/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	63.78
ARAMARK UNIFORM SERVICES INC.	06/05/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	63.78
ARAMARK UNIFORM SERVICES INC.	06/05/2023	6332 Uniforms	Uniforms Invoice# 5880289964	397.28
ARAMARK UNIFORM SERVICES INC.	06/05/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	63.78
ARAMARK UNIFORM SERVICES INC.	06/05/2023	6332 Uniforms	Uniforms Invoice# 5880295938	243.08
ARAMARK UNIFORM SERVICES INC.	06/05/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	63.78
ARAMARK UNIFORM SERVICES INC.	06/05/2023	6332 Uniforms	Uniforms# Invoice 5880298025	249.20
ARAMARK UNIFORM SERVICES INC.	06/05/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	63.78



# San Gabriel Valley Mosquito & Vector Control District

## List of Claims | June 2023

ARAMARK UNIFORM SERVICES INC.	06/05/2023	6332 Uniforms	Uniforms Invoice# 5880304823	297.83
				<b>\$ 1,749.37</b>
ATHENS SERVICES	06/05/2023	6040 Refuse Disposal	Refuse Disposal Invoice# 14611009 Waste collection monthly service	282.01
				<b>\$ 282.01</b>
AZUSA LIGHT & WATER	06/05/2023	6343 Meter # 45169724	Account # 303-0190.300 Serviced Period 4/7/2023 - 5/5/2023	69.18
AZUSA LIGHT & WATER	06/05/2023	6343 Meter # 45169724	Account # 303-0191.300 Serviced Period 3/30/2023 - 5/8/2023	48.21
				<b>\$ 117.39</b>
CAROL ANNE HAGELE	06/05/2023	6234 TUITION REIMBURSEMENT	Request for tuition reimbursement : Designing Curriculum for Online Instruction, Design a curriculum for online delivery using pedagogical	2,000.00
				<b>\$ 2,000.00</b>
CONCENTRA OCCUPATIONAL HEALTH CENTERS	06/05/2023	6080 Physical - Hiring	Invoice# 79332840 Physical Exam Phys w/Rapid ecup/5 USD-clear Audiogram, Physical Exam Concentra Standard Rapid ecup+/5A Panel-1200	136.00
				<b>\$ 136.00</b>
ENVIRONMENT CONTROL	06/05/2023	6040 Building Maintenance	Monthly Janitorial Service for June Invoice#14628-411	1,528.00
				<b>\$ 1,528.00</b>
FIDELITY SECURITY LIFE INSURANCE CO.	06/05/2023	6070 Vision Premiums	Vision Premiums	108.22
FIDELITY SECURITY LIFE INSURANCE CO.	06/05/2023	6070 Vision Premiums	Vision Premiums	238.34
FIDELITY SECURITY LIFE INSURANCE CO.	06/05/2023	6070 Vision Premiums	Vision Premiums	34.31
FIDELITY SECURITY LIFE INSURANCE CO.	06/05/2023	6070 Vision Premiums	Vision Premiums Invoice# 165807214	12.30
FIDELITY SECURITY LIFE INSURANCE CO.	06/05/2023	6070 Vision Premiums	Vision Premiums	102.93
				<b>\$ 496.10</b>
FLEET SOLUTIONS CENTER	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5281 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop Supplies Parts & Hazmat Tax included	92.41
FLEET SOLUTIONS CENTER	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5283 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop Supplies Parts & Hazmat Tax included	92.41
FLEET SOLUTIONS CENTER	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5278 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop Supplies Parts & Hazmat Tax included	92.41
FLEET SOLUTIONS CENTER	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5277 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop Supplies Parts & HazMat Tax included	132.96
FLEET SOLUTIONS CENTER	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5273 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop Supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5271 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop Supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5270 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop Supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5282 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop Supplies Parts & Hazmat Tax included	92.41
				<b>\$ 779.83</b>
Go To Communications, Inc	06/08/2023	6320 TELEPHONE OFFICE	Invoice# IN7102023156 Office Phones Go To Connect Standard-Monthly service Charge	1,099.16
				<b>\$ 1,099.16</b>
IM LANDSCAPING	06/05/2023	6044 MAINTENANCE, GROUNDS	Invoice# 2023-4565 Lawn mowing service, bush trimming, leaf blowing services, Getting rid of all weeds	175.00
				<b>\$ 175.00</b>
INTERSTATE BATTERIES	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 10191292 -2 C65-XHO, 2 CYTX0HL-BS, 1 SRM-31	707.94
				<b>\$ 707.94</b>
LINDE GAS & EQUIPMENT INC.	06/05/2023	6250 LABORATORY SUPPLIES	Invoice# 36305337 Dry Ice Nuggets	116.04
				<b>\$ 116.04</b>



# San Gabriel Valley Mosquito & Vector Control District

## List of Claims | June 2023

NATIONWIDE RETIREMENT	06/05/2023	6066 457 CONTRIBUTION	Employer Contribution for DM RETRO	152.13
NATIONWIDE RETIREMENT	06/05/2023	6066 457 CONTRIBUTION	Employer Contribution for DM	276.86
				<b>\$ 428.99</b>
ODP BUSINESS SOLUTIONS, LLC	06/05/2023	6270 OFFICE SUPPLIES	Invoice#308223014001 Steno 70ct gregg rule 2pk of 12	22.67
				<b>\$ 22.67</b>
PERS	06/05/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	933.63
PERS	06/05/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	1,811.86
PERS	06/05/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	389.64
PERS	06/05/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	517.04
PERS	06/05/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	346.19
PERS	06/05/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	2,529.28
PERS	06/05/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	729.85
PERS	06/05/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	1,225.20
PERS	06/05/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	485.80
				<b>\$ 8,968.49</b>
SOUTHERN CALIFORNIA EDISON	06/05/2023	6340 UTILITIES - ELECTRIC	Electricity usage Southern California Edison Account# 700251011287	1,994.58
				<b>\$ 1,994.58</b>
SOUTHERN CALIFORNIA NEWS GROUP	06/05/2023	6130 Profess Serv rendered	Professional Services rendered- Invoice# CD675596-0002	1,190.84
				<b>\$ 1,190.84</b>
SSD Alarm	06/05/2023	6040 Building Maintenance	Invoice# S-01102770 Work requested: Modify panel programming. Updated keypad code(s) Work performed: Unable to remotely connect to Client's system. Programming changes have been completed.	189.00
				<b>\$ 189.00</b>
STREAMLINE	06/05/2023	6037 WEBSITE AND EMAIL SERVICE	Invoice# 0EAF3F59-0031 Streamline Web Services	200.00
				<b>\$ 200.00</b>
TIRE ZONE	06/05/2023	6260 SUPPLIES, MECHANICAL	Invoice# 73307 CENTARA 235/55R17 99 V GRAND TOURER H/T-[8], QTY:1 Tire Tax,Mount & Balance, Tire Disposal	125.84
				<b>\$ 125.84</b>
UNITED PET CARE	06/05/2023	6070 Med premiums - Cafeteria	Pet premiums Invoice# 30021782	61.00
				<b>\$ 61.00</b>
US BANK	06/05/2023	6036 COMPUTER SOFTWARE	INTUIT Quickbooks Online.com	915.00
US BANK	06/05/2023	6232 SEMINARS AND MEETINGS	Govt Social Media- Seminar for Pablo 4/27/2023	449.00
US BANK	06/05/2023	6035 COMPUTER HARDWARE	Media Interactive Solutions	395.00
US BANK	06/05/2023	6305 EDUCATION PROGRAM SUPPLIES	Acorn Naturalist	22.86
US BANK	06/05/2023	6305 EDUCATION PROGRAM SUPPLIES	RAVPower- 10000mAh Power Bank 20W USB C Portable Charger	147.76
US BANK	06/05/2023	6270 OFFICE SUPPLIES	Smart & Final -April all hands meeting	40.00
US BANK	06/05/2023	6036 COMPUTER SOFTWARE	Arlo Camera Monitoring	17.99
US BANK	06/05/2023	6232 Travel Expenses	Travel Expenses Southwest 6/11/2023-6/14/2023	188.96
US BANK	06/05/2023	6036 COMPUTER SOFTWARE	Wasabi Technologies hot cloud storage	32.65
US BANK	06/05/2023	6030 BOARD EXPENSES	Panera Bread -April Finance And Audit Committee meeting	82.14



## San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2023

US BANK	06/05/2023	6030 BOARD EXPENSES	Smart & Final -April Board Meeting	74.39
US BANK	06/05/2023	6270 OFFICE SUPPLIES	Smart & Final -May All hands meeting	53.86
US BANK	06/05/2023	6036 COMPUTER SOFTWARE	Jamf Services	166.00
US BANK	06/05/2023	6333 BRANDED CLOTHING	Laundryup Ticket# 39341	42.00
US BANK	06/05/2023	6333 BRANDED CLOTHING	Laundryup Ticket# 40111	42.00
US BANK	06/05/2023	6250 LABORATORY SUPPLIES	El Monte Ice Co	41.93
US BANK	06/05/2023	6333 BRANDED CLOTHING	Laundryup Ticket# 40841	42.00
US BANK	06/05/2023	6250 LABORATORY SUPPLIES	HemoStat Laboratories	59.26
US BANK	06/05/2023	6250 LABORATORY SUPPLIES	Walmart.com	45.41
US BANK	06/05/2023	6333 BRANDED CLOTHING	Laundryup Ticket# 41421	42.00
US BANK	06/05/2023	6036 COMPUTER SOFTWARE	Invoice# INV00120849 Zingle.com	229.00
US BANK	06/05/2023	6333 BRANDED CLOTHING	LANDS END BUS OUTFITTERS	380.45
US BANK	06/05/2023	6030 BOARD EXPENSES	Donut Club-Board meeting	37.42
US BANK	06/05/2023	6080 Hiring Expenses	HireRight Background Check Receipt	86.02
US BANK	06/05/2023	6270 OFFICE SUPPLIES	1-800-Flowers.com,INC	100.72
US BANK	06/05/2023	6270 OFFICE SUPPLIES	1-800-Flowers.com,INC	150.83
US BANK	06/05/2023	6080 Hiring Expenses	HireRight Background Check Receipt	90.05
US BANK	06/05/2023	6037 WEBSITE AND EMAIL SERVICE	Mailchimp Services	60.00
US BANK	06/05/2023	6232 REGISTRATION - SEMINARS	REGISTRATION-The Natural History Museums of Los Angeles County' June 22,2023	75.00
US BANK	06/05/2023	6186 Printing	VistaPrint-Flyers & Brochures	789.69
US BANK	06/05/2023	6186 Printing	Print Place Passionate about Printing- Door Hangers	484.65
US BANK	06/05/2023	6036 COMPUTER SOFTWARE	Bitty.com- Basic Plan	348.00
US BANK	06/05/2023	6186 Printing	Print Place Passionate about Printing- Door Hangers	346.46
US BANK	06/05/2023	6280 SUPPLIES, OPERATIONS	The Home Depot- Painters touch 2x flat white, stops rust 5 in 1 gloss clear, Como stencils letters & numbers	22.48
US BANK	06/05/2023	6280 SUPPLIES, OPERATIONS	The Home Depot- Arrow HT50 staple hammer tacker, Arrow 1/2 T50 Staples 5000pk	52.85
				<b>\$ 6,153.83</b>
WEX/CHEVRON	06/05/2023	6262 Fuel for Trucks	Fuel for Trucks Invoice# 89717061	4,672.93
				<b>\$ 4,672.93</b>
			<b>Accounts Payable for June 8, 2023</b>	<b>\$ 37,052.08</b>





# San Gabriel Valley Mosquito & Vector Control District

## List of Claims | June 2023

### San Gabriel Valley Mosquito And Vector Control Claims List June 22, 2023

Vendor	Date	Product/Service	Memo/Description	Amount
ADDRESSERS	06/19/2023	6185 POSTAGE	Invoice# 112619 Aerial first violation notices, Aerial wave spring violation notice MLG Qty:1,154 Digital print-set up, envelope, folder letter, first class presort postage	1,584.97 <b>\$ 1,584.97</b>
ANTHONY PARKER	06/19/2023	2120 DEFERRED COMPENSATION	Nationwide Retirement return of first two contributions for deferred contribution. Employee did not set up account completely, delaying contribution acceptance.	100.00 <b>\$ 100.00</b>
BECKY A. SHEVLIN	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00 <b>\$ 100.00</b>
CATHERINE MARCUCCI	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00 <b>\$ 100.00</b>
CHARLIE KLINAKIS	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00 <b>\$ 100.00</b>
COREY CALAYCAY	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00
COREY CALAYCAY	06/19/2023	6030 BOARD EXPENSES	To replace stale dated check# 18997 in the amount of \$100.00 dated 6/23/22	100.00 <b>\$ 200.00</b>
CYNTHIA STERNQUIST	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00 <b>\$ 100.00</b>
CYPRESS HEATING & AIR CONDITIONING	06/19/2023	6040 Building Maintenance	Invoice# 35767639 Replace factory belt and adjustment	321.65 <b>\$ 321.65</b>
DENISE MENCHACA	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00 <b>\$ 100.00</b>
DR. ALLEN L. WU	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00 <b>\$ 100.00</b>
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5315 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5289 Check Transmission performance makes a noise while taking off check and advice. Check fluid, check rear suspension. Found transmission has an internal problem needs replacement and programming.	220.00
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5293 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5294 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5295 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	132.96
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5328 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	115.96
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5327 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5326 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	124.84
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5334 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41



## San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2023

FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5335 PM Service Level B oil & Filter up to 7Qurts & Inspection. Wiper arms, Shop supplies Parts & HazMat Tax included	134.30
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5336 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5337 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5338 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5339 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5340 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
			Invoice# 5046 Check engine light on. Computer engine diagnose. Codes P550 power steering pressure sensor circuit. Code P0771 fuel system lean bank 1 Code P0174 fuel system lean bank 2 Shop. Labor to remove and replace mass air flow sensor. supplies Parts & HazMat Tax included	290.93
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5316 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5305 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	124.84
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5314 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5304 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5312 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5313 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5308 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5302 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5303 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5307 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	92.41
FLEET SOLUTIONS CENTER	06/19/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5306 PM Service Level B oil & Filter up to 7Qurts & Inspection. Shop supplies Parts & HazMat Tax included	124.84
			<b>\$ 3,024.46</b>	
FRONTIER	06/19/2023	6315 Monthly Internet Charges	Monthly Internet Charges Acc 626-197-1465-020723-5	555.00
			<b>\$ 555.00</b>	
Henry Aviles	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00
			<b>\$ 100.00</b>	
JACKIE DOORNIK	06/19/2023	6030 BOARD EXPENSES	To replace lost check #195664 in the amount of \$100.00 dated 4/27/2023	100.00
JACKIE DOORNIK	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00
			<b>\$ 200.00</b>	
JASON FARNED	06/19/2023	6232 Per Diem	Per Diem CSDA Leadership Conference Everline Resort	120.00
			<b>\$ 120.00</b>	
JERRY VELASCO	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00
			<b>\$ 100.00</b>	
JOHN CAPOCCIA	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00
			<b>\$ 100.00</b>	
JOSEPH LEON	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00
			<b>\$ 100.00</b>	
K'WEST PRINTING	06/19/2023	6186 Printing	Invoice# 00824180 -5,000 Mosquito Booklet -English & 2,500 Mosquito Booklet -Spanish	2,414.48
			<b>\$ 2,414.48</b>	
LEWIS BRISBOIS BISGAARD & SMITH LLP	06/19/2023	6130 Profess Serv rendered	Professional Services rendered Invoice# 3637701	3,202.29



## San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2023

				<b>\$ 3,202.29</b>
LLOYD JOHNSON	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	<u>149.50</u>
				<b>\$ 149.50</b>
MARGARET E. FINLAY	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	<u>100.00</u>
				<b>\$ 100.00</b>
Meshal Kashifalghita	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	<u>100.00</u>
				<b>\$ 100.00</b>
NATIONWIDE RETIREMENT	06/19/2023	6066 457 CONTRIBUTION	Employer Contribution for DM	<u>276.86</u>
				<b>\$ 276.86</b>
ODP BUSINESS SOLUTIONS, LLC	06/19/2023	6270 OFFICE SUPPLIES	Notes Post-it, Pop-up 18pk, Notes Post-it, Pop-up SS, Miami 18pk, Pen, PM, Inkjoy, Pen, Wrtbos	<u>80.75</u>
				<b>\$ 80.75</b>
OUTDOOR DESIGNZ, LLC	06/19/2023	6186 Printing	Pro transformer 10x10 shelter, frame, custom top, wheeled storage bag, 10 sidewall, custom branded with logo, pro transformer, rail skirt only 600D	<u>2,144.95</u>
				<b>\$ 2,144.95</b>
PATRICIA CORTEZ	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	<u>100.00</u>
				<b>\$ 100.00</b>
PERS	06/19/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	933.63
PERS	06/19/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	1,811.86
PERS	06/19/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	389.64
PERS	06/19/2023	6201 RETIREMENT - PEPPA	Employer Contribution (7.47%)	707.49
PERS	06/19/2023	6201 RETIREMENT - PEPPA	Employer Contribution (7.47%)	346.19
PERS	06/19/2023	6201 RETIREMENT - PEPPA	Employer Contribution (7.47%)	2,529.28
PERS	06/19/2023	6201 RETIREMENT - PEPPA	Employer Contribution (7.47%)	729.85
PERS	06/19/2023	6201 RETIREMENT - PEPPA	Employer Contribution (7.47%)	1,225.20
PERS	06/19/2023	6201 RETIREMENT - PEPPA	Employer Contribution (7.47%)	<u>485.80</u>
				<b>\$ 9,158.94</b>
ROBERT GONZALES	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	<u>100.00</u>
				<b>\$ 100.00</b>
ROBERT S. JOE	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	<u>100.00</u>
				<b>\$ 100.00</b>
SANDRA ARMENTA	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	<u>100.00</u>
				<b>\$ 100.00</b>
SHIRLEY CAMPBELL	06/19/2023	2120 DEFERRED COMPENSATION	Nationwide Retirement return of last contribution for James Campbell	<u>75.00</u>
				<b>-\$ 75.00</b>
SHO TAY	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00



## San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2023

				<b>\$ 100.00</b>
SOCALGAS	06/19/2023	6341 Utilities	Acc # 059 618 2100 5	32.32
SOCALGAS	06/19/2023	6341 Utilities	Acc # 057 518 2100 9	150.28
				<b>\$ 182.60</b>
SYNCHRONY/AMAZON	06/19/2023	6270 OFFICE SUPPLIES	HOME&I kickdown easy step door stopper screw type safety doorstops holder	13.46
SYNCHRONY/AMAZON	06/19/2023	6270 OFFICE SUPPLIES	Dawn Platinum dishwashing liquid soap	24.59
SYNCHRONY/AMAZON	06/19/2023	6270 OFFICE SUPPLIES	House of Doolittle 2023 wall calendar three- month view	22.70
SYNCHRONY/AMAZON	06/19/2023	6270 OFFICE SUPPLIES	Desk calendar 2023- October 2022 to March 2024	16.30
				<b>\$ 77.05</b>
SYNTECH GROUP INC.	06/19/2023	6036 COMPUTER SOFTWARE	Microsoft Power BI for Government Monthly -1YR Commit [6/1/2023-6/30/2023]	10.00
SYNTECH GROUP INC.	06/19/2023	6036 COMPUTER SOFTWARE	Dropsuite Business Backup-Monthly [6/1/2023-6/30/2023]	240.00
SYNTECH GROUP INC.	06/19/2023	6036 COMPUTER SOFTWARE	Microsoft office 365 G3 GCC-Per User CAL, 1YR Commit License [6/1/2023-6/30/2023]	672.00
SYNTECH GROUP INC.	06/19/2023	6036 COMPUTER SOFTWARE	Invoice# SVC-A22590 Microsoft office 365 G1 GCC-Per User CAL, 1YR Commit License [6/1/2023-6/30/2023]	176.00
SYNTECH GROUP INC.	06/19/2023	6046 PROFESSIONAL SERVICES - IT	ProCare Support Cloud Per User-Standard [6/1/2023-6/30/2023] ProCare Cloud Support + SGVM	1,100.00
SYNTECH GROUP INC.	06/19/2023	6046 PROFESSIONAL SERVICES - IT	Monthly IT Service ProCare Support base [6/1/2023-6/30/2023] ProCare Cloud Support + SGVM Invoice# SVC-A22618	900.00
SYNTECH GROUP INC.	06/19/2023	6046 PROFESSIONAL SERVICES - IT	ProCare Support Cloud Per User-Premium [6/1/2023-6/30/2023] ProCare Cloud Support + SGVM	1,575.00
				<b>\$ 4,673.00</b>
TIM SANDOVAL	06/19/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 9, 2023	100.00
				<b>\$ 100.00</b>
TPx COMMUNICATIONS	06/19/2023	6320 Office phones	Office phones	707.61
TPx COMMUNICATIONS	06/19/2023	6315 Monthly Internet Charges	Monthly Internet Charges Invoice# 171501785-0	907.50
				<b>\$ 1,615.11</b>
VERIZON WIRELESS	06/19/2023	6312 Monthly District Field Ph	Monthly District Field Phones Account# 272560553-00001	2,632.23
				<b>\$ 2,632.23</b>
WEST VALLEY MVCD	06/19/2023	6251 ARBOVIRUS TESTING SUPPLIES	Lab Testing & Analysis of Mosquito Pools for the Month of MAY 2023	960.00
				<b>\$ 960.00</b>
			<b>Accounts Payable for June 22, 2023</b>	<b>\$ 35,548.84</b>
			<b>Total Accounts Payable for June 2023</b>	<b>\$ 72,600.92</b>
			<b>Total Payroll for June 2023</b>	<b>241,068.56</b>
			see attached	
			<b>Total Claims for June 2023</b>	<b>\$ 313,669.48</b>

Tuesday, Jun 27, 2023 11:07:54 AM GMT-7 - Accrual Basis



## San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2023

### San Gabriel Valley MVCD Payroll for June 2023

Department	June 8, 2023	June 22, 2023	TOTAL
EXECUTIVE	7,871.82	9,471.08	17,342.90
ADMINISTRATION	13,223.58	13,392.67	26,616.25
OPERATIONS	50,526.10	50,386.79	100,912.89
SURVEILLANCE	13,207.75	13,286.40	26,494.15
COMMUNICATIONS	16,757.89	16,769.61	33,527.50
SEASONAL WORKERS	10,232.09	11,384.87	21,616.96
Gross Payroll	111,819.23	114,691.42	226,510.65
Employer Taxes	2,655.74	2,619.33	5,275.07
Car Allowance	500.00	-	500.00
Employee Benefit-Med	4,146.76	4,636.08	8,782.84
<b>TOTAL PAYROLL</b>	<b>119,121.73</b>	<b>121,946.83</b>	<b>241,068.56</b>

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## San Gabriel Valley Mosquito & Vector Control District Budget Status Report | June 2023

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 100% of Year Completed  
June 30, 2023

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
<b>PERSONNEL EXPENSES</b>						
Salaries, Exempt	61,234.24	591,225.40	784,718.00	193,492.60	75.34	
Salaries - Non Exempt	124,190.97	1,487,859.45	2,137,471.00	649,611.55	69.61	
Salaries - Overtime	61.05	30,628.17	20,500.00	(10,128.17)	149.41	ENS & Pool activity
Salaries - Vacation	5,118.21	146,087.37	119,397.00	(26,690.37)	122.35	Payout-resignations
Salaries-Holiday	8,073.00	113,420.42	135,438.00	22,017.58	83.74	
Salaries, Sick Pay	5,712.36	106,439.86	103,581.00	(2,858.86)	102.76	Covid SPSP
Salaries, Part-time - XH	20,037.40	142,050.26	245,828.00	103,777.74	57.78	
Management Car Allowance	500.00	5,500.00	6,000.00	500.00	91.67	
Cafeteria Benefit	12,018.07	315,330.89	481,800.00	166,469.11	65.45	
Hlth Benefits, Ret Emps	0.00	39,047.28	43,500.00	4,452.72	89.76	
Employer, 457 Contribution	705.85	3,625.57	3,541.00	(84.57)	102.39	
Medicare	3,387.51	39,866.45	52,091.00	12,224.55	76.53	
Retirement - Classic	6,270.26	81,104.66	213,723.00	132,618.34	37.95	
Retirement - Pepra	11,857.17	134,162.32	65,619.00	(68,543.32)	204.46	
Retirement - Classic-Unfunded Liability	0.00	161,193.00	304,508.00	143,315.00	52.94	
Retirement - Pepra-Unfunded Liability	0.00	0.00	155,050.00	155,050.00	0.00	
Social Security	1,012.62	5,884.81	9,875.00	3,990.19	59.59	
Group Term Life Ins	0.00	4,286.14	5,200.00	913.86	82.43	
Tuition Reimbursement	2,000.00	5,611.28	4,000.00	(1,611.28)	140.28	
Insurance, unemployment	874.94	16,834.33	26,000.00	9,165.67	64.75	
Post Retirement Benefits	0.00	144,187.00	42,901.00	(101,286.00)	336.09	Additional payment
<b>TOTAL PERSONNEL EXPENSES</b>	<b>263,053.65</b>	<b>3,574,344.66</b>	<b>4,960,741.00</b>	<b>1,386,396.34</b>	<b>72.05</b>	
<b>OPERATING EXPENSES</b>						
Event Participation Fees	0.00	0.00	3,000.00	3,000.00	0.00	
Arbovirus Testing Supplies	960.00	8,985.28	20,000.00	11,014.72	44.93	
Branded Clothing	548.45	5,803.01	9,800.00	3,996.99	59.21	
Boots	0.00	4,443.80	5,500.00	1,056.20	80.80	
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	0.00	366.56	2,000.00	1,633.44	18.33	
Awards	0.00	1,825.29	1,800.00	(25.29)	101.41	
Advertising	0.00	15,138.08	25,000.00	9,861.92	60.55	



## San Gabriel Valley Mosquito & Vector Control District Budget Status Report | June 2023

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 100% of Year Completed  
June 30, 2023

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Bank Charges	287.27	16,280.79	19,000.00	2,719.21	85.69	
Board expenses	1,384.55	29,426.79	32,000.00	2,573.21	91.96	
Computer Hardware	471.60	10,683.62	24,000.00	13,316.38	44.52	
Computer Software	2,806.64	60,481.40	46,000.00	(14,481.40)	131.48	MapVision renewal
Website/Email Service	260.00	5,462.96	7,000.00	1,537.04	78.04	
Facility maintenance	2,862.66	70,335.20	45,000.00	(25,335.20)	156.30	Landscaping & Backflow repair
Maintenance, equipment	0.00	2,551.53	3,000.00	448.47	85.05	
Maintenance, grounds	175.00	1,406.16	2,000.00	593.84	70.31	
Lease Equipment	0.00	17,914.36	21,000.00	3,085.64	85.31	
Fees & Assessments	0.00	4,028.29	4,300.00	271.71	93.68	
Hiring expenses	312.07	13,160.65	13,000.00	(160.65)	101.24	
VCJPA General Fund	0.00	4,230.00	4,106.00	(124.00)	103.02	
Insurance, liability	0.00	119,037.00	126,327.00	7,290.00	94.23	
Workers Comp Insurance	(18,323.00)	161,553.00	162,354.00	801.00	99.51	Refund of adj payment
Automobile Insurance	0.00	2,607.00	2,607.00	0.00	100.00	
Other Insurance	0.00	2,624.04	5,500.00	2,875.96	47.71	
Insurance, property	(3,022.10)	(6,360.79)	9,935.00	16,295.79	(64.02)	Reimbursement for property claim
Legal	4,393.13	30,894.17	50,000.00	19,105.83	61.79	
Memberships	0.00	32,396.61	35,500.00	3,103.39	91.26	
Miscellaneous expenses	0.00	1,873.71	3,000.00	1,126.29	62.46	
Postage	1,584.97	6,303.27	8,300.00	1,996.73	75.94	
Accounting Services, Auditor	0.00	14,200.00	20,000.00	5,800.00	71.00	
Professional Services , Other	0.00	0.00	5,000.00	5,000.00	0.00	
Professional Services-IT	3,575.00	50,334.00	50,000.00	(334.00)	100.67	
Printing & Reproduction	6,180.23	10,214.17	14,000.00	3,785.83	72.96	
Reference	0.00	0.00	800.00	800.00	0.00	
Seminars and meetings	533.96	27,813.43	49,106.00	21,292.57	56.64	
Supplies, Surveillance	738.15	10,577.06	15,000.00	4,422.94	70.51	
Supplies, Vehicle Maintenance	5,327.88	32,508.73	50,000.00	17,491.27	65.02	
Supplies, Gasoline	4,672.93	58,512.09	70,000.00	11,487.91	83.59	
Supplies, Office	864.27	10,919.61	11,700.00	780.39	93.33	
Supplies, Mosquito Fish	40.46	503.13	2,500.00	1,996.87	20.13	
Supplies, Operations	111.75	3,178.04	10,000.00	6,821.96	31.78	
Supplies, Pesticides	(592.75)	99,722.41	93,627.00	(6,095.41)	106.51	Pesticide supply for season





## San Gabriel Valley Mosquito & Vector Control District Budget Status Report | June 2023

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 100% of Year Completed  
June 30, 2023

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Supplies, Communications other forms	26.26	5,451.57	8,000.00	2,548.43	68.14	
Supplies, Education Program	218.76	4,338.51	12,000.00	7,661.49	36.15	
Supplies, Safety	0.00	4,746.80	10,000.00	5,253.20	47.47	
Supplies, Media Production	0.00	777.09	800.00	22.91	97.14	
Benefit Assesment Admin Cost	0.00	115,147.75	118,000.00	2,852.25	97.58	
Communications, field	2,417.98	34,916.19	50,000.00	15,083.81	69.83	
Telephone, Internet	1,462.50	12,993.53	14,000.00	1,006.47	92.81	
Telephone , Office	1,806.77	22,645.14	15,000.00	(7,645.14)	150.97	Tpx & Frontier
Training , CEU's	0.00	1,190.00	4,400.00	3,210.00	27.05	
Uniforms and clothing	1,380.74	11,469.09	12,000.00	530.91	95.58	
Utilities, Electric	1,994.58	33,631.42	34,000.00	368.58	98.92	
Utilities, Natural Gas	182.60	3,519.86	4,000.00	480.14	88.00	
Utilities, Water	117.39	1,695.48	2,500.00	804.52	67.82	
Surveillance, Aerial	0.00	27,146.88	25,500.00	(1,646.88)	106.46	
<b>TOTAL OPERATING EXPENSES</b>	<b>25,760.70</b>	<b>1,221,603.76</b>	<b>1,394,962.00</b>	<b>173,358.24</b>	<b>87.57</b>	
<b>TOTAL EXPENSES</b>	<b>288,814.35</b>	<b>4,795,948.42</b>	<b>6,355,703.00</b>	<b>1,559,754.58</b>	<b>75.46</b>	
<b>CAPITAL OUTLAY EXPENSES</b>						
Capital Outlay	0.00	43,486.10	57,500.00	14,013.90	75.63	Vehicle purchase
<b>TOTAL CAPITAL EXPENSES</b>	<b>0.00</b>	<b>43,486.10</b>	<b>57,500.00</b>	<b>14,013.90</b>	<b>75.63</b>	
<b>RESERVES</b>						
Reserve, Public Health Em	0.00	0.00	500,200.00	500,200.00	0.00	
Reserve, Capital Projects	0.00	0.00	300,000.00	300,000.00	0.00	
Reserve, Pension Liability	0.00	0.00	400,000.00	400,000.00	0.00	
Reserve, Building/Facilities	0.00	0.00	100,000.00	100,000.00	0.00	
Reserve, Vehicle Replacement	0.00	0.00	100,000.00	100,000.00	0.00	
<b>TOTAL RESERVES</b>	<b>0.00</b>	<b>0.00</b>	<b>1,400,200.00</b>	<b>1,400,200.00</b>	<b>0.00</b>	

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San Gabriel Valley Mosquito & Vector Control District  
**Board of Trustees Meeting Minutes**  
**June 9, 2023**

**TRUSTEES PRESENT**

Henry Aviles (Alhambra)  
 Sho Tay (Arcadia)  
 Robert Gonzales (Azusa)  
 Corey Calaycay (Claremont)  
 Patricia Cortez (Covina) *Arrived at 7:03 a.m.*  
 Margaret Finlay (Duarte)  
 Jerry Velasco (El Monte)  
 Jackie Doornik (Glendora)  
 Catherine Marcucci (Industry)  
 Charlie Klinakis (La Puente)  
 Meshal Kashifalghita (La Verne)  
 Becky Shevlin (Monrovia)  
 Joseph Leon (Monterey Park)  
 Tim Sandoval (Pomona)  
 Sandra Armenta (Rosemead) *Arrived at 7:03 a.m.*  
 Denise Menchaca (San Gabriel)  
 John Capoccia (Sierra Madre)  
 Robert Joe (South Pasadena)  
 Cynthia Sternquist (Temple City) *Arrived at 7:04 a.m.*  
 Allen Wu (Walnut)  
 Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Emmanuel Estrada (Baldwin Park)  
 Richard Barakat (Bradbury)  
 Manuel Garcia (Irwindale)  
 VACANT (L.A. County)  
 Rachel Janbek (Pasadena)  
 Ryan Vienna (San Dimas)

**STAFF PRESENT**

Jason Farned  
 Rose Alba  
 Tristan Hallum  
 Gilbert Holguin  
 Anais Medina Diaz  
 Cecilia Contreras  
 Jerry Mireles

**GUESTS PRESENT**

District Counsel, Kelly Alhadeff-Black

**1. Call to Order**

Board President Shevlin called the meeting to order at 7 a.m. Trustee Finlay led the Pledge of Allegiance. Clerk of the Board Contreras confirmed a quorum and noted absences.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

Motion by Trustee Johnson, seconded by Trustee Leon and carried by the following vote to approve Items 3.1- 3.7 of the Consent Calendar.

AYES: Aviles, Tay, Gonzales, Calaycay, Cortez, Finlay, Velasco, Doornik, Marcucci, Klinakis, Kashifalghita, Shevlin, Leon, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Estrada, Barakat, Garcia, Janbek, Vienna

**4. Presentation: None**

**5. Distribution of Engineer's Report Fiscal Year 2023-2024**

District Manager Farned provided an overview of the engineer's report for fiscal year 2023-2024.

The Board received and filed this report.



San Gabriel Valley Mosquito & Vector Control District  
**Board of Trustees Meeting Minutes**  
**June 9, 2023**

**6. Consider Resolution 2023-03 to Order Collection of Special Benefit Property Taxes Inclusive of Annual Budget for Fiscal Year 2023-2024**

Mr. Farned provided an overview of the annual budget for fiscal year 2023-2024.

Prior to Board input, President Shevlin opened the Public Comment period and inquired if any speaker requests had been received, Hearing none, President Shevlin closed the Public Comment period.

Motion by Trustee Finlay, seconded by Trustee Calaycay and carried by the following vote to approve Resolution No. 2023-03 to Order Collection of Special Benefit Property Taxes Inclusive of the Annual Budget for Fiscal Year 2023-2024.

AYES: Aviles, Tay, Gonzales, Calaycay, Cortez, Finlay, Velasco, Doornik, Marcucci, Klinakis, Kashifalghita, Shevlin, Leon, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Estrada, Barakat, Garcia, Janbek, Vienna

**7. Consider Filing Letter of Support for Assembly Bill 557**

Mr. Farned provided an overview of Assembly Bill 557.

Motion by Trustee Calaycay, seconded by Trustee Sandoval and carried by the following vote to approve filing a letter of support for Assembly Bill 557.

AYES: Aviles, Tay, Gonzales, Calaycay, Cortez, Finlay, Velasco, Doornik, Marcucci, Klinakis, Kashifalghita, Shevlin, Leon, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Estrada, Barakat, Garcia, Janbek, Vienna

**8. Consider Change of Board of Trustees Meeting Date from November 10, 2023 to November 17, 2023 Due to the Observance of Veteran's Day Holiday**

Mr. Farned explained the need to change the Board of Trustees meeting date from November 10 to November 17, 2023.

Motion by Trustee Sandoval, seconded by Trustee Armenta and carried by the following vote to approve change Board of Trustees meeting date from November 10, 2023 to November 17, 2023 due to the observance of veteran's day holiday.

AYES: Aviles, Tay, Gonzales, Calaycay, Cortez, Finlay, Velasco, Doornik, Marcucci, Klinakis, Kashifalghita, Shevlin, Leon, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Estrada, Barakat, Garcia, Janbek, Vienna



## 9. District Administration

### 9.1 Committee Meeting Notifications

Mr. Farned stated the Public Information Committee will convene immediately following adjournment of the Board of Trustees meeting.

### 9.2 District Update

Mr. Farned introduced new Clerk of the Board/Administrative Assistant Jerry Mireles. He reminded the Board about National Mosquito Awareness Week, scheduled for June 18-24, and encouraged them to visit the District's website for more information. He mentioned that the Board Bites can now be found on the District's website under the Board of Trustees tab. He also mentioned the District confirmed its first detection of West Nile Virus from two dead birds collected in the City of West Covina and City officials had been notified through a press release. Additionally, he mentioned an increase in black fly activities in the foothill communities and assured everyone that efforts were being made to address the issue. Furthermore, he shared that an aerial survey conducted in May identified 3,182 non-functional swimming pools and 1,154 were unmaintained. Violations notices for those houses would be sent in the coming weeks.

Trustee Menchaca inquired about the number of unmaintained swimming pools per City and requested that this data be included in the Board Bites.

Mr. Farned confirmed that the data will indeed be available and included in the Board Bites.

President Shevlin asked about the District's method of monitoring swimming pools.

Mr. Farned explained that the District utilizes a fixed-wing aircraft for surveillance, conducting backyard pool surveys that specifically target poorly maintained swimming pools. These aerial surveys help the District locate and eliminate mosquito breeding sources in residential areas.

President Shevlin then inquired about the number of residents complying with pool maintenance.

Mr. Farned indicated that once residents receive a notice to maintain their pool, the majority comply and respond accordingly. He added that the District has only had to issue one or two warrants in the past couple of years.

Trustee Kashifalghita asked if the District offers any grants to residents to assist with pool maintenance costs.

Mr. Farned responded that currently, the state does not provide grants to help residents with pool maintenance expenses. Given the high cost of draining or fixing a pool, the District works with residents on an individual basis to find suitable solutions.

## 10. Committee Reports

None



San Gabriel Valley Mosquito & Vector Control District  
**Board of Trustees Meeting Minutes**  
June 9, 2023

**11. Trustee Reports**

None

**12. New Business**

None

**13. Adjournment**

The meeting was adjourned at 7:29 a.m.

**Zone Specialists:**

Zone	Specialist	Cities
1	Dane Miletich	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halli	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Marc Mitchell	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

**Chemical Usage:****May 2023**

Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
<b>Larvicide Oils (Surface Film)</b>			
Suffocation	Mosquitoes	1.85 gal.	17181 sq.ft.
<b>Insect Growth Regulators (IGR's)</b>			
Inhibits metamorphosis	Mosquitoes	94.85 lbs.	160136 sq.ft.
<b>Bacterials</b>			
Ingestion, toxicant	Mosquitoes	0.99 gal.	506878 sq.ft.
Ingestion, toxicant	Mosquitoes	126.39 lbs.	1261516 sq.ft.
Ingestion, toxicant	Black flies	31.11 gal.	8636 m <sup>3</sup>
<b>Biologicals</b>			
Mosquito fish	Mosquitoes	710 ea.	114713 sq.ft.



## June 2023

Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
<b>Larvicide Oils (Surface Film)</b>			
Suffocation	Mosquitoes	3.87 gal.	35349 sq.ft.
<b>Insect Growth Regulators (IGR's)</b>			
Inhibits metamorphosis	Mosquitoes	61.47 lbs.	49274 sq.ft.
<b>Bacterials</b>			
Ingestion, toxicant	Mosquitoes	1.55 gal.	791997 sq.ft.
Ingestion, toxicant	Mosquitoes	111.43 lbs.	2442361 sq.ft.
Ingestion, toxicant	Black flies	51.31 gal.	14242 m <sup>3</sup>
<b>Biologicals</b>			
Mosquito fish	Mosquitoes	633 ea.	55466 sq.ft.

Adulticides			
Method of Action	Target	Amount	Area Treated
<b>Botanicals (ULV)</b>			
Nervous System toxicant	Mosquitoes	2.01 gal.	14265844 sq.ft.

**Operations Summary:**

This report includes chemical usage for May and June.

Service request demand continues to be down 26% over this time last year, which could mean residents are not as motivated to request services from the District. The Department will continue to use the time and increase preventative maintenance and control measures.

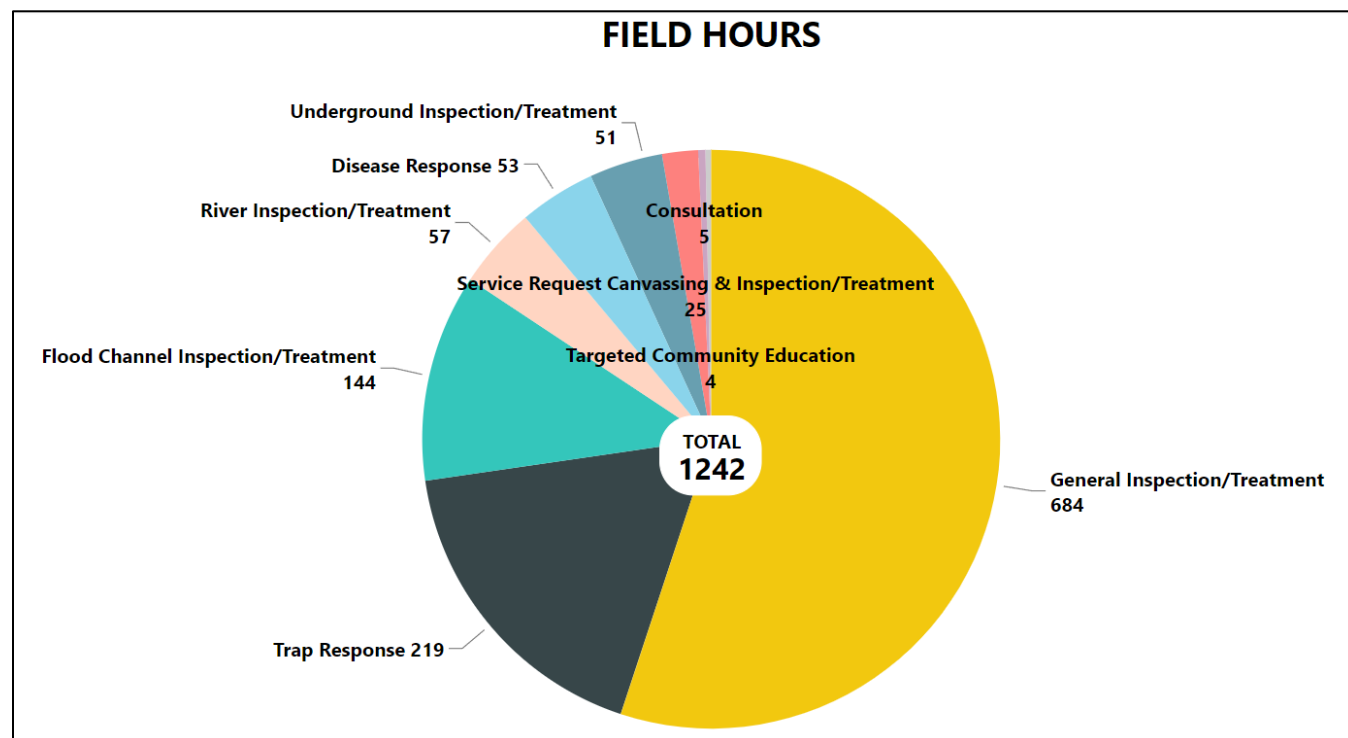
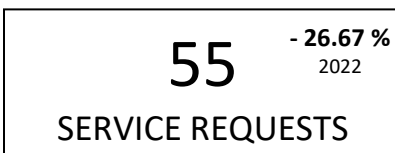
The District conducted aerial surveillance to identify non-functional swimming pools in May. The fixed wing aircraft identified 3,726 non-functional swimming pools within the District's service area. Of those non-functional swimming pools, 2,178 were confirmed to be well maintained. 1,274 swimming pools were identified as unmaintained and a violation of the California Health and Safety Code. A violation notice was mailed to each property on June 14, asking the residents to resolve the public health violation and confirm compliance by June 28. As of July 03, 403 (33%) violations have been resolved. A second notice will be sent to all outstanding violations on July 07.





The surveillance team has detected West Nile virus activity in birds and mosquitoes in several locations throughout the district. The Operations department has responded to each case with enhanced investigation and control measures. A cluster of positive mosquito pools and dead birds in Covina have been responded to with an aggressive comprehensive effort including enhanced surveillance, public education, and control. A broadscale pesticide treatment was performed on June 28, to target adult mosquitoes to reduce the threat of human infection.

**Field Statistics:**



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# San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 22-26 | May 28 – July 1

## Mosquito Surveillance Activities

Routine mosquito surveillance continued through weeks 22-26 using Gravid, BG sentinel 2 and carbon dioxide (CO2) trap types. An average of 71 traps were deployed each week while total abundance ranged from 2255-4050 mosquitoes per week. The average number of mosquitos caught per trap ranged from 43.90-118.70 during this time frame.

### Average Mosquitoes Per Trap

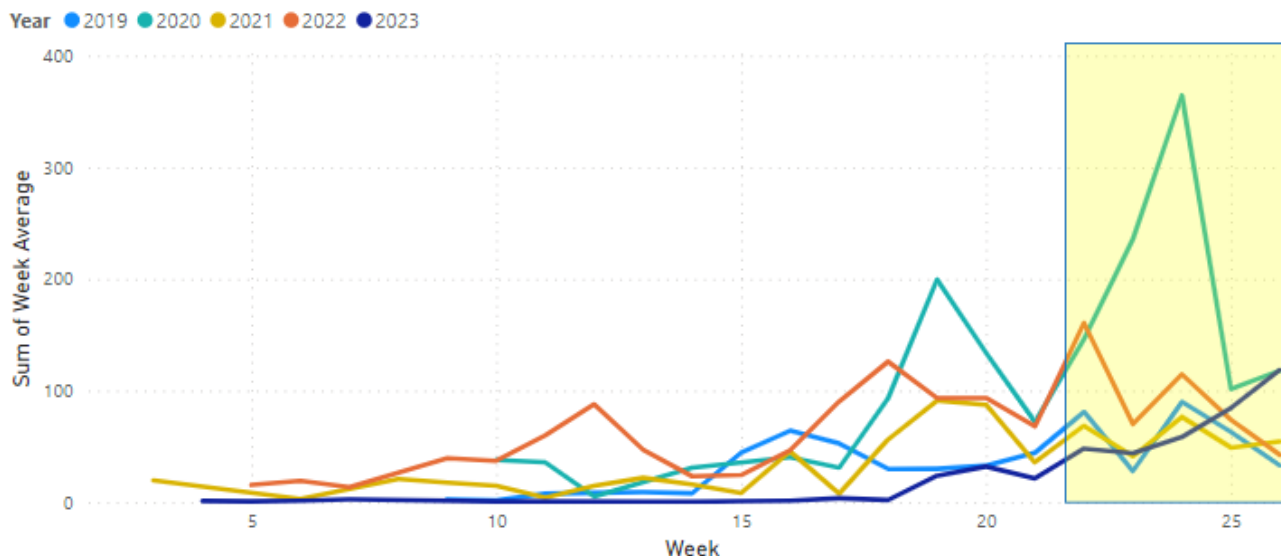


Fig. 1 Average mosquito counts for years 2019 through 2023. Highlighted are weeks twenty-two through twenty-six.

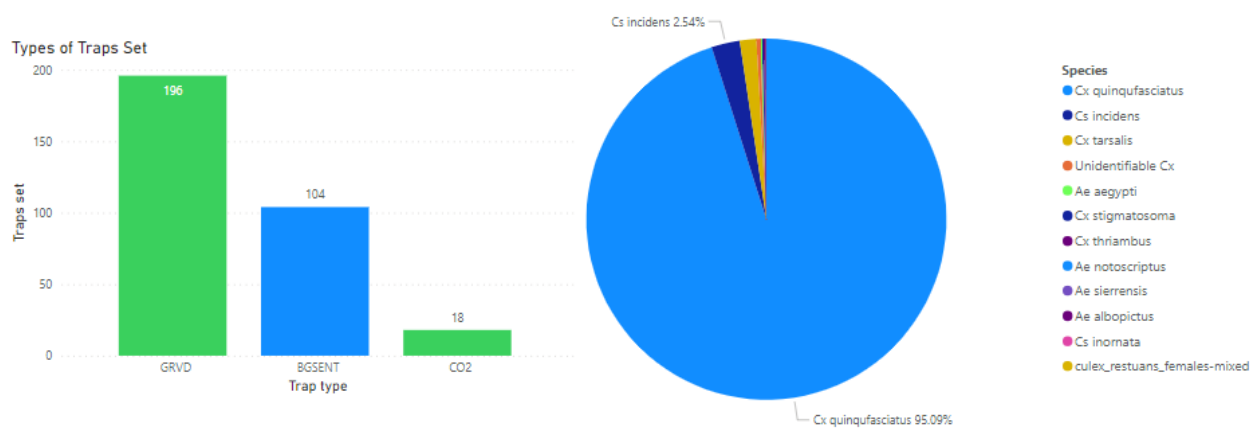


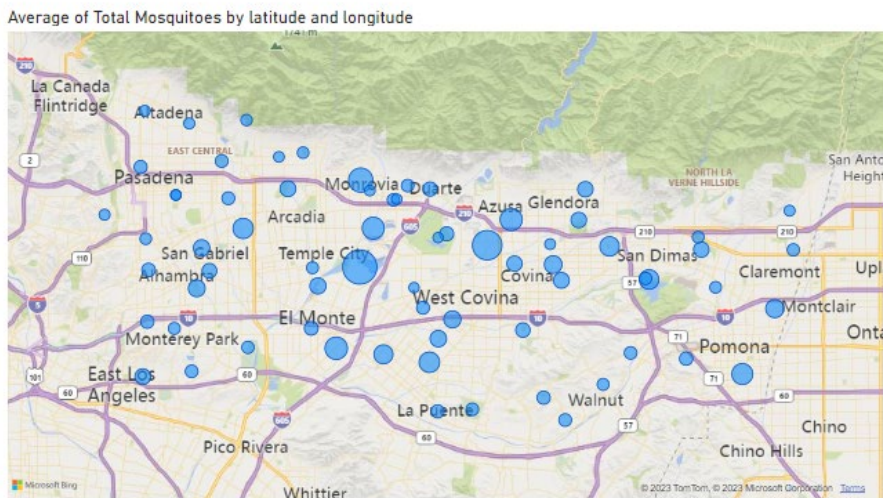
Fig. 2 The bar chart depicts the total number/types of traps set while the pie chart the total percentage of mosquitoes collected during the current reporting period. Species listed on the far right are sorted from high to low as a function of total proportion.



# San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 22-26 | May 28 – July 1

Community/City	Avg Mosq Per Trap
Alhambra	17.50
Altadena	3.35
Arcadia	62.58
Azusa	53.95
Baldwin Park	10.96
Bradbury	13.33
Charter Oak	33.31
Claremont	7.36
Covina	24.41
Duarte	4.96
East San Gabriel	45.32
El Monte	25.76
Glendora	22.38
Industry	10.53
Inwindsle	10.52
La Puente	13.00
La Verne	7.70
Monrovia	45.04
Monterey Park	12.82
Pasadena	9.65
Pomona	33.28
Rosemead	9.52
San Dimas	20.91
San Gabriel	23.50
Sierra Madre	4.32
South Monrovia Island	53.27
South Pasadena	5.89
Temple City	7.52
Vincent	86.80
Walnut	11.53
West Covina	22.61
West Valinda	40.67

### 2023 Average mosquitoes per trap



2023 Year Total		
Total Mosquitoes	Traps Set	Avg Mosq Per Trap
21158	990	21.44

Fig. 3 The chart on the left depicts the average amount of mosquitoes collected per trap by sampling location and city/community. The map displays these trapping location averages while the size of the bubbles on the map reflects the relative abundance of mosquitoes caught in each trap.

Invasive *Aedes* mosquitoes have been collected from the cities of Alhambra, Arcadia, Baldwin Park, Bradbury, Covina, Duarte, El Monte, Glendora, La Puente, Monterey Park, Pasadena, Pomona, Rosemead and West Covina. Abundance for these invasive species has remained in the single digit collections and are non-actionable. In previous mosquito seasons we have collected invasive *Aedes* mosquitoes from each city within our coverage area so we anticipate these low abundance collections. We will be mobilizing our control efforts once abundance reaches our pre-determined threshold of 10 invasive *Aedes* collected from a single trap/night.

Seven enhanced surveillance activities were performed between weeks 22 and 26. Four events occurred in response to an initial dead bird collection, followed by elevated mosquito abundance and positive mosquito pools. Two additional events were performed in response to positive dead bird samples. Lastly, one event occurred as a follow up to the Baldwin Park Waste Management facility high trap count and volume of breeding containers.

The Baldwin Park waste management facility will remain a breeding site for mosquitoes due to the high volume of potential containers on the property. While adult mosquito numbers have been reducing and education by the property managers has been productive, this area will require further actions. We plan to integrate this location into our bi-weekly surveillance and monitor it on a routine basis.



## San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 22-26 | May 28 – July 1

Two enhanced activities were performed in response to West Nile Virus (WNV) positive dead bird samples. In week 23 and 24, enhanced surveillance identified areas with high trap count values and positive mosquito samples. The surveillance department will be following up on the positive mosquito sites to continue monitoring any disease transmission.

Four enhanced activities occurred around the Covina Park area in response to an initial cluster of dead bird reports and several positive mosquito pools from weeks 23-26. Additional activities in the area have provided a baseline of surveillance data and appropriate follow up results to evaluate the districts response in the area. Additional activities are anticipated in this area and future reports will continue to highlight that work.

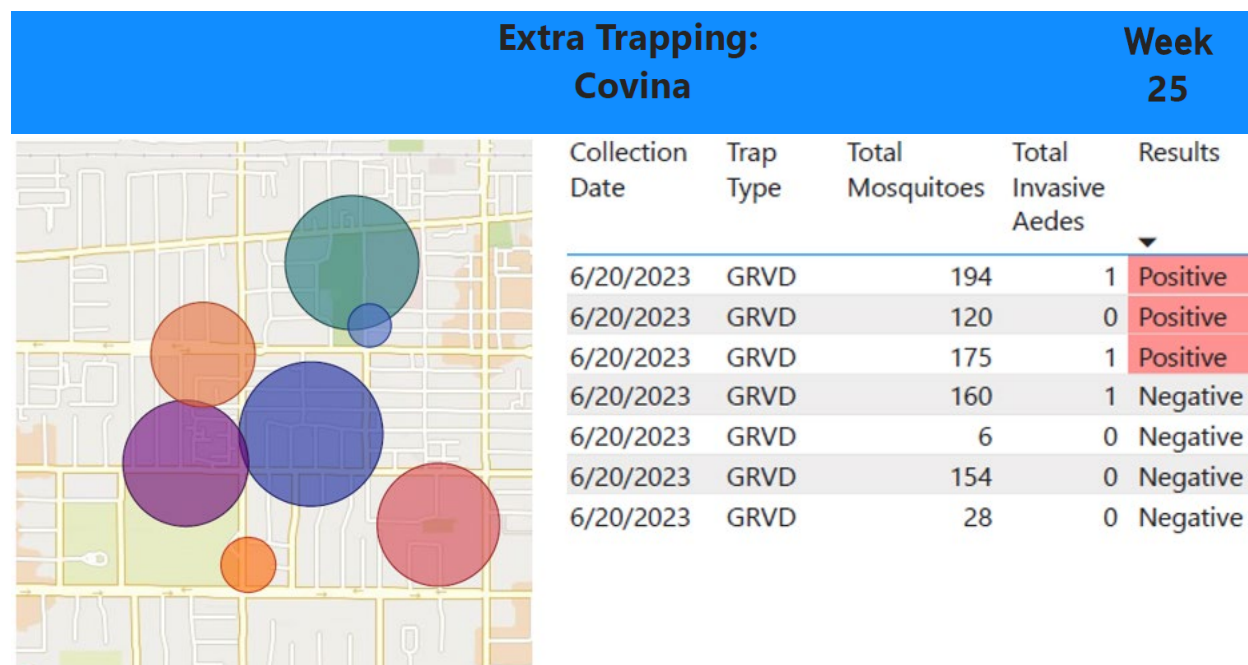


Fig. 4 The above image is modified from the districts Surveillance Report from week 25. The map on the left depicts the approximate area around our seven trap sites. The chart on the right reflects the results from those trap sites. The results column refers to WNV status of the samples.



## San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 22-26 | May 28 – July 1

### Black Fly Surveillance

CO<sub>2</sub> traps targeting black flies were set during Weeks 23-26. Between three and seven dry ice baited CO<sub>2</sub> traps were set weekly to monitor black fly abundance in relation to local breeding sources.

Reported below are the high trap counts, at or exceeding 200 black flies from a single trap, for this reporting period:

- 1470 collected from Tall Pine, week 23
- 613 collected from Tall Pine, week 26
- 384 collected from Hicrest Rd., week 24
- 378 collected from Millard Canyon, week 23
- 235 collected from Tall Pine, week 25
- 206 collected from Hicrest Rd., week 26

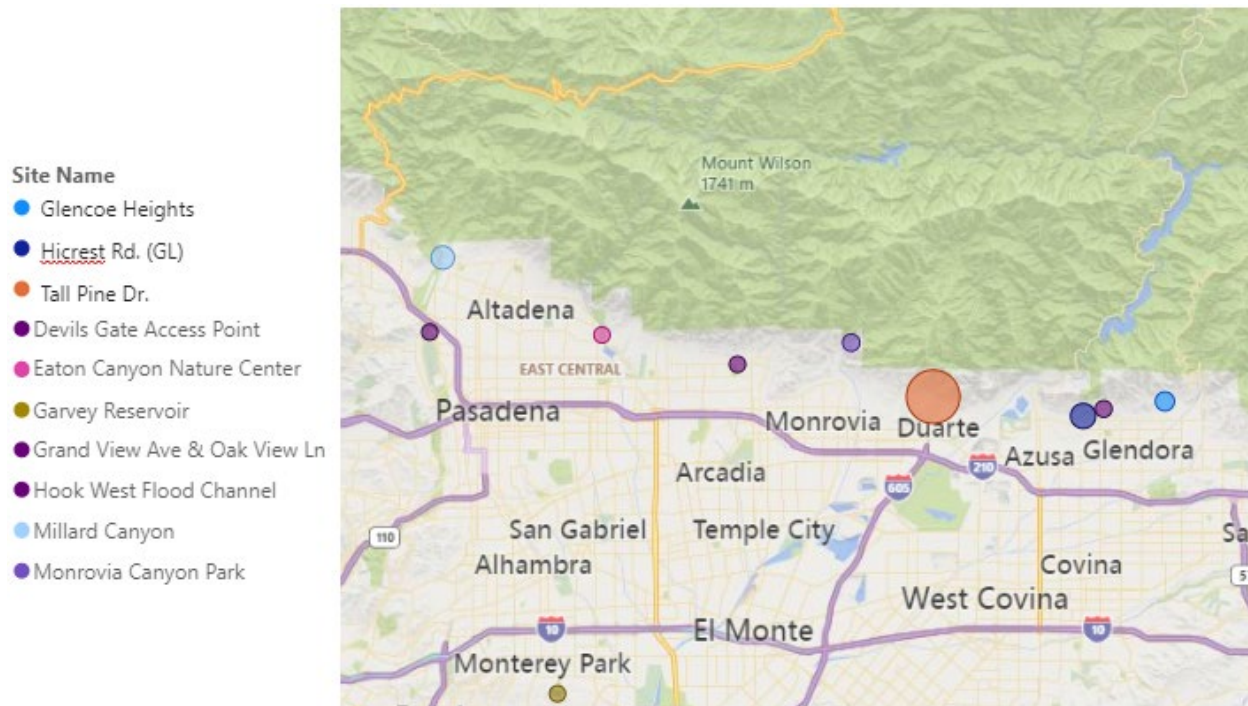


Fig. 4 Black fly trap locations for weeks 23-26. All trap locations shown were positive for black flies. The size of the bubbles on the map reflects the relative abundance of black flies caught at each site.

In addition to our routine surveillance, the Tall Pine Dr. site was identified and prioritized after collecting over 1500 black fly adults in a single trap night in week 23. This site was re-trapped each week to continue monitoring the local population.



## San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 22-26 | May 28 – July 1

### Arbovirus Activity

As of week 22, the first WNV positive bird sample was collected within our district boundaries and our first positive mosquito sample was tested in week 23.

To note, all samples discussed are tested for West Nile Virus (WNV), Saint Louis Encephalitis (SLE) and Western Equine Encephalitis (WEE). Unless otherwise noted, testing “positive” refers to WNV testing.

Mosquitoes are tested in groups, routinely of 20-50 individuals, to test for the presence of virus. These groups of mosquito samples are referred to as a mosquito “pool”.

The following are the weekly results from the districts arbovirus testing:

- Week 22: Two positive bird samples, 0 out of 47 pools tested positive
- Week 23: Zero positive bird samples, 3 out of 38 pools tested positive
  - 2 positive mosquito pools in response to bird samples, 1 from routine surveillance
- Week 24: Eight positive bird samples, 3 out of 50 pools tested positive
  - All positive mosquito pools in response to previous WNV activity
- Week 25: Zero positive bird samples, 8 out of 34 pools tested positive
  - 3 positive mosquito pools were in response to previous WNV activity, 5 from routine surveillance activity
- Week 26: Zero positive bird samples. 3 out of 17 pools tested positive
  - 3 positive mosquito pools were in response to previous WNV activity

For our current reporting period:

- 186 mosquito pools have been tested, 17 of which have tested positive for WNV
  - In 2023, we have tested 1140 mosquito pools with 17 positives
- 15 birds have been collected and tested, 7 of which have tested positive for WNV
  - In 2023, we have tested 20 bird samples with 7 positives

Director’s Note: Several of the surveillance and operations activities have been in response to a cluster of positive mosquito pools and bird samples from the city of Covina. These positives closely mirror the events of 2021 and the aptly named “Covina Cluster” results of that year. That data, coupled with our current surveillance practices, have informed our current control strategies. While the positive mosquito sampling has increased, that is due to the increased monitoring within this area. We look forward to continuing to monitor the “Covina Cluster” and reduce the risk of virus transmission to our constituents.

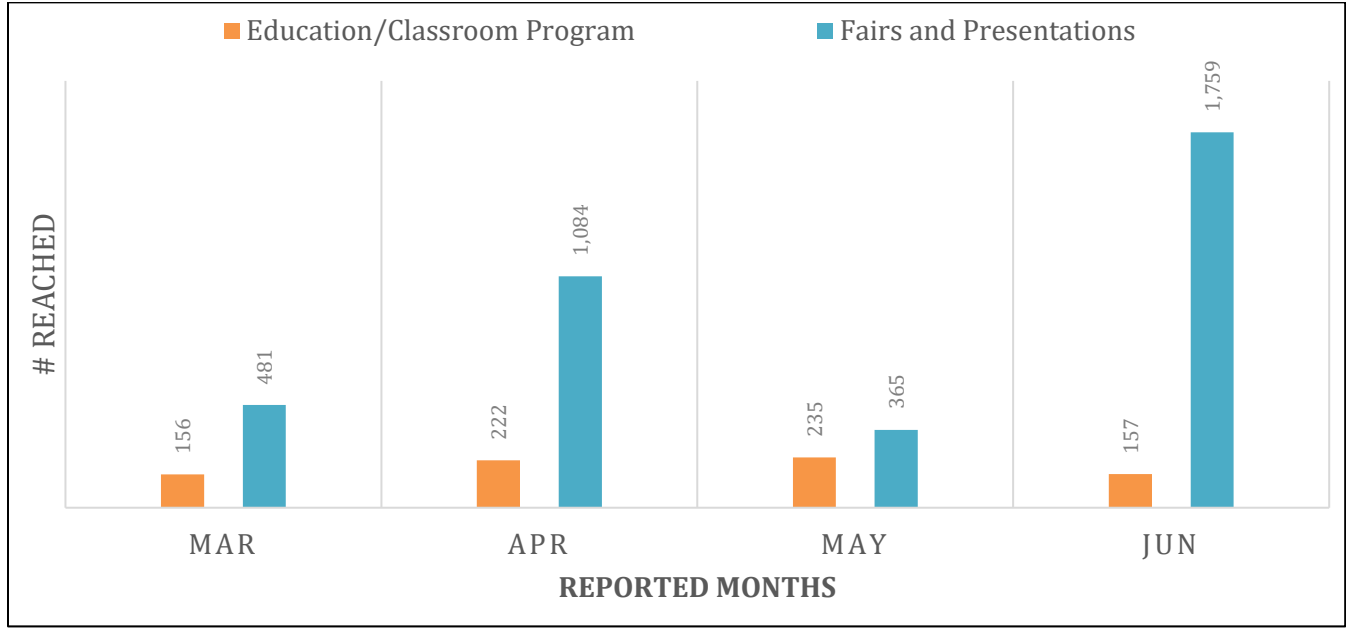
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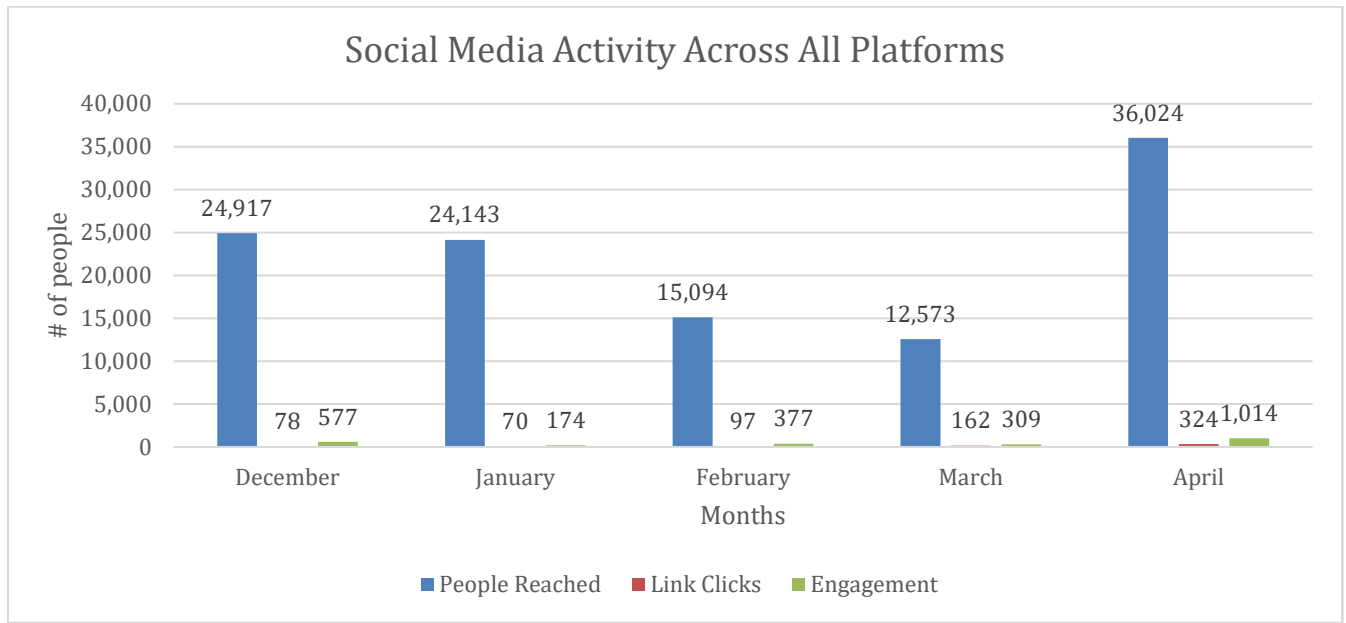
## San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 22-26 | May 28 – July 1st

**Outreach Activities:**



**Digital Key Performance Indicators (KPIs):**

*A delay in reported data may be present. Reported numbers reflect full calendar months to accurately track KPIs from all District social media platforms.*





## San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 22-26 | May 28 – July 1st

### Digital Response Support

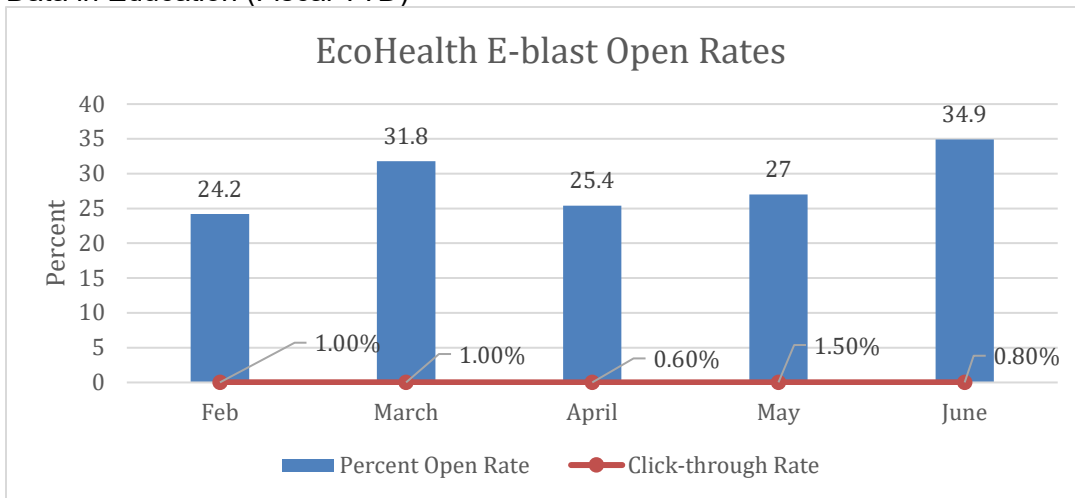
- Continued mosquito campaign after the rain.
- Midge awareness in Spring and Summer months.



**EcoHealth**  
Vector Education



#### 1. Data in Education (Fiscal YTD)



### EcoHealth

- Awarded 7 Vector Inspector of the Year students from San Jose Charter Academy (West Covina)
- Vector Inspector of the Year Press Release was distributed to the media
- Rio Hondo Visit Pre-assessment compared to Post-assessment:
  - Grade specific question: “Which tools do mosquitoes use to get blood?”
    - Answer: “Saw and straw for cutting and sucking”
  - Percent change: (post - pre / pre) = **384%**
- Alhambra High School Visit Pre-assessment compared to Post-assessment:
  - Percent change: (post - pre / pre) = **500%**
- Little Sunshine School Pre-assessment compared to Post-assessment:
  - Percent change: (post - pre / pre) = **350%**

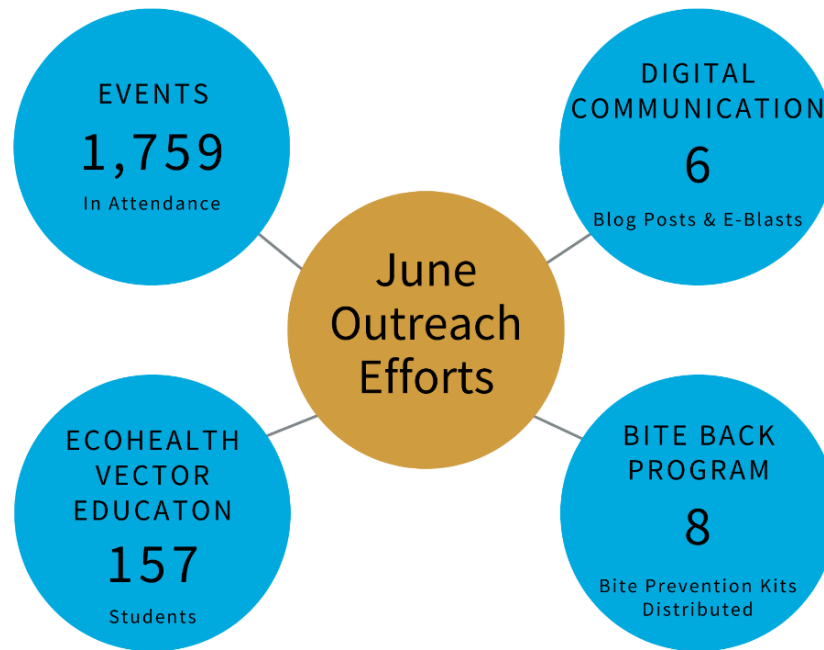
### Newsletter

- Open rate: **34.9%**
- Click rate: **0.8%**



## San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 22-26 | May 28 – July 1st

### General Outreach



### Digital Marketing

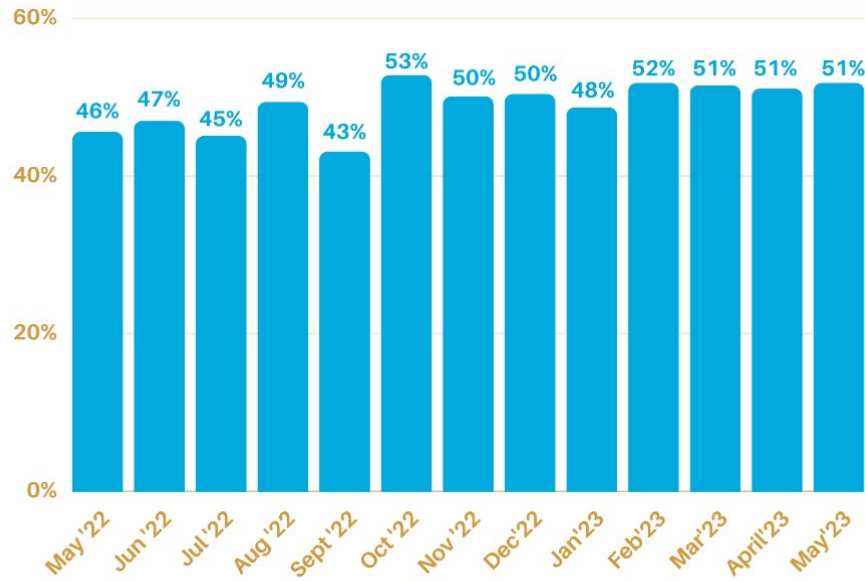
#### **Blog posts and e-blasts**

- Created Short Bites Monthly blog post & e-blast for June
- Created General Notification Short Bites Monthly e-blast for June
- Edited draft & created June EcoHealth Newsletter on Mailchimp
- Created June Ecohealth Newsletter Resume Your Search e-blast



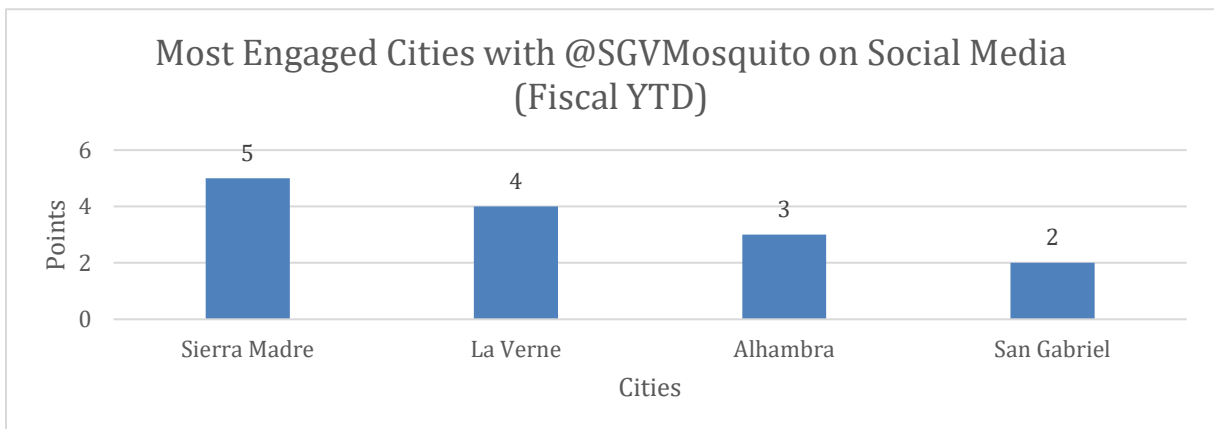
San Gabriel Valley Mosquito & Vector Control District  
 Communications Department Report  
 Disease Weeks 22-26 | May 28 – July 1st

**SHORT BITES MONTHLY:  
 OPEN RATE %**



*Short Bites Monthly data will be sent on the last Monday of each month. This month's data will appear in the next board report.*

**Social Media**





## San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 22-26 | May 28 – July 1st

*Tracking cities social media engagement with our District's social media platforms. Points are based on the following:*

- 1 Point - Passive engagement: Like post, view IG story,*
- 2 Points - Active Engagement: Share on FB, retweet, share in IG stories,*
- 3 Points - Champion Engagement: Post content from SGVMVCD, creating a collaborative post, tags @SGVMosquito*

### **Social Media**

- The District participated in California Special Districts week May 14 – 20, a week devoted to raising awareness of the important role special districts have in California.
- Going viral:** One of Ada Eez's Instagram reels has gone viral with a current count of over 2K likes and 20K views. The reel took advantage of a trending audio and meme and used mosquito messaging.

### **Content Development**

- The District prepares for National Mosquito Control Awareness Week on June 18 – 24.
- Created social media and blog content for upcoming Summer campaign.

### **Media Activity**

<b>Date</b>	<b>Media</b>	<b>Headline</b>
5/31/23	Pasadena Now	"PUSD Students Awarded for Insects Insights"
6/6/23	Pasadena Now	"West Nile Virus Detected in San Gabriel Valley for the First Time This Year"
6/27/23	KNX News	"Overnight mosquito spraying planned in Covina"
6/28/23	Hey SoCal	"Overnight mosquito spraying in Covina aims to reduce disease risk"
6/28/23	My News LA	"Overnight mosquito spraying in Covina aims to reduce disease risk"

### **Conference**

- Communications Specialist Pablo Cabrera virtually attended the Government Social Media conference. The conference focuses on all aspects of social media in government nationwide.
- (6/22/23) Attended the "*Rooting Into Place: Teaching Native Plants In & Out of the Classroom*" Educator Summer Conference hosted by the Natural History Museum, California Native Plant Society, and the Theodore Payne Foundation

# SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

## REPORT OF STAFF'S ATTENDANCE

### AT CONFERENCE/EVENT

**Staff Name and Title:** Cecilia Contreras, Human Resources Analyst

**Name of Conference/Event:** 2023 Annual SHRM (Society of Human Resources Management) Conference

**Date:** June 12-14, 2023

**Location:** Las Vegas, NV

#### **Significant points learned of benefit to the District and its ratepayers:**

The SHRM Annual 2023 Conference was an incredibly valuable experience and I am appreciative for the opportunity that I was given to attend. As the largest Human Resources conference in the country, the event provided a vast amount of information for HR professionals who are committed to professional growth and development. The event provided numerous opportunities for learning and skills advancement including over 200 different educational sessions that covered various topics to assist in expanding my knowledge in various aspects of my profession.

I personally was able to participate in a number of sessions with presentations on a variety of subjects such as employment law and legislation, strategic management, current workplace issues, and the always evolving compliance requirements regarding employee leaves. Additionally, there was an expo where vendors provided information on the latest HR technologies on the market. Another highlight of the event was attending "A Conversation with President Bill Clinton" where the former President was interviewed by the SHRM Board Chair, and he spoke about present HR issues as well as his experience signing the Family and Medical Leave Act (FMLA) into law.

I believe this event provided me with a lot of important human resources and management information that I will be able to use and apply at the SGVMVCD. One of the sessions that had the most impact for me was a presentation by the VP of SHRM which shared that the job market as a whole has faced multiple challenges recently regarding recruitment, retention, operational efficiency, succession planning, and employee development but that the public sector has faced some of the most significant hiring challenges of any segment with these topics. He provided details and strategies to consider when trying to address these matters.

**Date:** 6/20/23

**Signed:** 

**Print Name:** Cecilia Contreras

**SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**  
**REPORT OF STAFF'S ATTENDANCE**  
**AT CONFERENCE/EVENT**

**Staff Name and Title:** Jason Farned, District Manager

**Name of Conference/Event:** CSDA General Manager Leadership Summit

**Date:** June 25–27, 2023

**Location:** Olympic Valley, CA

**Significant points learned of benefit to the District and its ratepayers:**

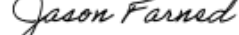
The CSDA General Manager Leadership Summit, 2023 was a valuable experience. It gave me an opportunity to learn new information, share my own best practices, and network with colleagues and industry professionals from all over the State.

The conference offered two days of speaker sessions focused on special district administration and leadership. Both days began with an informative and inspirational keynote speaker. Dr. Jannell MacAulay spoke about stress management and cultivating healthy mindset, and Pete Blank discussed inclusive leadership, change management, and employee motivation. Both speakers spoke directly about the type of work I do and the challenges I face here at the District. Both provided valuable insight and inspiration that will make me a better manager and leader.

The general sessions included several talks from industry professionals and vendor services that addressed specific challenges and opportunities in the realm of special district management. Two that I found especially valuable were titled *Renewable Energy Projects & Inflation Reduction Act Subsidies* and *A Well Balance Liquidity Strategy*. Both provided useful information and resources to deal with current challenges facing the District.

I had opportunities to speak to several contractors and vendors to learn more about emerging products and technologies as well as strategize about future initiatives. I also had an opportunity to speak with colleagues from other Vector Control Districts and share best practices as well as meet new people and learn about other types of special Districts in California.

**Date:** 07/03/2023

**Signed:** 

**Print Name:** Jason Farned

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## San Gabriel Valley Mosquito & Vector Control District Treasurer's Report | May 2023

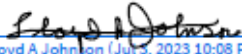
### Treasurer's Report – May 2023 San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for May 2023.

The Total of All Funds Balance is \$5,951,059.68

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

  
Lloyd A Johnson (July 5, 2023 10:08 PDT)

Authorized Board of Trustee Member



## San Gabriel Valley Mosquito & Vector Control District Treasurer's Report | May 2023

**San Gabriel Valley Mosquito and Vector Control District  
Treasurer's Report (based on Balance Sheet Detail Activity Report,  
Period 11, FY 2022-2023 received on June 1, 2023**

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	2.99%	\$183,182.88	Interest Withdrawal	\$0.00 \$0.00	LAIF Statement (May 2023)	\$183,182.88

Maturity Date: Perpetual  
Interest rate as of May 2023

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	3.74%	\$4,433,154.05	Interest Sec Mst 2022-23 2nd pd Trust Warrant #733 Red Mstr 2022-23 3rd pd	\$8,540.16 \$684,696.79 (\$289,117.11) \$14,781.78	ND 24 Per 11 ND 24 Per 11 ND 24 Per 11 ND 24 Per 11	\$4,852,055.67

Maturity Date: Perpetual  
Interest rate as of May 2023

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
VCJPA Contingency Fund	1.45%	\$128,168.00	Interest Admin Fees	\$0.00 \$0.00	VCJPA Statement (March 2023)	\$128,168.00

Maturity Date: Perpetual  
Interest rate as of January 2023

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Debit Activity-May 2023 Sweep Trust Warrant #733 Paychex-void check	(\$672,550.17) \$381,349.64 \$289,117.11 \$2,083.42	CB Statement May 2023	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$689,578.32	Debit Activity-May 2023 Deposit	(\$381,349.64) \$279,424.45	CB Statement May 2023	\$587,653.13

<b>Total Beginning Balance</b>	<b>\$5,634,083.25</b>			<b>Total End Balance</b>	<b>\$5,951,059.68</b>
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## San Gabriel Valley Mosquito & Vector Control District District Working Balance | July 2023

July 14, 2023

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: July 1, 2023 District Working Fund Balance**

June 1, 2023 balance:	\$4,550,859.68
June 1 – June 30, 2023 expenditures:	\$313,669.48

<b>July 1, 2023 Working Fund Balance:</b>	<b>\$4,237,190.20</b>
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Respectfully Submitted:

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**Jason Farned  
District Manager**

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## San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: July 14, 2023

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Consider Resolution 2023-04 Authorizing Staff to Access State and Federal Summary Criminal History Information**

Exhibit(s): Exhibit 5A

### Background

The District currently utilizes Hire Rite, an online background screening company for pre-employment criminal background check services. This service relies on information provided by an applicant to validate their Social Security number and then produces a report about any convictions or other criminal activity for the applicant within the last seven (7) years. The District is seeking to enhance its background check process by participating in the Department of Justice (DOJ) Live Scan program. Live Scan is the process of obtaining digital fingerprints and submitting them electronically to the California Department of Justice (DOJ) and to the Federal Bureau of Investigation (FBI). California law authorizes certain government and private organizations to conduct criminal offender record information background checks to help determine the suitability of a person applying for employment, licensing, and certification purposes.

The proposed Resolution 2023-04 authorizes specified District staff access to local, state, and federal summary criminal history for employment, licensing, and certification purposes. It further authorizes the transmission of fingerprint images to the Federal Department of Justice, and subsequently to the Federal Bureau of Investigation.

As stated in the proposed resolution, Penal Code Sections 1105(b)(11) requires the Board to specifically authorize access to state and federal summary criminal history information for employment, licensing, or certification purposes.

### District Manager's Recommendation

The District Manager recommends approval of Resolution 2023-04.

### Board of Trustees Action Options

- Board Action: If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve Resolution 2023-04 Authorizing Staff to Access State and Federal Summary Criminal History Information for employment, licensing, or certification purposes.
- Alternative Board Action: If after discussion by members of this item, the Board may choose to not approve Resolution 2023-04 Authorizing Staff to Access State and Federal Summary Criminal History Information for employment, licensing, or certification purposes.

Submitted by:

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Jason Farned  
District Manager

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**RESOLUTION NO. 2023-04****RESOLUTION OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT AUTHORIZING STAFF TO ACCESS STATE AND FEDERAL SUMMARY CRIMINAL HISTORY INFORMATION**

**WHEREAS**, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize districts to access state and local summary criminal history information for employment, licensing or certification purposes: and

**WHEREAS**, Penal Code Section 11105(b)(11) authorizes districts to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

**WHEREAS**, Penal Code Sections 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

**WHEREAS**, Penal Code Sections 11105(b)(11) and 13300(b)(11) require the governing body of a district to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

**NOW, THEREFORE, BE IT RESOLVED** that the San Gabriel Valley Mosquito and Vector Control District is hereby authorized to access state and federal level summary criminal history information for employment with San Gabriel Valley Mosquito and Vector Control District (including volunteers and contract employees) and may not disseminate the information to a private entity.

**BE IT FURTHER RESOLVED** that the District shall not consider a person who has been convicted of a violent or serious felony or misdemeanor eligible for employment (including volunteers and contract employees if applicable).

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District this 14<sup>th</sup> day of July 2023, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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Becky Shevlin  
President, Board of Trustees

ATTEST:

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Lloyd Johnson  
Secretary-Treasurer, Board of Trustees

APPROVED AS TO FORM:

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Kelly M. Alhadeff-Black  
District Counsel