

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790
Board of Trustees Meeting
July 8, 2016
7:00 AM

Agenda

1. Call to Order

Note: The public is requested to address an Agenda Item when the Board considers it.

2. Pledge of Allegiance and Silent Roll Call

3. Opportunity for Public Comment on Non-Agenda Items

The public is requested to provide a name/address and limit comment (s) to 5 minutes.

4. The Board will meet in Closed Session: Anticipation of Litigation: Government Code section 54956.9(d)(2) and (e)(5)
(Mike Jenkins, District General Counsel)

5. Consent Calendar

All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.

A. List of Claims for June 2016 *

B. Budget Status Report for June 2016*

C. Minutes of Board of Trustees Meeting June 2016*

D. Surveillance Report will be available at the meeting

E. Operations Report*

F. Education Program*

G. May 2015 Monthly Treasurer Report / District Working Balance for July, 2016 *

6. Consider Leasing Four Vehicles from Enterprise Fleet Management
(District Manager) (Action Required) *

7. Consider Voting for a Candidate on the California Special District Association's (CSDA) Board of Directors, Southern Network, Seat B *
(District Manager) (Action Required)

8. Consider Changing the Date of the November 11, 2016 Board of Trustees' Meeting *
(District Manager) (Action Required)

9. **District Administration**
(District Manager) (No Action Required)
10. **Disease Surveillance – All Three Invasive *Aedes* Mosquitoes Now Present in the District***
(Scientific Programs Manager) (No Action Required)
11. **Trustee Reports**
(Verbal Report) (No Action Required)
12. **New Business**
Opportunity for Trustees to request future agenda items
(Verbal)
13. **Adjournment**

**The Finance Committee
will meet immediately after the Board adjourns.**

Margaret Finlay, Chairperson	Joseph Rocha
Jamie Bissner	Andre Quintero
Joseph Leon	Stephen Sham
Henry M. Morgan	

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted this July 1, 2016 and not less than 72 hours prior to said meeting.

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at San Gabriel Valley MVCD, Administration Building and Front Lobby. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at district@sgvmosquito.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



Esther Elliott, Clerk of the Board
San Gabriel Valley MVCD

**San Gabriel Valley
Mosquito and Vector Control District List of Claims June 2016**

Payroll Account	Description	Amount
6210	Salaries, Operations Manager	\$4,242.40
6210	Salaries, District Manager	\$5,346.40
6210	Salaries, Office Manager	\$3,468.00
6210	Salaries, Sci Program Manager	\$4,052.00
6210	Salaries, PIO	\$3,114.62
6212	Salaries, Admin Assistant	\$2,252.80
6212	Salaries, Exec Asst /Clerk of the Board	\$2,476.08
6212	Salaries, Vector Control Specialist II	\$2,368.08
6212	Salaries, Vector Control Specialist I	\$1,400.32
6212	Salaries, Vector Control Specialist II	\$1,626.61
6212	Salaries, Vector Control Specialist I	\$1,461.89
6212	Salaries, Vector Control Specialist I	\$1,886.17
6212	Salaries, Vector Control Specialist II	\$2,316.33
6212	Salaries, Mechanic	\$2,447.36
6212	Salaries, Vector Control Specialist I	\$1,553.48
6212	Salaries, Ops Asst	\$1,200.00
6212	Salaries, Ops Coordinator	\$3,008.46
6212	Salaries, Vector Control Specialist II	\$2,046.40
6212	Salaries, Bldg & Grounds Maint	\$1,268.00
6212	Salaries, Vector Control Specialist I	\$1,829.64
6212	Salaries, Ed Specialist	\$2,940.00
6212	Salaries, Sr Vector Ecologist	\$3,054.72
6212	Salaries, Asst Vector Ecologist	\$2,322.40
6212	Salaries, Vector Ecologist	\$3,000.00
6212	Salaries, Asst Vector Ecologist	\$2,090.16
6212	Salaries, Data Analyst	\$1,280.13
6230	Part-time Salaries, Ex Help CSS	\$1,064.40
6230	Part-time Salaries, Ex Help VE	\$1,253.65
6230	Part-time Salaries, Ex Help VC Tech	\$1,066.50
6230	Part-time Salaries, Ex Help VC Tech	\$1,185.00
6230	Part-time Salaries, Ex Help VE	\$702.68
6230	Part-time Salaries, Ex Help VC Tech	\$1,066.50
6230	Part-time Salaries, Ex Help VC Tech	\$1,200.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,065.00
6230	Part-time Salaries, Ex Help VC Tech	\$975.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,140.00
	Bilingual compensation	
6051	Car allowance, Manager	\$500.00
6051	Car allowance, Sci Prog Mgr	\$300.00
6070	Employee Cash-out	\$3,315.71
6219	Salaries, Holiday	\$0.00
6220	Salaries, Sick Pay	\$2,885.24
6218	Salaries, Vacation	\$2,113.73
6216	Salaries, Overtime	\$0.00
6140	Employer Medicare	\$1,177.31
6240	Employer Social Security	\$398.62
	Big Fish Payroll	\$146.55
	Total Payroll June 2, 2016	\$85,608.34

**San Gabriel Valley
Mosquito and Vector Control District List of Claims June 2016**

Check#	Payee	Description	Amount
6070	Allied Administrators	Dental insurance premiums	\$2,003.19
EFT	Nationwide Retirement	Employee liability	
EFT	PERS	Employer contribution	\$5,405.56
6200	American Fidelity	Insurance premiums	
2100	Aramark Uniform Service	Uniforms	\$2,755.09
6070		Mats and towels	\$877.04
6332		Safety supplies	\$236.01
13843		Refuse pick up	\$52.68
13843		Water bill	\$171.08
13844		Network Power Supply	\$111.06
13845		Gasoline	\$2,111.50
13846		Ed supplies	\$2,632.73
13847		Intermediate Exam	\$3,296.80
13848		Legal fees	\$153.08
13849		IT service and maintenance	\$812.09
13850		Mileage to LA Recorder's Office	\$2,700.00
13851		Dry ice	\$21.60
13852		Drinking water	\$304.21
13853		Biohazardous waste disposal	\$209.02
13854		HireRight Inc-background check (1)	\$111.79
13855		Redwing - Safety Footwear (2)	\$69.95
13856		Jack Road House - Monrovia Code Enforcement	\$285.77
6332		San Dimas Grain - Chicken feed	\$95.23
6232		Fisher Scientific - Lab supplies	\$159.84
6250		Redwing - Safety Footwear (1)	\$172.00
6250		Amazon - Office supplies	\$821.81
13856		Amazon-ops supplies	\$331.78
13856		USPS-postage	\$83.70
6185		Party City - Board meeting decorations	\$30.48
6030		Smart n Final-Board room supplies	\$29.24
13856		Michiels - Board meeting decorations	\$33.72
6030		Facebook - Ad fee	\$193.18
13856		Network Solutions-subscription	\$3.98
6290		Google-ad fee	\$133.61
6290		Washington Melrose - AMCA DC Conference	\$524.42
6232		Metro DC- AMCA DC Conference	\$22.00
13856		The Parking Spot Los Angeles - AMCA DC Conf	\$70.57
6232		Constant Contact-subscription	\$40.00
13856		Adobe Creative Cloud-subscription	\$49.99
6290		T Phillips - Monrovia Code Enforcement	\$61.23
6232		Amazon-ed supplies	\$52.57
13856		Sitelock - webpage security	\$79.99
6290		Code 42 subscription	\$14.98
6036		Newegg business-computer hardware	\$1,846.61
6035		Newegg business-office phones	\$259.83
13856		Town Sent - MVCAC Spring quarter lunch	\$91.72
6320		Metro DC - AMCA DC Conference	\$8.90
6232		Washington Melrose - AMCA DC Conference	\$524.42
13856		Fairmont Hotel - Parking MVCAC Spring Quarter)	\$20.00
6232		USPS-postage	\$12.65
6185			

**San Gabriel Valley
Mosquito and Vector Control District List of Claims June 2016**

13856	6030	Vons - Board meeting supplies	\$21.97
13856	6232	El Matador - Visitor -North Salinas Valley MAD	\$35.40
13856	6290	Home Depot	\$23.69
13856	6250	99 Cents-lab supplies	\$10.09
13856	6280	Uline - Plastic supplies	\$593.31
13856	6280	Fisher Scientific - Lab supplies	\$332.07
13856	6260	Identifix-subscription	\$159.00
13856	6260	IATN.net-subscription	\$19.00
13856	6260	Hose Man - auto supplies	\$11.58
13856	6260	King Bolt - bldg maint supplies	\$19.00
13856	6260	Southwestern Foreign - Auto supplies	\$12.19
13856	6260	Green's Auto Tech - auto supply	\$166.56
13856	6280	Alan's Lawn & Garden - equipment mante	\$61.36
13856	6280	Barneys Locksmith-keys & remote	\$180.00
13856	6280	Home Depot - Undergrounds	\$17.07
13856	6280	Cosat Pneumatics - equipment maintenance	\$48.31
13856	6280	Light bulbs -equipment maintnace	\$64.73
13856	6280	King Bolt - Equipment maintenance	\$14.34
13856	6185	USPS-postage	\$19.41
13856	6280	Forestry Suppliers - Boats (7)	\$745.57
13856	6280	Uline - Operation supplies	\$58.95
13856	6280	Doctors Foster and Smith - Oper Pond supplies	\$146.57
13856	6280	Dick's Sporting - Oper pond supplies	\$130.73
13856	6280	Alan's Lawn & Garden - Stihl's Equipment	\$1,133.51
13856	6280	Bio-Gulp - Oper pond supplies	\$382.93
13856	6232	Washington Melrose - AMCA DC Conference	\$524.42
13856	6232	Fairmont Hotel - Parking MVCAC Spring Quarterly	\$20.00
13856	6232	Fairmont Hotel - MVCAC Spring Quarterly lunch	\$15.54
13856	6232	Metro DC - AMCA DC Conference	\$28.00
13856	6232	Wallypark Express Los Angeles - AMCA DC Confe	\$57.79
		Total Accounts Payable June 2, 2016	\$35,313.97

Payroll June 16, 2016	Amount
Account 6210	\$3,818.16
6210	\$4,277.12
6210	\$2,774.40
6210	\$3,646.80
6210	\$2,803.16
6212	\$1,126.40
6212	\$2,200.96
6230	\$2,368.08
6230	\$350.08
6230	\$1,317.76
6230	\$1,482.48
6230	\$2,320.00
6230	\$2,417.04
6212	\$2,447.36
6230	\$1,575.36
6230	\$1,035.00
6212	\$2,468.48
6230	\$1,841.76

Description	Amount
Salaries, Operations Manager	\$3,818.16
Salaries, District Manager	\$4,277.12
Salaries, Office Manager	\$2,774.40
Salaries, Sci Program Manager	\$3,646.80
Salaries, PIO	\$2,803.16
Salaries, Admin Assistant	\$1,126.40
Salaries, Exec Asst /Clerk of the Board	\$2,200.96
Salaries, Vector Control Specialist II	\$2,368.08
Salaries, Vector Control Specialist I	\$350.08
Salaries, Vector Control Specialist II	\$1,317.76
Salaries, Vector Control Specialist I	\$1,482.48
Salaries, Vector Control Specialist I	\$2,320.00
Salaries, Vector Control Specialist II	\$2,417.04
Salaries, Mechanic	\$2,447.36
Salaries, Vector Control Specialist I	\$1,575.36
Salaries, Ops Asst	\$1,035.00
Salaries, Ops Coordinator	\$2,468.48
Salaries, Vector Control Specialist II	\$1,841.76

**San Gabriel Valley
Mosquito and Vector Control District List of Claims June 2016**

6230	Salaries, Bldg & Grounds Maint	\$1,014.40
6230	Salaries, Vector Control Specialist I	\$1,667.52
6212	Salaries, Ed Specialist	\$2,646.00
6212	Salaries, Sr Vector Ecologist	\$3,054.72
6212	Salaries, Asst Vector Ecologist	\$2,090.16
6212	Salaries, Vector Ecologist	\$3,439.78
6230	Salaries, Asst Vector Ecologist	\$2,298.96
6230	Salaries, Data Analyst	\$1,298.16
6230	Part-time Salaries, Ex Help CSS	\$1,064.40
6230	Part-time Salaries, Ex Help VC Tech	\$972.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$447.16
6230	Part-time Salaries, Ex Help VC Tech	\$972.00
6230	Part-time Salaries, Ex Help VC Tech	\$958.50
6230	Part-time Salaries, Ex Help VC Tech	\$960.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,026.00
6230	Bilingual compensation	\$450.00
6051	Car allowance, Manager	
6051	Car allowance, Sci Prog Mgr	\$3,457.76
6070	Employee Cash-out	\$6,924.58
6219	Salaries, Holiday	\$1,891.02
6220	Salaries, Sick Pay	\$3,727.48
6218	Salaries, Vacation	
6216	Salaries, Overtime	
6140	Employer Medicare	\$1,188.74
6240	Employer Social Security	\$330.82
	Big Fish Payroll	\$69.05
	Total Payroll June 16, 2016	\$85,459.61

Accounts Payable Check#	June 16, 2016	Payee	Description	Amount
EFT	6070	AFLAC	Supplemental insurance	\$783.75
EFT	6200	CalPERS	Unfunded accrued liability	\$5,299.00
EFT	-----	Nationwide Retirement	Employee liability	-----
EFT	6200	PERS		\$5,550.41
13857	6283	Adapco	Pesticides	\$30,323.51
13858	6280	Alan's Lawn & Garden	Operations equipment (2)	\$1,024.49
13859	6030	Andre Quintero	Trustee reimbursement	\$100.00
13860	6290	Apex Translations	Translation Services	\$586.68
13861	6030	Bill Alarcon	Trustee reimbursement	\$100.00
13862	6073	Canon	Copier leases	\$1,388.93
13863	6030	Charles Myers	Trustee reimbursement	\$100.00
13864	6290	Copies & Ink	Printing	\$671.29
13865	6030	Corey Calaycay	Trustee reimbursement	\$100.00
13866	6030	Cynthia Steinquist	Trustee reimbursement	\$100.00
13867	6030	Dan Holloway	Trustee reimbursement	\$100.00
13868	6030	Dan Kirby	Trustee reimbursement	\$100.00

**San Gabriel Valley
Mosquito and Vector Control District List of Claims June 2016**

13869	6035	Dimension Data	Switch replacement	\$5,248.19
13870	6340	Edison Co	Electricity	\$2,055.38
13871	6030	Elliott Rothman	Trustee reimbursement	\$100.00
13872	6007	Enterprise Fleet Management	Vehicle Lease Charge	\$3,642.16
13873	6280	Gempier's	Operatrons equipment (2)	\$732.48
13874	6030	Jamie Bissner III	Trustee reimbursement	\$100.00
13875	6030	Henry Morgan	Trustee reimbursement	\$149.50
13876	6260	Interstate Battery System	Truck battery	\$114.40
13877	6040	J & J Janitorial	Janitor service	\$1,211.00
13878	6030	Janice Nelson	Trustee reimbursement	\$100.00
13879	6030	Jeffery Templeman	Trustee reimbursement	\$100.00
13880	6030	Joseph Leon	Trustee reimbursement	\$100.00
13881	6030	Joe Rocha	Trustee reimbursement	\$100.00
13882	6030	Juli Costanzo	Trustee reimbursement	\$100.00
13883	6030	Manuel Garcia	Trustee reimbursement	\$100.00
13884	6030	Mary Su	Trustee reimbursement	\$100.00
13885	6030	Mike Spence	Trustee reimbursement	\$100.00
13886	6290	Proforma	Supplies-Public Information	\$509.52
13887	6030	Richard Barakat	Trustee reimbursement	\$100.00
13888	6030	Roger Chandler	Trustee reimbursement	\$100.00
13889	6290	SGV Newspaper Group	ROP Advertising	\$1,000.00
13890	6270	Staples Credit	Office supplies	\$441.56
13891	6315	Telepacific Communications	Internet charges	\$899.00
13892	6320	The Gas Co	Office phones	\$848.76
13893	6111	VC-JPA	Natural gas bill	\$148.75
13894	6312	Verizon Wireless	Employee assistance program	\$258.78
13895	6042	Western Scientific Co	Field communications	\$1,752.19
			PM Services	\$450.00
			Total Accounts Payable June 16, 2016	\$66,989.73

Payroll June 30, 2016	Amount
Account	
6210	\$4,242.40
6210	\$5,346.40
6210	\$3,121.20
6210	\$4,052.00
6210	\$2,647.43
6212	\$2,816.00
6212	\$2,390.10
6212	\$2,631.20
6212	\$875.20
6212	\$1,585.43
6212	\$1,647.20
6212	\$2,301.60
6212	\$2,685.60
6212	\$3,059.20
6212	\$1,400.32
6212	\$1,042.50
6212	\$3,460.28
6212	\$2,020.82
6212	\$1,268.00
6212	\$1,852.80

Description
Salaries, Operations Manager
Salaries, District Manager
Salaries, Office Manager
Salaries, Sci Program Manager
Salaries, PIO
Salaries, Admin Assistant
Salaries, Exec Asst /Clerk of the Board
Salaries, Vector Control Specialist II
Salaries, Vector Control Specialist I
Salaries, Vector Control Specialist II
Salaries, Vector Control Specialist I
Salaries, Vector Control Specialist I
Salaries, Vector Control Specialist I
Salaries, Vector Control Specialist II
Salaries, Mechanic
Salaries, Vector Control Specialist I
Salaries, Ops Asst
Salaries, Ops Coordinator
Salaries, Vector Control Specialist II
Salaries, Bldg & Grounds Maint
Salaries, Vector Control Specialist I

**San Gabriel Valley
Mosquito and Vector Control District List of Claims June 2016**

6212	Salaries, Ed Specialist	\$1,764.00
6212	Salaries, Sr Vector Ecologist	\$3,436.56
6212	Salaries, Asst Vector Ecologist	\$2,322.40
6212	Salaries, Vector Ecologist	\$2,596.42
6212	Salaries, Asst Vector Ecologist	\$2,394.40
6212	Salaries, Data Analyst	\$1,442.40
6230	Part-time Salaries, Ex Help CSS	\$1,064.40
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,200.00
6230	Part-time Salaries, Ex Help VE	\$1,149.84
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,200.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,080.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,042.50
6230	Part-time Salaries, Ex Help VC Tech	\$1,026.00
6051	Bilingual compensation	
6051	Car allowance, Manager	\$3,474.73
6070	Car allowance, Sci Prog Mgr	
6219	Employee Cash-out	
6220	Salaries, Holiday	
6218	Salaries, Sick Pay	\$8,484.24
6216	Salaries, Vacation	\$2,325.87
6140	Salaries, Overtime	
6240	Employer Medicare	\$1,278.66
	Employer Social Security	\$417.25
	Big Fish Payroll	\$284.00
	Total Payroll June 30, 2016	\$91,669.35

Accounts Payable Check#	Payee	Description	Amount
EFT	Nationwide Retirement	Employee liability	\$5,577.50
EFT	PERS	Employer contribution	
13896	Apex Translators	Employee benefit	\$500.77
13897	Azusa Light & Water	Educational materials	\$276.09
13898	CDW	Water bill	\$440.36
13899	Civic Publications	Network software	\$1,100.00
13900	Copies & Ink	Publication fee	\$2,746.05
13901	Gemplers	Educational materials	\$59.00
13902	Interstate Battery	Ops supplies	\$98.40
13903	Jesse Shelby	Vehicle batteries	\$5,100.00
13904	Melvin Cook	IT service and maintenance	\$2,000.00
13905	Orange Co Vector Control	Tuition reimbursement	\$4,630.99
13906	Praxair	Reimbursement-educational supplies	\$873.18
13907	Ready Fresh	Dry ice	\$209.02
13908	SSD Systems	Drinking water	\$1,264.75
13909	Thermal Combustion Innovators	Installation and maintenance agreement	\$91.45
13910	US Bank-Alba	Biohazardous waste disposal	\$214.85
13910		HireRight Inc-background check (3)	\$11.20
13910		Smart n Final-employment interviews	\$34.88
13910		Bath & Body Works-hand soap for office	

**San Gabriel Valley
Mosquito and Vector Control District List of Claims June 2016**

13910	6150		SHRM membership	\$190.00
13910	6150		Cal Chamber-membership	\$768.00
13910	6302	US Bank-Brisco	Redwing - Safety Footwear (1)	\$99.62
13910	6185		USPS-postage	\$51.16
13910	6170		Stater Bros-vending supplies (reimbursable)	\$29.30
13910	6280		Smart n Finals-dry ice	\$13.22
13910	6260		Home Depot-auto supplies	\$109.32
13910	6280		Amazon-lancets 10 x 200 ct	\$49.50
13910	6280		San Dimas Grain-feed 20 x 25 lb	\$199.80
13910	6280		Bed Bath & Beyond-basters (24)	\$104.38
13910	6270	US Bank-Deacon	Office Depot - Office supplies	\$399.93
13910	6270		Amazon-office supplies	\$125.75
13910	6302		AMMEX-gloves	\$275.88
13910	6185	US Bank-Elliott	USPS-postage	\$37.33
13910	6130		Classified Advertising-assessment ad	\$550.96
13910	6030		Michaels-Board room supplies	\$103.39
13910	6290	US Bank-Farned	Facebook - Ad fee	\$266.61
13910	6290		Network Solutions-subscription	\$1.99
13910	6290		Google-ad fee	\$137.62
13910	6290		Amazon-portable hard drive	\$71.30
13910	6290		Amazon-sign holders	\$244.54
13910	6290		Constant Contact-subscription	\$40.00
13910	6290		Adobe Creative Cloud-subscription	\$49.99
13910	6290		Sitelock - webpage security	\$79.99
13910	6036	US Bank-Fujioka	Code 42 subscription	\$14.98
13910	6035		Newegg business-credit	-\$178.59
13910	6260		Southwest Auto-auto supplies	\$112.05
13910	6260		Tire Zone-tires	\$639.68
13910	6030	US Bank-Hagele	Vons-Board room supplies	\$3.50
13910	6290		Vons-Ed supplies	\$1.79
13910	6280	US Bank-Nelson	Home Depot-ops supplies	\$7.56
13910	6260		Home Depot-auto supplies	\$185.01
13910	6280		99 Cents-lab supplies	\$21.80
13910	6280		Amazon-ops supplies	\$32.54
13910	6280		Walmart-ops supplies	\$97.51
13910	6280		Smart n Final-ops supplies	\$4.68
13910	6280		Thomas Scientific-ops supplies	\$297.57
13910	6280		Uline-ops supplies	\$174.65
13910	6260	US Bank-Niffenegger	Identifix-subscription	\$159.00
13910	6260		IATN.net-subscription	\$19.00
13910	6280		Kysan Electronics-motors for traps	\$392.83
13910	6280		Home Depot-handheld fogger case	\$165.54
13910	6260		Home Depot-auto supplies	\$118.42
13910	6260		Greens Auto Tech-auto repair (engine)	\$7,502.77
13910	6260		Stater Bros-distilled water	\$9.90
13910	6040		Home Depot-bldg maint supplies	\$43.54
13910	6170		Stater Bros-vending supplies (reimbursable)	\$155.55
13910	6260		Greens Auto Tech-auto supplies	\$1,392.96
13910	6185	US Bank-Tanaka	USPS-postage	\$148.13
13910	6302		Catalytic-gloves	\$678.67
13910	6302		Target-safety supplies	\$10.99

**San Gabriel Valley
Mosquito and Vector Control District List of Claims June 2016**

13910	6280	Petco-ops supplies	\$69.66
13910	6280	Amazon-ops equipment	\$399.62
13910	6280	Newegg-ops equipment (6)	\$1,921.14
13910	6283	ADAPCO-RAMP test kits	\$2,123.26
13910	6302	Summit Sign Supply-safety equipment	\$300.60
13910	6280	Target-scales (8)	\$217.91
13910	6283	US Plastic-pesticide containers	\$576.64
13910	6302	Amazon-safety supplies	\$209.35
13910	6270	Carhire-erroneous charge (reimbursable)	\$40.18
13910	6232	SOVE-Registration ann conf (2)	\$660.00
13910	6232	Alaska Air-transport SOVE ann conf	\$831.00
		Total Accounts Payable June 30, 2016	\$48,689.46

Pefty Cash Check	June 2016 Account	Payee	Description	Amount
		Total Pefty Cash		\$0.00
		Total Payroll		\$262,737.30
		Total Accounts Payable		\$150,993.16
		TOTAL LIABILITIES		\$413,730.46
		Trust Warrant 653		\$413,730.46

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
PERSONNEL EXPENSES					
Salaries, Exempt	57,002.49	515,010.91	530,000.00	14,989.09	97.17
Salaries - Non Exempt	129,531.92	1,040,488.95	1,288,680.00	248,191.05	80.74
Salaries - Overtime	0.00	0.00	1,500.00	1,500.00	0.00
Salaries - Vacation	8,167.08	64,112.80	75,000.00	10,887.20	85.48
Salaries-Holiday	6,924.58	63,423.06	55,000.00	(8,423.06)	115.31
Salaries, Sick Pay	13,260.50	53,856.36	48,000.00	(5,856.36)	112.20
Salaries, Part-time - XH	31,511.53	208,556.08	160,000.00	(48,556.08)	130.35
Retirement, Employee	0.00	2,636.17	0.00	(2,636.17)	0.00
Management Car Allowance	800.00	8,800.00	9,600.00	800.00	91.67
Cafeteria Benefit	15,536.54	239,257.65	260,000.00	20,742.35	92.02
Hlth Benefits, Ret Emps	0.00	3,556.44	5,520.00	1,963.56	64.43
Medicare	3,644.71	28,861.96	32,000.00	3,138.04	90.19
Retirement - Employer	21,832.47	211,283.38	232,875.00	21,591.62	90.73
Social Security	1,146.69	5,322.19	7,500.00	2,177.81	70.96
Post Retirement Benefits	0.00	50,000.00	50,000.00	0.00	100.00
TOTAL PERSONNEL EXPENSES	289,358.51	2,495,165.95	2,755,675.00	260,509.05	90.55
OPERATING EXPENSES					
Awards	0.00	1,331.09	1,500.00	168.91	88.74
Bank Charges	553.39	3,103.70	9,800.00	6,696.30	31.67
Board expenses	2,413.68	26,493.51	29,200.00	2,706.49	90.73
Computer Hardware	9,027.71	37,655.18	20,000.00	(17,655.18)	188.28
Computer Software	470.34	8,022.50	11,000.00	2,977.50	72.93
Building maintenance	2,926.38	129,067.19	39,500.00	(89,567.19)	326.75
Maintenance, equipment	450.00	4,152.06	8,900.00	4,747.94	46.65
Maintenance, grounds	0.00	1,116.31	4,000.00	2,883.69	27.91
Computers ,Maintenance	7,800.00	42,492.97	35,000.00	(7,492.97)	121.41
Lease Equipment	1,388.93	17,770.55	38,000.00	20,229.45	46.76
Fees & Assessments	241.00	4,130.91	3,800.00	(330.91)	108.71
Hiring expenses	296.00	3,766.23	5,000.00	1,233.77	75.32
VCJPA General Fund	0.00	10,619.00	9,842.00	(777.00)	107.89
Insurance, liability	0.00	52,125.00	52,125.00	0.00	100.00
Workers Comp Insurance	0.00	69,983.00	95,488.00	25,505.00	73.29

Only 1 holiday remaining for fly
Sick pay buy and illness
Seasonal employees
For payroll ending 6/27/15

New server equipment install
PERS actuarial fees
One time fee

Comparative YTD Actual to Full Year Budget
Current Period 100% of Year Completed
June 30, 2016

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
Other Insurance	258.78	1,293.90	2,000.00	706.10	64.70
Insurance, property	0.00	2,664.00	2,914.00	250.00	91.42
Insurance, unemployment	1,799.92	19,118.40	28,000.00	8,881.60	68.28
Legal	1,363.05	10,918.92	10,000.00	(918.92)	109.19 Publishing budget
Memberships	958.00	15,857.00	20,000.00	4,143.00	79.29
Miscellaneous expenses	767.43	3,048.59	3,000.00	(48.59)	101.62
Postage	262.48	3,209.28	3,500.00	290.72	91.69
Prof. Services, Auditor	0.00	12,412.50	16,000.00	3,587.50	77.58
Professional Services	0.00	4,200.00	5,000.00	800.00	84.00
Research	0.00	7,500.00	8,000.00	500.00	93.75
Seminars and meetings	3,654.22	44,366.56	35,000.00	(9,366.56)	126.76 Travel season, conferences
Tuition Reimbursement	2,000.00	5,888.89	6,000.00	111.11	98.15
Supplies, laboratory	1,722.56	40,269.63	35,000.00	(5,269.63)	115.06 Traps, Grant monies recvd last fly
Supplies, mechanical	11,268.90	25,850.07	30,000.00	4,149.93	86.17
Supplies, gasoline	2,632.73	37,350.97	55,000.00	17,649.03	67.91
Supplies, office	2,031.21	14,190.90	17,000.00	2,809.10	83.48
Supplies, operations	11,941.34	15,575.50	18,000.00	2,424.50	86.53
Supplies, pesticides	30,900.15	53,857.48	80,000.00	26,142.52	67.32
Supplies, public informat	16,531.42	42,766.73	35,000.00	(7,766.73)	122.19 Materials for fairs, door to door
Supplies, reference	0.00	1,093.79	2,000.00	906.21	54.69
Supplies, safety	1,780.87	10,800.03	10,000.00	(800.03)	108.00 Additional safety equipment
Surveillance, Aerial	0.00	0.00	15,000.00	15,000.00	0.00
Tax Collection	0.00	98,162.48	100,000.00	1,837.52	98.16
Communications, field	1,752.19	19,622.92	26,000.00	6,377.08	75.47
Telephone, Internet	899.00	10,788.00	10,000.00	(788.00)	107.88 Increase in fees
Telephone, Office	1,108.59	12,124.43	8,500.00	(3,624.43)	142.64 New equipment
Training, CEU's	0.00	4,835.00	4,500.00	(335.00)	107.44 Annual renewal
Uniforms and clothing	1,334.99	15,567.54	10,000.00	(5,567.54)	155.68 Uniforms for seasonals
Utilities, Electric	2,055.38	34,772.28	39,000.00	4,227.72	89.16
Utilities, Natural Gas	148.75	2,130.74	3,200.00	1,069.26	66.59
Utilities, Water	387.15	1,633.95	2,000.00	366.05	81.70
Automobile Lease	3,642.16	50,129.66	32,000.00	(18,129.66)	156.66 \$8k payment from previous fly
TOTAL OPERATING EXPENSES	126,768.70	1,033,829.34	1,034,769.00	939.66	99.91
TOTAL EXPENSES	416,127.21	3,528,995.29	3,790,444.00	261,448.71	93.10

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 100% of Year Completed
June 30, 2016

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
RESERVES					
Reserve, Unallocated Gene	0.00	0.00	100,000.00	100,000.00	0.00
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00
Reserve, Capital & Asset	0.00	0.00	612,923.00	612,923.00	0.00
TOTAL RESERVES	0.00	0.00	2,039,123.00	2,039,123.00	0.00

**San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
June 10, 2016**

Trustees Attending

- 1 Joseph Rocha (Azusa)
- 2 Roger Chandler (Arcadia)
- 3 Rick Barakat (Bradbury)
- 4 Henry Morgan (Covina)
- 5 Corey Calaycay (Claremont)
- 6 Harold Bissner (Co. of LA)
- 7 Andre Quintero (El Monte)
- 8 Charles Myers (Glendora)
- 9 Manuel Garcia (Irwindale)
- 10 Dan Holloway (La Puente)
- 11 Dan Kirby (Monrovia)
- 12 Joseph Leon (Monterey Park)
- 13 Elliott Rothman (Pomona)
- 14 Bill Alarcon (Rosemead)
- 15 Jeffrey Templeman (San Dimas)
- 16 Juli Costanzo (San Gabriel)
- 17 Janice Nelson (Sierra Madre)
- 18 Cynthia Sternquist (Temple City)
- 19 Mary Su (Walnut)
- 20 Mike Spence (West Covina)

Trustees Absent

- 1 Vacant (Industry)
- 2 Stephen Sham (Alhambra)
- 3 Margaret Finlay (Duarte)
- 4 Robert Neher (La Verne)

Staff Attending

- Kenn Fujioka
- Rose Alba
- Esther Elliott
- Jason Farned
- Carol Anne Hagele
- Ramona Deacon
- Marta Tanaka
- Melvin Cook
- Wakoli Wekesa

Guest

- Mike Jenkins, Counsel

1. Call to Order

President Bissner called the meeting to order at 7:00 AM.

2. Pledge of Allegiance and Silent Roll Call

President Bissner led the Pledge of Allegiance.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A motion by Trustee Quintero to approve the Consent Calendar as submitted was seconded and unanimously approved.

A. List of Claims for May 2016

B. Budget Status Report for May 2016

- C. **Minutes of Board of Trustees Meeting May 2016**
- D. **Operations Report**
- E. **Surveillance Report**
- F. **Education Program**
- G. **April 2016 Monthly Treasurer Report / District Working Balance for June 2016**

5. Consider Approval of Resolution 2016-01 Inclusive of FY 2016-2017 Budget and Assessment Report

President Bissner read the agenda item and opened the public hearing. He asked Board Clerk Esther Elliott if she received any communication regarding the item; she said there were none.

President Bissner acknowledged the staff report and called for public testimony. Hearing none he closed the public hearing.

District Manager Kenn Fujioka reported the proposed FY 2016-2017 Budget and Assessment Report was approved by the Board's Personnel and Finance Committees.

Kenn stated that the FY 2016-2017 Budget required increasing the assessment 99 percent of the District's properties from \$11.80 to \$11.98.

Personnel expenses included adding two additional seasonal employees, a salary adjustment for the Office Manager commensurate with additional responsibilities, and a 2.4 percent Cost of Living Allowance (COLA).

Non-Personnel expenses included leasing four trucks to replace four vehicles that are over 15 years old, professional services to amend our sphere of influence, and conduct a manager search.

The budget for lab equipment and supplies was increased for surveillance and in-house testing.

A motion by Trustee Kirby to approve the proposed budget was seconded and unanimously approved.

6. Consider Resolution 2016-02: A Resolution of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District Approving an Application to Initiate

Proceedings to Annex Certain Territory to the District and Taking Connected Actions

Kenn reported that if approved Resolution 2016-02 will begin the process of petitioning LA LAFCO to annex the city of Baldwin Park into our district and amend our sphere of influence. Counsel has advised that the Board can approve the resolution contingent on the city of Baldwin Park approving their resolution of support. If they do not support annexation, Kenn would bring back Resolution 2016-02 in July so the Board can consider proceeding unilaterally or not at all.

A motion by Trustee Calaycay to approve Resolution 2016-02 contingent on the city of Baldwin Park taking action was seconded and unanimously approved.

7. District Administration

Kenn attended the city of South Pasadena city council meeting on June 1, 2016. City Council directed their staff to develop a resolution for them to consider in July.

8. Disease Surveillance

Science Programs Manager Wakoli Wekesa reported that despite media attention on Zika virus, West Nile virus is still a major issue. Infected mosquitoes have been found in districts to the east and west of us. Adult mosquito activity is weather driven with temperatures being almost the same as last year. We are doing our part to locate activity here.

Staff continues to find *Aedes albopictus* in the same cities as last year. The Los Angeles County Department of Public Health is very proactive in submitting grants for equipment and pesticides that will hopefully help us to stay on top of invasive *Aedes*.

9. Trustee Reports

Trustee Calaycay thanked district staff for the ride-a-long and the opportunity to collect ticks and fleas in Pomona. He also went with staff to a house in Monrovia where he was bitten four times by *Ae. albopictus*.

Trustees Su and Barakat thanked staff for attending their city council meetings.

10. New Business

Trustee Kirby requested that monthly reports of the Abatement Hearing Committee activity be included in the agenda.

President Bissner directed staff to provide reports beginning in July. He also announced there would be no meeting of the Abatement Hearing Committee in June.

President Bissner announced that the Personnel Committee will meet in closed session immediately after the Board adjourned.

11. Adjournment

A motion to adjourn by Trustee Elliott was seconded and unanimously approved. The meeting adjourned at 7:10 am.

Operations Report for June 2016

1. Mosquito Activity by Zone and Total Pesticides Used in the District, June 2016

The District is divided into 10 zones, each with a dedicated vector control specialist.

Zone	Mosquitoes	Black Flies
1	77 / 183	0 / 0
% breeding	42.08%	#DIV/0!
2	23 / 119	0 / 0
% breeding	19.33%	#DIV/0!
3	71 / 137	0 / 0
% breeding	51.82%	#DIV/0!
4	72 / 224	0 / 1
% breeding	32.14%	0.00%
5	35 / 81	0 / 0
% breeding	43.21%	#DIV/0!
6	40 / 120	1 / 2
% breeding	33.33%	50.00%
7	34 / 278	0 / 1
% breeding	12.23%	0.00%
8	32 / 244	0 / 0
% breeding	13.11%	#DIV/0!
9	29 / 116	0 / 0
% breeding	25.00%	#DIV/0!
10	34 / 160	0 / 0
% breeding	21.25%	#DIV/0!
Total	447 / 1662	1 / 4
This month % breeding to date	26.9%	25.0%

Pesticides Used	
Product	Amount
Agnique MMF (ounces)	0.09
Altosid XR (briquets)	32.00
Altosid WSP (pouches)	165.00
Coco Bear (onces)	302.96
Duplex (ounces)	0.00
Gambusia (fish)	277.00
Golden Bear (ounces)	28.27
Kontrol (ounces)	90.57
Maki (pounds)	0.00
Metalarv S-PT (pounds)	1.43
Natular G30 (ounces)	0.00
Natulat T30 (tablets)	22.00
Natular XRT(tablets)	56.00
Sustain MBG (ounces)	0.00
Vectobac 12AS (ounces)	69.48
Vectobac WDG (pounds)	0.00
Vectolex WDG (pounds)	1.01
VectoMax WSP (pouches)	155.00
VectoMax FG (ounces)	0.00

Zone 1: Steven Gallegos - Alhambra, Monterey Park

Zone 2: Leslie Conner - Altadena, San Gabriel, and County areas

Zone 3: Benjamin Waswa - Arcadia, Sierra Madre

Zone 4: Ignacio Urena - El Monte, Rosemead and County areas

Zone 5: Hendricks Pena - Bradbury, Duarte, Irwindale, Monrovia

Zone 6: Antonio Bishop - Azusa, Glendora and County areas

Zone 7: Darrin Jones -West Covina and County Areas

Zone 8: Marco Gaytan - Covina, Industry, La Puente, Walnut and County Areas

Zone 9: Marc Mitchell: San Dimas, La Verne and County Areas

Zone 10: Gilbert Holguin: Claremont, Pomona

2. Inspections and Treatments in June 2016

District/Cities	Mosq Insp	Mosq Trmts	Area Treated (Ac)	Blackfly Insp	Blackfly Trmts	Mosq SRs	Fish SRs	Rodent SRs	Blackfly, Midge, other
Alhambra	114	52	0.029	0	0	5	1	1	0
Altadena	51	9	0.071	0	0	0	0	0	0
Arcadia	119	67	0.103	0	0	2	0	0	0
Azusa	51	19	0.817	3	1	3	1	0	0
Bradbury	7	4	0.260	0	0	0	1	0	1
Claremont	52	15	0.076	0	0	0	0	0	0
Covina	97	9	0.098	0	0	1	0	0	0
Duarte	24	11	0.260	0	0	2	3	0	1
El Monte	131	44	0.658	1	0	3	1	0	0
Glendora	52	17	0.997	0	0	6	4	1	0
Industry	20	5	0.098	0	0	0	0	0	0
Irwindale	5	2	0.260	0	0	0	0	0	0
LA County	209	32	0.076	0	0	3	0	0	1
La Puente	67	8	0.098	0	0	1	0	1	0
La Verne	26	8	0.208	0	0	3	0	0	0
Monrovia	28	10	0.260	0	0	4	1	0	0
Monterey Park	62	25	0.011	0	0	0	0	0	0
Pomona	108	19	0.076	0	0	0	0	0	0
Rosemead	55	22	0.658	0	0	3	4	0	0
San Dimas	37	13	0.208	0	0	4	0	0	0
San Gabriel	40	7	0.000	0	0	0	0	0	0
Sierra Madre	18	4	0.103	0	0	0	0	0	0
Temple City	17	8	0.260	0	0	4	0	0	0
Walnut	60	10	0.098	0	0	3	2	0	0
West Covina	205	27	0.139	0	0	11	0	0	0
Totals	1655	447	5.922	4	1	58	18	3	3

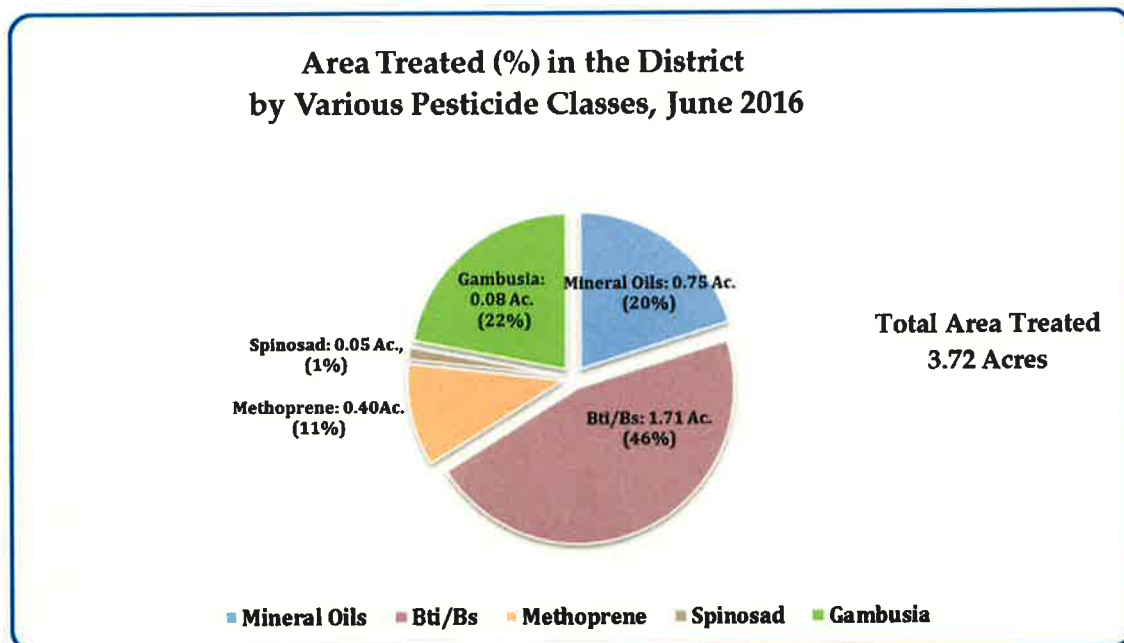
Our Vector Control Specialists conducted inspections for mosquitoes at over 1600 locations throughout the District this month. These inspections resulted in over 400 treatments (roughly 27%) to control immature stages. The majority of sources monitored were small residential sources such as pools, gutters, fish ponds, and drains, but the Specialists scheduled prudently so they could also spend time in flood control channels, rivers and large basins. Also, this was the first month of the year that we inspected the

underground storm drain system. We will conduct weekly inspections for the rest of the summer.

Two fully trained seasonal technicians will be assisting our full time specialists with duties that require multiple people, such as inspecting flood control channels, rivers, and the underground storm drains. They will also help with inspections throughout the District.

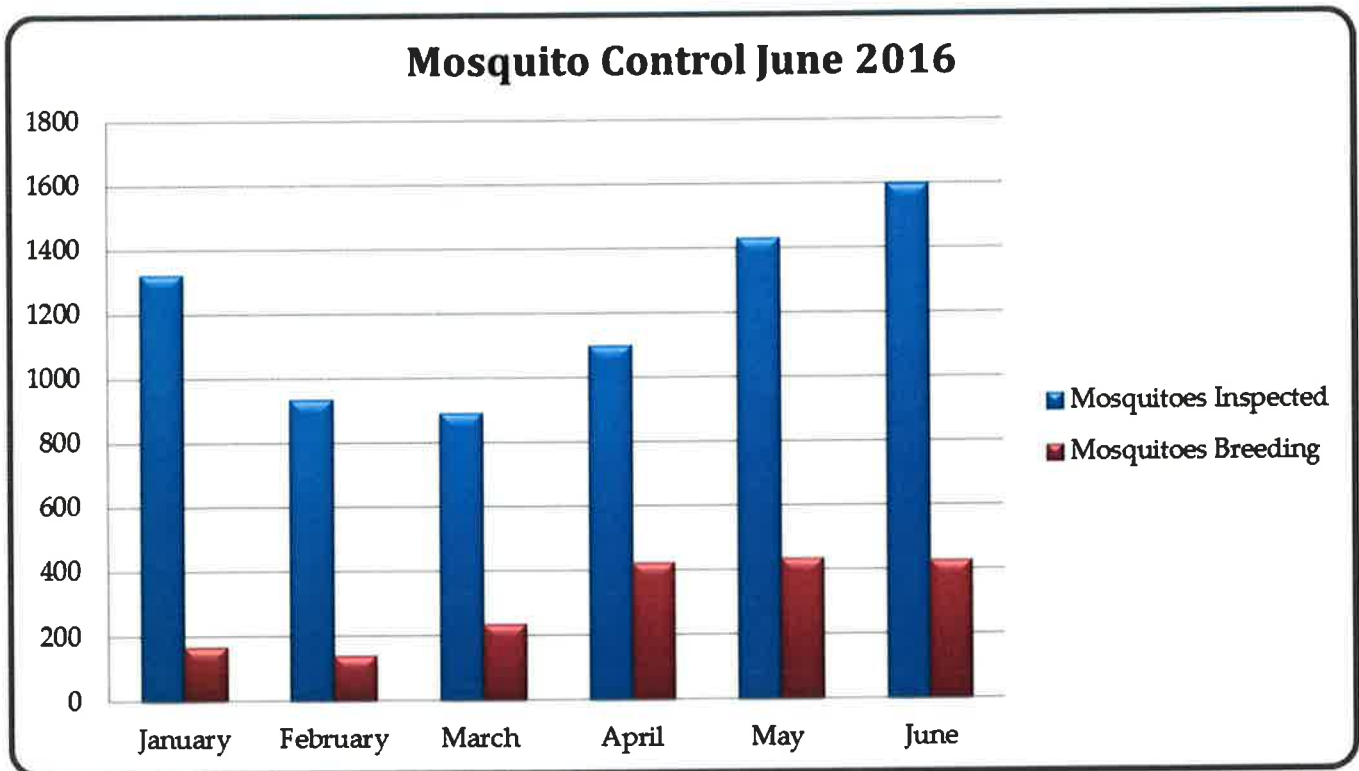
The most widely used category of pesticides for larval control are the bacterials containing the active ingredients *Bacillus thuringiensis israelensis* (Bti) and *Bacillus sphaericus* (Bs). These are favored for many reasons, especially because they almost exclusively target mosquito larvae without harming fish, mammals, birds and other aquatic insects. We use mosquitofish (*Gambusia affinis*) at sources that can sustain a population of fish, allow free movement to control larvae, and are not connected to natural habitat. Mineral oils were used for control when pupae and late stages of larvae are present. Insect growth regulators (IGRs) were applied to a limited area of breeding habitat, and the bacteria *Spinosad* was used the least this month.

For comparison below, we have included the amount of pesticides applied and area treated in June 2015:



2016			2015		
	Area Treated (Acres)	Percentage of area controlled:		Area Treated (Acres)	Percentage of area controlled:
Mineral Oils	0.75	20.15%	Mineral Oils	0.79	12.33%
Bti/Bs	1.71	45.95%	Bti/Bs	2.69	41.79%
Methoprene	0.40	10.67%	Methoprene	0.59	9.17%
Spinosad	0.047	1.26%	Spinosad	2.35	36.44%
Gambusia	0.82	21.98%	Gambusia	0.02	0.26%
Total Acres Treated:	3.72		Total Acres Treated:	6.44	

As the year progresses and it gets hotter, we must look at more sources and find the ones that are producing mosquitoes. These are not always easy to find. Our efficiency will increase if there are fewer sources to inspect, which can only occur if our residents help us by removing sources of standing water on their property.



3. Underground Storm Drain Project

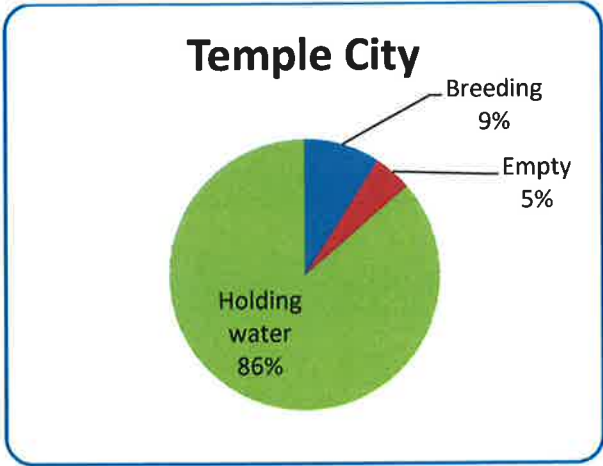
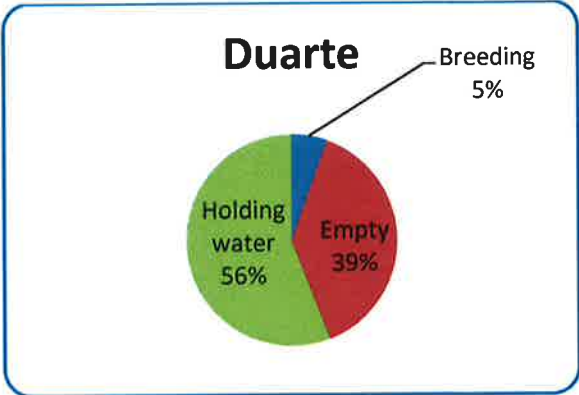
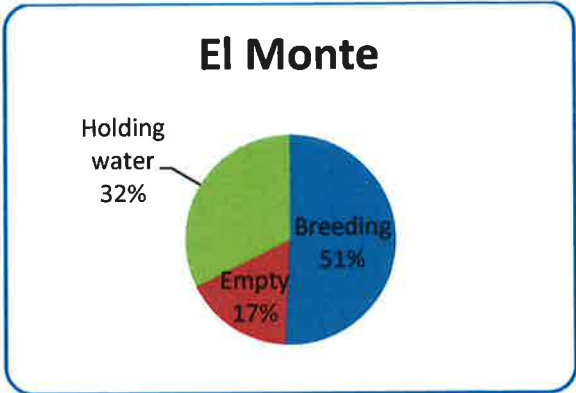
The collaborative effort with the Greater LA County Vector Control District (Greater LA) continued through June. We continued inspections and treatments in the city of El Monte. Most underground drains in El Monte connect with and flow into the drains in South El Monte, which is in Greater LA's jurisdiction. Given the direction of the flow and the connection between the drains, we decided to collaborate with Greater LA to inspect and treat all drains in both cities on the same day. We anticipate the effort of treating all the drains together will have a greater impact on breeding throughout these cities. Greater LA inspected 175 drains and treated 103. We performed our inspections and treatments with one team of three members from our district, and inspected 75 drains and treated 14. We noticed that the condition of many drains in our district had changed. Various drains that were holding water and breeding were dry. We adjusted our maps with the updated conditions of the drains for comparison next month.

Along with the inspections and treatments in El Monte, we also inspected the entire underground system in the city of Duarte and part of the system in the city of Temple City. For the city of Duarte, we inspected 127 drains and treated seven. For Temple City, we inspected 22 drains and treated two.

Each city's underground system that we have checked this season has shown to be different. We noticed that the drains in the city of El Monte have mostly stagnant water, causing more drains to be breeding. As previously stated, in June, the drains that we covered with our district were different than the previous month, which equated to less breeding. The drain system in city of Duarte had mostly flowing water or dry drains because of the hilly terrain, creating fewer areas with stagnant water. As for the city of Temple City, the area we inspected had a good mix of drains that were stagnant and flowing with water. We will have a better idea of the underground drain pattern once we have inspected more of the city.

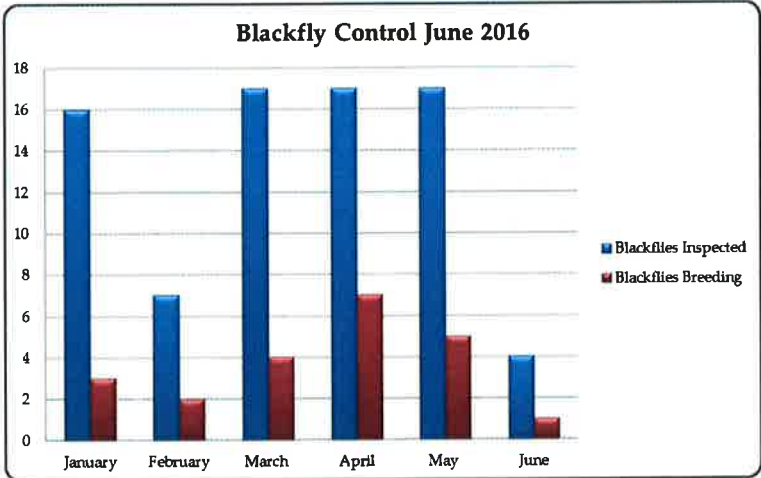
In July, we will focus our efforts in Temple City, and continue our joint effort with Greater LA in the city of El Monte.

The charts below illustrate the differences of each city's underground systems. Although a higher percentage of sites in Duarte had water, the sites in El Monte were stagnant due to the geography, and more likely to produce mosquitoes. Our work in Temple City is just beginning, and we are curious to see what occurs in the rest of their underground system.



4. Blackfly Control Activities

In June, blackfly activity was extremely low due to the limited release of water to the San Gabriel River. We recently received notice from the Department of Public Works advising us that water will be released for an indefinite period, beginning July 6. We will increase monitoring of the river in July in anticipation that the numbers will pick up.



5. Abatement

The Board of Trustees created its five-member Abatement Hearing Committee in December 2014. The intent was to use the Health and Safety Code properly so our staff could address chronically delinquent properties. The Committee meets on the second Monday of the month when it is necessary; there have been four hearings:

Hearing Date	Address	City	Status
December 14, 2015	2142 Wilkes Ct	Claremont	no correction, bill sent
February 8, 2016	11328 Lambert Ave.	El Monte	Vacant property. Accessed back yard from locked gate. Inspected pool, status-empty
April 11, 2016	932 Prock St	Pomona	property cleaned, being maintained but pool still not funtional
May 9, 2016	659 N. Waterbury Ave	Covina	working with City and Code enforcement to repossess property
May 9, 2016	3817 E. California Blvd	LA unincorporated	working to get electricity to property

On the surface the results may not appear impressive, but the properties that appear before the Committee represent the most egregious offenders on our vector control specialists' long lists of sites they are responsible for. Nearly all of the owners of these properties did not respond to communications from our staff until they received a notice to appear before the Committee.

It is also not visible from these data that several problems have been eliminated during the abatement process, so the mere existence of the Committee in some cases was enough to produce a permanent solution. Our vector control specialists report that it has become easier to achieve permanent solutions to problems they encounter once the abatement process begins. In future reports, we hope to quantify our observations.

Our staff is encouraged by this Board's willingness to support our operations, and is committed to pursue permanent solutions to these problems so they can concentrate on the real reason for our existence, which is lowering the population of mosquitoes so diseases are prevented.

Status of Education Program
June 2016

Website

Our site had 3,679 visits in June. This is a 15% increase over the same time period last year.

Social Media

See attached report

Outreach Activities

Summer has proved to be as busy as spring with end of school program requests almost overlapping with summer enrichment programs. Coupled with an uptick in requests for adult programs due to the media spotlighting Zika virus, the Education Department has been increasingly busy and it looks like the trend will persist at least through the second week of August.

Outreach Activities in June 2016			
		# Reached	City/Region
Literature, Fairs and Presentations			
	1, 2, 3-Play with Me Charter Oak Public Library	13	Covina
	Rio Hondo School (4 – First and Second Grade classes)	100	Arcadia
	Bassett USD Child Development Open House (Fair)	150	La Puente
	Vine Daycare (K-6 th Grade)	32	West Covina
	City of Hope Safety Fair	50	Duarte
	Home Depot Water Conservation Plant Fair	25	Pomona
	Star Summer Camp, Grades 4-6 th (Bassett H.S.)	55	La Puente
	Copacabana Family Event (Ppt, table display, VIP)	40	La Verne
	City Council Update	15	Sierra Madre
	Top Kids Preschool	108	Rosemead
	Rio Vista Summer Enrichment Program	25	El Monte
	Top Kids Summer Program (Preschool-8 th Grade)	132	San Gabriel
	Southern California Edison Safety Meeting	50	Irwindale
Total # Reached For June			
	Total Outreach	795	
	Total Social Media Reach	68,300	

Upcoming Events for July:

1 July	Recreation Dept., Longley Way Summer Camp	Arcadia
6 July	Rio Vista Summer Enrichment Program (Grades 2 and 3)	El Monte

7 July	Palm View Preschool	West Covina
13 July	Temple City Christian Preschool Summer Program	Temple City
18 July	Sonshine House Preschool Summer Program	Temple City
19 July	Kahler Russell Nature Camp	Covina
19 July	City Council Meeting Update	Covina
20 July	Lark Ellen Village Apartment Resident Ed Program	West Covina
26 July	Emmaus Lutheran Summer Program	Alhambra
26 July	City Council Meeting Update	Glendora
29 July	Baldwin Stocker Summer Program	Arcadia



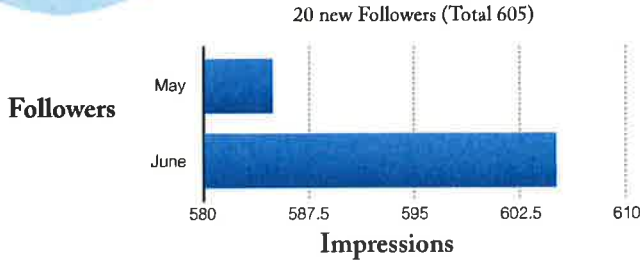
Twitter Report: June 2016

130 Tweets

Campaigns used: #SGVmosquito and #MosquitoWeek



Top 5 Tweets



Engagement

Total Number Retweets



239 with an average of 8 per day

Total Number Likes



148 with an average of 5 per day

Total Number Link Clicks



85 with an average of 3 per day

Tweet	Content	Impressions	Engagement
Did you know your bromeliad is a mosquito hot spot? It might be time to reconsider. #SGVmosquito #DUMPandDRAIN	Bromeliad GIF	2,041	88
Get familiar with invasive Aedes, and find out what makes them so different. #MosquitoWeek →http://goo.gl/yrENBA	Aedes infographic GIF	1,288	19
What's the big difference when it comes to Invasive Aedes and our Common Culex mosquito. #MosquitoWeek	Not your common mosquito Infographic	1,128	57
Don't fear the harmless Crane fly! They are commonly mistaken as "Giant Mosquitoes". #MosquitoWeek	Crane fly Image	969	23
The day has come...it's officially summer! Stay cool San Gabriel Valley. #FirstDayOfSummer 🌞🌴	First day of summer Image	952	18



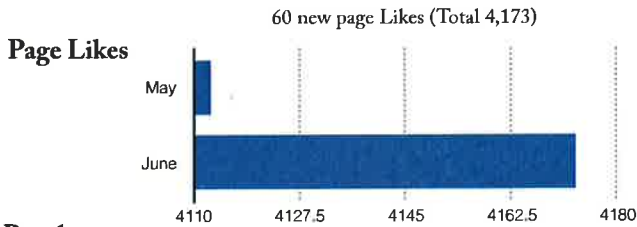
Facebook Report: June 2016

78 post

Campaigns used: #SGVmosquito & #MosquitoWeek

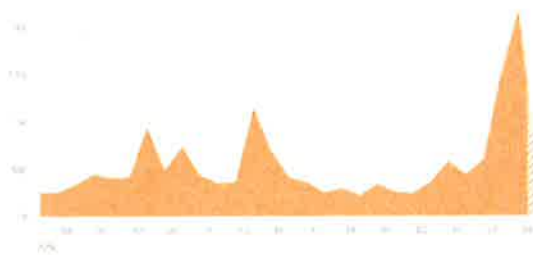


Top 5 Organic Post



Reach

Post reached 20K over this 30 day period. During this 30 day period, 660 HUNDRED average reach per day.



Engagement

An average of



19 Reactions per post

An average of



3 Comments per post

An average of



11 Shares per post

Post	Content	Reach	Engagement
Once a female mosquito has her blood meal, she then uses the protein to produce her eggs. Her next step is to find standing water so she can lay her eggs. This is why it's so important to eliminate standing water. #MosquitoWeek WATCH→http://goo.gl/tgNele	Mosquito laying eggs GIF	1,796	93
MOSQUITO ALERT: Mosquitoes test positive for West Nile virus in Norco, CA. We encourage all residents to help eliminate any standing water and prevent mosquito sources around your home. Via The Press-Enterprise - PE.com #MosquitoAlert READ→http://goo.gl/A720sk	West Nile virus alert article	1378	46
According to the World Health Organization (WHO) mosquitoes are responsible for an estimated 725,000 deaths a year worldwide. This makes them the deadliest animal in the world. #MosquitoWeek	Deadliest animal GIF	754	42
Did you know mosquitoes spend 3 out of 4 stages of their life cycle in water. LEARN MORE→http://goo.gl/BdLkPp	SGVmosquito link with GIF	703	41
Learn how the worlds deadliest animal uses six needle-like mouthparts to saw into our skin. 🦋 Via KQED Science WATCH→https://goo.gl/13JYPv	GIF with video link	696	36

July 8, 2016

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: July 1, 2016 District Working Fund Balance

June 1, 2016 balance:	\$5,141,812.22
June 1-31, 2016 expenditures:	\$413,730.46
July 1, 2016 Working Fund Balance:	\$4,728,081.76

Respectfully Submitted:



**Kenn Fujioka
District Manager**

Treasurer's Report-May 2016
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for May 2016.

The Total of All Funds Balance is \$5,141,812.22

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.



Margaret Finlay, Board Treasurer

**San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 11, FY 2016 received on June 16 2016)**

Item 5G

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.46%	\$1,327,974.93			LAIF Statement (May 2016)	\$1,327,974.93

Maturity Date: Perpetual
Interest rate as of Mar 31 2015

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.82%	\$3,074,831.10	interest Trust Warrant 651 assessment misc charge	\$1,848.06 (\$297,502.52) \$461,599.43 \$12,118.52	ND 24 Per 11 ND 24 Per 11 ND 24 Per 11 ND 24 Per 11	\$3,252,894.59

Maturity Date: Perpetual
Interest rate as of Mar 31 2016

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Eco Lab Account	\$5.23			CB Statement May 2016	\$5.23

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-Apr 2016 Trust Warrant 651 Sweep M Mitchell -Insurance W Wekesa - Reimburse	(\$461,712.02) \$297,502.52 \$163,680.12 \$507.38 \$22.00	CB Statement May 2016	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$299,597.05	Deb Activity-May 2016 Deposit	(\$163,680.12) \$225,020.54	CB Statement May 2016	\$360,937.47

Total Beginning Balance \$4,902,408.31

Total End Balance \$5,141,812.22

San Gabriel Valley Mosquito and Vector Control District District Manager's Report

Date: July 8, 2014 **Item 6**

Meeting of: San Gabriel Valley Mosquito & Vector Control District
Board of Trustees

Subject Consider Leasing Four Vehicles from Enterprise Fleet
Management

Reference: Attached

Background

In FY 2016 we did not upgrade our fleet as we had done in fiscal years 2011-2015. We opted instead to increase personnel as we seek the best strategy to manage invasive *Aedes* and West Nile virus. We must now continue to upgrade our fleet and provide sufficient trucks for an unprecedented number of staff as we address *Aedes albopictus* and West Nile virus. Our current obligation (\$43,705 per year) is for seven vehicles (two trucks we began leasing in 2013, two trucks and one vehicle we began leasing in 2014, and two trucks we began leasing in 2015).

It is necessary for us to continue updating our fleet; about half of the trucks we use for field operations (13 of 27) are at least 10 years old.

In January 2012 Enterprise Fleet Management ("Enterprise") was the sole bidder for an RFP to purchase or lease vehicles. In December 2012 Enterprise was one of two bidders. In September 2013 and August 2014 the District "piggybacked" onto a lease contract awarded to Enterprise Fleet Management by the West Contra Costa Unified School District (this was approved by District Counsel Mike Jenkins).

The approved budget for FY 2017 includes funds to lease four Chevrolet Colorado pickup trucks. We obtained a quote from Enterprise Fleet Management; staff proposes to "piggyback" onto the same lease we used in 2013 and 2014. The monthly cost quoted by Enterprise (\$2,530.12 for four trucks after delivery, attached) is within the amount budgeted for Fiscal Year 2017 since the estimated time of delivery once an order is received is 16-22 weeks.

As we discussed in 2011, leasing vehicles is more costly than purchasing, but it allows us to stay well within our assessment's \$20 cap, more rapidly upgrade our fleet, and provides budgetary flexibility as we try to define a program that manages invasive *Aedes* and the diseases they can transmit.

Manager's Recommendation

Allow staff to lease four 2017 Chevrolet Colorado trucks from Enterprise Fleet Management based on West Contra Costa Unified School District's lease.

Alternative

Do not lease the vehicles

Fiscal Impact

\$2,530.12 per month after delivery which is budgeted for FY 2017

Respectfully submitted,



**Kenn Fujioka
District Manager**



Open-End (Equity) Lease Rate Quote

Quote No: 3175836

Prepared For: San Gabriel Valley Mosquito & Vector Control Dist.
Fujioka, Kenn

Date 06/16/2016
AE/AM TTW/DAK

Unit #

Year 2016 **Make** Chevrolet **Model** Colorado

Series WT 4x2 Extended Cab 6 ft. box 128.3 in. WB

Vehicle Order Type Ordered **Term** 60 **State** CA **Customer#** 407595

\$ 28,651.21	Capitalized Price of Vehicle ¹
\$ 0.00	* Sales Tax <u>0.0000%</u> State <u>CA</u>
\$ 433.72	* Initial License Fee
\$ 0.00	* Registration Fee
\$ 285.00	Other: (See Page 2)
\$ 0.00	Capitalized Price Reduction
\$ 0.00	Tax on Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00	* Tax on Gain On Prior
\$ 0.00	* Security Deposit
\$ 0.00	Extended Service Contract
<hr/>	
\$ 28,936.21	Total Capitalized Amount (Delivered Price)
\$ 482.25	Depreciation Reserve @ <u>1.6666%</u>
\$ 98.05	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name
Exterior Color (0 P) Summit White
Interior Color (0 I) Jet Black/Dark Ash w/Vinyl Seat Trim
Lic. Plate Type Exempt
GVWR 0

\$ 580.30 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

Master Policy Enrollment Fees

\$ 0.00 Commercial Automobile Liability Enrollment
Liability Limit \$0.00

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0

\$ 0.00 Full Maintenance Program³ Contract Miles 0
Incl: # Brake Sets (1 set = 1 Axle) 0

OverMileage Charge \$ 0.00 Per Mile

Tires 0 **Loaner Vehicle Not Included**

\$ 0.00 Additional Services SubTotal

\$ 52.23 Use Tax 9.0000%

State CA

\$ 632.53 Total Monthly Rental Including Additional Services

\$ 1.21 Reduced Book Value at 60 Months

\$ 400.00 Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 10,000
(Current market and vehicle conditions may also affect value of vehicle)

(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement and agrees that Lessor shall have the right to collect damages in the event Lessee fails or refuses to accept delivery of the ordered vehicle. Lessee certifies that it intends that more than 50% of the use of the vehicle is to be in a trade or business of the Lessee.

LESSEE San Gabriel Valley Mosquito & Vector Control Dist.

BY _____ **TITLE** _____ **DATE** _____

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized Price of Vehicle May be Adjusted to Reflect Final Manufacturer's Invoice. Lessee Hereby Assigns to Lessor any Manufacturer Rebates And/Or Manufacturer Incentives Intended for the Lessee, Which Rebates And/Or Incentives Have Been Used By Lessor to Reduce the Capitalized Price of the Vehicle.

² Monthly Lease Charge Will Be Adjusted to Reflect the Interest Rate on the Delivery Date (Subject to a Floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.



Open-End (Equity) Lease Rate Quote

Quote No: 3175836

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Whelen JE8LH Justice light bar; Switch Box; Diamond Back Cover SE Polished; TUFF SKIN SHORT BED UNDER THE RAIL SPRAY LINER; ECC510 Back up Alarm Est# 9849	C	\$ 3,966.11
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 3,966.11
Aftermarket Equipment Total		\$ 3,966.11

Other Totals

Description	(B)illed or (C)apped	Price
Pricing Plan Delivery Charge	C	\$ 85.00
Courtesy Delivery Fee	C	\$ 200.00
Total Other Charges Billed		\$ 0.00
Total Other Charges Capitalized		\$ 285.00
Other Charges Total		\$ 285.00



Open-End (Equity) Lease Rate Quote

Quote No: 3175836

VEHICLE INFORMATION:

2016 Chevrolet Colorado WT 4x2 Extended Cab 6 ft. box 128.3 in. WB - US
Series ID: 12M53

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$ 21,537.60	\$ 22,435.00
Total Options	\$ 2,502.50	\$ 2,750.00
Destination Charge	\$ 895.00	\$ 895.00
Total Price	\$ 24,935.10	\$ 26,080.00

SELECTED COLOR:

Exterior: GAZ - (0 P) Summit White
Interior: H2Q - (0 I) Jet Black/Dark Ash w/Vinyl Seat Trim

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
2WT	Preferred Equipment Group 2WT	NC	NC
5G8	Tow/Haul Mode	Included	Included
AH6	Driver 4-Way Power Seat Adjuster	Included	Included
AR7	Front Bucket Seats	STD	STD
B38	Full-Length Black Vinyl Floor Covering	NC	NC
BASIC	OnStar 5 Year Basic Plan	Included	Included
CH9	GVWR: 5,700 lbs (2585 kg)	NC	NC
G80	Automatic Locking Rear Differential	\$ 295.75	\$ 325.00
GAZ_01	(0 P) Summit White	NC	NC
GU6	3.42 Rear Axle Ratio	NC	NC
H2Q_01	(0 I) Jet Black/Dark Ash w/Vinyl Seat Trim	NC	NC
IO4	Radio: AM/FM Stereo w/Chevrolet MyLink	\$ 250.25	\$ 275.00
LFX	Engine: 3.6L SIDI DOHC V6 VVT	\$ 1,123.85	\$ 1,235.00
MYB	Transmission: 6-Speed Automatic, HMD, 6L50	\$ 591.50	\$ 650.00
PAINT	Monotone Paint Application	STD	STD
QJJ	Tires: P265/70R16 AS BW	STD	STD
RS2	Wheels: 16" x 7" Ultra Silver Metallic Steel	STD	STD
S1K	16" x 7" Steel Spare Wheel	Included	Included
UE1	OnStar 6 Month Guidance Plan	Included	Included
VINYL	Vinyl Seat Trim	NC	NC
VK3	Front License Plate Kit	\$ 13.65	\$ 15.00
VV4	OnStar w/4G LTE	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC
YF5	California State Emissions Requirements	NC	NC
Z82	Heavy-Duty Trailering Package	\$ 227.50	\$ 250.00
ZJJ	P265/70R16 AS BW Spare Tire	Included	Included

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 4
Rear Driver Door: reverse opening rear passenger doors
Rear Cargo Door Type: tailgate
Driver And Passenger Mirror: folding side-view door mirrors
Door Handles: black
Front And Rear Bumpers: body-coloured front and rear bumpers with black rub strip
Rear Step Bumper: rear step bumper
Front License Plate Bracket: front license plate bracket
Box Style: regular
Body Material: galvanized steel/aluminum body material
Trailer Hitch: class IV trailer hitch with harness, hitch
Grille: chrome grille

Convenience Features:

Air Conditioning: manual air conditioning
Power Windows: power windows with driver 1-touch down
Auto Locking: auto-locking doors
Steering Wheel: steering wheel with manual tilting
Day-Night Rearview Mirror: day-night rearview mirror
Emergency SOS: OnStar Guidance emergency communication system
Front Cupholder: front and rear cupholders
Floor Console: full floor console with covered box
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Rear Door Bins: rear door bins
Dashboard Storage: dashboard storage
IP Storage: bin instrument-panel storage
Rear Underseat Storage Tray: rear underseat storage tray
Driver Footrest: driver's footrest
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets

Entertainment Features:

radio: AM/FM stereo with seek-scan
Radio Data System: radio data system
Voice Activated Radio: voice activated radio
Speakers: 6 speakers
Internet Access: OnStar 4G LTE internet access
TV Tuner: OnStar Turn-by-Turn Navigation turn-by-turn navigation directions
1st Row LCD: 1 1st row LCD monitor
Antenna: integrated roof antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: delay-off aero-composite halogen headlamps
Cab Clearance Lights: cargo bed light
Front Wipers: variable intermittent wipers
Front Windshield Visor Strip: front windshield visor strip
Tinted Windows: light-tinted windows
Dome Light: dome light with fade
Variable IP Lighting: variable instrument panel lighting
Display Type: analog display
Tachometer: tachometer
Low Tire Pressure Warning: tire specific low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Water Temp Gauge: water temp. gauge
Clock: in-radio display clock
Systems Monitor: systems monitor
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning

Low Coolant Warning: low-coolant warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning
Low Fuel Warning: low-fuel warning
Low Washer Fluid Warning: low-washer-fluid warning
Door Ajar Warning: door-ajar warning
Brake Fluid Warning: brake-fluid warning
Turn Signal On Warning: turn-signal-on warning
Transmission Fluid Temperature Warning: transmission-fluid-temperature warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 4 ABS channels
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front ventilated disc brakes
Daytime Running Lights: daytime running lights
Spare Tire Type: full-size spare tire
Spare Tire Mount: underbody mounted spare tire w/crankdown
Driver Front Impact Airbag: driver and passenger front-impact airbags
Driver Side Airbag: seat-mounted driver and passenger side-impact airbags
Overhead Airbag: curtain 1st and 2nd row overhead airbag
Occupancy Sensor: front passenger airbag occupancy sensor
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
Side Impact Bars: side-impact bars
Tailgate/Rear Door Lock Type: manual tailgate/rear door lock
Rear Child Safety Locks: rear child safety locks
Ignition Disable: PASS-Key III+ immobilizer
Tracker System: tracker system
Electronic Stability: StabiliTrak w/Proactive Roll Avoidance electronic stability stability control with anti-roll
Traction Control: ABS and driveline traction control
Front and Rear Headrests: manual adjustable front head restraints
Rear Headrest Control: 2 rear head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 4
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 6-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Height Adjustment: power height-adjustable driver and passenger seats
Driver Fore/Aft: power driver and passenger fore/aft adjustment
Front Centre Armrest Storage: front centre armrest
Rear Seat Type: rear jump seat
Rear Folding Position: rear seat fold-up cushion
Leather Upholstery: vinyl front and rear seat upholstery
Headliner Material: full cloth headliner
Full Carpet Floor Covering: vinyl/rubber floor covering
Cabbback Insulator: cabbback insulator
Shift Knob Trim: urethane shift knob

Standard Engine:

Engine 305-hp, 3.6-liter V-6 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD and auto-manual

**San Gabriel Valley Mosquito and Vector Control District
District Manager's Report**

Date: July 8, 2016 **Item 7**

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject Consider Voting for a Candidate on the California Special Districts Association (CSDA)'s Board of Directors, Southern Network Seat B

Reference: Attached

Background

The District received a ballot for electing one member to the CSDA Board of Directors for the Southern Network's Seat B.

Staff will complete and submit the ballot based on your vote.

Manager's Recommendation

Vote for one of the three candidates on the ballot.

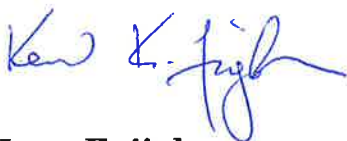
Alternatives

Take no action

Financial Impact

None

Respectfully submitted,



**Kenn Fujioka
District Manager**



**California Special
Districts Association**
Districts Stronger Together

2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Ronald L. Coats

District/Company: East Valley Water District

Title: Chairman of the Board

Elected/Appointed/Staff: Elected

Length of Service with District: 2 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am proud to be a lifetime member of the CSDA Leadership Foundation. Additionally, I have completed numerous CSDA webinars, including the CIDAC series on local agency finances and investments. Additionally, I have attended annual CSDA conferences.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am currently affiliated with ACWA, WaterReuse, and AWWA. I have attended every ACWA conference since my election.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

I am a member of the Association of San Bernardino County Special District's, serve on both the Citizen's Oversight Committee for the San Bernardino Community College District (3 years) and the Citizens Oversight Committee for the San Bernardino Unified School District (7 years).

4. List civic organization involvement:

Arrowhead United Way Planning and Allocations and Community Cabinet (15 years), as a member and ambassador of the San Bernardino Chamber of Commerce (17 years), Toastmasters International (10 years), American Legion (34 years), and California Sheriff's Association (27 years).

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

MY FELLOW CSDA MEMBER:

As Chairman of East Valley Water District I take great pride in the opportunity to serve my community. Prior to joining the Governing Board, I was an active public participant, and felt honored when elected in 2014. I firmly believe in the importance of transparent government and public service. With these foundational principles, I look forward to representing this region in a professional manner, as the Southern Network, Seat B, Board of Directors representative for CSDA.

I have had the opportunity to work with a number of organizations through CSDA and believe that we all benefit from interacting and sharing experiences. I am a proud lifetime member of the CSDA Leadership Foundation and have participated in a number of trainings opportunities.

At East Valley Water District, we have made a commitment to good governance and accountability. This is clearly demonstrated through the numerous awards we have received from the Government Finance Officers Association, CAPIO, CalPERS, and even CSDA. But I am proud to be a part of EVWD for more than the awards, they are an organization that delivers. As a performance based agency, we continue to achieve the impossible. Whether it is constructing a headquarters facility ahead of an already tight schedule, implementing budget based rates to provide customers with rate stability during the drought emergency, or developing a succession plan to prepare for the change in our workforce; we set our sights high to enhance the quality of life of this community.

As a CSDA Director, I will bring that passion for good governance and public service. Thank you for your consideration and for allowing me the opportunity to share my experience and perspective. I look forward to serving as a representative on the CSDA Board of Directors.

Sincerely,

A handwritten signature in cursive script that reads "Ronald Coats". The signature is written in black ink and is positioned above the printed name and title.

Ronald Coats
EVWD Chairman



California Special
Districts Association

Districts Stronger Together

2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: Bill Nelson

District/Company: Orange County Cemetery District

Title: Trustee & Vice Chair of the Board

Elected/Appointed/Staff: Appointed

Length of Service with District: 13 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

CSDA 2016 President. Chair of Fiscal Committee - 2014, Served on the Board for five years, Served on all of CSDA Committees, attended at least 10 CSDA Legislative Days and Annual Conferences, Received Special District Leadership Foundation Recognition in Special District Governance.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

Board of Directors - California Association of Public Cemeteries 2008 to 2016

Board of Directors - Institute For Local Government - 2016 to present

Board of Directors - California Association of Realtors - 2004 to 2012

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

- Chaired various Committees
City Council Member - City of Villa Park - 2014 to present

Trustee - Orange County Mosquito and Vector Control District - 2016 to present

4. List civic organization involvement:

Orange County Grand Jury 2002-2003

Board of Directors - Orange County Grand Jurors Association 2005-2011

City of Villa Park Investment Advisory Committee - 2008 to 2014 - Chair last two years

Villa Park Community Services Foundation - Treasurer - 2010 to 2014

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

Re-Elect CSDA President Bill Nelson To CSDA Board of Directors



PROVEN EXPERIENCE LEADING SPECIAL DISTRICTS

I am committed to building on CSDA's present foundation of educational programs and legislative advocacy. My enthusiasm, commitment and comprehensive knowledge of special districts bring years of experience to the CSDA Board. It would be an honor to continue serving special districts in the Southern Network.

- ✓ EXPERIENCED LEADER
 - ✓ COMMITTED TO SPECIAL DISTRICTS
 - ✓ FISCALLY RESPONSIBLE
 - ✓ DEDICATED

CSDA EXPERIENCE

- ❖ CSDA President 2016
- ❖ Served on the Board for five years
- ❖ Chair of Fiscal Committee 2014
- ❖ Membership Committee 2013-16

DISTRICT EXPERIENCE

- ❖ Appointed to Board of Trustees Orange County Cemetery District in 2003
- ❖ Chair of the Board 2006, 2010 & 2014. Currently Vice Chair
- ❖ Chair of Finance Committee 2004 to present

OTHER LEADERSHIP EXPERIENCE

- ❖ Board of Directors - California Association of Public Cemeteries 2008 to 2016
- ❖ Board of Directors - Institute for Local Government - 2016 to present
- ❖ Board of Directors - California Association of Realtors - 2004-2012
- ❖ Board of Trustees Orange County Mosquito & Vector Control - 2016 to present

❖ COMMUNITY INVOLVEMENT-

- ❖ Orange County Grand Jury 2002-2003
- ❖ Board of Directors - Orange County Grand Jurors Association 2005 to 2011
- ❖ City of Villa Park Investment Advisory Committee- 2008 to 2014 - Chair last two years
- ❖ Villa Park Community Services Foundation - Treasurer - 2010 to 2014
- ❖ Villa Park City Council Member - 2014 to present

BUSINESS EXPERIENCE

- ❖ Financial Executive for 25 years with Atlantic Richfield Company (ARCO) & Southern Calif. Gas Co.

EDUCATION

- ❖ MBA Finance University of Southern California
- ❖ BA Economics California State University Dominguez Hills



**California Special
Districts Association**
Districts Stronger Together

2016 CSDA BOARD CANDIDATE INFORMATION SHEET

The following information **MUST** accompany your nomination form and Resolution/minute order:

Name: John DeMonaco

District/Company: Chino Valley Independent Fire District

Title: Director

Elected/Appointed/Staff: Elected

Length of Service with District: 10 Years

1. Do you have current involvement with CSDA (such as committees, events, workshops, conferences, Governance Academy, etc.):

I am on the Legislative and Fiscal Committees.

I have also served on the Education and Membership Committees.

2. Have you ever been associated with any other state-wide associations (CSAC, ACWA, League, etc.):

I am on the Board of Directors for the Fire Districts Association of California.

3. List local government involvement (such as LAFCo, Association of Governments, etc.):

N/A

4. List civic organization involvement:

I am a member and past president of the Rotary Club of Chino.

****Candidate Statement** – Although it is not required, each candidate is requested to submit a candidate statement of no more than 300 words in length. **Any statements received in the CSDA office after June 2, 2016 will not be included with the ballot.**

I am seeking election to a seat on the Board of Directors of the California Special Districts Association.

I have served on the Board of Directors of the Chino Valley Independent Fire District for ten years, elected in 2006. I am very proud to state that the Fire District is the **first** fire district to receive the District of Distinction Accreditation from the Special Districts Leadership Foundation (SDLF). We have been a District of Distinction since 2008. We also hold a District of Transparency Certificate of Excellence. I have completed the SDLF Recognition of Special District Governance.

I serve on the CSDA Legislative and the Fiscal Committees. I have previously served on the CSDA Education and Membership committees.

I am a retired Fire Chief with 33 years of Fire Service experience. I have been involved in city, county, JPAs and special districts in various capacities. I am currently on the Board of Directors of the Fire Districts Association of California and also serve on the Conference Committee. I am a Past President of the Chino Rotary Club and the current Chairman of the Chino Rotary Foundation.

I understand, and I am committed to legislative advocacy for special districts. Special Districts provide one of the most effective, efficient, and accountable forms of local service. It is vital that we continue to work together to influence and monitor policy decisions affecting California special districts.

My commitment and extensive experience, education in public service and as a special district board member & policy-maker, provides me with the ability to effectively serve as a CSDA Board Member representing all California Special Districts. I look forward to your support!

If you would like to speak with me, I can be reached at (909) 816-8396 or at jdemonaco@chofire.org

John DeMonaco

**San Gabriel Valley Mosquito and Vector Control District
District Manager's Report**

Date: July 8, 2016 **Item 8**

Meeting of: San Gabriel Valley Mosquito and Vector Control District
Board of Trustees

Subject Consider Changing the Date of the November 11, 2016
Board Meeting

Reference: none

Background

This November's Board meeting falls on November 11, which is a holiday. The Board may consider cancelling the meeting or rescheduling it to another date.

Manager's Recommendation

This matter which must be decided by the Board.

Alternatives

None

Financial Impact

If the Board decides to cancel the meeting, the cost of reimbursing Trustees who do not attend a District meeting in November.

Respectfully submitted,



**Kenn Fujioka
District Manager**

San Gabriel Valley Mosquito and Vector Control District District Manager's Report

Date: July 8, 2016 **Item 10**

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject All Three Invasive *Aedes* Mosquitoes Now Present in the District

Reference: attached

Background

On June 24, 2016 Assistant Vector Ecologist Gimena Ruedas collected larvae and pupae on a property in the city of Alhambra during a routine door-to-door inspection. The adult mosquitoes that emerged were identified *Aedes aegypti*. This marks the first time *Ae. aegypti* has been found in the San Gabriel Valley. This mosquito previously was discovered in Los Angeles County in 2014 by the Greater Los Angeles County Vector Control District in the city of Commerce. Last year it was found in the community of East Los Angeles, and cities of Florence, La Mirada, Los Angeles, Maywood, Pico Rivera, and South Gate. *Aedes aegypti* has also been found in Alameda, Fresno, Imperial, Kern, Madera, Orange, Riverside, San Bernardino, San Diego, San Mateo and Tulare counties (Attachment 1).

Aedes notoscriptus was discovered on June 5, 2014 in the City of Monterey Park and was also recently found in Alhambra. Furthermore in late 2015 *Aedes albopictus* was found in the city of Alhambra making it the first of our cities to officially have all the three invasive *Aedes* mosquitoes.

Aedes albopictus was recovered from the city of Sierra Madre on June 6, 2016 for the first time bringing the total of cities infested in the district to 18, excluding Baldwin Park. The infested cities include Alhambra, Arcadia, Azusa, Bradbury, Covina, Duarte, El Monte, Glendora, Irwindale, Industry, La Puente, Monrovia, Monterey Park, Rosemead, San Gabriel, Sierra Madre, Temple City, and West Covina (Attachment 2). A distribution map of all invasive *Aedes* species collections over the past 6 years (Attachment 3) shows the extensive foothold these mosquitoes have in the District.

Aedes aegypti and *Ae. albopictus*, and potentially *Ae. notoscriptus* are vectors of chikungunya, dengue, and Zika viruses. These diseases may cause severe illness in people. There is a major possibility that one or all of these viruses may be locally transmitted in the District. We must devote our time developing new strategies of managing these invasive species and constantly improving on current methods.

It is inevitable that day-biting behavior of these mosquitoes shall cause a public nuisance disrupting our residents' life styles but we must reassure them that the district will do all it can to prevent potential transmission of chikungunya, dengue, and Zika viruses. We

must impress on residents to not allow mosquitoes to proliferate on their properties and take personal precautions to minimize mosquito bites.

If a resident recently travelled to endemic areas of these diseases they must take precautions to avoid mosquito bites, and let their doctor and/or the Los Angeles County Department of Public Health know if they become sick.

We will provide courtesy inspections and follow ups for all returning residents that may have potentially been exposed to these viruses as part of the county's Zika prevention and response plan.

Special attention should be drawn to global perspectives of potential diseases that are transmitted by invasive *Aedes* and may impact the District. There is an ongoing outbreak of yellow fever in Angola and a few days ago an emergency alert was issued for the Democratic Republic of Congo. In both countries yellow fever cases are being transmitted in their capital cities Luanda and Kinshasa, respectively. The potential impact of a large outbreak in Kinshasa is ominous; the population of 12 million is over 2 million more than Los Angeles County's. As we monitor the progress of this smoldering outbreak we need to be aware that the potential for an imported case is no longer remote. We have *Aedes aegypti*, the vector here and the world's supply of yellow fever vaccine is in very low. We will keep you updated on the development of this public health threat and the district must rehearse all scenarios of managing such an outbreak.

Please use and share the information we have provided regarding the extent of our district's infestation by invasive *Aedes* species. We will continue to provide updates.

Respectfully submitted,

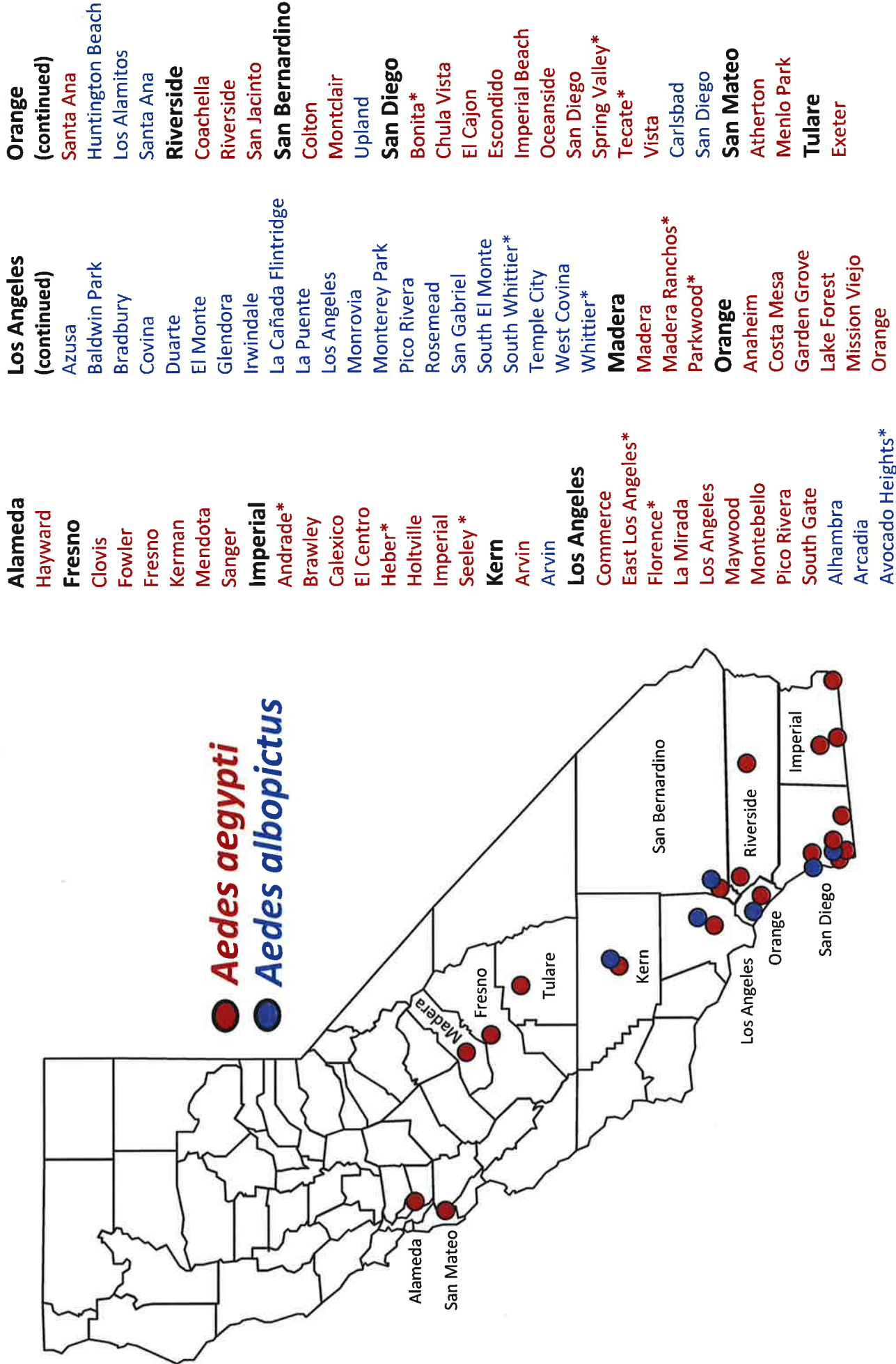
A handwritten signature in blue ink, appearing to read 'J. Wakoli Wekesa, Ph.D.', with a stylized flourish at the end.

**J. Wakoli Wekesa, Ph.D.
Scientific Programs Manager**

Aedes aegypti and Aedes albopictus Mosquitoes in California

Updated weekly on Fridays as new infestations are detected

Aedes aegypti and Aedes albopictus Detection Sites by County/City

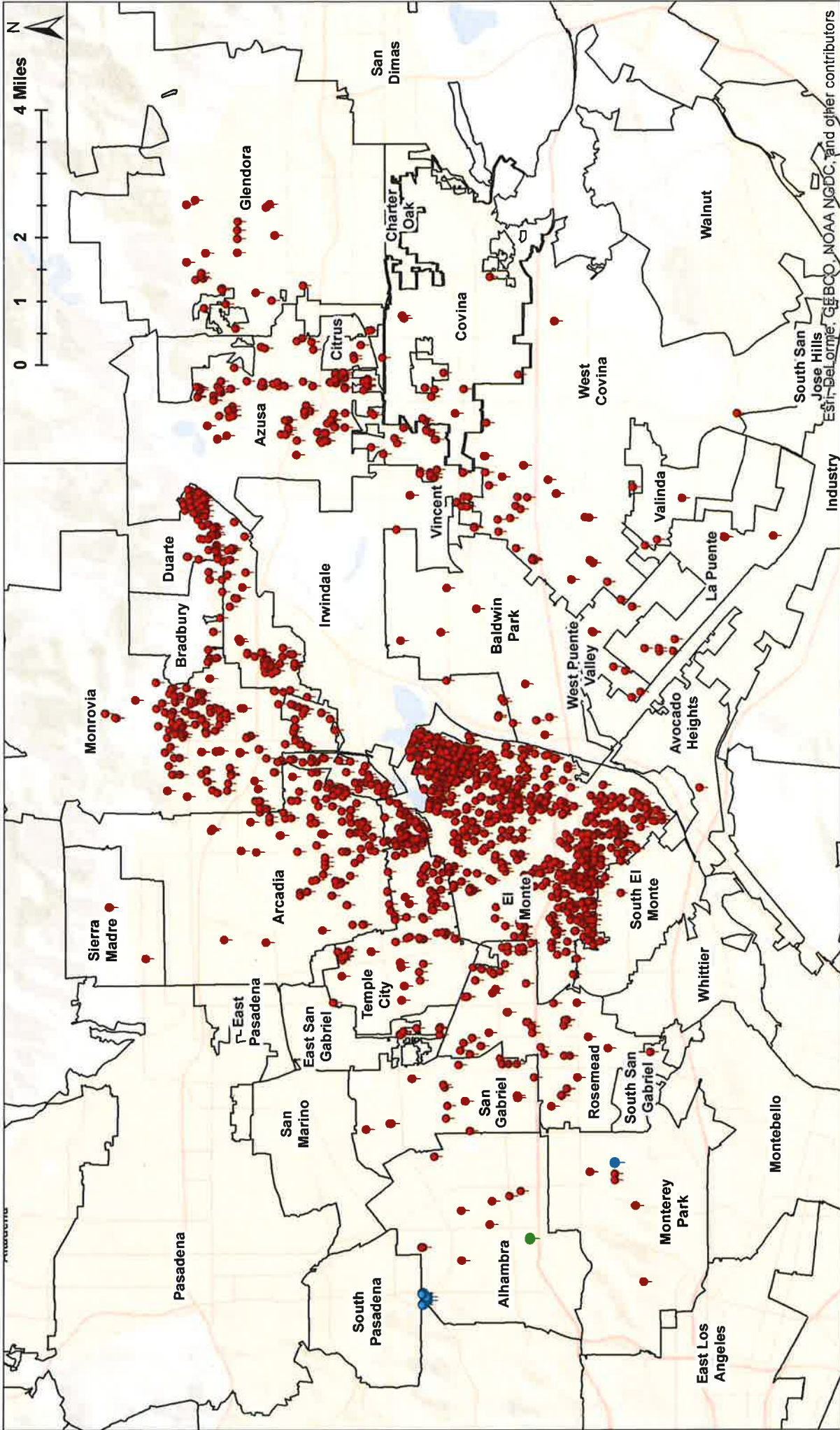


*Unincorporated Census-Designated Place

San Gabriel Valley Mosquito and Vector Control District

Cities with Invasive *Aedes* Mosquitoes

	City	<i>Aedes aegypti</i>	<i>Aedes albopictus</i>	<i>Aedes notoscriptus</i>
1	Alhambra	√	√	√
2	Arcadia		√	
3	Azusa		√	
4	Bradbury		√	
5	Claremont			
6	Covina		√	
7	Duarte		√	
8	El Monte		√	
9	Glendora		√	
10	Industry		√	
11	Irwindale		√	
12	La Puente		√	
13	La Verne			
14	Los Angeles County*		√	
15	Monterey Park		√	√
16	Monrovia		√	
17	Pomona			
18	Rosemead		√	
19	San Dimas			
20	San Gabriel		√	
21	Sierra Madre		√	
22	Temple City		√	
23	Walnut			
24	West Covina		√	



Infestation since 2011

- *Ae. aegypti*
- *Ae. notoscriptus*
- *Ae. albopictus*

Infested Cities

<i>Ae. albopictus</i> (18)	<i>Ae. notoscriptus</i> (2)	<i>Ae. aegypti</i> (1)
Alhambra	Alhambra	Alhambra
Arcadia	Monterey Park	
Azusa		
Bradbury		
Covina		
El Monte		
Duarte		
Industry		
Irwindale		
La Puente		
Monrovia		
Monterey Park		
Rosemead		
San Gabriel		
Sierra Madre		
Temple City		
West Covina		
West Puente Valley		
Whittier		

**San Gabriel Valley Mosquito & Vector Control District
Friday, July 8, 2016**

Board of Trustees

Finance Committee

will meet in the Board Room immediately after the Board adjourns

Agenda

- 1. Call to Order and Roll Call**
- 2. Opportunity for Public Comment on Non-Agenda Items**
The public is requested to provide a name/address and limit comment (s) to 5 minutes.
- 3. Consider Letter of Engagement for Tahim and Associates to Provide Audit Services to the San Gabriel Valley Mosquito and Vector Control District for FY 2015-2016 ***
- 4. Adjournment**

Finance Committee

Margaret Finlay, Chairperson
Joseph Leon
Joseph Rocha
Henry M. Morgan

Stephen Sham
Andre Quintero
Jamie Bissner

CERTIFICATE OF POSTING

I, Esther Elliott, Clerk of the Board of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury and the laws of the State of California that this agenda was posted pursuant to the Government Code commencing with Section 54950 this July 1, 2016 more than 72 hours prior to the meeting and is available on the District's website: www.sgvmosquito.org.

The public may view and inspect supporting documents for each item on this agenda (except confidential information allowed by State law) in the front lobby of the District's Administration Building. For further information regarding agenda items, please contact us at (626) 814-9466 or via email at district@sgvmosquito.org.

If you need special assistance to participate in this meeting please contact us 48 hours prior to the meeting so staff can make reasonable arrangements (28 CFR 34, 102, 104 ADA TITLE II).



Esther Elliott, Clerk of the Board
San Gabriel Valley MVCD

- Indicates a report

San Gabriel Valley Mosquito and Vector Control District District Manager's Report

Date: July 8, 2015 **Item 3**

Meeting of: San Gabriel Valley Mosquito & Vector Control District Board of Trustees Finance Committee

Subject Consider Letter of Engagement for Tahim and Associates to Provide Audit Services to the San Gabriel Valley Mosquito and Vector Control District for FY 2016*

Reference: Attached

Background

Anne Tahim of Tahim and Associates has submitted for this Committee's consideration a letter of engagement to conduct our audit for Fiscal Year 2016. Henry P. Eng, CPA will conduct the audit if the letter of engagement is approved; he conducted our audit for Fiscal Year 2015. Anne Tahim will be the final reviewer and she or a designate will sign the audit.

The audit for Fiscal Year 2016 must address again the evolving provisions of the Government Accounting Standards Board Statement No. 68 (GASB 68). It will be difficult for auditors to simultaneously work with new clients and incorporate into their reports the requirements of GASB 68. For this reason we recommend that this Committee approve using Tahim and Associates to conduct the District's audit for Fiscal Year 2016.

Manager's Recommendation

Approve the letter of engagement and forward it to the Board for approval

Alternatives

Do not approve the letter of engagement

Fiscal Impact

None

Respectfully submitted,



Kenn Fujioka
District Manager

*indicates a report

Tahim and Associates

a professional corporation

June 13, 2016



Board of Trustees

San Gabriel Valley Mosquito & Vector Control District

145 No. Azusa Canyon Road

West Covina, California 91790

Honorable Board Members:

We are pleased to confirm our understanding of the services we are to provide the San Gabriel Valley Mosquito & Vector Control District for the year ended June 30, 2016. We will audit the financial statements of the governmental activities and the aggregate remaining fund information, which collectively comprise the basic financial statements of the San Gabriel Valley Mosquito & Vector Control District as of and for the year ended June 30, 2016. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement San Gabriel Valley Mosquito & Vector Control District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to San Gabriel Valley Mosquito & Vector Control District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.

Audit Objective

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in conformity with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. If our opinions on the financial statements are other than unqualified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

Management Responsibilities

Management is responsible for the basic financial statements and all accompanying information as well as all representations contained therein. You are also responsible for making all management decisions and performing all management functions; for designating an individual with suitable skill, knowledge, or experience to oversee our assistance with the preparation of your financial statements and related notes and any other nonattest services we provide; and for evaluating the adequacy and results of those services and accepting responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including monitoring ongoing activities; for the selection and application of accounting principles; and for the fair presentation in the financial statements of the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the San Gabriel Valley Mosquito & Vector Control District and the respective changes in financial position and where applicable, cash flows, in conformity with U.S. generally accepted accounting principles.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud or illegal acts affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud or illegal acts could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, regulators, or others. In addition, you are responsible for identifying and ensuring that the entity complies with applicable laws and regulations. You are responsible for the preparation of the supplementary information in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the entity or to acts by management or employees acting on behalf of the entity.

Because an audit is designed to provide reasonable, but not absolute, assurance and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us. In addition, an audit is not designed to detect immaterial misstatements, or

violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform you of any material errors and any fraudulent financial reporting or misappropriation of assets that come to our attention. We will also inform you of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as an auditor is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the entity and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of San Gabriel Valley Mosquito & Vector Control District's compliance with applicable laws and regulations and the provisions of contracts and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Engagement Administration, Fees, and Other

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

We expect to begin our audit on approximately August 15, 2016 and to issue our reports by September 30, 2016. Our audit will include last year's adaptation of GASB 68, which requires that an actuary determines the unfunded liability of the District's retirement plan and it is recorded in the financial

statements. The District is required to recognize this liability as employees earn their pension benefits. Employers must recognize their net pension liability, deferred outflows of resources, deferred inflows of resources, and pension expense. The District will need additional information from CALPERS beyond what historically was provided in the funding actuarial valuation reports and audited financial statements to determine specific pension amounts and related note disclosures.

The timing of our final audit report will depend on when we receive the actuarial valuation prepared by CALPERS. We will complete the report as soon as possible based upon the availability of this information. The State Controllers Report will of course be filed on a timely basis. Mr. Henry P. Eng, CPA will be in charge of the audit from inception to completion. He will be the District's primary contact and will make all the decisions relating to the conduct and performance of the audit as he has done during the past years of our engagement. Mr. Eng will be at the District during the field work portion of the audit and will perform substantially all of the work relating to your audit. I am the engagement partner and will be responsible for final review of the engagement and signing the report or authorizing an appropriate signatory.

Our fee for these services will be \$11,650. Our invoice for these fees will be rendered at the completion of the audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to San Gabriel Valley Mosquito & Vector Control District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Tahim & Associates,
A Professional Corporation
Anaheim, CA

RESPONSE:

This letter correctly sets forth the understanding of San Gabriel Valley Mosquito & Vector Control District.

By: _____

Title: _____

Date: _____