

San Gabriel Valley Mosquito & Vector Control District  
1145 N. Azusa Canyon Road, West Covina, California 91790

Board of Trustees Holiday Breakfast and Meeting  
December 14, 2018

Minutes

**Trustees Attending**

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Cruz Baca (Baldwin Park)
- 5 Rick Barakat (Bradbury)
- 6 Corey Calaycay (Claremont)
- 7 Henry Morgan (Covina)
- 8 Margaret Finlay (Duarte)
- 9 Jerry Velasco (El Monte)
- 10 Charles Myers (Glendora)
- 11 Manuel Garcia (Irwindale)
- 12 Dan Holloway (La Puente)
- 13 Robert Neher (La Verne)
- 14 Jamie Bissner (L. A. County)
- 15 Becky Shevlin (Monrovia)
- 16 Joseph Leon (Monterey Park)
- 17 Rachel Janbek (Pasadena)
- 18 Emmett Badar (San Dimas)
- 19 Juli Costanzo (San Gabriel)
- 20 John Capoccia (Sierra Madre)
- 21 Marina Khubesrian (So. Pasadena)
- 22 Cynthia Sternquist (Temple City)
- 23 Mary Su (Walnut)
- 24 Mike Spence (West Covina)

**Trustees Absent**

1. Abraham Cruz (Industry)
2. Tim Sandoval (Pomona)
3. Sandra Armenta (Rosemead)

**Staff Attending**

Jared Dever  
Melissa Doyle  
Levy Sun  
Esther Elliott  
Jason Farned  
Gilbert Holguin  
Rose Alba

**Guest**

Henry P. Eng, CPA, Auditor

**1. Call to Order**

Board President Corey Calaycay called the meeting to order at 7:05 AM.

**2. Pledge of Allegiance and Silent Roll Call**

Trustee Leon led the Pledge of Allegiance.

**3. Opportunity for Public Comment on Non-Agenda Items**

None

**4. Consent Calendar**

A motion by Trustee Morgan to approve the Consent Calendar as submitted was seconded by Trustee Chandler and unanimously approved.

- A. **List of Claims for the month of November 2018**
- B. **Budget Status Report for November 2018**
- C. **Minutes of Board of Trustees Meeting November 2018**
- D. **Operations Report 2018**
- E. **Surveillance Report 2018**
- F. **Communications Report 2018**
- G. **October 2018 Monthly Treasurer Report / District Working Balance for December 2018**

**5. Presentation of Trustee Service Pins**

Board President Corey Calaycay presented Trustees with a service pin representing their years of service on the Board of Trustees.

<b>Robert Neher, City of La Verne</b>	<b>30 years of service</b>
<b>Margaret Finlay, City of Duarte</b>	<b>25 years of service</b>
<b>Rick Barakat, City of Bradbury</b>	<b>25 years of service</b>
<b>Dan Holloway, City of La Puente</b>	<b>10 years of service</b>
<b>Mike Spence, City of West Covina</b>	<b>5 years of service</b>

Trustee Mary Su announced she would not return as representative for the City of Walnut. Councilmember Dr. Allen L. Wu has been appointed to represent the City of Walnut on the Board of Trustees effective January 1, 2019. Corey thanked Mary for her years of dedication and service to the District.

**6. Consider the Finance Committee's Recommendation to Approve the District's Audit for Fiscal Year 2017-2018 as prepared by Henry Eng, CPA District Auditor**

A motion by Trustee Chandler to approve the 2017-2018 District Audit was seconded by Trustee Morgan and unanimously approved.

**7. Consider the Finance Committee's Recommendation to Approve the Amended Resolution 94-02, Fiscal Policy, Article XIII, Investment Policy for Board Approval.**

A motion by Trustee Badar to approve amended Resolution 94-02, Fiscal Policy, Article XIII, Investment Policy was seconded by Trustee Finlay and unanimously approved.

**8. District's Administration**

- A. **Flea-borne Typhus Southern California Meeting, December 5<sup>th</sup>**  
District Manager Jared Dever reported that a meeting to discuss the multiple clustered flea-borne typhus cases in Los Angeles County was

held at the Long Beach Health Department on December 5, 2018. Attendees shared epidemiological information about the cases and strategies to reduce future outbreaks of disease in the County.

**B. MVCAC Southern Region Invasive *Aedes* Forum, December 11, 2018**

Jared reported seventy representatives from vector control agencies met on December 11, 2018 to collaborate on invasive *Aedes* in California. Attendees worked in breakout groups to share their struggles, frustrations, and strategies for suppression of invasive *Aedes* mosquitoes.

**9. Department Reports**

**A. Operations**

Operations Manager Jason Farned reported that the District's mechanic Mike Niffenegger retired at the end of November 2018. After extensive cost analysis, the District has contracted with a fleet management company to provide our routine fleet maintenance.

**B. Surveillance**

Scientific Programs Manager Melissa Doyle reported that plans and strategies for 2019 include disposal of old and obsolete equipment, reorganization of lab space, replenishing traps and recruitment of staff.

**C. Public Information**

Public Information Officer Levy Sun stated that the District's inflatable mosquito has been repaired and is ready for Spring activities. New outreach programs are being developed and a new District video is being produced.

**10. Trustee Reports**

**11. New Business**

Corey announced there would be a Legislative Committee meeting immediately after the January 11, 2019 Board of Trustees meeting adjourns.

**12. Adjournment**

No Motion. The meeting was adjourned at 8:09 AM