

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790

Board of Trustees Meeting

August 12, 2016

7:00 AM

Agenda

1. Call to Order

Note: The public is requested to address an Agenda Item when the Board considers it.

2. Pledge of Allegiance and Silent Roll Call

3. Opportunity for Public Comment on Non-Agenda Items

The public is requested to provide a name/address and limit comment (s) to 5 minutes.

4. Consent Calendar

All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.

A. List of Claims for July 2016 *

B. Budget Status Report for July 2016 *

C. Minutes of Board of Trustees Meeting July 2016*

D. Surveillance Report*

E. Operations Report*

F. Education Program*

G. Abatement Hearing Committee Report*

H. June 2015 Monthly Treasurer Report / District Working Balance for August, 2016 * The Board Treasurer was unable to sign the Treasurer's report before the August 12, 2016 meeting. Staff will request that the Board continue approving the report to its September 9, 2016 meeting.

5. Consider Approving Changes to the County's Conflict of Interest Code*

(District Manager) (Action Required)

6. Consider Resolution 2016-02: A Resolution of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District Approving an Application to Initiate Proceedings to Annex Certain Territory to the District and Taking Connected Actions *

(District Manager) (Action Required)

7. Consider Changing the Date of the Board's Friday October 14, 2016 Meeting

(District Manager) (Action Required)

8. **District Administration**
(District Manager) (No Action Required)
9. **Disease Surveillance – Expanding Distribution of Invasive *Aedes* in the District ***
(Scientific Programs Manager) (Verbal Report) (No Action Required)
11. **Trustee Reports**
(Verbal Report) (No Action Required)
12. **New Business**
Opportunity for Trustees to request future agenda items
(Verbal)
13. **Adjournment**

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted this August 5, 2016 and not less than 72 hours prior to said meeting.

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at San Gabriel Valley MVCD, Administration Building and Front Lobby. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at district@sgvmosquito.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



Esther Elliott, Clerk of the Board
San Gabriel Valley MVCD

**San Gabriel Valley
Mosquito and Vector Control District List of Claims July 2016**

Payroll July 14, 2016 Account	Description	Amount
6210	Salaries, Operations Manager	\$3,909.80
6210	Salaries, District Manager	\$4,722.15
6210	Salaries, Office Manager	\$2,604.65
6210	Salaries, Sci Program Manager	\$3,734.36
6210	Salaries, PIO	\$2,870.43
6212	Salaries, Admin Assistant	\$2,595.03
6212	Salaries, Exec Asst /Clerk of the Board	\$2,077.79
6212	Salaries, Vector Control Specialist II	\$2,424.61
6212	Salaries, Vector Control Specialist I	\$1,612.91
6212	Salaries, Vector Control Specialist II	\$1,349.37
6212	Salaries, Vector Control Specialist I	\$1,518.04
6212	Salaries, Vector Control Specialist I	\$1,988.89
6212	Salaries, Vector Control Specialist II	\$1,925.04
6212	Salaries, Mechanic	\$2,819.38
6212	Salaries, Vector Control Specialist I	\$1,075.27
6212	Salaries, Ops Asst	\$982.94
6212	Salaries, Ops Coordinator	\$3,114.76
6212	Salaries, Vector Control Specialist II	\$1,885.76
6212	Salaries, Bldg & Grounds Maint	\$1,168.28
6212	Salaries, Vector Control Specialist I	\$1,707.84
6212	Salaries, Ed Specialist	\$2,709.68
6212	Salaries, Sr Vector Ecologist	\$3,518.81
6212	Salaries, Asst Vector Ecologist	\$1,426.75
6212	Salaries, Vector Ecologist	\$2,801.05
6212	Salaries, Asst Vector Ecologist	\$2,206.98
6212	Salaries, Data Analyst	\$1,329.57
6230	Part-time Salaries, Ex Help CSS	\$981.18
6230	Part-time Salaries, Ex Help VC Tech	\$995.04
6230	Part-time Salaries, Ex Help VC Tech	\$995.04
6230	Part-time Salaries, Ex Help VC Tech	\$982.94
6230	Part-time Salaries, Ex Help VC Tech	\$915.60
6230	Part-time Salaries, Ex Help VC Tech	\$773.92
6230	Part-time Salaries, Ex Help VC Tech	\$995.04
6230	Part-time Salaries, Ex Help VC Tech	\$1,177.20
6230	Part-time Salaries, Ex Help VC Tech	\$995.04
6230	Part-time Salaries, Ex Help VC Tech	\$983.04
6230	Part-time Salaries, Ex Help VC Tech	\$614.34
6230	Part-time Salaries, Ex Help VC Tech	\$491.47
6230	Part-time Salaries, Ex Help VC Tech	\$1,050.48
	Bilingual compensation	

**San Gabriel Valley
Mosquito and Vector Control District List of Claims July 2016**

6051	Car allowance, Manager		\$500.00
6051	Car allowance, Sci Prog Mgr		\$300.00
6070	Employee Cash-out		\$3,426.48
6219	Salaries, Holiday		\$7,107.76
6220	Salaries, Sick Pay		\$2,674.72
6218	Salaries, Vacation		\$2,213.74
6216	Salaries, Overtime		\$0.00
6140	Employer Medicare		\$1,246.67
6240	Employer Social Security		\$574.42
	Big Fish Payroll		\$228.00
		Total Payroll July 14, 2016	\$90,302.26

13952	Gilbert Holguin	2100	Reimbursement-incorrect payroll deduction	\$11.96
13953	Gimena Ruedas	2100	Reimbursement-incorrect payroll deduction	\$4.50
13954	Jason Farned	2100	Reimbursement-incorrect payroll deduction	\$10.80
13955	Kimberly Nelson	6234	Reimbursement-incorrect payroll deduction	\$10.70
13956	Samantha McKeever	6072	Reimbursement-medical insurance premium	\$145.18
		Total Accounts Payable 13th Period Jul 2016	\$183.14	

Accounts Payable	Special Run-Jul 1 2016			
EFT	6070	CalPERS	Medical insurance	\$7,196.91
	6072		Retired employee	\$125.00
13911	6070	Medical Eye Service	Insurance premium	\$245.45
13912	6234	Melvin Cook	Tuition reimbursement	\$2,000.00
13913	6072	Robert Kennedy	Reimbursement-medical insurance premium	\$172.23
13914	6040	SSD Systems	Fire and security system monitoring (qtr)	\$487.80
		Total Accounts Payable Special Run-Jul 1 2016	\$10,227.39	

Accounts Payable	July 14, 2016			Amount
Check#		Payee	Description	
EFT	6070	AFLAC	Supplemental insurance	\$522.50
EFT	6070	Allied Administrators	Dental insurance premiums	\$2,003.19
EFT	6200	CalPERS	Unfunded accrued liability	\$6,165.46
EFT		Nationwide Retirement	Employee liability	
EFT	6200	PERS	Employer contribution	\$5,988.89
13915	6030	Abraham Cruz	Trustee reimbursement	\$100.00
13916	6030	Andre Quintero	Trustee reimbursement	\$100.00
13917	6332	Aramark Uniform Service	Uniforms	\$1,061.28
13917	6040		Mats and towels	\$292.34
13917	6302		Safety supplies	\$65.85
13918	6040	Athens Services	Refuse pick up	\$171.08
13919	6030	Bill Alarcon	Trustee reimbursement	\$100.00
13920	6330	CDPH	Certification fees for staff	\$2,280.00

**San Gabriel Valley
Mosquito and Vector Control District List of Claims July 2016**

13921	Canon	6073	Copier leases	\$2,133.22
13922	Charles Myers	6030	Trustee reimbursement	\$100.00
13923	Chevron	6262	Gasoline	\$3,954.00
13924	Copies and Ink	6290	Ed supplies	\$2,180.69
13925	Corey Calaycay	6030	Trustee reimbursement	\$100.00
13926	LA Co Auditor Controller	6075	LAFCO fees	\$1,260.47
13927	Cynthia Sternquist	6030	Trustee reimbursement	\$100.00
13928	Dan Holloway	6030	Trustee reimbursement	\$100.00
13928	Dan Kirby	6030	Trustee reimbursement	\$100.00
13929	Edison Co	6340	Electricity	\$4,203.16
13930	Elliott Rothman	6030	Trustee reimbursement	\$100.00
13931	Enterprise Fleet Management	6007	Vehicle Lease Charge	\$3,642.16
13932	Greater LA VCD	6290	Cooperative media release	\$5,000.00
13933	Harold Bissner III	6030	Trustee reimbursement	\$100.00
13934	Henry Morgan	6030	Trustee reimbursement	\$100.00
13934		6030	Board Secretary compensation	\$49.50
13935	Janice Nelson	6030	Trustee reimbursement	\$100.00
13936	Jeff Templeman	6030	Trustee reimbursement	\$100.00
13937	Jenkins & Hogin	6130	Legal fees	\$2,257.50
13938	Jesse Shelby	6190	IT service and maintenance	\$4,800.00
13938		6035	Computer hardware	\$1,220.24
13939	Joseph Leon	6030	Trustee reimbursement	\$100.00
13940	Joe Rocha	6030	Trustee reimbursement	\$100.00
13941	Juli Costanzo	6030	Trustee reimbursement	\$100.00
13942	Mail Finance	6185	Postage machine lease	\$269.56
13943	Manny Garcia	6030	Trustee reimbursement	\$100.00
13944	Margaret Finlay	6030	Trustee reimbursement	\$100.00
13945	Richard Barakat	6030	Trustee reimbursement	\$100.00
13946	Stephen Sham	6030	Trustee reimbursement	\$100.00
13947	Telepacific Communications	6315	Internet charges	\$899.00
13947		6320	Office phones	\$848.76
13950	VCJPA	6085	General fund premium	\$9,848.00
13950		6100	Liability insurance premium	\$55,863.00
13950		6110	Worker's comp insurance premium	\$96,336.00
13950		6120	Property insurance premium	\$9,528.00
13948	Verizon Wireless	6312	Field communications	\$1,737.60
13951	Western Weather Group	6250	Weather station qtr fee	\$165.00
			Total Accounts Payable July 14, 2016	\$226,746.45

Payroll July 28, 2016
Account 6210

Description
Salaries, Operations Manager

Amount
\$1,737.69

**San Gabriel Valley
Mosquito and Vector Control District List of Claims July 2016**

6210	Salaries, District Manager	\$4,927.46
6210	Salaries, Office Manager	\$3,720.93
6210	Salaries, Sci Program Manager	\$4,149.29
6210	Salaries, PIO	\$2,093.02
6212	Salaries, Admin Assistant	\$2,883.37
6212	Salaries, Exec Asst /Clerk of the Board	\$2,711.69
6230	Salaries, Vector Control Specialist II	\$2,694.01
6230	Salaries, Vector Control Specialist I	\$1,612.91
6230	Salaries, Vector Control Specialist II	\$1,518.04
6230	Salaries, Vector Control Specialist I	\$1,518.04
6230	Salaries, Vector Control Specialist I	\$2,357.20
6212	Salaries, Vector Control Specialist II	\$2,200.05
6212	Salaries, Mechanic	\$3,132.65
6230	Salaries, Vector Control Specialist I	\$0.00
6230	Salaries, Ops Asst	\$1,105.81
6212	Salaries, Ops Coordinator	\$3,250.19
6230	Salaries, Vector Control Specialist II	\$2,042.91
6230	Salaries, Bldg & Grounds Maint	\$1,168.28
6230	Salaries, Vector Control Specialist I	\$1,897.60
6212	Salaries, Ed Specialist	\$2,954.31
6212	Salaries, Sr Vector Ecologist	\$3,909.79
6212	Salaries, Asst Vector Ecologist	\$2,377.91
6212	Salaries, Vector Ecologist	\$2,273.31
6230	Salaries, Asst Vector Ecologist	\$2,206.98
6230	Salaries, Data Analyst	\$1,477.30
6230	Part-time Salaries, Ex Help VC Tech	\$1,105.60
6230	Part-time Salaries, Ex Help VC Tech	\$1,105.60
6230	Part-time Salaries, Ex Help VC Tech	\$1,228.68
6230	Part-time Salaries, Ex Help VE	\$1,177.20
6230	Part-time Salaries, Ex Help VC Tech	\$884.48
6230	Part-time Salaries, Ex Help VC Tech	\$1,105.60
6230	Part-time Salaries, Ex Help VC Tech	\$1,308.00
6230	Part-time Salaries, Ex Help VC Tech	\$1,105.60
6230	Part-time Salaries, Ex Help VC Tech	\$1,105.92
6230	Part-time Salaries, Ex Help VC Tech	\$1,105.81
6230	Part-time Salaries, Ex Help VC Tech	\$1,050.48
	Bilingual compensation	\$800.00
6051	Car allowance, Manager	
6051	Car allowance, Sci Prog Mgr	
6070	Employee Cash-out	\$3,426.48
6219	Salaries, Holiday	\$358.42
6220	Salaries, Sick Pay	\$1,688.19

**San Gabriel Valley
Mosquito and Vector Control District List of Claims July 2016**

Salaries, Vacation \$7,226.95
 Salaries, Overtime \$1,250.31
 Employer Medicare \$644.06
 Employer Social Security \$139.50
Big Fish Payroll \$89,737.62

Salaries, Vacation
 Salaries, Overtime
 Employer Medicare
 Employer Social Security
 Big Fish Payroll

6218
 6216
 6140
 6240

Total Payroll July 28, 2016

Accounts Payable Check#	July 28, 2016	Payee	Description	Amount
EFT	6070	CalPERS	Medical insurance premiums	\$8,677.12
EFT	6072		Medical premiums-Retired EE	\$125.00
EFT	-----	Nationwide Retirement	Employee liability	
EFT	6200	PERS	Employer Contribution	\$5,988.89
13957	6070	American Fidelity Assurance	Premiums, life insurance	\$2,675.09
13958	6343	Glendora Plumbing and Heating	Tested backflow device	\$116.00
13959	6080	Iwindate Industrial Clinic	Pre-employment testing	\$555.00
13960	6040	J & J Janitorial	Janitor service	\$1,247.00
13961	6070	Medical Eye Services	Vision premiums	\$245.45
13962	6185	Priority Neopost	Ink Cartridge	\$209.52
13963	6072	Robert Kennedy	Reimbursement-Medical premiums-Retired EE	\$172.23
13964	6260	Royal Coaches Auto Body & Tow	Towing Service	\$150.00
13965	6234	Steve Gallegos	Tuition Reimbursement	\$176.50
13966	6341	The Gas Co	Natural gas bill	\$139.10
13967	6250	Thermal Combustion Innovators	Medical waste pickup	91.45
13968	6040	United Air Conditioning	PM service, refrigerant leak	\$794.40
13969	6185	US Bank-Alba	Postage	\$20.09
13969	6232		Stater Bros-meeting refreshments	\$38.98
13969	6262		Chevron-Gas	\$33.00
13969	6170	US Bank-Brisco	Stater Bros. - Vending	\$27.48
13969	6185		USPS-Postage	\$82.23
13969	6250		San Dimas Feed - poultry supplies	\$276.58
13969	6250		Smart & Final - cups	\$19.59
13969	6250		Fisher Scientific - lab supplies	\$172.99
13969	6260		Home Depot - Flagging tape	\$10.83
13969	6280		SPEX Sample Prep - Polystyrene Vial (2)	\$136.41
13969	6280		Fisher Scientific - Glass beads, 100MLCYL	\$173.39
13969	6280		Amazon - Tactical bag(4), ZipLock bags(3), Utility	\$203.10
13969	6302		Red Wing Shoes-Sarah,Brendon,Eirich	\$477.92
13969	6270	US Bank-Deacon	Amazon - phone charger (4), clips, ink	\$62.62
13969	6270		ULINE-carpet chair mats	\$235.45
13969	6185	US Bank-Elliott	USPS-Postage	\$35.02

**San Gabriel Valley
Mosquito and Vector Control District List of Claims July 2016**

13969	6232		Smart & Findl - refreshments-cabatement meetir	\$23.65
13969	6332		Lands End-district logo caps, shirts	\$1,589.94
13969	6332		Lands End Credit	-\$373.20
13969	6290	US Bank-Fairned	Google-ad fee	\$137.30
13969	6290		Network Solutions-subscription	\$5.98
13969	6290		Network Solutions-web security	\$69.90
13969	6290		Facebook - Ad fee	\$205.12
13969	6290		Best Buy-projector	\$599.48
13969	6290		Constant Contact-subscription	\$40.00
13969	6290		Adobe Creative Cloud-subscription	\$49.99
13969	6290		SiteLock - webpage security	\$79.99
13969	6036	US Bank-Fujioka	Code 42 Software Inc-monthly charge online ba	\$19.98
13969	6030	US Bank-Hagele	Vons-BOT meeting refreshments	\$20.57
13969	6232		El Matador Mexican Food-Training lunch	\$41.18
13969	6290		Vons- Lettuce for bugs	\$1.69
13969	6290		Michaels-materials for pre-school bug project	\$29.44
13969	6290		Cellar Door Books-lady bug puppet for school pr	\$15.11
13969	6280	US Bank-Nelson	The Home Depot-Raid fogger (2)	\$16.28
13969	6280		99 Cents Only-Fruit for traps	\$4.18
13969	6280		Wal-Mart-Roach bait stations, fruit for traps	\$7.82
13969	6280		MedLabEquipment- Cryo-Safe Microcentrifuge T	\$324.28
13969	6250		99 Cents Only-Glur Boards, Fruit for traps	\$18.17
13969	6250		Mission Ace Hardware-Caution tape	\$10.89
13969	6040	US Bank-Niffenegger	Amazon-Urinal trap liquid,	\$132.15
13969	6040		Amazon-Urinal trap liquid	-\$132.15
13969	6040		Air Delights Inc-Urinal cleaner and deodrizer refill	78.23
13969	6040		Waterless Co Inc-BlueSeal Gallon	\$92.44
13969	6040		The Home Depot-Garden hose	\$64.25
13969	6044		Nichols Lumber & Hardware-Alum door closer (2)	\$119.88
13969	6260		Alans Lawnmower-Trimmer line premium	\$15.03
13969	6260		Greens Auto Tech-Service for trucks 41-06, 43-07,1	\$1,155.41
13969	6260		Alans Lawnmower-General inspection	\$102.00
13969	6260		Tool Shack-ticket 983001	\$35.95
13969	6260		Interstate Battery-Battery for trucks	\$302.92
13969	6260		O'Reilly Auto-Spray paint	\$7.62
13969	6260		Southwest Foreign Parts-Wix filter for truck 9-13	\$8.21
13969	6260		Il*Identifix, Inc-Monthly subscription	\$159.00
13969	6260		Amazon-china markers	\$20.32
13969	6260		IATN.Net-individual membership	\$19.00
13969	6260		Toms Mens Wear-Battery	\$15.26

**San Gabriel Valley
Mosquito and Vector Control District List of Claims July 2016**

13969	6260	McFadden-Dale-Disposal of used iol	\$9.82
13969	6260	The Home Depot-3-volt electronic battery pack	\$28.30
13969	6260	Tire Zone-Invoice 9056 for truck 8-13	\$729.20
13969	6280	The Home Depot-24 in push broom,AAA Battery	\$54.44
13969	6280	McFadden-Dale-Weed Cutter	\$21.28
13969	6035	Best Buy-Multiformat memory card	\$32.68
13969	6185	USPA-Postage	\$19.41
13969	6250	Airgas West-Dry Ice	\$157.29
13969	6280	Petsmart-fish food for pond	\$40.92
13969	6280	Amazon-Chlorine dispensers (3)	\$86.16
13969	6302	Airgas West-Payment for invoice 9053229646,905;	\$260.05
13969	6332	Amazon-Sun Cap(12)	\$143.88
13969	6040	Plumbing Wholesale Outlet-wax gasket	\$7.96
13969	6260	The Home Depot-laquer thinner, home deferen	\$93.36
13969	6185	USPS-Postage	\$40.20
13969	6330	CSU Fullerton-Enrollment for Brian Sorvillo-SBAE 56	\$655.00
		Total Accounts Payable July 28, 2016	\$42,569.06

Petty Cash Check	July 2016 Account	Payee	Description	Amount
		Total Petty Cash		\$0.00
		Total Payroll		\$180,039.88
		Total Accounts Payable		\$279,726.04
		TOTAL LIABILITIES		\$459,765.92
		Trust Warrant 654		\$459,765.92

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
PERSONNEL EXPENSES					
Salaries, Exempt	34,519.78	34,519.78	545,604.00	511,084.22	6.33
Salaries - Non Exempt	87,781.10	87,781.10	1,209,138.00	1,121,356.90	7.26
Salaries - Overtime	0.00	0.00	1,500.00	1,500.00	0.00
Salaries - Vacation	9,440.69	9,440.69	70,000.00	60,559.31	13.49 vacation season
Salaries-Holiday	7,466.18	7,466.18	69,400.00	61,933.82	10.76
Salaries, Sick Pay	4,485.78	4,485.78	52,000.00	47,514.22	8.63
Salaries, Part-time - XH	26,565.91	26,565.91	178,000.00	151,434.09	14.92 seasonals
Management Car Allowance	800.00	800.00	9,600.00	8,800.00	8.33
Cafeteria Benefit	28,418.67	28,418.67	260,000.00	231,581.33	10.93
Hlth Benefits, Ret Emps	594.46	594.46	5,520.00	4,925.54	10.77
Medicare	2,525.34	2,525.34	32,500.00	29,974.66	7.77
Retirement - Employer	18,143.24	18,143.24	252,000.00	233,856.76	7.20
Social Security	1,218.48	1,218.48	7,766.00	6,547.52	15.69 seasonals
Post Retirement Benefits	0.00	0.00	50,000.00	50,000.00	0.00
TOTAL PERSONNEL EXPENSES	221,959.63	221,959.63	2,743,028.00	2,521,068.37	8.09
OPERATING EXPENSES					
Awards	0.00	0.00	1,500.00	1,500.00	0.00
Bank Charges	435.00	435.00	9,800.00	9,365.00	4.44
Board expenses	2,070.07	2,070.07	29,200.00	27,129.93	7.09
Computer Hardware	1,252.92	1,252.92	25,000.00	23,747.08	5.01
Computer Software	19.98	19.98	11,000.00	10,980.02	0.18
Building maintenance	3,355.38	3,355.38	39,500.00	36,144.62	8.49
Maintenance, equipment	0.00	0.00	8,900.00	8,900.00	0.00
Maintenance, grounds	15.03	15.03	4,000.00	3,984.97	0.38
Computers ,Maintenance	0.00	0.00	35,000.00	35,000.00	0.00
Lease Equipment	2,133.22	2,133.22	26,000.00	23,866.78	8.20
Fees & Assessments	1,260.47	1,260.47	3,800.00	2,539.53	33.17 LAFCO fees
Hiring expenses	555.00	555.00	5,000.00	4,445.00	11.10 seasonals
VCJPA General Fund	9,848.00	9,848.00	9,137.00	(711.00)	107.78 one time fee
Insurance, liability	55,863.00	55,863.00	55,863.00	0.00	100.00 one time fee
Workers Comp Insurance	96,336.00	96,336.00	96,081.00	(255.00)	100.27 one time fee
Other Insurance	0.00	0.00	2,000.00	2,000.00	0.00

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
Insurance, property	9,528.00	9,528.00	9,791.00	263.00	97.31 one time fee
Insurance, unemployment	1,187.07	1,187.07	25,000.00	23,812.93	4.75
Legal	2,257.50	2,257.50	12,000.00	9,742.50	18.81 District business
Memberships	0.00	0.00	20,000.00	20,000.00	0.00
Miscellaneous expenses	27.48	27.48	3,000.00	2,972.52	0.92
Postage	676.03	676.03	3,500.00	2,823.97	19.32 replenished postage machine
Prof. Services, Auditor	0.00	0.00	16,000.00	16,000.00	0.00
Professional Services	4,800.00	4,800.00	40,000.00	35,200.00	12.00 District business
Research	0.00	0.00	8,000.00	8,000.00	0.00
Seminars and meetings	103.81	103.81	40,000.00	39,896.19	0.26
Tuition Reimbursement	2,176.50	2,176.50	8,000.00	5,823.50	27.21
Supplies, laboratory	911.96	911.96	50,000.00	49,088.04	1.82
Supplies, mechanical	2,847.20	2,847.20	30,000.00	27,152.80	9.49
Supplies, gasoline	3,987.00	3,987.00	55,000.00	51,013.00	7.25
Supplies, office	298.07	298.07	18,000.00	17,701.93	1.66
Supplies, operations	1,068.26	1,068.26	18,000.00	16,931.74	5.93
Supplies, pesticides	0.00	0.00	50,000.00	50,000.00	0.00
Supplies, public informat	8,414.69	8,414.69	35,000.00	26,585.31	24.04 publications
Supplies, reference	0.00	0.00	2,000.00	2,000.00	0.00
Supplies, safety	803.82	803.82	10,000.00	9,196.18	8.04
Surveillance, Aerial	0.00	0.00	15,000.00	15,000.00	0.00
Tax Collection	0.00	0.00	100,000.00	100,000.00	0.00
Communications, field	1,737.60	1,737.60	26,000.00	24,262.40	6.68
Telephone, Internet	899.00	899.00	12,000.00	11,101.00	7.49
Telephone , Office	848.76	848.76	13,000.00	12,151.24	6.53
Training , CEU's	2,935.00	2,935.00	5,000.00	2,065.00	58.70 certification renewals
Uniforms and clothing	2,421.90	2,421.90	16,500.00	14,078.10	14.68 additional employees
Utilities, Electric	4,203.16	4,203.16	39,000.00	34,796.84	10.78
Utilities, Natural Gas	139.10	139.10	3,200.00	3,060.90	4.35
Utilities, Water	116.00	116.00	2,200.00	2,084.00	5.27
Automobile Lease	3,642.16	3,642.16	63,000.00	59,357.84	5.78
TOTAL OPERATING EXPENSES	229,174.14	229,174.14	1,109,972.00	880,797.86	20.65
TOTAL EXPENSES	451,133.77	451,133.77	3,853,000.00	3,401,866.23	11.71

SGVMVCD					
Comparative YTD Actual to Full Year Budget					
Current Period 9% of Year Completed					
July 31, 2016					
	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
RESERVES					
Reserve, Unallocated Gene	0.00	0.00	100,000.00	100,000.00	0.00
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00
Reserve, Capital & Asset	0.00	0.00	612,923.00	612,923.00	0.00
TOTAL RESERVES	0.00	0.00	2,039,123.00	2,039,123.00	0.00

San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
July 8, 2016

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Joe Rocha (Azusa)
- 3 Rick Barakat (Bradbury)
- 4 Henry Morgan (Covina)
- 5 Corey Calaycay (Claremont)
- 6 Harold Bissner (Co. of LA)
- 7 Margaret Finlay (Duarte)
- 8 Andre Quintero (El Monte)
- 9 Manuel Garcia (Irwindale)
- 10 Abraham Cruz (Industry)
11. Charles Myers (Glendora)
- 12 Dan Holloway (La Puente)
- 13 Dan Kirby (Monrovia)
- 14 Joseph Leon (Monterey Park)
- 15 Elliott Rothman (Pomona)
- 16 Bill Alarcon (Rosemead)
- 17 Jeffrey Templeman (San Dimas)
- 18 Juli Costanzo (San Gabriel)
- 19 Janice Nelson (Sierra Madre)
- 20 Cynthia Sternquist (Temple City)

Trustees Absent

1. Roger Chandler (Arcadia)
2. Robert Neher (La Verne)
3. Mary Su (Walnut)
4. Mike Spence (West Covina)

Staff Attending

Kenn Fujioka
Marta Tanaka
Rose Alba
Wakoli Wekesa
Esther Elliott
Jason Farned
Carol Anne Hagele

1. Call to Order

President Jamie Bissner called the meeting to order at 7:00 A.M.

2. Pledge of Allegiance and Silent Roll Call

District Manager Kenn Fujioka led the Pledge of Allegiance.

3. Opportunity for Public Comment on Non-Agenda Items

President Bissner introduced and welcomed Councilmember Abraham Cruz, new Trustee from the City of Industry.

President Bissner named Trustees whose terms were due for reappointment on December 31, 2016. He emphasized the importance of their participation on the Board and their role in providing valuable information for their respective communities. He encouraged them seek reappointment.

President Bissner announced that there would be an Abatement Committee Hearing on Monday, July 11, 2016 at 7:00 PM. Trustee Dan Kirby would chair the meeting.

4. The Board met in Closed Session: Anticipation of Litigation: Government Code section 54956.9(d)(2) and (e)(5)

At 7:06 AM President Bissner announced that the Board would meet in closed session with the District's General Counsel Mike Jenkins presiding. District staff were asked to leave the room.

At 7:28 AM the Board of Trustees meeting reconvened. District staff returned to the Board meeting. There were no announcements.

5. Consent Calendar

Request to add item to Consent Calendar:

President Bissner stated that District Manager Fujioka requested an item requiring Board approval be added to the Consent Calendar.

Kenn announced that Operations Manager Mel Cook was on administrative leave. To conduct business as usual the official signature card on the District's bank account needed to be amended. He proposed adding Scientific Programs Manager Wakoli Wekesa's signature for business purposes.

A motion by Trustee Finlay to add Scientific Programs Manager Wakoli Wekesa's name to the District's bank account signature card to conduct district business was seconded and unanimously approved.

Trustee Kirby suggested the Abatement Hearing Committee report be listed as a separate item in the Consent Calendar.

A motion by Trustee Quintero to add the Abatement Hearing Committee Report on the Consent Calendar was seconded and unanimously approved.

- A. List of Claims for June 2016**
- B. Budget Status Report for June 2016**
- C. Minutes of Board of Trustees Meeting June 2016**
- D. Surveillance Report**
- E. Operations Report**
- F. Education Program**
- G. May 2015 Monthly Treasurer Report / District Working Balance for July, 2016**

A motion by Trustee Morgan to approve the Consent Calendar as amended was seconded and unanimously approved.

6. Consider Leasing Four Vehicles from Enterprise Fleet Management

A motion by Trustee Quintero to lease four vehicles from the Enterprise Fleet Management was seconded and unanimously approved.

7. Consider Voting for a Candidate on the California Special District Association's (CSDA) Board of Directors, Southern Network, Seat B

A motion by Trustee Barakat to vote for Bill Nelson as Southern Network Seat B Board Member for the California Special District Association's (CSDA) Board of Directors was seconded and unanimously approved.

8. Consider Changing the Date of the November 11, 2016 Board of Trustees' Meeting

A motion by Trustee Nelson to move the November 11, 2016 Board of Trustee's meeting to November 18, 2016 was seconded and unanimously approved.

9. District Administration

Kenn reported that at the June meeting of the Baldwin Park City Council discussion regarding the city's annexation to the District was continued to the July 20, 2016 City Council meeting agenda which he plans to attend.

Kenn Announced he would attend the MVCAC Summer meeting on July 21, 2016 in Santa Ana.

10. Disease Surveillance – All Three Invasive *Aedes* Mosquitoes Now Present in the District

Scientific Programs Manager Wakoli Wekesa reported that the first West Nile virus-positive bird in our District was found in the city of Altadena.

Wakoli summarized the recent history of invasive *Aedes* in the District: *Aedes notoscriptus* was discovered in June 2014 in the City of Monterey Park and recently in Alhambra. In late 2015 *Aedes albopictus* was discovered in the city of Alhambra. For the first time in this District *Aedes aegypti* was found in the city of Alhambra making Alhambra the first city in this district to have all three species of invasive *Aedes*.

Wakoli stated that to date 18 cities in this District are infested with *Ae. albopictus*. All three invasive *Aedes* are vectors of chikungunya, dengue, and Zika viruses and one or all of these viruses may be locally transmitted in the District.

He informed the Board that we are working to develop new strategies to manage these invasive species and improve our current methods. Wakoli urged residents take personal precautions to minimize mosquito bites and not allow mosquitoes to proliferate on their properties. He also stated it was important that residents travelling to endemic areas of these diseases report to their doctor or the L.A. County Dept. of Public Health if they become ill. He

mentioned that the District will provide courtesy inspections and follow ups for residents that have potentially been exposed.

Wakoli also informed the Board of the ongoing outbreak of yellow fever in Angola and the Democratic Republic of Congo and the potential for an imported case into Los Angeles County. He will keep the Board apprised.

He mentioned that we anticipate purchasing equipment for testing for these viruses and will begin tests in November.

11. Trustee Reports

Trustees Nelson and Sham thanked Public Information Officer Jason Farned for his presentations at the Sierra Madre and Alhambra City Council meetings respectively.

Trustee Sternquist commented on the importance of the District's efforts to alert parents and children about what is being done here at the District through social media.

Trustee Kirby complimented Trustee Finlay for her response to the media regarding the recent fire in Duarte.

Trustee Sternquist requested a moment of silence for the policemen who died in Dallas.

Trustee Spence would not be able to attend Board meetings until he has recovered from injuries in a car accident. No further information was available. The Board will be apprised accordingly.

12. New Business

None

President Bissner announced that the Finance Committee would meet immediately after the Board adjourned.

13. Adjournment Motion:

No motion. The meeting was adjourned at 7:45 AM.



Surveillance Activities during July 2016

I. Mosquito Collections and Mosquito Pools for Arbovirus Surveillance

Location	Mean mosquitoes per trap
LA Arboretum – Arcadia	3.3
Rainbow Ranch – Azusa	0.7
Higginbotham Park – Claremont	0.3
Biostation - Claremont	1.6
Kahler Russel Park – Covina	0.8
California Country Club – City of Industry	0.2*
Santa Fe Dam – Irwindale	5.8*
Heritage Park – La Verne	0.3
Monterey Park/Garvey Park - Monterey Park	0.3
Cal Poly - Pomona	2.6
Bonelli– San Dimas	1.2*
Norman’s Nursery – San Gabriel	0.8
Country Hollow Park- Walnut	0.8
Creekside Park – Walnut	8.7*▪
Cortez Park – West Covina	0.3▪

* Mosquito pool(s) tested

▪ Black flies present

Seven mosquito pools collected in the District were positive for WNV. The positive cities include: Arcadia, Pomona, San Gabriel and West Covina. In California, 1,487 mosquito pools from 30 counties have been WNV-positive during 2016; 106 were collected in Los Angeles County.

II. Dead Birds

Two dead birds tested positive for WNV in the District during the month of July. The birds were collected from Altadena and Monrovia. In California for 2016, 764 dead birds from 26 counties tested positive for WNV including 50 from Los Angeles County.

III. Sentinel Chicken Sera

No sentinel chickens have tested positive for WNV in the District. In California during 2016 there were 73 WNV positive chickens from 11 counties including 10 in Los Angeles County.

IV. Human Illness

Three cases of human illness with WNV have been confirmed in California in 2016. One case has been confirmed in Los Angeles County (not in the District).

V. Mean Maximum-Minimum Temperatures (degrees Fahrenheit)

	LA Civic Ctr max/min T°	Burbank max/min T°	Pasadena max/min T°	San Gabriel max/min T°	Ontario max/min T°	District max/min T°
Jul 2016	84.6/65.8	89.2/65.7	91.7/66.1	88.4/64.4	95.6/65.6	95.1/66.5
Jul 2015	81.6/66.0	85.4/66.4	86.6/66.1	84.7/66.7	89.7/65.4	89.7/66.4
Jul 2014	83.4/66.0	87.7/66.6	90.2/67.0	85.8/66.8	93.6/66.9	93.3/67.0
Jul 5-yr mean	81.2/64.4	86.5/65.0	87.6/65.2	84.2/64.8	91.1/64.9	90.8/65.1
Jul 2004	82.3/64.2	87.2/63.8	86.7/63.6	90.1/61.0	92.6/62.9	

Precipitation

	LA Civic Ctr	Burbank	Pasadena	San Gabriel	Ontario	District
Jul 2016	0.00	0.00	0.00	0.00	0.00	0.00
Jul 2015	0.38	0.31	0.62	n/a	0.60	0.80
Jul 2014	0.01	0.00	0.00	0.00	0.00	0.02
Jul 5-yr mean	0.10	0.06	0.13	n/a	0.80	0.64
Jul 2004	0.00	0.00	0.00	0.00	0.00	

VI. Invasive *Aedes* species

Preliminary numbers for July are 190 sites positive sites. Please see Agenda Item 9 for the more detailed report of distribution and status the *Aedes* species within the District.

VII. Black Fly

Black fly larvae and adults were collected from Azusa, Glendora, Irwindale, Walnut, and West Covina in the month of July. Black fly counts were low at all sites, compared to this time for the past two years.

VIII. Notes:



Operations Report for July 2016

1. Mosquito Activity by Zone and Pesticides Used in the District, July 2016

Zone	Mosquitoes	Black Flies
1	77 / 178	1 / 3
% breeding	43.26%	33.33%
2	30 / 175	0 / 0
% breeding	17.14%	#DIV/0!
3	85 / 177	0 / 0
% breeding	48.02%	#DIV/0!
4	52 / 203	0 / 0
% breeding	25.62%	#DIV/0!
5	20 / 129	1 / 1
% breeding	15.50%	100.00%
6	29 / 151	2 / 7
% breeding	19.21%	28.57%
7	39 / 140	2 / 2
% breeding	27.86%	100.00%
8	32 / 183	0 / 2
% breeding	17.49%	0.00%
9	26 / 130	0 / 0
% breeding	20.00%	#DIV/0!
10	34 / 146	0 / 0
% breeding	23.29%	#DIV/0!
Total	424 / 1612	6 / 15
This month % breeding to date	26.3%	40.0%

Pesticides Used	
Product	Amount
Agnique MMF (ounces)	0.00
Altosid XR (briquets)	66.00
Altosid WSP (pouches)	66.00
Coco Bear (onces)	262.66
Duplex (ounces)	20.30
Gambusia (fish)	186.00
Golden Bear (ounces)	1.62
Kontrol (ounces)	49.22
Maki (pounds)	0.00
Metalarv S-PT (pounds)	4.34
Natular G30 (ounces)	0.00
Natulat T30 (tablets)	16.00
Natular XRT(tablets)	85.00
Sustain MBG (pounds)	0.65
Vectobac 12AS (ounces)	812.12
Vectobac WDG (pounds)	0.00
Vectolex WDG (pounds)	1.90
VectoMax WSP (pouches)	125.00
VectoMax FG (ounces)	1.26

Zone 1: Steven Gallegos - Alhambra, Monterey Park

Zone 2: Leslie Conner - Altadena, San Gabriel, and County areas

Zone 3: Benjamin Waswa - Arcadia, Sierra Madre

Zone 4: Ignacio Urena - El Monte, Rosemead and County areas

Zone 5: Hendricks Pena - Bradbury, Duarte, Irwindale, Monrovia

Zone 6: Antonio Bishop - Azusa, Glendora and County areas

Zone 7: Darrin Jones -West Covina and County Areas

Zone 8: Marco Gaytan - Covina, Industry, La Puente, Walnut and County Areas

2. Inspections and Treatments in July 2016

District Cities	Mosq Insp	Mosq Trmts	Area Treated (Ac)	Blackfly Insp	Blackfly Trmts	Mosq SRs	Fish SRs	Rodent SRs	Blackfly, Midge, other
Alhambra	125	61	0.028	2	0	0	1	0	0
Altadena	62	7	0.061	0	0	2	2	0	0
Arcadia	159	82	0.112	0	0	6	0	0	0
Azusa	67	16	0.111	11	6	1	0	1	0
Bradbury	10	0	0.000	0	0	0	0	0	0
Claremont	39	13	0.012	0	0	1	2	0	0
Covina	89	14	0.032	0	0	2	0	0	0
Duarte	35	5	0.001	0	0	3	0	0	0
El Monte	121	34	0.737	0	0	8	0	1	0
Glendora	69	10	0.013	2	0	3	0	0	0
Industry	14	2	0.002	0	0	0	0	0	0
Irwindale	7	0	0.000	0	0	0	0	0	0
LA County	161	17	0.151	0	0	7	2	1	0
La Puente	46	8	0.004	0	0	1	1	0	0
La Verne	25	9	0.018	0	0	1	1	0	0
Monrovia	14	3	0.001	0	0	4	0	0	0
Monterey Park	53	16	0.007	0	0	0	0	0	0
Pomona	107	21	0.020	0	0	3	0	2	0
Rosemead	56	15	0.004	0	0	8	0	0	0
San Dimas	34	9	0.109	0	0	1	0	0	0
San Gabriel	90	24	0.000	0	0	1	1	0	0
Sierra Madre	18	3	0.112	0	0	0	1	0	0
Temple City	63	12	1.314	0	0	4	0	0	0
Walnut	32	8	0.042	0	0	2	0	0	0
West Covina	129	38	0.213	0	0	3	5	0	0
Totals	1625	427	3.101	15	6	61	16	5	0

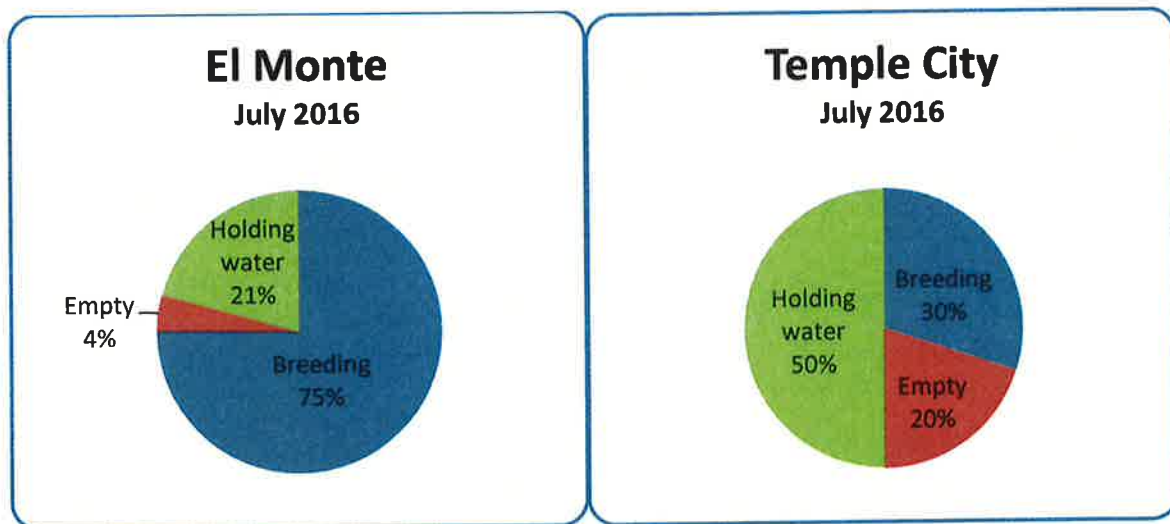
3. Underground Storm Drain Project

Our collaborative effort with the Greater LA County Vector Control District (Greater LA) to conduct inspections and treatments in the city of El Monte continued through July. Greater LA inspected 110 drains and treated 89. Our three member team inspected 35 drains and treated 20. With three consecutive months of data for this storm drain system, we were able to identify “hot spots” that continuously produce mosquitoes. We also identified new drains that were breeding but were previously only holding water.

Along with the inspections and treatments in El Monte, we also completed inspecting the underground system in the city of Temple City where we inspected 76 drains and treated 18.

The drain system in the city of El Monte continues to have mostly stagnant water, which produces mosquitoes. The drain system in city of Temple City has mostly flowing water or dry drains because of the hilly terrain. This condition minimizes the chances of mosquito breeding since water moves debris and many drains are dry once this occurs. If debris remains, summer's skyrocketing temperatures cause stagnant water to produce mosquitoes which makes it necessary to treat a higher number of drains.

In August, we will focus our efforts in West Covina and Pomona where four samples of mosquitoes infected with West Nile virus (WNV) were collected. We hope that our inspections and treatments will produce a noticeable decrease in the number of mosquitoes. We anticipate that WNV will continue to surface in our district, and as time and resources permit, the underground team will inspect and treat those areas where the virus is present. We will also continue our joint effort with Greater LA in the city of El Monte.



Status of Education Program

July 2016

Website

Our site had 4,346 visits in July. This is a 33% increase over the same time period last year.

Social Media

See attached report

Outreach Activities

Summer program requests never slowed down and the classroom program calendar is booked through most of August. There has also been an increase in requests for adult programs which has kept the Education Department hopping.

Outreach Activities in July 2016		
	# Reached	City/Region
Literature, Fairs and Presentations		
Recreation Dept., Longley Way Summer Camp	84	Arcadia
Rio Vista Summer Enrichment Program (Grades 2 and 3)	25	El Monte
Senior Center Presentation	30	Monrovia
Palm View Preschool	19	West Covina
Temple City Christian Preschool Summer Program	18	Temple City
Sonshine House Preschool Summer Program	33	Temple City
Summer Day Camp, Cougar Park	60	Covina
Emmaus Lutheran Summer Program	140	Alhambra
City Council Meeting Update	20	Glendora
Baldwin Stocker Summer Program	120	Arcadia
Total # Reached For July		
Total Outreach	549	
Total Social Media Reach	74,200	

Upcoming Events for August:

1 Aug	Temple City Education Center Summer Program	Temple City
2 Aug	Mountain View Head Start Children's Program	El Monte
2 Aug	City Council Meeting	Temple City

9 Aug	Orangewood School Summer Program	West Covina
10 Aug	Acute Communicable Disease Control Public Health Scholar	Los Angeles
12 Aug	SGVMVCD Board Meeting 7:00 AM	West Covina
16 Aug	City Council Meeting Update	Covina
18 Aug	Vista Del Monte Senior Mobile Home Park	Monrovia
19 Aug	Virgin Mary Preschool & Kindergarten	Alhambra

Social Media Report: July 2016



Top Tweet



SGVmosquito @SGVMosquito
The fight against Invasive Aedes takes a community effort. #SharedResponsibility
READ→<https://goo.gl/GwytC1>
pic.twitter.com/11pqfbPlaV

Impressions	2,876
Total engagements	28
Media engagements	14
Retweets	5
Likes	3
Link clicks	3
Hashtag click	2

Summary

Tweets	100	Tweet impressions	39.7
Mentions	31	Profile visits	1,356
New followers	30		

Engagement



101 Total Link Clicks
Average 4 per day



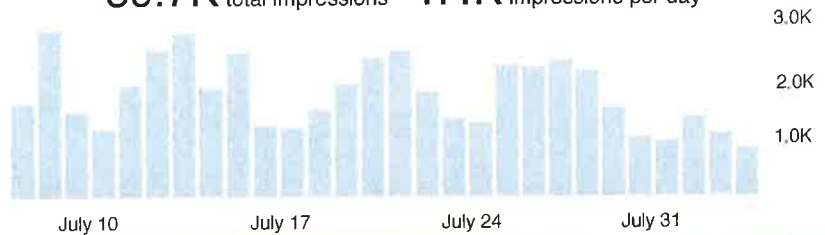
83 Total Likes
Average 3 per day



166 Retweets
Average 6 per day

Tweet Daily Activity

39.7K total impressions **1.4K** impressions per day



Summary

Posts	69	Comments	302
Shares	302	Reactions	840



Total followers **4,279**
New followers **103**

Top Post



San Gabriel Valley Mosquito & Vector Control District
Published by Jason Farmed 171 July 29 at 9:10am

Protect yourself from mosquito bites and West Nile virus! Wear mosquito repellent! #WestNileVirus



4,150 People Reached

183 Reaction, Comments, & Shares



127 Like
98 On Post
29 On Shares



1 Love
0 On Post
1 On Shares



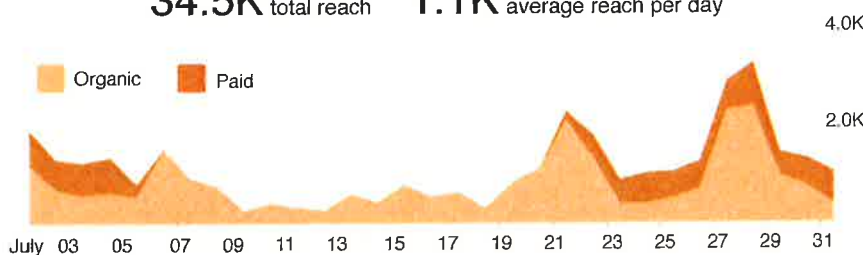
3 Wow
3 On Post
0 On Shares

10 Comments
10 On Post
0 On Shares

42 Shares
42 On Post
0 On Shares

Total Reach

34.5K total reach **1.1K** average reach per day



Reach: Organic/Paid Post Clicks Comments/Shares

07/27/2016 10:30 am		News Release: Mosquito samples positive West Nile virus	3K	188	173
07/27/2016 2:14 pm		Report Day-biting Mosquitoes Submit a Service Request	1.7K	69	73
07/21/2016 3:00 pm		Baldwin Park joins District	1.1K	53	41
07/19/2016 1:17 am		Report green swimming pools	982	8	8

August 12, 2016

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: August 1, 2016 District Working Fund Balance

July 1, 2016 balance:	\$4,794,272.26
July 1-31, 2016 expenditures:	\$459,765.92
August 1, 2016 Working Fund Balance:	\$4,334,506.34

Respectfully Submitted:



**Kenn Fujioka
District Manager**

Treasurer's Report-June 2016
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for June 2016.

The Total of All Funds Balance is \$4,794,272.26

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

Margaret Finlay, Board Treasurer

The Board Treasurer was unable to sign the Treasurer's report before the August 12, 2016 meeting. Staff will request that the Board continue approving the Report to its September 9, 2016 meeting.

**San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 11, FY 2016 received on June 16 2016)**

Item 4G

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.55%	\$1,327,974.93	interest	\$1,806.68	LAIF Statement (June 2016)	\$1,329,781.61

Maturity Date: Perpetual
Interest rate as of Mar 31 2015

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.82%	\$3,252,894.59	interest Trust Warrant 652	\$2,265.26 (\$232,767.70)	ND 24 Per 12 ND 24 Per 12	\$3,022,392.15

Maturity Date: Perpetual
Interest rate as of Mar 31 2016

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Eco Lab Account	\$5.23	Transfer	(\$5.23)	CB Statement June 2016	\$0.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-Jun 2016 Trust Warrant 652 Sweep Transfer from Grant	(\$583,431.93) \$232,767.70 \$350,659.00 \$5.23	CB Statement June 2016	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$360,937.47	Deb Activity-June 2016 Deposit	(\$350,659.00) \$231,820.03	CB Statement June 2016	\$242,098.50

Total Beginning Balance \$5,141,812.22 Total End Balance \$4,794,272.26

Abatement Report for July 2016

1. Summary

The table below summarizes the properties to date that have been evaluated by the Board's Abatement Hearing Committee, Except for 11328 Lambert Ave., where we are continuing to work with the owner, the rest have been given time periods to restore their pools to full function.

Hearing Date	Address	City	Status
December 14, 2015	2142 Wilkes Ct	Claremont	Pool and spa both empty. House is still vacant. Has been billed.
February 8, 2016	11328 Lambert Ave	El Monte	Pool still empty with debris. Inspections continue.
April 11, 2016	932 Prock St	Pomona	Property vacant and locked, Unable to access.
May 9, 2016	659 N. Waterbury Ave	Covina	Pool still empty with debris. City is working with owner.
May 9, 2016	3817 E. California Blvd.	LA Unincorp	Pool empty. Waiting on permit.
July 11, 2016	2236 Arthur Way	La Verne	Pool is green, spa is empty. Inspections continue.

2. Comments

The success of enforcing the District's abatement program is not expressed as the number of properties that are seen by the Committee. These represent the most egregious offenders. Our vector control specialists report that the combination of using the abatement process and the residents knowing that they can actually appear before the Board causes previously recalcitrant ones to take pause.

From the data below, five letters were sent this past month requesting access for property inspections; four were successful and one required a warrant. Inspections were completed on all properties. Three Notices of Violations were issued and, no Notices of Correction or Notices of Public Nuisance were sent. This represents

considerably less time spent than in late 2015, when we sent out 26 letters requesting access and received 16 positive responses, but required 10 warrants.

	Letters Sent	Access given	Warrant Needed	Notice of Violation	Notice of Correction	Notice of Public Nuisance
Oct-Dec 2015	26	16	10	9	1	2
July 2016	5	4	1	3	0	0

As we continue using and refining the abatement process, we hope that the number of letters we must send and the number of properties we must refer to the Committee continue to decrease. This is becoming increasingly important as we try to optimize using our resources wisely in the face of the fixed ceiling of our assessment and increasing problems with vectors and the diseases they transmit.

San Gabriel Valley Mosquito and Vector Control District District Manager's Report

Date: August 12, 2016 Item 5
Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees
Subject: Consider Approving Changes to the County's Conflict of Interest Code
Reference: Attached

Background

Pursuant to Government Code Section 87300, every local government agency must have a Conflict of Interest Code (Code). Agencies must amend their Code when necessary pursuant to Government Code Section 87306. According to the Political Reform Act of 1974, the Board of Supervisors is the body that reviews and approves Codes for Los Angeles County.

On July 19, 2016 the Board of Supervisors adopted the District's amended Code and recommends that you approve them (Attached). These include:

1. The Incorporation page is modified to include positions which will file directly with the Executive Office.
2. Exhibit A is modified with a footnote for Consultants/New Positions.
3. The Assistant Manager is deleted because it no longer exists.
4. The disclosure of the Fleet Mechanic is expanded because of the position's ability to influence and/or make purchases.
5. Adds Board of Trustees; Operations Manager; Scientific Program Manager; Office Manager; Fleet Mechanic; Public Information Officer; and Consultants/New Positions to the code.

Manager's Recommendation

Approve the Conflict of Interest Codes for the San Gabriel Valley Mosquito and Vector Control District

Alternatives

Do not approve the Codes

Financial Impact

None

Respectfully submitted,



Kenn Fujioka
District Manager

Conflict of Interest Code
of the

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

Incorporation of FPPC Regulation 18730 (2 California Code of Regulations, Section 18730) by Reference

The Political Reform Act (Government Code Section 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 Cal. Code of Regs. 18730), which contains the terms of a standard conflict of interest code. After public notice and hearing, it may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730, and any amendments to it duly adopted by the Fair Political Practices Commission, are hereby incorporated into the conflict of interest code of this agency by reference. This regulation and the attached Appendices (or Exhibits) designating officials and employees and establishing economic disclosure categories shall constitute the conflict of interest code of this agency.

Place of Filing of Statements of Economic Interests

All officials and employees required to submit a statement of economic interests shall file their statements with the agency head; or his or her designee. The agency shall make and retain a copy of all statements filed by its Board of Trustees and the District Manager and forward the originals of such statement to the Executive Office of the Board of Supervisors of Los Angeles County.

The agency shall retain the originals of statements for all other Designated Positions named in the agency's conflict of interest code. All retained statements, original or copied, shall be available for public inspection and reproduction (Gov. Code Section 81008).

SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT

EXHIBIT "A"

CATEGORY 1

Persons in this category shall disclose all interest in real property within the jurisdiction. Real property shall be deemed to be within the jurisdiction if the property or any part of it is located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any land owned or used by the agency.

Persons are not required to disclose a residence, such as a home or vacation cabin, used exclusively as a personal residence; however, a residence in which a person rents out a room or for which a person claims a business deduction may be reportable.

CATEGORY 2

Persons in this category shall disclose all business positions, investments, and income (including gifts, loans and travel payments).

CATEGORY 3

Persons in this category shall disclose all business positions, investments in, or income (including gifts, loans and travel payments) received from business entities that manufacture, provide or sell service and/or supplies of a type utilized by the agency and associated with the job assignment of designated positions assigned to this disclosure category.

CATEGORY 4

Individuals who perform under contract the duties of any designated position shall be required to file Statements of Economic Interests disclosing reportable interest in the categories assigned to that designated position.

In addition, individuals who, under contract, participate in decisions which affect financial interests by providing information advice, recommendation or counsel to the agency which could affect financial interest shall be required to file Statements of Economic Interests, unless they fall within the Political Reform Act's exceptions to the definition of consultant. The level of disclosure shall be as determined by the District Manager or his or her designee of the agency (See footnote in Exhibit "B" for clarification).

SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT

EXHIBIT "B"

<u>Designated Positions</u>	<u>Disclosure Categories</u>
Board of Trustees	1, 2
District Manager	3
Operations Manager	3
Scientific Program Manager	3
Office Manager	3
Mechanic	3
Public Information Officer	3
Consultants/New Positions*	4

*Consultants/New Positions are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:

The District Manager or his or her designee may determine in writing that a particular consultant or new position, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with disclosure requirements in this section. Such written determination shall include a description of the consultant's or new position's duties and, based upon that description, a statement of the extent of disclosure requirements. The District Manager or his or her designee's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Gov. Code Section 81008.)

EFFECTIVE DATE: 07/20/2016

San Gabriel Valley Mosquito and Vector Control District District Manager's Report

Date: August 12, 2016 Item 6

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: Consider Resolution 2016-02: A Resolution of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District Approving an Application to Initiate Proceedings to Annex Certain Territory to the District and Taking Connected Actions

Reference: Attached

Background

At their meeting on June 1, 2016 the City of South Pasadena's City Council instructed their staff to "initiate the annexation process to the San Gabriel Valley Mosquito and Vector Control District." They will place on the agenda of their September 7, 2016 meeting a resolution which supports the annexation.

Resolution 2016-02 (attached) begins the process of petitioning the Los Angeles Local Agency Formation Commission ("LAFCO") to annex the City of South Pasadena into the District and amend our District's sphere of influence so we can do so.

Manager's Recommendation

Support Resolution 2016-02 contingent on the South Pasadena City Council's affirmative vote for annexing into our District. If the City does not support annexation, staff will bring back the resolution for the Board to consider proceeding unilaterally.

Alternatives

Do not support Resolution 2016-02

Financial Impact

The cost of amending the sphere of influence and annexing the City into the District is approximately \$10,000, which this Board supported previously and is included in the budget for FY 2016-2017.

Respectfully submitted,



Kenn Fujioka
District Manager

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

RESOLUTION 2016-02

A RESOLUTION OF THE OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT BOARD OF TRUSTEES APPROVING AN APPLICATION TO INITIATE PROCEEDINGS TO ANNEX CERTAIN TERRITORY TO THE DISTRICT AND TAKING CERTAIN CONNECTED ACTIONS

RECITALS

WHEREAS, The Board of Trustees (the "Board") of the San Gabriel Valley Mosquito and Vector Control District (the "District") proposes to initiate proceedings to annex (the "Proposed Annexation") certain territory (the "Territory") generally described as the area within the boundaries of the City of South Pasadena (the "City") to the District.

WHEREAS, the Proposed Annexation is being proposed pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, being Division 3 of Title 5 of the California Government Code (commencing with Section 56000).

THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT HEREBY RESOLVES AS FOLLOWS:

SECTION 1 Pursuant to Section 56654 of the Government Code, the Board hereby finds:

- (i) This proposal is made pursuant to Part 3 of Division 3 of Title 5 of the California Government Code.
- (ii) The nature of this proposal is to make an application by resolution of the Board to initiate proceedings to annex the Territory to the District.
- (iii) The boundaries of the Territory proposed to be annexed to the District are generally described as the boundaries of the City and are more particularly described in a map and a general description, attached here as Exhibit A.
- (iv) The proposed terms and conditions for the Proposed Annexation and Amended Sphere of Influence are that the Territory shall be subject to the payment of such fees, rates, charges, assessments, or taxes as the District may legally impose and that any fees, rates, charges, assessments, or taxes for the District shall be payable in the same manner and at the same time and in the same installments as the general taxes of the District on real property are payable.
- (v) The Proposed Annexation will enable the District to provide services (the "Services") to the City to reduce vector populations and risk of vector borne diseases.

SECTION 3 The Board hereby approves the application to initiate proceedings for the Proposed Annexation and Amended Sphere of Influence in the form on file with the District Secretary, together with changes or additions the District Manager deems necessary or appropriate, and authorizes the District Manager to execute and deliver all necessary documents and instruments and to do all things which the District Manager may deem necessary to implement this Resolution.

SECTION 4 The Board requests the Local Agency Formation Commission of Los Angeles County to proceed with the Proposed Annexation and Amended Sphere of Influence pursuant to Part 3 of Division 3 of Title 5 of the California Government Code.

SECTION 5 The District Secretary shall certify the passage and adoption of this resolution and shall file a certified copy with Local Agency Formation Commission of Los Angeles County.

APPROVED AND ADOPTED by the Board of Trustees of the SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT at a regular meeting held on August 12, 2016 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

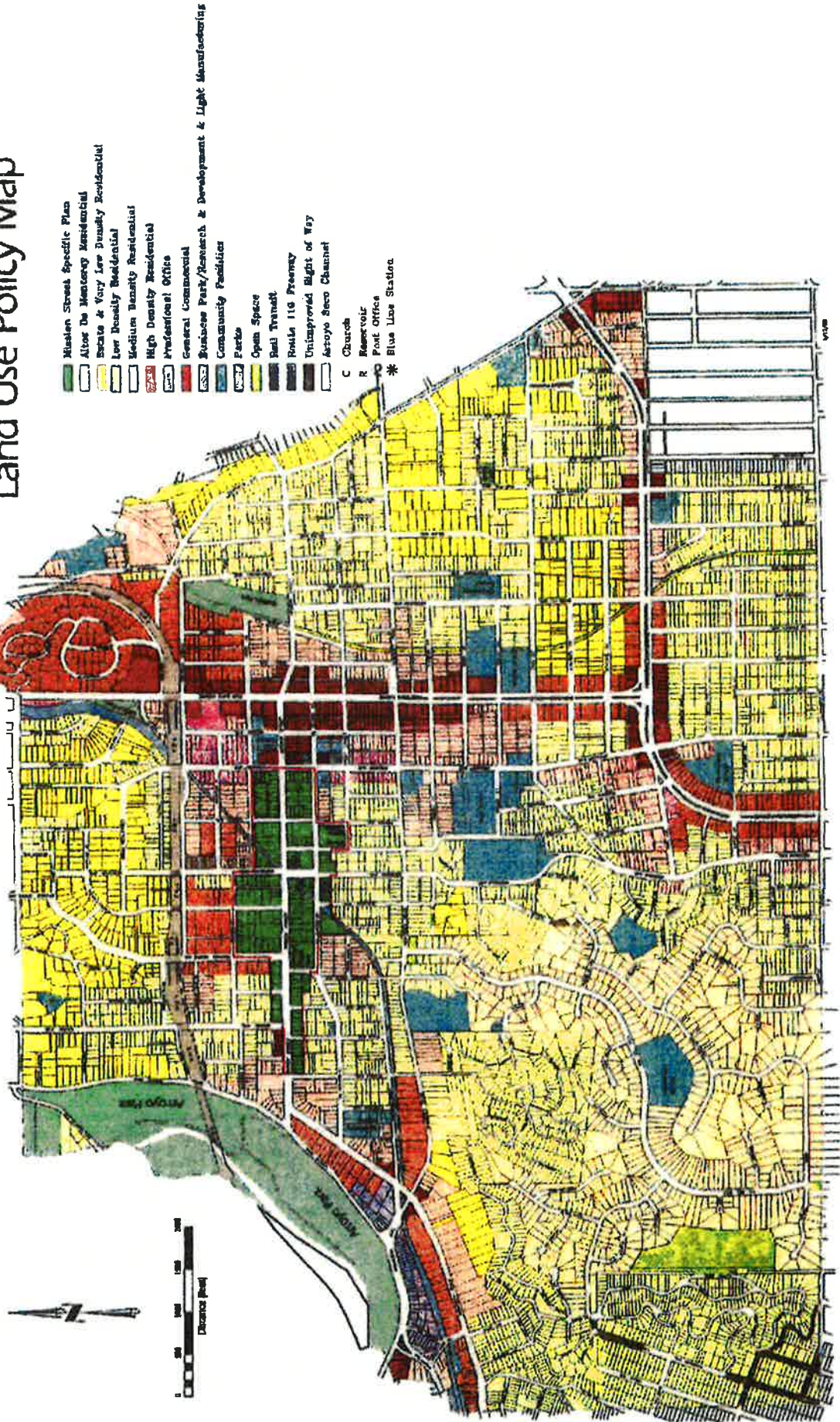
H. Jamie Bissner, President of the Board of Trustees

ATTEST:

Henry M. Morgan, Secretary of the Board of Trustees

City of South Pasadena

Land Use Policy Map



**San Gabriel Valley Mosquito and Vector Control District
District Manager's Report**

Date: August 12, 2016 **Item 7**
Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees
Subject: Consider Changing the Date of the Board's Friday October 14, 2016 Meeting
Reference: none

Background

The California Joint Powers Insurance Authority (CJPIA) is having a Risk Management Educational Forum on October 12-14, 2016. October 14 conflicts with the date of our Board meeting.

The Board may consider holding its meeting at the regular time and date, rescheduling the date, or cancelling it.

Manager's Recommendation

This is a matter that must be decided by the Board.

Alternatives

None

Financial Impact

If the Board decides to cancel the meeting, the cost of reimbursing Trustees who do not attend a District meeting in October.

Respectfully submitted,



**Kenn Fujioka
District Manager**

San Gabriel Valley Mosquito and Vector Control District Scientific Programs Manager's Report

Date: August 12, 2016 Item 9

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: Expanding Distribution of Invasive *Aedes* in the District

Reference: attached

Background

On June 27, 2016 *Aedes* eggs were collected at two locations in the City of Monterey Park; additional collections were made on July 5, 2016. Larvae hatched from eggs collected on both dates were identified as *Aedes aegypti*.

Monterey Park becomes the second city in our District after Alhambra to be infested with *Ae. aegypti*. This expands the distribution of *Ae aegypti* further to the east since it was discovered in the jurisdiction of the Greater Los Angeles County Vector Control District in 2014. They have located *Ae aegypti* in several cities including Commerce, Florence, La Mirada, Los Angeles, Maywood, Pico Rivera, and South Gate, and in the community of East Los Angeles. The speed of their expansion in other counties has been equally breathtaking. To date *Ae. aegypti* has been found in Alameda, Fresno, Imperial, Kern, Madera, Orange, Riverside, San Bernardino, San Diego, San Mateo and Tulare counties (Attachment 1).

Aedes notoscriptus was discovered on June 5, 2014 in the City of Monterey Park and recently was found in multiple locations in the city of Alhambra. *Aedes albopictus* has also been found in both cities, making them the two cities in California to officially have all three species of invasive *Aedes*.

The city of Sierra Madre became positive for *Ae. albopictus* on June 6, 2016, and we now have two additional cities added to the tally. On July 18, 2016 we collected eggs from locations in the city of San Dimas and the community of Altadena, and on July 25, 2016 eggs were collected again from these locations and an additional address in the city of La Verne. Larvae hatched from these eggs were confirmed to be *Ae. albopictus*. These findings expand the distribution of *Ae. albopictus* in our District so that the only cities where it has *not* been identified are Claremont, Pomona, and Walnut (see attached chart and map- attachments 2 and 3).

Aedes aegypti and *Ae. albopictus*, and potentially *Ae. notoscriptus* are vectors of chikungunya, dengue, and Zika viruses. These diseases may cause severe illness in people. There is a major possibility that one or all of these viruses may be locally transmitted in the District.

As I write, Zika virus is actively being transmitted in a neighborhood of Miami, Florida. So far there are over a dozen cases of Zika and the CDC has issued a rare travel warning to pregnant mothers visiting the area. Based on the dynamics of this disease, despite active measures being taken additional cases will be identified in this or other areas in the coming weeks. There already are thousands of cases of Zika in Puerto Rico. We must take all preventive measures before Zika and the other two viruses are transmitted locally. This includes developing new strategies of managing invasive *Aedes* and constantly improving current methods.

If a resident recently travelled to areas where these diseases are endemic they must take precautions to avoid mosquito bites once they return home, and let their doctor and/or the Los Angeles County Department of Public Health know if they become sick.

We will as part of the county's Zika prevention and response plan provide courtesy inspections and follow ups for all returning residents that may have potentially been exposed to these viruses.

Please use and share this information regarding the extent of our District's infestation of invasive *Aedes*. We will continue to provide updates.

Respectfully submitted,

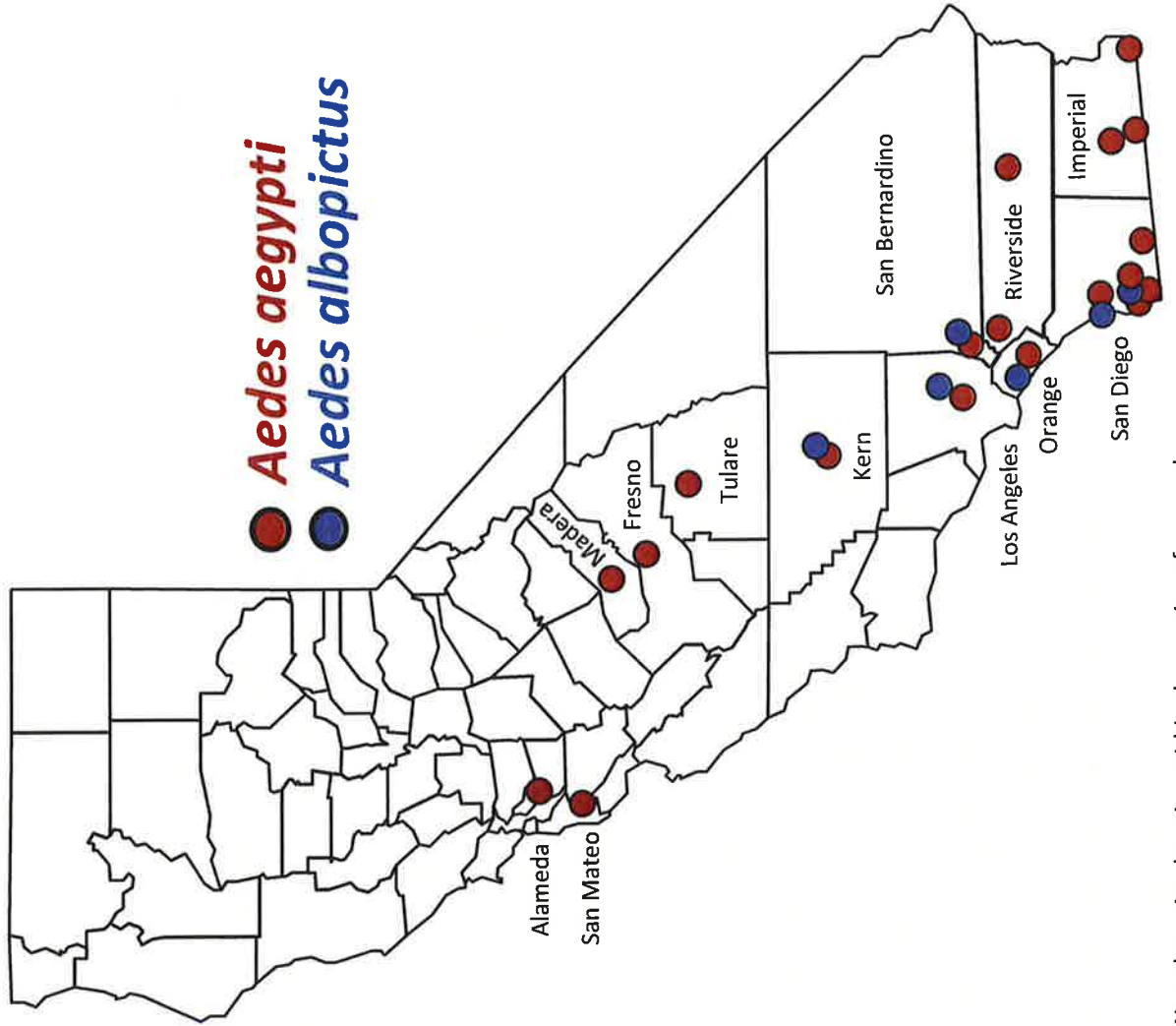


**J. Wakoli Wekesa, PhD
Scientific Programs Manager**

Aedes aegypti and Aedes albopictus Mosquitoes in California

Updated weekly on Fridays as new infestations are detected

Aedes aegypti and **Aedes albopictus** Detection Sites by County/City[§]



Alameda

Hayward

Fresno

Clovis

Firebaugh[§]

Fowler

Fresno

Kerman

Mendota

Sanger

Imperial

Andrade*

Brawley

Calexico

El Centro

Heber*

Holtville

Imperial

Seeley*

Kern

Arvin

Arvin

Arvin

Los Angeles

Alhambra

Commerce

East Los Angeles*

Florence*

La Mirada

Los Angeles

Maywood

Montebello

Monterey Park[§]

Pico Rivera

South Gate

Alhambra

Altadena**[§]

Los Angeles

(continued)

Arcadia

Avocado Heights*

Azusa

Baldwin Park

Bradbury

Covina

Duarte

El Monte

Glendora

Irwindale

La Cañada Flintridge

La Puente

La Verne[§]

Los Angeles

Monrovia

Monterey Park

Pico Rivera

Rosemead

San Dimas[§]

San Gabriel

Sierra Madre

South El Monte

South Whittier*

Temple City

West Covina

Whittier*

Madera

Madera

Madera Ranchos*

Parkwood*

Orange

Anaheim

Costa Mesa

Garden Grove

Orange

Orange

(continued)

Lake Forest

Mission Viejo

Santa Ana

Huntington Beach

Los Alamitos

Santa Ana

Riverside

Coachella

Corona[§]

Riverside

San Jacinto

San Bernardino

Colton

Montclair

Upland

San Diego

Bonita*

Chula Vista

El Cajon

Escondido

Imperial Beach

Oceanside

San Diego

Spring Valley*

Tecate*

Vista

Carlsbad

San Diego

San Mateo

Atherton

Menlo Park

Tulare

Exeter

[§] New detection location within the previous four weeks

*Unincorporated Census-Designated Places

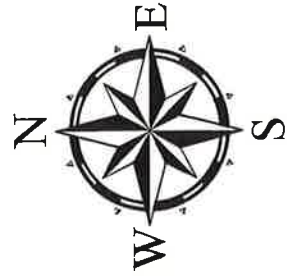
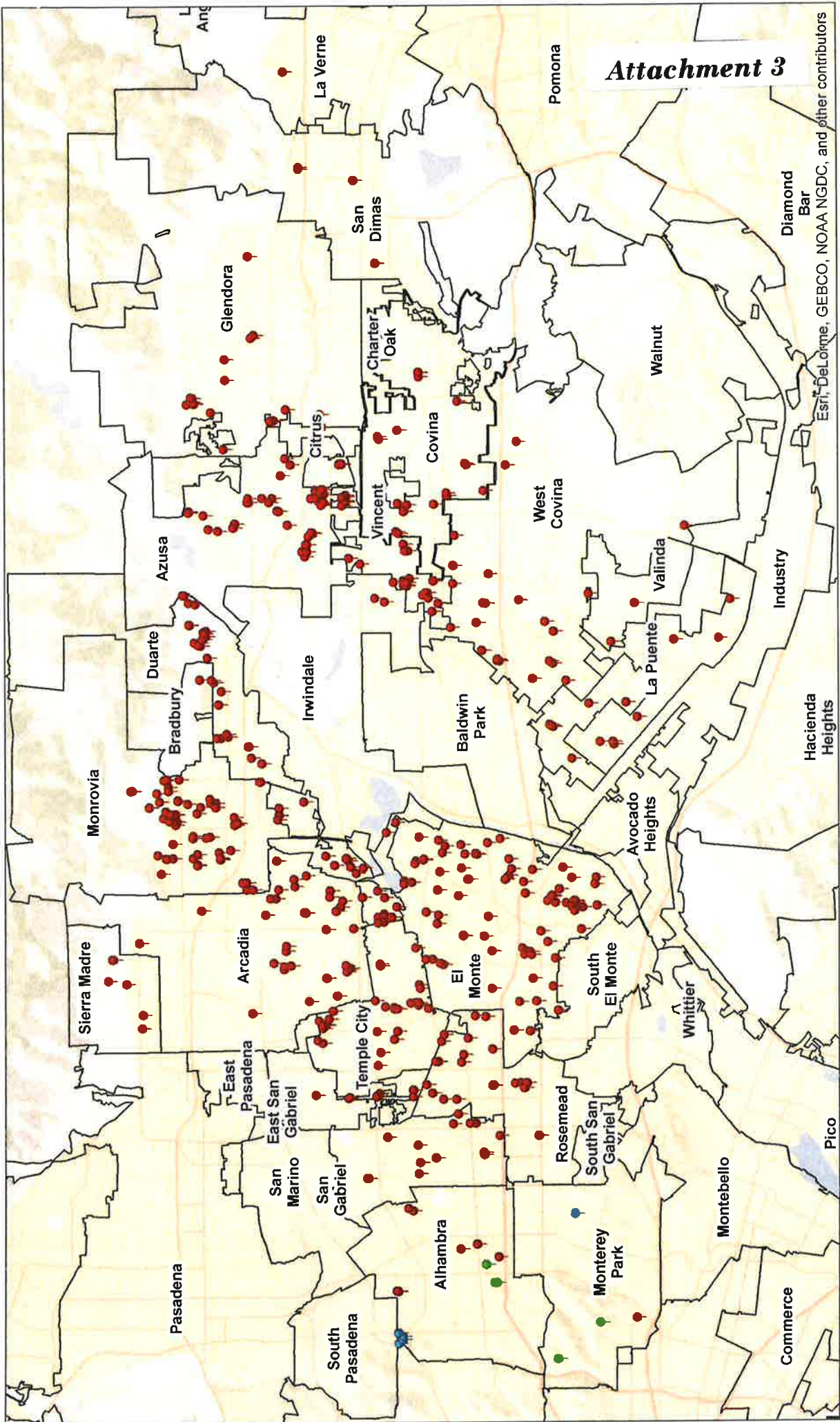
San Gabriel Valley Mosquito and Vector Control District

Cities with Invasive *Aedes* Mosquitoes

	City	<i>Aedes aegypti</i>	<i>Aedes albopictus</i>	<i>Aedes notoscriptus</i>
1	Alhambra	√	√	√
2	Altadena*		√	
3	Arcadia		√	
4	Azusa		√	
5	Bradbury		√	
6	Claremont			
7	Covina		√	
8	Duarte		√	
9	El Monte		√	
10	Glendora		√	
11	Industry		√	
12	Irwindale		√	
13	La Puente		√	
14	La Verne		√	
15	Monterey Park	√	√	√
16	Monrovia		√	
17	Pomona			
18	Rosemead		√	
19	San Dimas		√	
20	San Gabriel		√	
21	Sierra Madre		√	
22	Temple City		√	
23	Walnut			
24	West Covina		√	

√ - New sites with invasive *Aedes* in 2016 * - Unincorporated Los Angeles County

Attachment 3



2016 Infestation

- **Ae. aegypti (6)**
- **Ae. albopictus (578)**
- **Ae. notoscriptus (5)**

Infested Cities

<u>Ae. albopictus (20)</u>	<u>Ae. notoscriptus (2)</u>
Alhambra	Alhambra
Arcadia	Monterey Park
Azusa	
Bradbury	
Covina	
El Monte	
Duarte	
Glendora	
Irwindale	
La Verne	
La Puente	
Monrovia	
Monterey Park	
Rosemead	
San Dimas	
San Gabriel	
Sierra Madre	
Temple City	
West Covina	
West Covina	
Walnut	

Infestation Perimeter: 99,341 acres (52 sq mi)