

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790
Board of Trustees Meeting
August 11, 2017 at 7:00 AM

Agenda

1. Call to Order

2. Pledge of Allegiance and Silent Roll Call

3. Opportunity for Public Comment on Non-Agenda Items

*(Individual Public Comments may be limited to a 3-minute or less time limit)
During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.*

4. The Board will meet in Closed Session

(Mike Jenkins, District Counsel, Geoff Sheldon of Liebert, Cassidy & Whitmore)

A. Anticipation of Litigation: Government Code Section 54956.9(d)(2) and (e)(5)

The Board finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the District in the litigation. Number of Cases: One Case

B. Conference with Legal Counsel: Existing Litigation: Government Code Section 54956.9(d)(1)

The Board finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the District in the litigation: Name of Case: Cook v. San Gabriel Valley Vector Control District, et al. Los Angeles County Superior Court, Case Number: BC651299

5. Consent Calendar

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.

A. List of Claims for July 2017*

B. Budget Status Report for July 2017*

- C. **Minutes of Board of Trustees Meeting July 2017***
 - D. **Operations Report***
 - E. **Surveillance Report***
 - F. **Communications Report***
 - G. **June 2017 Monthly Treasurer Report / District Working Balance for July 2017* (Will be available at the meeting)**
6. **Consider Resolution 2017-05 Consolidating the Board Personnel and Policy Committees ***
(District Manager)(Action Required)
 7. **Consider Authorizing the Finance Committee to select an Accounting Firm for the District's Annual Audit on behalf of the Board at large. *Request for Proposals (RFP)* opened on Tuesday, June 20, 2017 and closed on Friday, July 21, 2017 at 4:00 PM**
(District Manager) (Action Required)
 8. **Consider Candidate(s), a voting member and alternate member, for Redevelopment Agency (RDA) Oversight Boards***
(District Manager) (Action Required)
 9. **District Administration**
(District Manager) (Verbal Report) (No Action Required)
 - A. **Update on the Annexation of Pasadena, So. Pasadena & Baldwin Park**
 - B. **Introduction of Operations Manager Jason Farned effective August 7, 2017.**
 - C. **Resignation of Science Programs Manager Dr. Wakoli Wekesa effective August 11, 2017.**
 10. **Disease Surveillance**
(Scientific Programs Manager) (Verbal Report) (No Action Required)
 11. **Office Manager**
(Office Manager) (Verbal Report) (No Action Required)
 12. **Public Information Office**
(Public Information Officer) (Verbal Report) (No Action Required)

- 13. Operations**
(Operations Coordinator) (Verbal Report) (No Action Required)
- 14. Trustee Reports**
Opportunity for Trustees to request future agenda items.
(Verbal)
- 15. New Business**
Opportunity for Trustees to request future agenda items
(Verbal)
- 16. Contingent on the decision of the Board there will be a joint meeting of the Personnel and Policy Committee immediately after the Board adjourns.**
- 17. The Finance Committee will meet after the joint meeting of the Personnel and Policy Committees.**
- 18. Adjournment**

The Personnel Committee will meet after the Board Adjourns

Jamie Bissner, Chairperson
Richard Barakat
Roger Chandler
Margaret Finlay

Henry M. Morgan
Tim Sandoval
John Capoccia

The Policy Committee will meet after the Board Adjourns

Stephen Sham, Chairperson
Richard Barakat
Charles Myers

Cynthia Sternquist
Mary Su

The Finance Committee will meet after the Personnel and Policy Committees Adjourn

Margaret Finlay, Chairperson
Stephan Sham
Joe Rocha

Joseph Leon
Henry Morgan
Jamie Bissner

CERTIFICATE OF POSTING

“This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. § 12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.”

“Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.”



Esther Elliott, Clerk of the Board
San Gabriel Valley MVCD

August 1, 2017

Item 5G

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

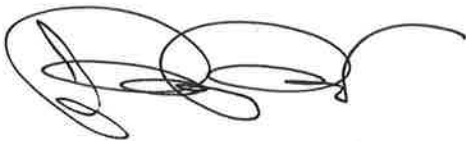
SUBJECT: August 1, 2017 District Working Fund Balance

July 1, 2017 balance: \$4,396,120.52

July 1-30, 2017 expenditures: \$506,770.16

Aug 1, 2017 Working Fund Balance: \$3,889,350.36

Respectfully Submitted:

A handwritten signature in black ink, appearing to read 'Jared Dever', with a stylized flourish extending to the right.

**Jared Dever
District Manager**

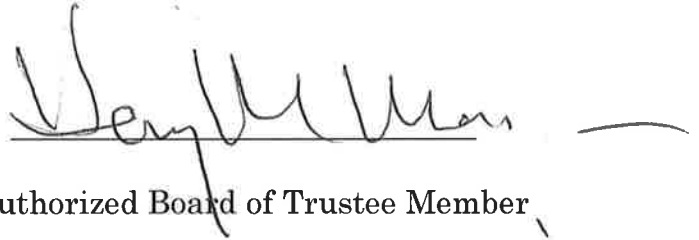
**Treasurer's Report-May 2017
San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for June 2017.

The Total of All Funds Balance is \$4,612,123.60

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.



A handwritten signature in black ink, appearing to read "Wendy M. Man", is written over a horizontal line. A long horizontal flourish extends to the right of the signature.

Authorized Board of Trustee Member

San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 12, FY 2017 received on August 1, 2017)

Item 5G

| Investment Vehicle | Yield | Beginning Balance | Transaction | Deposit (Withdrawal) | Source | Ending Balance |
|--|-------|-------------------|-------------|----------------------|----------------------------|----------------|
| Local Agency Investment Fund (LAIF) | 0.88% | \$1,336,622.91 | interest | | LAIF Statement (July 2017) | \$1,336,622.91 |

Maturity Date: Perpetual
Interest rate as of July 1, 2017

| Investment Vehicle | Yield | Beginning Balance | Transaction | Deposit (Withdrawal) | Source | Ending Balance |
|--------------------------------|-------|-------------------|--|--|--|----------------|
| Los Angeles County Pool | 0.68% | \$3,371,483.15 | interest Assessment Trust Warrant # 662 Trust Warrant # 663 | \$2,155.42 \$0.00 (\$365,097.91) (\$354,775.36) | ND 24 Per 12 ND 24 Per 12 ND 24 Per 12 ND 24 Per 12 | \$2,653,765.30 |

Maturity Date: Perpetual
Interest rate as of Mar 30, 2017

| Investment Vehicle | Beginning Balance | Transaction | Deposit (Withdrawal) | Source | Ending Balance |
|-------------------------------------|-------------------|--|--|---------------------------|----------------|
| Citizens Bank Revolving Fund | \$146,934.84 | Deb Activity-June 2017 Sweep Trust Warrant #662 Trust Warrant #663 Abatement fees Vending machine monies US Bank rebate Wekesa/Farned reimburse Big Fish Reimburse | (\$896,175.97) \$227,808.85 \$365,097.91 \$354,775.36 \$2,332.86 \$284.00 \$903.85 \$153.30 \$1,275.01 | CB Statement June 2017 | \$203,390.01 |

| Investment Vehicle | Beginning Balance | Transaction | Deposit (Withdrawal) | Source | Ending Balance |
|------------------------------------|-------------------|-----------------------------------|--------------------------------|---------------------------|----------------|
| Citizens Bank Sweep Account | \$38.86 | Deb Activity-June 2017 Deposit | (\$227,808.85) \$646,115.37 | CB Statement June 2017 | \$418,345.38 |

Total Beginning Balance

\$4,855,079.76

Total End Balance

\$4,612,123.60